

**Upper Macungie Township  
Treasurer's Report Reconciliation  
Board of Supervisors Meeting  
May 2, 2024**

<b>For the Month of April 2024:</b>		
Paid Checks (per report)		\$ 2,140,399.00
ACH Payments -		
PPL	\$ 10,145.18	
UGI	3,702.93	
Neopost Postage	1,000.00	
PayChex	489.78	
Copier Lease	344.00	
Glick Fire Equipment - (3,000 gallon Tanker)	453,864.00	
Glick Fire Equipment -	11,370.00	
Corebridge Financial (457 DC Plan)	43,130.72	
Mission Square (DC Pension Plan)	3,910.84	
Truist Fees (Capital & Sewer Reserve Accts)	-	
Trash & Recycling (Whitetail Disposal)	183,489.32	711,446.77
Payroll -		
PPD 04/11/2024	269,949.46	
PPD 04/25/2024	260,189.04	530,138.50
Pension Checks & Fees		38,550.54
<b>Total Disbursements</b>		<b>\$ 3,420,534.81</b>

<b>Upper Macungie Township</b>		
<b>Treasurer's Report - Total Bills for All Funds</b>		
<b>Board of Supervisors Meeting</b>		
<b>May 2, 2024</b>		
<b>Bill Approval for Month of April 2024</b>		
<b>Fund 01 - General Fund -</b>		
Checks	\$ 615,053.41	
ACH Payments (See attached list)	589,078.38	\$ 1,204,131.79
<b>Fund 04 - Firefighter's Fund -</b>		
Checks (Stipend Payments)		-
<b>Fund 05 - Refuse &amp; Recycling Fund -</b>		
Checks	496,679.00	
ACH Payments (Whitetail Disposal)	183,489.32	680,168.32
<b>Fund 08 - Sewer Fund -</b>		
Checks	56,244.05	
ACH Payments (PPL Electric)	3,783.57	
Fees - Truist Investment	-	60,027.62
<b>Fund 19 - Recreation Fund -</b>		
Checks	106,891.06	
Fees - Truist Investment	-	106,891.06
<b>Fund 20 - Storm Water Maintenance Fund -</b>		
Checks		80.02
<b>Fund 31 - Capital Equipment Fund -</b>		
Checks	604,767.95	
ACH Payments	465,234.00	1,070,001.95
<b>Fund 32 - Open Space Preservation Fund -</b>		
Checks		-
<b>Fund 35 - Liquid Fuels Fund -</b>		
Checks		1,343.50
<b>Fund 36 - Traffic Improvement Fund -</b>		
Checks		151,506.17
<b>Fund 91 - Escrow Fund -</b>		
Checks		107,833.84
<b>Fund 99 - Non-Uniform Pension Plan -</b>		
Checks (Benefits Paid)	38,550.54	
Fees	-	38,550.54
<b>Total Payments for the Month</b>		<b>\$ 3,420,534.81</b>
<b>Transfers during Month of April</b>		
None		\$ -
<b>Total Transfers</b>		<b>\$ -</b>

## UPPER MACUNGIE TOWNSHIP

## CLAIMS DOCKET (ALL FUNDS)

OVER \$10,000 - APRIL 2024

CHECK #	VENDOR NAME	DESCRIPTION	AMOUNT
70860	CLEVELAND BROTHER EQUIP CO INC	PETERSON HORIZONTAL GRINDER	485,216.00
ACH	GLICK FIRE EQUIPMENT	PIERCE TANKER	453,864.00
ACH	UPPER MACUNGIE TOWNSHIP PAYROLL	PPD 04/11/2024	269,949.46
ACH	UPPER MACUNGIE TOWNSHIP PAYROLL	PPD 04/25/2024	260,189.04
79080	PENNSYLVANIA MUNICIPAL HEALTH	HEALTH INSURANCE PREMIUM - APRIL 2024	216,115.30
ACH	WHITETAIL DISPOSAL INC	2024 MARCH SERVICES	183,489.32
70905	STEPHENSON EQUIPMENT INC	FERGUSON SIDE FLAIL MOWER-PW	145,144.42
79038	C M HIGH INC	RADIUS & PEDESTRIAN IMPROVEMENTS	143,560.25
70879	KEYSTONE CONS ENGINEERS INC	BILLING 2/25/24 - 3/9/24	101,555.59
79067	KEYSTONE CONS ENGINEERS INC	BILLING THROUGH 3/10 - 3/23/24	100,444.92
70923	SUSQUEHANNA MUNICIPAL TRUST	WORKERS COMP PREMIUM - 1ST QTR 2024	59,721.75
79061	KEII	MARCH 2024 INVOICE	54,742.00
70892	POWERCO INC	KUBOTA MX6000HSTC - UTIL TRACT	51,652.43
70919	WHITEHALL TURF EQUIPMENT	(2) Z-TURN MOWERS	29,967.04
79040	DAVISON & MCCARTHY PC	MARCH 2024 SERVICES	17,954.03
70893	PPL ELECTRIC UTILITIES CORP	2024 MARCH STREET LIGHTING	17,026.72
70854	BARRY ISETT & ASSOCIATES INC	FEBRUARY 2024 INSPECTIONS	14,235.35
79099	TYLER TECHNOLOGIES INC	MARCH 2024 TRAINING SESSIONS	14,000.00
ACH	GLICK FIRE EQUIPMENT	PIERCE RESCUE PUMPER - NET DUE	11,370.00
79108	WORLD FUEL SERVICES INC	MARCH 2024 GAS & DIESEL PURCHASES	10,232.05
		<b>TOTAL</b>	<b>2,640,429.67</b>



