

I. CALL TO ORDER – PLEDGE TO THE FLAG

The General Business Meeting of the Board of Supervisors of Upper Macungie Township was called to order on October 5, 2023, at 7:00 p.m. in the Municipal Building, 8330 Schantz Road, Breinigsville, PA 18031. Present were Sunny Ghai, Chairman; Kathy A. Rader, Vice-Chairwoman; James M. Brunell, Supervisor; Robert R. Ibach, Jr., Township Manager; Jazmin Vazquez, Township Secretary; Andrew V. Schantz, Esq., Solicitor; Michael Sitoski, Chief, UMTPD; Peter Christ, Fire Commissioner; Dave Alban, Township Engineer; Scott Faust, Public Works Director; Bruce Koller, Finance Director; Michelle Souls, Assistant Finance Director, and Mike Kukitz, Recreation Manager.

Chairman Ghai opened the meeting and asked all present to join him in reciting the Pledge of Allegiance to the Flag of the United States of America.

II. ADDITIONS/DELETIONS TO THE AGENDA

III. MINUTES

A. September 7, 2023

Chairman Ghai stated that he would dispense with the reading of the minutes of the previous meeting unless there were any objections.

Motion by Chairman Ghai to waive the reading of the minutes of the September 7th meeting and approve them as presented. Seconded by Supervisor Brunell. The motion passed unanimously.



IV. PRESENTATIONS

A. Badge-Pinning Ceremony for New Police Officer Gregory McCabe

Chief Sitoski stated that Officer McCabe is a 2013 graduate of Father Judge High School in Philadelphia. He received an associate degree in liberal arts from the Community College of Philadelphia, and his Act 120 Certification through the Philadelphia Police Academy in 2019. Prior to being hired by Upper Macungie Township, he was working full time for the Philadelphia Police Department. Officer McCabe took his oath of office on September 11th, 2023, in front of Magisterial District Judge Michael J. Faulkner. Officer McCabe’s father Joseph was present to pin his badge on his uniform.

V. DISCUSSIONS & UPDATES

None

VI. ORDINANCES

A. Ordinance #2023-11 – Interim Zoning Ordinance

Mr. Sostarecz stated that the Township is currently undergoing a rewrite of the Zoning Ordinance in consultation with Micheal Baker International; during this process, the Township has identified important updates that can be made with the adoption of an “interim” update. The Planning Commission reviewed the draft ordinance at their September 20th, 2023, meeting and recommended its adoption. This was also reviewed by the Lehigh Valley Planning Commission, that stated that these changes were minor and on a local level and commended the Township for clarifying zoning language and terms which is a best practice for local governments. On October 5th, 2023, the UMT Board of Supervisors conducted a public hearing to take testimony and comments from interested parties and the general public.

Motion by Supervisor Brunell to adopt Ordinance #2023-11, amending Chapter 27 of the Township of Upper Macungie Code of Ordinances. Seconded by Vice-Chairwoman Rader. The motion passed unanimously.

VII. RESOLUTIONS

A. Resolution #2023-40 – Docket #2326 – Carriage East Sewage Planning Module

Mr. Sostarecz stated that this is an administrative item. The applicant appeared before the Board earlier this year and have since completed their Sewer Planning Module to be submitted to the DEP for approval. The Township Engineer has reviewed the plan and agrees that the plan is ready for submission.

Motion by Vice-Chairwoman Rader to adopt Resolution #2023-40, approving the submission of a Sewage Planning Module for Carriage East Residential Subdivision. Seconded by Supervisor Brunell. The motion passed unanimously.

B. Resolution #2023-41 – Docket #1901 – Hidden Meadows Phase 2 – Improvements Agreement Extension

Mr. Sostarecz stated that the original Improvements Agreement provided for a 36-month construction time period which expired on October 1st, 2023; the developer is completing the final items and has requested an eight-month extension to the agreement to account for the potential of inclement weather this winter.

Motion by Vice-Chairwoman Rader to adopt Resolution #2023-41, authorizing an amendment to the improvements agreement for Docket #1901, Hidden Meadows Phase 2, extending the time period for improvements to be completed to June 1, 2024. Seconded by Supervisor Brunell. The motion passed unanimously.

VIII. MOTIONS

A. Authorizing the Appointment of Emily Crosby-Piszczek as the Recreation Supervisor

Mr. Kukitz stated that there was a vacancy for the Recreation Supervisor position; 58 resumes were received and four candidates were interviewed. Staff believes that Ms. Crosby-Piszczek would be the best candidate to fill this position and recommended that the Board approve her appointment as the Recreation Supervisor.

Motion by Supervisor Brunell to appoint Emily Crosby-Piszczek as the Recreation Supervisor, at an annual salary of \$61,000.00 effective October 16, 2023. Seconded by Vice-Chairwoman Rader. Motion passed unanimously.

B. Appointing Ray Boronyak to the Planning Commission

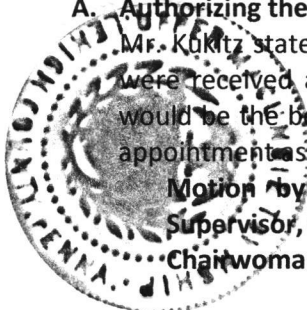
Mr. Sostarecz stated that the Planning Commission currently has two vacant positions that need to be filled. Mr. Ray Boronyak had expressed an interest in filling one of these vacancies. After Township Staff met with Mr. Boronyak, they have recommended that he be appointed to the Planning Commission to serve an unexpired term that will expire on December 31, 2026. Chairman Ghai mentioned that the appointment of members to the Townships Boards is very important, and he would like to be included in the interview process. He also stated that his vote was regarding the process and not to the appointment of Mr. Ray Boronyak to the Planning Commission.

