

The Organization Meeting of the Board of Supervisors of Upper Macungie Township was called to order on January 2, 2024, at 6:00 p.m. in the Municipal Building, 8330 Schantz Road, Breinigsville, PA 18031. Present were Supervisors James M. Brunell, Jeff Fleischaker, and Sunny Ghai; Robert R. Ibach, Jr., Township Manager; Kalman A. Sostarecz, Jr., Assistant Township Manager and Director of Community Development; Jazmin Vazquez, Township Secretary; Andrew V. Schantz, Esq., Solicitor; Michael Sitoski, Chief, UMTPD; Peter Christ, Director, Bureau of Fire; Dave Alban, Township Engineer; Scott Faust, Public Works Director; Bruce Koller, Finance Director; Michelle Souls, Assistant Finance Director; and Mike Kukitz, Recreation Manager.

I. DESIGNATION OF TEMPORARY CHAIRMAN

Motion by Supervisor Brunell to appoint Supervisor Fleischaker as Temporary Chairman. Seconded by Supervisor Ghai. The motion passed unanimously.

II. DESIGNATION OF TEMPORARY SECRETARY

Motion by Supervisor Fleischaker to appoint Jazmin Vazquez as Temporary Secretary. Seconded by Supervisor Brunell. The motion passed unanimously.

III. CALL TO ORDER – PLEDGE TO THE FLAG

Supervisor Fleischaker opened the meeting and asked all present to join him in reciting the Pledge of Allegiance to the Flag of the United States of America. Supervisor Fleischaker explained that what has been presented is a "Consent Agenda", and that the Board of Supervisors has agreed to act upon the items on this agenda by the taking of one vote. If there are any objections to a particular item, it will be removed from this agenda and acted on independently by a separate vote.

IV. REORGANIZATION AND APPOINTMENTS

A. 2024 Chairman

Motion by Supervisor Ghai to nominate Supervisor Fleischaker as Chairman for the year 2024. The motion passes unanimously.

B. 2024 Vice-Chairman

Motion by Supervisor Fleischaker to nominate Supervisor Ghai as Vice-Chairman for the year 2024. Seconded by Supervisor Ghai. The motion passed unanimously.

D. 2024 Secretary – Jazmin Vazquez

E. 2024 Assistant Secretary – Kalman A. Sostarecz, Jr.

F. 2024 Treasurer – Bruce T. Koller

G. 2024 Assistant Treasurer – Michelle Souls

H. 2024 Township Manager – Robert R. Ibach, Jr.

I. 2024 Assistant Township Manager – Kalman A. Sostarecz, Jr.

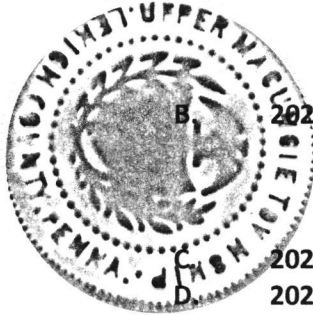
J. Treasurer's Bond - \$1,000,000

K. Assistant Treasurer's Bond - \$1,000,000

L. Depository for Township Funds – KeyBank

Custodial/Investment Institutions

1. Truist Bank
2. M&T Bank Corporation
3. M&T Securities, Inc.
4. ESSA Bank & Trust
5. Embassy Bank
6. Univest Bank & Trust
7. PA School District Liquid Asset Fund



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8. PA Local Government Investment Trust
9. Mid Penn Bank
- M. 2024 Mileage Rate (IRS 2023 Rate) – 65.5 cents per mile for business miles driven
- N. 2024 Holiday Schedule (See attached)
- O. 2024 Meeting Schedule (See attached)
- P. 2024 Trick-or-Treat Date: October 27th 6 – 8 p.m.; Rain Date October 28th.
- Q. Township Solicitors (See attached rates)
 1. Board of Supervisors & Planning Commission – Andrew V. Schantz, Esq., Davison & McCarthy PC
 2. Zoning Hearing Board – Stephen A. Strack, Esq., Steckel & Stopp
 3. General Labor Counsel – Thomas L. Heimbach, Esq., Flamm Walton Heimbach PC
 4. Special Counsel for Labor – Ryan J. Cassidy, Esq., Eckert Seamans Cherin & Mellott, LLC
 5. Special Counsel for Land Development – Blake C. Marles, Esq., Stevens & Lee PC
- R. Township Engineer – Keystone Consulting Engineers, Inc.
- S. Alternate/Conflict Engineer – Barry Isett & Associates
- T. Township Zoning Officers – Duane Dellecker, Building Code Administrator; Roxann Colfer, Permits Clerk; Kyle Kuester, Keystone Consulting Engineers, Inc.; and Marvin Walton, Keystone Consulting Engineers, Inc.
- U. Township Sewage Enforcement Officer – Eric Erb, Keystone Consulting Engineers, Inc.
- V. Third-Party Code Inspectors – Barry Isett & Associates, Inc.; Keycodes Inspection Agency
- W. Township Auditor – Buckno Lisicky & Company
- X. Planning Commission – Christopher Walls (4-year Term Expires 12/31/2027)
- Y. Zoning Hearing Board – Brian Eckman (3-Year Unexpired Term Expires 12/31/2023)
- Z. Building Code Appeals Board – William Erdman (5-Year Term Expires 12/31/2028), and Chad Malsch (1-Year Unexpired Term Expires 12/31/2024)
- AA. Recreation Board – Jaclyn Svetcov and Jason Krier (5-Year Terms Expire 12/31/2028)
- BB. Vacancy Board – Charles H. Crawford (1-Year Term Expires 12/31/2024)
- CC. Delegates to PSATS Annual Conference & NaTAT Conference – James M. Brunell, Sunny Ghai, Jeff Fleischaker, Robert R. Ibach, Jr., Kalman A. Sostarecz, Jr., and Jazmin Vazquez
- DD. Conference Voting Delegate – Jazmin Vazquez

Motion by Supervisor Brunell to accept the Consent Agenda as presented. Seconded by Supervisor Ghai. The motion passed unanimously.

V. PUBLIC COMMENT/COURTESY OF THE FLOOR

None

VI. ADJOURNMENT

There being no other business Supervisor Ghai made a motion to adjourn the meeting at 6:07 p.m. Seconded by Supervisor Brunell. The motion passed unanimously.

Submitted by:

Jazmin Vazquez
Township Secretary