UPPER  
MACUNGIE  
TOWNSHIP

BOARD OF SUPERVISORS  
Engineer's Report

**APRIL 2024**

**PLANNING REVIEWS COMPLETED FOR APRIL PC MEETING 2024:**

**Docket #2376–ATAS Building Expansion–6642 Grant Way, Preliminary/Final Land Development Plan** The applicant proposes an expansion of the existing manufacturing facility with an additional 53,900 square foot building addition and parking lot expansion. The site is located within the Township's LI–Light Industrial Zoning District. This plan received recommendation for Preliminary/Final plan approval and associated waivers and/or deferrals.

**Docket #2357–XPO Logistics Expansion–7649 Penn Drive, Preliminary/Final Land Development Plan**–The plan proposes an expansion of the existing site with an additional 21,278 square foot building addition and parking lot expansion. The site is located within the Township's LI–Light Industrial Zoning District. This plan received recommendation for Preliminary plan approval and associated waiver/deferral.

**Docket #2354–Estates at Woodmere, Bacon Lane/Ash Lane/Mertzown Road, Final Subdivision & Land Development Plan**–The applicant is proposing to construct a 100-lot residential subdivision comprised of single-family detached homes along with associated site improvements including roadways and stormwater facilities. The project is located within the Township's R-1, Rural Residential Zoning District. The Applicant tabled this plan and did not appear before the Planning Commission.

**Docket #2048B–Mosser Road Residential Subdivision–1050 Mosser Road, Revised Final Land Development Plan**–The applicant is proposing to revise the recorded plan to show increases in the impervious coverage to account for larger units and future amenities for the 10-unit single family development. The project is located within the Township's R-3, Medium Low Residential Zoning District. The Applicant tabled this plan and did not appear before the Planning Commission.

David Alban Jr., P.E.  
Keystone Consulting Engineers, Inc.



UPPER MACUNGIE TOWNSHIP  
Recreation Department Monthly Report  
04.04.24 – 05.02.24

## **Recreation Department Updates:**

### **2024 Spring/Summer Programs & Events Update**

- Summer Camp Update: We currently have 374 campers registered out of 375 (1 spot remaining). Confident that we will officially sell out by the end of the week (working through waitlist)
- Summer Camp Staff Interviews have concluded for a total of 15 returning staff members and 15 new staff members.
- Various Spring programs have started up again including Mighty Kicks Soccer, Healthy Kids Running Series, and Senior Chair Strength & Mobility
- Upcoming Township events include 05/04/24 - Youth Fishing Derby, 5/4/24 Paws at the Park (WL Chamber Event), 5/10-5/11/24 – ArtsQuest Concerts on the Grange, 05/11/24 – Spring Luck of the Draw Pickleball Tournament, 05/11/24 – Children’s Bike Rodeo with Valley Preferred Cycling Center, 06/07/24 – Movie in the Park: Migration, 06/15/24 - ArtsQuest SangriaFest, 07/12-07/13/24 – ArtsQuest Concert on the Grange, 07/27/24 – Grub at Grange Food Truck Festival, 08/03/24 – Sports Equipment Swap, 09/13/24 – Movie in the Park: Kung Fu Panda 4, 09/14/24 – Fall Luck of the Draw Pickleball Tournament

### **2024 Recreation Department General Update:**

- The 2024 Spring/Summer Township Newsletter hit mailboxes on or before April 8<sup>th</sup>
- Staff will finish completing a Department of Community and Economic Development (DCED) grant to help offset the costs of constructing a perimeter walking trail around a phased-out section of Grange Park. (Application period open 2/1-5/31)
- Staff completed and submitted a DCED Capital Projects Fund grant for \$2 Million (no match was required) to help offset the costs of the Community Center construction and supplies (Application closed on 4/20)
- Staff received 5 proposals for the Comprehensive Recreation, Parks, and Open Space Plan.