Motion by Vice-Chairwoman Rader to appoint Ray Boronyak to the Upper Macungie Township Planning Commission, filling a vacancy with an unexpired term ending December 31, 2026. Seconded by Supervisor Brunell. Motion passed 2-1, Ghai - No.

C. Authorizing Ratification of the Tentative Collective Bargaining Agreement with UMTPD Officers Association

Mr. Ibach stated that this agreement will have a term of three years and provides pay increases of 6%, 5%, and 5% in each respective year of the agreement. There were also modifications made to the employee contribution rate for both health care and pension. Other modifications included training, travel, scheduling, and shift assignments.

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Motion by Supervisor Brunell to authorize the ratification of the tentative collective bargaining agreement with the Upper Macungie Police Department Police Officers Association and Upper Macungie Township. Seconded by Vice-Chairwoman Rader. Motion passed unanimously.

D. Authorizing the Awarding of Bid for the Replacement of Meter Station

Mr. Ibach stated that there were two bids that were received for the replacement of the meter station. The low bid was received at a cost of \$183,225.00 from Barrasso Excavation and the second was received at a cost of \$240,426.00 from Joao & Bradley Construction. The changes that are being made to this metering station are being made for operational and accuracy upgrades.

Motion by Supervisor Brunell to award the bid for the replacement of the Phase III Meter Station to Barrasso Excavation, Inc. in the amount of \$183,225.00. Seconded by Chairman Ghai. Motion passed unanimously.



E. Authorizing the Advertisements of Bids for Cleaning Service

Ms. Vazquez stated that the Township currently has the need to advertise for bids for cleaning services for Township Buildings.

Motion by Vice-Chairwoman Rader to authorize the advertisement of bids for a cleaning service for township buildings. Seconded by Chairman Ghai. Motion passed unanimously.

F. Authorizing Extension of Time for the Recording of Docket #2339 – Air Products Redevelopment

Mr. Sostarecz stated the Docket #2339 – Air Products Redevelopment is close to recording, but they will require an extension for another 120 days. This extension can be granted by the board with the recommendation of Staff and Consultants.

Motion by Vice-Chairwoman Rader to authorize the the extension from the required time period for the recording of Docket #2339 – Air Products Redevelopment, for an additional 120 days. Seconded by Supervisor Brunell. Motion passed unanimously.

G. Awarding Bid for Secondary Winter Road Salt Provider

Mr. Faust stated that the Township uses COSTARS as the primary winter salt provider; however, a consortium of Townships bid out to an alternative supplier should the COSTARS supplier be unable to meet the demand.

Motion by Vice-Chairwoman Rader to award the Alternate Winter Salt Supplier bid to Eastern Salt Company, Inc. at a cost of \$81.50 per ton delivered. Seconded by Supervisor Brunell. Motion passed unanimously.

H. Authorizing Special Event Fee Waiver for the Kyle Miller Showcase

Mr. Kukitz stated that the Kyle Miller Memorial Inc. has partnered with Upper Macungie Township utilizing Earl Adams Park and Route 100 fields. The organization has requested that the \$200.00 rental fee for their event be waived as the proceeds that are raised go to families and children that are in need.

No action was taken.

I. Authorizing Fire Police Assistance for Carbon County Veterans Day Parade

Commissioner Christ stated that he has received a request for Fire Police assistance from the Borough of Nesquehoning to assist with traffic control at their Veterans Day Parade to be held on November 5, 2023, with a rain date of November 12th, 2023.

Motion by Vice-Chairwoman Rader to authorize Upper Macungie Township Fire Police to assist with traffic control on November 5th, with a rain date of November 12th, 2023, at the

Carbon County Veterans Day Parade on behalf of the Borough of Nesquehoning. Seconded by Chairman Ghai. Motion passed unanimously.

IX. BOARD AND STAFF REPORTS

A. *Treasurer*

The total bills from all funds for September 2023 was \$2,830,094.46. Further details appear in the October Treasurer's Report.

Motion by Chairman Ghai to pay the bills for September 2023 in the amount of \$2,830,094.46. Seconded by Supervisor Brunell. The motion passed unanimously.

B. *Township Secretary*

Ms. Vazquez stated that there was an executive session that was held at 5:30 pm and the topics discussed were personnel and the Collective Bargaining Agreement. She also mentioned that Budget Workshops will be held on October 10th, 17th and 24th, 2023 in the public meeting room.

C. *Fire Commissioner*

Commissioner Christ stated that Engine 5611 has been picked up and is no longer in the Township.

D. *Supervisors*

Vice-Chairwoman Rader urged residents that the Township needs volunteers for our different committees, and these are very important positions within our Township.

X. PUBLIC COMMENT/COURTESY OF THE FLOOR

None

XI. ADJOURNMENT

There being no other business, **Chairman Ghai made a motion to adjourn the meeting at 7:52 p.m. Seconded by Supervisor Brunell. The motion passed unanimously.**

Submitted by:



Jazmin Vazquez
Township Secretary



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