

**Upper Macungie Township
Treasurer's Report Reconciliation
Board of Supervisors Meeting
January 2, 2024**

| | | |
|--|-------------|------------------------|
| For the Month of December: | | |
| Paid Checks (per report) | | \$ 1,293,770.44 |
| ACH Payments - | | |
| PPL | \$ 7,978.56 | |
| UGI | 2,685.40 | |
| Neopost Postage | 1,000.00 | |
| Leases | 344.00 | |
| PayChex | 488.90 | |
| Allied Personnel | 5,505.87 | |
| Mission Square (Non-Uniform DC Plan) | 2,737.58 | |
| Corebridge Financial (457 DC Plan) | 41,029.90 | |
| Uniform DB Plan (PMRS) MMO for 2023 | 426,647.00 | |
| Otto Environmental Systems (720 Recycling carts) | 36,769.60 | |
| Trash & Recycling (Whitetail Disposal) | 191,881.20 | 717,068.01 |
| Payroll - | | |
| PPD 12/7/2023 | 246,839.19 | |
| PPD 12/21/2023 | 234,213.72 | 481,052.91 |
| Pension Checks & Fees | | 37,301.02 |
| Total Disbursements | | \$ 2,529,192.38 |

**Upper Macungie Township
Treasurer's Report - Total Bills for All Funds
Board of Supervisors Meeting
January 2, 2024**

| | | |
|---|---------------|------------------------|
| Bill Approval for Month of December 2023 | | |
| Fund 01 - General Fund - | | |
| Checks | \$ 642,519.91 | |
| ACH Payments (See attached list) | 961,507.14 | \$ 1,604,027.05 |
| Fund 04 - Firefighter's Fund - | | |
| Checks (Stipend Payments) | | 132,902.50 |
| Fund 05 - Refuse & Recycling Fund - | | |
| Checks | 3,442.41 | |
| ACH Payments (Whitetail Disposal) | 234,156.67 | 237,599.08 |
| Fund 08 - Sewer Fund - | | |
| Checks | 42,911.83 | |
| ACH Payments (PPL Electric) | 2,457.11 | |
| Fees - Truist Investment | - | 45,368.94 |
| Fund 19 - Recreation Fund - | | |
| Checks | 53,617.25 | |
| Fees - Truist Investment | - | 53,617.25 |
| Fund 20 - Storm Water Maintenance Fund - | | |
| Checks | | 80.02 |
| Fund 31 - Capital Equipment Fund - | | |
| Checks | | 96,176.65 |
| Fund 32 - Open Space Preservation Fund - | | |
| Checks | | - |
| Fund 35 - Liquid Fuels Fund - | | |
| Checks | | - |
| Fund 36 - Traffic Improvement Fund - | | |
| Checks | | 162,201.85 |
| Fund 91 - Escrow Fund - | | |
| Checks | | 151,406.13 |
| Fund 99 - Non-Uniform Pension Plan - | | |
| Checks (Benefits Paid) | 37,301.02 | |
| Fees | 8,511.89 | 45,812.91 |
| Total Payments for the Month | | \$ 2,529,192.38 |
| Transfers during Month of December | | |
| None | | \$ - |
| Total Transfers | | \$ - |
| | | |
| | | |