### **Grants (awarded, recently denied, recently applied for):**

- 2024 DCED Capital Projects Fund grant for \$2 Million to offset the costs if the Community Center construction and supplies – AWAITING STATUS
- 2024 DCNR grant to offset the costs of construction for the first phase of the Grange Park Trail – AWAITING STATUS
- Lehigh Valley Greenways grant for \$4,600 to plant 19 trees at Lone Lane Park. – AWARDED
- TreePennsylvania Spring 2024 grant for 30 trees in Grange Park – AWARDED
- TreePennsylvania Spring 2023 grant for 20 trees in Grange Park – AWARDED
- TreePennsylvania Fall 2023 grant for 20 trees in Grange Park – AWARDED
- Lehigh Valley Greenways grant for \$10,000 to install a message center, publication racks and trees. – AWARDED
- Local Share Account grant for \$250,000 to support the construction of the Community Lifestyle Center. – AWARDED
- Keystone Communities Additional Appropriation grant award for \$250,000 to support the construction of the future Community Center. - AWARDED
- Lehigh County Tourism Development Grant with an ask of \$15,000 to help offset the costs associated with purchasing and installing an electronic message board in Grange Park. (AWARDED \$2,000)
- HUD Grant - Costs associated with constructing the future Community Lifestyle Center. – AWARDED

## **PUBLIC WORKS REPORT**

To: B.O.S. (James M. Brunell, Sunny Ghai, and Jeff Fleischaker)

From: Scott Faust

Date: 5/02/24

Re: Public Works Report

### **1. Roads**

#### A. Finished Projects (April 2024)

1. Repair signs as needed
2. Grind brush pile
3. Clean drains
4. Deliver trash carts as needed (16 delivered)
5. Roadside mowing
6. Haul mulch to roadside
7. Prepare roads for seal coating contracts
8. Plant 50 trees (Grange Rd. park)
9. Haz-Mat refresher course
10. Install drains for down spouts (office)

#### B. Ongoing Projects (May 2024)

1. Grind brush pile
2. Repair signs as needed
3. Tree trimming
4. Roadside mowing

### **2. Parks**

#### A. Finished Projects (April 2024)

1. Collect garbage and clean restrooms
2. Inspect playground equipment
3. Trim bushes at parks and detention ponds
4. Service mowers
5. Mow parks and detention ponds
6. Haz-Mat refresher course

#### B. Ongoing Projects (May 2024)

1. Trim trees and bushes at parks & detention ponds
2. Clean parks
3. Mow parks and detention ponds

### **3. Sewer**

#### A. Finished Projects (April 2024)

1. Read water meter readings on 1<sup>st</sup> of month (24 buildings)
2. Read ISCO meters on 2nd and 16th (11 meters)
3. Weekly pump station checks
4. Check and mark PA-ONE CALLS as needed (247 marked)
5. Run generators (Police, Office, Shop, Fire stations and Pump stations)
6. Sewer lateral inspections (28)
7. Flush restaurant lines and wet wells 2<sup>nd</sup> and 4<sup>th</sup> week
8. CCTV footage 600'
9. New impeller pump #2 Holiday Inn pump station
10. Repair air release valve Kaybrook pump station
11. Haz-Mat refresher course

B. Ongoing Projects (May 2024)

1. Weekly pump station checks
2. Water meter reading
3. ISCO meter readings
4. Mark-PA one calls
5. Generator Check (Police, Office, Shop, Fire Stations, and Pump station)
6. Manhole dish rehab. and install gaskets
7. Repair damaged isco meter (Twinponds Rd.)

Scott Faust  
Director of Public Works



# Upper Macungie Township Police Department Monthly Incident/Activity Report

	April 2024	Year to Date	April 2023
<b>Total Calls for Service</b>	<b>1,007</b>	<b>2,824</b>	<b>928</b>
<b>Reportable Crashes</b>	<b>23</b>	<b>73</b>	<b>22</b>
<b>Non-Reportable Crashes</b>	<b>33</b>	<b>116</b>	<b>33</b>
<b>Private Property Crashes</b>	<b>4</b>	<b>6</b>	<b>10</b>
<b>Criminal Arrest (Misdemeanor/Felony)</b>	<b>32</b>	<b>137</b>	<b>29</b>
<b>Non-Traffic Citations (summary)</b>	<b>5</b>	<b>30</b>	<b>8</b>
<b>Traffic Citations</b>	<b>350</b>	<b>922</b>	<b>357</b>
<b>Parking Tickets</b>	<b>43</b>	<b>99</b>	<b>49</b>
<b>Written Warnings</b>	<b>36</b>	<b>162</b>	<b>30</b>
<b>False Alarms</b>	<b>76</b>	<b>254</b>	<b>80</b>

