

I. CALL TO ORDER – PLEDGE TO THE FLAG

The Budget Meeting of the Board of Supervisors of Upper Macungie Township was called to order on October 10, 2023, at 5:00 p.m. in the Municipal Building, 8330 Schantz Road, Breinigsville, PA 18031. Present were Sunny Ghai, Chairman; Kathy A. Rader, Vice-Chairwoman; James M. Brunell, Supervisor; Robert R. Ibach, Jr., Township Manager; Kalman A. Sostarecz, Jr., Assistant Township Manager & Director of Community Development; Jazmin Vazquez, Township Secretary; Bruce Koller, Finance Director; Michelle Souls, Assistant Finance Director; Peter Christ, Fire Commissioner; Scott Faust, Director of Public Works; Mike Kukitz, Recreation Manager; and Dave Alban, Township Engineer.

Chairman Ghai opened the meeting and asked all present to join him in reciting the Pledge of Allegiance to the Flag of the United States of America.

II. ADDITIONS/DELETIONS TO THE AGENDA

Motion by Chairman Ghai to add discussion on sending a letter of support for Broadcom under Motion "E". Seconded by Vice-Chairwoman Rader. Motion passed unanimously.

III. MOTIONS**A. *Authorizing Expenditures of Funds from the American Recovery Act***

Mr. Ibach stated that there are various items that the Township would like to purchase using funds from the American Recovery Act Fund.

Motion by Vice-Chairwoman Rader authorizing the following expenditures from the American Recovery Plan Act Reserve Fund;

Police body and car cameras in the amount of \$420,000.00 from Axon Enterprise Inc.;

Police body armor and helmets in the amount not to exceed \$12,000.00;

Fire Services iPads in the amount not to exceed \$2,800.00;

Penn Drive pipe lining in the amount not to exceed \$150,000.0; and,

Public engagement software in the amount not to exceed \$77,000.00.

Seconded by Chairman Ghai. The motion passed unanimously.

B. *Authorizing Staff and Consultants to Attend Any and All Zoning Hearing Board Meetings for XPO Logistics, 7649 Penn Drive*

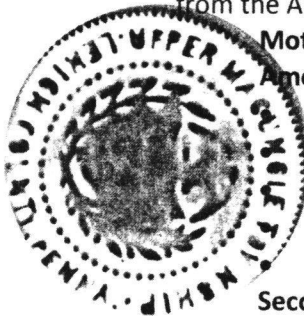
Mr. Sostarecz stated that the applicant is proposing the expansion of the existing site with an additional 21,278 sq. ft. building expansion and a parking lot expansion to the rear of the property. This site is in the Township's Light Industrial Zoning District. He requested Township Staff and consultants be authorized to attend Zoning Hearing Board meetings regarding this matter as an interested party.

Motion by Supervisor Brunell to authorize Township Staff and Consultants to attend any and all Zoning Hearing Board Meetings regarding XPO Logistics, 7649 Penn Drive, as an interested party. Seconded by Chairman Ghai. The motion passed unanimously.

C. *Authorizing the Renewal of Township Insurance Policies*

Mr. Koller stated that Coalition Insurance has provided a quote through our broker Brown & Brown of the Lehigh Valley at a cost not to exceed \$229,000.00 for the renewal of the Township's Insurance Policy. He also mentioned that on September 7, 2023, the Board approved a motion to approve an interim Cyber Insurance Policy that would run from September 14th, 2023, to November 1st, 2023, Travelers Insurance has provided a quote for an annual premium of \$20,140.00 and will run from November 1st, 2023, to November 1st, 2024. Both policies will now share the same renewal date.

Motion by Chairman Ghai to authorize the renewal of the Township's insurance policy brokered through Brown & Brown with our current carrier Coalition at a cost not to exceed a premium of \$229,000.00, and a Cyber Security Policy from Travelers as proposed by Brown & Brown of the Lehigh Valley, at an annual premium of \$20,140.00. Both policies will be for



the period of November 1st, 2023, through November 1st, 2024. Seconded by Vice-Chairwoman Rader. Motion passed unanimously.

D. Awarding Bid – Tilghman Street and Snowdrift Road Traffic Signal Improvement Project

Mr. Alban stated that one bid was received for the Tilghman Street and Snowdrift Road Traffic Signal Improvement Project, the bid was received from C.M. High Inc. in the amount of \$150,200.00. This project was advertised, and bids were opened via PennBid. The price is in line with the engineer's estimate of \$142,00.00, and request that this bid be approved.

Motion by Vice-Chairwoman Rader to award bid for the Tilghman Street and Snowdrift Road Traffic Signal Improvement Project to C.M. High Inc., in the amount of \$150,200.00. Seconded by Supervisor Brunell. Motion passes unanimously.

E. Authorizing Township Manager to Send a Letter of Support for Broadcom

Chairman Ghai stated that he has been approached by Broadcom to provide a letter of support for them to apply for CHIPs funding. Vice-Chairwoman Rader stated that the letter should state that it is a letter of support and not an endorsement.

Motion by Vice-Chairwoman Rader to authorize the Township Manager to send a letter of support for Broadcom to obtain CHIPs Act Funding, with permission and review from Solicitor Schantz to include that this is a letter of support and not an endorsement. Seconded by Chairman Ghai. Motion passed unanimously.

IV. 2024 BUDGET DISCUSSION

A. Fire

Commissioner Christ presented the proposed 2024 Fire Department Budget. The Board reviewed and discussed the proposal. No action was taken.

Commissioner Christ presented the proposed 2024 Public Works/Parks Department Budget. The Board reviewed and discussed the proposal. No action was taken.

Commissioner Schantz presented the proposed 2024 Parks & Recreation Department Budget. The Board reviewed and discussed the proposal. No action was taken.

V. PUBLIC COMMENT

Ms. Vazquez stated that there was an Executive Session held at 4:30 p.m. and the topic discussed was litigation.

Mr. Ibach provided an update on Cetronia Ambulance Corps. He stated that their budget has been balanced for the past three years. He also provided statistics that in 2022 Cetronia responded to 3,060 calls and as of September 2023 there have been 3,038 responses, and 60% of these calls are for patients that are subscribed to Medicare or Medicaid. Vice-Chairwoman Rader made a disclaimer that her daughter was recently hired by Cetronia Ambulance Corps.

VI. ADJOURNMENT

There being no other business, **Chairman Ghai made a motion to adjourn the meeting at 7:03 p.m. Seconded by Supervisor Brunell. The motion passed unanimously.**

Submitted by:



Jazmin Vazquez, Township Secretary