UPPER MACUNGIE TOWNSHIP
Claims Docket (All Funds)
Over \$10,000 - December 2023

| Check # | Vendor Name | Net Amount | Description |
|---------------|--------------------------------|------------------------|--|
| ACH | PMRS | \$ 426,647.00 | UNIFORM DB PLAN - 2023 MMO |
| ACH | UMT PAYROLL | 246,839.19 | PPD 12/07/23 |
| ACH | UMT PAYROLL | 234,213.72 | PPD 12/21/23 |
| 70215 | KEYSTONE CONS ENGINEERS INC | 234,056.03 | 11/5/23 - 12/2/23 BILLING |
| 70177 | ASPHALT MAINTENANCE SOLUTIONS | 201,433.05 | 2023 HIGH PERFORMANCE CHIP SEAL PROJECT |
| 70190 | C M HIGH INC | 195,305.65 | SR 222 AND GRANGE ROAD DUAL RIGHT TURN PROJECT / RT 100 AND SCHANTZ ROAD TRAFFIC SIGNAL REWIRE PROJECT |
| ACH | WHITETAIL DISPOSAL, INC | 191,881.20 | NOV SERVICE; 2022 FUEL SURCHARGE |
| 70206 | GRANICUS LLC | 65,250.00 | PUBLIC ENGAGEMENT SOFTWARE / WEBSITE ANNUAL MAINTENANCE |
| 70180 | GOOD WILL FIRE CO NO 1 | 64,916.00 | VOLUNTEER FIREFIGHTER REIMBURSEMENT - ST 25 |
| 70277 | KEII | 56,945.70 | NOVEMBER 2023 INSPECTIONS |
| 70258 | WHITMOYER FORD INC | 52,700.00 | 2022 F-550 CHASSIS - 2552 |
| 70184 | BARRY ISETT & ASSOCIATES INC | 47,949.21 | OCTOBER 2023 INSPECTIONS /NOVEMBER 2023 INSPECTIONS |
| 70289 | MANDERBACH FORD | 42,418.00 | 2023 POLICE VEHICLE - LAST ONE |
| ACH | COREBRIDGE FINANCIAL | 41,029.90 | 457 DC PLAN CONTRIBUTION |
| 70179 | FOGELSVILLE VOL FIRE COMPANY | 37,164.00 | VOLUNTEER FIREFIGHTER REIMBURSEMENT - ST 8 |
| ACH | OTTO ENVIRONMENTAL SYSTEMS | 36,769.60 | 720 RECYCLING CARTS - 35 GALLON |
| ACH | TRUIST BANK | 37,301.02 | NON-UNIFORM DB PENSION CHECKS & FEES |
| 70207 | HOWARD KULP ARCHITECTS PC | 36,108.18 | DESIGN WORK - COMMUNITY CENTER |
| 70181 | UMT STATION 56 | 30,822.50 | VOLUNTEER FIREFIGHTER REIMBURSEMENT - ST 56 |
| 70260 | WORLD FUEL SERVICES INC | 20,783.97 | NOVEMBER 2023 FUEL PURCHASES |
| 70232 | PPL ELECTRIC UTILITIES | 16,301.02 | NOVEMBER 2023 VARIOUS LOCATIONS / NOVEMBER 2023 STREET LIGHTS |
| 70244 | STERLING CAPITAL MGMT LLC | 13,961.89 | 3RD QUARTER MANAGEMENT FEES - INVESTMENTS |
| 70192 | DAVISON & MCCARTHY PC | 13,406.87 | NOVEMBER 2023 SERVICES |
| 70312 | UNITED RENTALS (NORTH AMERICA) | 11,821.00 | RENTAL - EXCAVATOR WITH BREAKER |
| TOTALS | | \$ 1,448,324.79 | |



UPPER
MACUNGIE
TOWNSHIP

BOARD OF SUPERVISORS
Engineer's Report

JANUARY 2024

PLANNING REVIEWS COMPLETED FOR DECEMBER PC MEETING 2023:

Docket #2304B – Trexler Point – North, West, & South Sections, Weilers & Schaefer Run Roads, Revised Final Plans – This development was previously approved and is currently under construction. The applicant is proposing changes to the already recorded plan. The property is located within the Townships R3 -,Medium Low Density Residential Zoning District. This plan was recommended to be tabled by the planning commission.

Docket #2371 – Robert Ehle Minor Subdivision 6119 Haasadahl Road Preliminary /Final Subdivision Plan – The applicant is proposing to subdivide approximately 3 acres from the parent tract. Lot 2 will contain the existing single family dwelling and guest house, and Lot 1 will contain the existing pole building. No new development is proposed at this time. The project is located within the Township's RU3 ,Rural 3 Zoning District. The plan was recommended for Preliminary/Final Approval by the planning commission.

Docket #2344 – Americold Expansion, 7150 Ambassador Drive Preliminary Land Development– The applicant is proposing expansion of the existing facility with an additional 326,842 sqft addition. The project is located within the Township's LI – Light Industrial Zoning District. This plan was recommended to be tabled by the planning commission.