## Reported Crimes:

Crime Type	#
Arsons	0
Assaults	3
Burglaries	1
Disturbing the Peace Crimes	30
Drug/Alcohol Violations	9
DUI Offenses	14
Fraud Crimes	10
Homicides	0
Motor Vehicle Thefts	1
Robberies	0
Sex Offenses	1
Thefts	5
Vandalism/Criminal Mischiefs	4
Vehicle Break-in/Thefts	5
Weapon Offenses	0



## K-9 Statistics

Upper Macungie Township	Assist Other Jurisdiction
13	0

Tracking	Narcotics	Explosives Check	Area Search	Apprehension /Surrender	Stop Assists	Public Demonstration
0	3	0	0	2	7	1

## Motor Carrier Safety Assistance Program

<b>Total Inspections</b>	<b>15</b>
Level I Inspections (full driver and vehicle)	5
Level II Inspections (driver and vehicle – except brakes)	0
Level III Inspections (driver and documents only)	10
Inspections resulting in Out of Service Drivers	1
Inspections resulting in Out of Service Vehicle	1
Total Violations Discovered	27
Total Citations Issued	7

## Community Events

- 4/6/24 – Bunny Hop – Grange Park
- 4/10/24 – Government Day – Township Building
- 4/11/24 – HUB Meeting – UMLPD
- 4/11/24 – Car Seat Inspections – Cetronia Ambulance
- 4/17/24 – Station Tours – Veteran’s Elementary School
- 4/17/24 – Fire Drill – Veteran’s Elementary
- 4/18/24 – Station Tour/K-9 Demo – Veteran’s Elementary School
- 4/30/24 – De-Escalation Training – Cetronia Ambulance

Nixel Alerts - 1

Car Seat Inspections – 1

Operation Bee Safe – 100 (1 Red light violation)    D.A.R.E. classes – 36



# Monthly Highlights

Upper Macungie Township Police Department

## April 2024

On April 10, 2024, UMTPD was delighted to attend the Touch-A-Truck open house event, where we were met members from the community. Our officers distributed giveaways and showcased our police vehicle, fostering a sense of camaraderie and community engagement.

On April 11, 2024, Officer Julia, a certified car seat safety expert, demonstrated her commitment to public safety by participating in a car seat check at Cetronia Ambulance Corp. She not only installed car seats correctly but also educated new parents on the importance of adhering to safety laws regarding the car seat's position.

On April 16th and 17th, UMTPD had the privilege of hosting a tour and an informative session for 2nd-grade students from Veterans Memorial during their field trip. We discussed the items on our duty belt, enlightening the students about our responsibilities and promoting safety awareness among the youth.



### Follow us on Social Media

 [facebook.com/UMTPD](https://facebook.com/UMTPD)

 [@UpperMacungiePD](https://twitter.com/UpperMacungiePD)

 [@umtpd\\_k9unit](https://www.instagram.com/umtpd_k9unit)

# Bureau of Fire Report for April 2024

Board of Supervisors Meeting 5/2/2024



## Fire Inspections

April 2024	73
Year to Date	264
2023 Total Inspections	844
CO Inspections	3
YTD PA Recovery Reimbursement	\$0
2023 PA Recovery Reimbursement	\$15,114.39

## April 2024 Responses

<b>Cetronia EMS Responses</b>		
Mutual Aid Required		
Total Responses		
Units Required		
<b>Fire Responses</b>		
Fogelsville FD		
Trexlerstown FD		
UMT Station 56		
		IN UMT
<b>Lehigh County Responses</b>		

## April 2024 Membership Changes

<b>Station #8 Fogelsville Fire Co.</b>	
New Members:	0
Retired/Resigned Members:	0
Total Members:	22
<b>Station #56 Upper Macungie Township</b>	
New Members:	1
Retired/Resigned Members:	2
Total Members:	25
<b>Station #25 Trexlertown Fire Co.</b>	
New Members:	0
Retired/Resigned Members:	0
Total Members:	30
<b>TOTAL MEMBERSHIP:</b>	<b>77</b>

## Other Activities

- New Pierce Tanker at Station 8 as of this morning.
- New Rescue Engine at Glick Fire Equipment looking to be delivered next week.
- Staff attended EMA Conference at DeSales University 4/5 to 4/7.
- TEMA Conference, Hershey 4/14
- Fire truck tours with Veterans Elementary 4/16 & 4/17.

Respectfully Submitted,  
 Peter D. Christ, Fire Commissioner  
 610-395-4892 Ext. 145  
 pchrist@uppermac.org