



Upper Macungie Township Board of Supervisors Organization Agenda

8330 Schantz Road
Breinigsville, PA 18031

TENTATIVE

Tuesday, January 2, 2024

6:00 PM

Public Meeting Room

Note: This is a "Consent Agenda" – The Board of Supervisors has agreed to act upon the items on this agenda by the taking of one vote. If there are any objections to a particular item, it will be removed from this agenda and acted on independently by a separate vote. Anyone wishing to address the Board or ask questions regarding items on this agenda will have an opportunity following its reading and prior to any vote.

- I. **DESIGNATION OF TEMPORARY CHAIRMAN** – _____
- II. **DESIGNATION OF TEMPORARY SECRETARY** – *Jazmin Vazquez*
- III. **CALL TO ORDER – PLEDGE TO THE FLAG**
- IV. **ORGANIZATION AND APPOINTMENTS**
 - A. 2024 Chairman – _____
 - B. 2024 Vice-Chairman – _____
 - C. 2024 Secretary – *Jazmin Vazquez*
 - D. 2024 Assistant Secretary – *Kalman A. Sostarecz, Jr.*
 - E. 2024 Treasurer – *Bruce T. Koller*
 - F. 2024 Assistant Treasurer – *Michelle Souls*
 - G. 2024 Township Manager – *Robert R. Ibach, Jr.*
 - H. 2024 Assistant Township Manager – *Kalman A. Sostarecz, Jr.*
 - I. Treasurer's Bond - \$1,000,000
 - J. Assistant Treasurer's Bond - \$1,000,000
 - K. Depository for Township Funds – *KeyBank*
 - L. Custodial/Investment Institutions
 1. *Truist Bank*
 2. *M&T Bank Corporation*
 3. *M&T Securities, Inc.*
 4. *ESSA Bank & Trust*
 5. *Embassy Bank*
 6. *Univest Bank & Trust*
 7. *PA School District Liquid Asset Fund*
 8. *PA Local Government Investment Trust*
 9. *Mid Penn Bank*
 - M. 2024 Mileage Rate (IRS 2024 Rate) – *67.0 cents per mile for business miles driven*
 - N. 2024 Holiday Schedule (See attached)
 - O. 2024 Trick-or-Treat Date: *October 25th 6 – 8pm; Rain Date October 26th*
 - P. 2024 Meeting Schedule (See attached)
 - Q. Township Solicitors (See attached rates)
 1. *Board of Supervisors & Planning Commission – Andrew V. Schantz, Esq., Davison & McCarthy PC*
 2. *Zoning Hearing Board – Stephen A. Strack, Esq., Steckel & Stopp*
 3. *General Labor Counsel – Thomas L. Heimbach, Esq., Flamm Walton Heimbach PC*
 4. *Special Counsel for Labor – Ryan J. Cassidy, Esq., Eckert Seamans Cherin & Mellott, LLC*
 5. *Special Counsel for Land Development – Blake C. Marles, Esq., Stevens & Lee PC*
 - R. Township Engineer – *Keystone Consulting Engineers, Inc. (See attached rates)*
 - S. Alternate/Conflict Engineer - *Barry Isett & Associates (See attached rates)*

- T. *Township Zoning Officers – Duane Dellecker, Building Code Administrator; Roxann Colfer, Permits Clerk; Kyle Kuester, Keystone Consulting Engineers, Inc.; and Marvin Walton, Keystone Consulting Engineers, Inc.*
- U. *Township Sewage Enforcement Officer – Eric Erb, Keystone Consulting Engineers, Inc.*
- V. *Third-Party Code Inspectors –Barry Isett & Associates, Inc.; Keycodes Inspection Agency (See attached rates)*
- W. *Township Auditor – Buckno Lisicky & Company*
- X. *Planning Commission – Christopher Walls (4-Year Term Expires 12/31/2027)*
- Y. *Zoning Hearing Board – Brian Eckman (3-Year Unexpired Term Expires 12/31/2026)*
- Z. *Building Code Appeals Board – William Erdman (5-Year Term Expires 12/31/2028) & Chad Malsch (1-Year Unexpired Term Expires 12/31/2024)*
- AA. *Recreation Board – Jaclyn Svetcov and Jason Krier (5-Year Terms Expire 12/31/2028)*
- BB. *Vacancy Board – Charles Crawford (1-Year Term Expires 12/31/2024)*
- CC. *Delegates to PSATS Annual Conference & NaTAT Conference – James M. Brunell, Sunny Ghai, Jeff Fleischaker, Robert R. Ibach, Jr., Kalman A. Sostarecz, Jr., and Jazmin Vazquez*
- DD. *Conference Voting Delegate – Jazmin Vazquez*

V. PUBLIC COMMENT/COURTESY OF THE FLOOR

VI. ADJOURNMENT OF REORGANIZATION MEETING