Docket #2355 – TransEdge Truck Centers 5344 Tilghman Street, Preliminary/Final Subdivision & Land Development,– The applicant is proposing to demolish existing buildings onsite and construct a new 30,600 sf building along with dedicated tractor parking spaces and employee parking. This plan was tabled by the applicant therefore no action was taken by the planning commission.

Docket #2379 – Trexler Travel Center 5829 Tilghman Street, Sketch Plan,– The applicant is proposing to expand the existing use to include expand buildings, gas pumps, truck repair and wash bays. The site is located within the Townships HC – Highway Commercial Zoning District. No action was taken by the planning commission.

David Alban Jr., P.E.
Keystone Consulting Engineers, Inc.



UPPER MACUNGIE TOWNSHIP
Recreation Department Monthly Report
11.23.23 – 12.21.23

Recreation Department Updates:

2023 Fall/Winter Programs & Events

- Staff continues to plan for the annual Kids Noon Years Eve event taking place on 12/31/2023 in Grange Park from 10:30am – 1:30pm.
- Fall programming has concluded (Yoga, Community Art classes, water aerobics, Chair Strength & Mobility classes, 3vs3 High school basketball league, adult basketball and volleyball)
- New indoor Winter programs (Mighty Kicks Soccer, Adult Zumba, Mad Science Camps, Lil Athletics) will begin soon and run through the winter months. Adult basketball and volleyball, Yoga and community art classes will also continue to be offered to the community through the winter months.
- A Paddle Rack System and new signage was installed in the Grange Park pickleball courts.

2023 Recreation Department General Update:

- Staff is working with all department heads to prepare the 2024 Spring/Summer Township newsletter.
- Staff is working the Parkland School District to line up community programs for seniors throughout 2024.
- Staff is working in partnership with Artsquest to line up community events in 2024.
- Staff is lining up all 2024 Spring/Summer Township programming and events which will take place between April 1st and September 30th.
- The Redevelopment Assistance Capital Program (RACP) grant window opened on December 8th. Staff is working with GSL Government Consulting to complete the application by the January 12th deadline.
- Staff completed the Environmental Review and submitted the required Findings of No Significant Impact (FONSI) and Request for Release of Funds (RROF) to satisfy this required step with regards to the HUD funding received for the future community lifestyle center.
- Staff met with the Department of Conservation and Natural Resources (DCNR) Regional Advisor to discuss the 2024 grant application opening on January 16, 2024.
- Staff is redesigning the trail history signage for the Hassen Trail to be installed in 2024.
- Staff is working with a local Eagle Scout to refurbish the wooden walking trail bridge in Ricky Park in 2024.
- Staff completed the Lehigh Valley Greenways grant closeout documents (\$10,000 reimbursement).

Open Grants:

- DCED - GTRP to support Russett Park Improvements (\$85,271.52)
- DCED - the creation of an updated Park and Recreation Master Plan (\$85,000).
 - *The CFA Board Meeting scheduled for September 19th had to be postponed. All applications that were to be presented for approval at that meeting were now to be presented at the next CFA Board Meeting on November 21st. Due to time constraints, the program approvals which were rescheduled to be reviewed November 21st had to be delayed and will now be reviewed at their January meeting.*
- TreePennsylvania Spring grant for 20 trees in Grange Park – AWARDED
- TreePennsylvania Fall grant for 20 trees in Grange Park – AWARDED
- The Kay Brook Green Hills Swim Club provided a letter of commitment of \$3,000 to support Russett Park.
- Lehigh Valley Greenways grant for \$10,000 to install a message center, publication racks and trees in Grange Park. – AWARDED
- Local Share Account (LSA) grant for \$250,000 to help offset the costs associated with constructing the future Community Center. – AWARDED
- Keystone Communities Additional Appropriation grant award for \$250,000 to help offset the costs associated with constructing the future Community Center. - AWARDED
- Lehigh County Tourism Development Grant with an ask of \$15,000 to help offset the costs associated with purchasing and installing an electronic message board in Grange Park. (AWARDED \$2,000)
- HUD Grant - processing the \$750,000 HUD grant received to help offset the costs associated with constructing the future Community Lifestyle Center. – AWARDED

Bureau of Fire Report for December 2023

Board of Supervisors Meeting 1/2/2024



Fire Inspections

| | |
|--------------------------------|-------------|
| December 2023 | 75 |
| Year to Date | 844 |
| 2022 Total Inspections | 854 |
| CO Inspections | 8 |
| YTD PA Recovery Reimbursement | \$12,149.23 |
| 2022 PA Recovery Reimbursement | \$23,866.87 |

December 2023 Responses

| | | |
|--------------------------------|-----|---------------|
| Cetronia EMS Responses | | |
| Mutual Aid Required | 1 | |
| Total Responses | 263 | |
| Units Required | 266 | |
| Fire Responses | | |
| Fogelsville FD | 43 | |
| Trexlerstown FD | 50 | |
| UMT Station 56 | 57 | |
| | | IN UMT |
| Lehigh County Responses | 57 | 54 |

Dec. 2023 Membership Changes

| | |
|--|-----------|
| Station #8 Fogelsville Fire Co. | |
| New Members: | 0 |
| Retired/Resigned Members: | 0 |
| Total Members: | 23 |
| Station #56 Upper Macungie Township | |
| New Members: | 1 |
| Retired/Resigned Members: | 1 |
| Total Members: | 26 |
| Station #25 Trexlertown Fire Co. | |
| New Members: | 0 |
| Retired/Resigned Members: | 0 |
| Total Members: | 31 |
| TOTAL MEMBERSHIP: | 80 |

Other Activities

- 12/19 Fire Department Christmas party held at Trexlertown FD.
- Lehigh County has announced the Intent to Award a contract for a new P25 countywide radio system to Tactical Public Safety of West Berlin, NJ.
- Amazon donated \$5K towards the purchase of stuffed animals for the Santa runs to the Fire Departments.
- Thank you to all residents and businesses that supported our Volunteer Fire Departments throughout 2023.

Respectfully Submitted,

Peter D. Christ, Fire Commissioner

610-395-4892 Ext. 145
pchrist@uppermac.org

PUBLIC WORKS REPORT

To: B.O.S. (James M. Brunell, Sunny Ghai, and Jeff Fleischaker)
From: Scott Faust
Date: 1/02/2024
Re: Public Works Report

1. Roads

- A. Finished Projects (Dec. 2023)
 - 1. Repair signs as needed
 - 2. Grind brush pile
 - 3. Clean drains
 - 4. Deliver trash carts as needed (19 delivered)
 - 5. Trim trees in developments
 - 6. Clean and repair leaf trucks
 - 7. Put salt boxes and chains on trucks
 - 8. Go over all snowplows
 - 9. Haul dirt from Grange Rd. park to quarry
 - 10. Haul leaves to quarry

- B. Ongoing Projects (Jan. 2024)
 - 1. Grind brush pile
 - 2. Repair signs as needed
 - 3. Tree trimming

2. Parks

- A. Finished Projects (Dec. 2023)
 - 1. Collect garbage
 - 2. Inspect playground equipment
 - 3. Trim bushes at parks and detention ponds
 - 4. Prepare for Noon Eve

- B. Ongoing Projects (Jan. 2024)
 - 1. Trim trees and bushes at parks & detention ponds
 - 2. Service mowers

3. Sewer

- A. Finished Projects (Dec. 2023)
 - 1. Read water meter readings on 1st of month (24 buildings)
 - 2. Read ISCO meters on 2nd and 16th (11 meters)

3. Weekly pump station checks
4. Check and mark PA-ONE CALLS as needed (marked)
5. Run generators (Police, Office, Shop, Fire stations and Pump stations)
6. Sewer lateral inspections
7. Flush restaurant lines and wet wells 2nd and 4th week

B. Ongoing Projects (Jan. 2024)

1. Weekly pump station checks
2. Water meter reading
3. ISCO meter readings
4. Mark-PA one calls
5. Generator Check (Police, Office, Shop, Fire Stations, and Pump station)
6. Manhole dish rehab. and install gaskets

Scott Faust
Director of Public Works



Upper Macungie Township Police Department Monthly Incident/Activity Report

| | December 2023 | Year to Date | December 2022 |
|---|---------------|---------------|---------------|
| Total Calls for Service | 935 | 10,964 | 929 |
| Reportable Crashes | 22 | 233 | 24 |
| Non-Reportable Crashes | 46 | 373 | 37 |
| Private Property Crashes | 0 | 61 | 6 |
| Criminal Arrest (Misdemeanor/Felony) | 18 | 272 | 11 |
| Non-Traffic Citations (summary) | 14 | 84 | 15 |
| Traffic Citations | 209 | 3,616 | 146 |
| Parking Tickets | 24 | 402 | 20 |
| Written Warnings | 91 | 644 | 39 |
| False Alarms | 94 | 960 | 111 |

Reported Crimes:

| Crime Type | # |
|------------------------------|----|
| Arsons | 0 |
| Assaults | 1 |
| Burglaries | 1 |
| Disturbing the Peace Crimes | 26 |
| Drug/Alcohol Violations | 3 |
| DUI Offenses | 8 |
| Fraud Crimes | 15 |
| Homicides | 0 |
| Motor Vehicle Thefts | 0 |
| Robberies | 0 |
| Sex Offenses | 0 |
| Thefts | 8 |
| Vandalism/Criminal Mischiefs | 3 |
| Vehicle Break-in/Thefts | 4 |
| Weapon Offenses | 2 |

K-9 Statistics

| | |
|-------------------------|---------------------------|
| Upper Macungie Township | Assist Other Jurisdiction |
| 9 | 0 |

| Tracking | Narcotics | Explosives Check | Area Search | Apprehension /Surrender | Stop Assists | Public Demonstration |
|----------|-----------|------------------|-------------|-------------------------|--------------|----------------------|
| 0 | 2 | 0 | 0 | 0 | 7 | 0 |

Motor Carrier Safety Assistance Program*

| | |
|---|-----------|
| Total Inspections | 31 |
| Level I Inspections (full driver and vehicle) | 18 |
| Level II Inspections (driver and vehicle – except brakes) | 0 |
| Level III Inspections (driver and documents only) | 13 |
| Inspections resulting in Out of Service Drivers | 3 |
| Inspections resulting in Out of Service Vehicle | 0 |
| Total Violations Discovered | 19 |
| Total Citations Issued | 2 |

Community Events

- 12/5/23 – 5th Grade Concert – Veteran’s Elementary
- 12/11/23 – 5th Grade Concert – Jaindl Elementary
- 12/11/23 – Station Tour – UMTPD
- 12/12/23 – Fire Drill – Fogelsville Elementary
- 12/14/23 – HUB Meeting – UMTPD
- 12/15 & 12/18/23 – Hero’s for the Holidays – Target/Dorney Park – South Whitehall Township
- 12/21/23 – Christmas Sing-a-long – Fogelsville & Veteran’s Elementary Schools
- 12/21/23 – Active Shooter Presentation – Sam Adams

Nixel Alerts - 4

Car Seat Inspections – 2

Operation Bee Safe – 29

D.A.R.E. classes – 0



Monthly Highlights

UPPER MACUNGIE TOWNSHIP POLICE DEPARTMENT

December 2023

- On December 15th and 18th, UMTPD participated in the annual Heroes and Helpers event with South Whitehall and PA State Police. During the event, the children are paired with officers who help pick out holiday gifts for the children's families. The children are also provided lunch at Dorney Park, wrap presents, and get a visit from Santa and the Grinch. UMTPD looks forward to this day each year since it is also an excellent way for our Law enforcement Officers to interact positively and let the children know we are always here to help them.
- On December 31st, UMTPD attended the Noon Year's Eve Celebration. This event draws many families to celebrate the New Year without having to stay up late with their children. The event included many different activities, and we even had a balloon drop in the park at noon. Officer Poapst and Rohrbach were in charge of the snowball-throwing inflatable game and had so much fun interacting with the kids!

VISIT US ON SOCIAL MEDIA



@UpperMacungiePD | @uppermacungietwppolice | facebook.com/UMTPD