

**Upper Macungie Township
Treasurer's Report Reconciliation
Board of Supervisors Meeting
November 2, 2023**

For the Month of October:

Paid Checks (per report)		\$ 3,532,016.71
ACH Payments -		
PPL	\$ 8,063.47	
UGI	270.54	
Neopost Postage	1,000.00	
Leases	344.00	
PayChex	990.94	
Allied Personnel	7,810.58	
PSATS (PA Unemployment Tax)	4,293.79	
Corebridge Financial (457 DC Plan)	40,851.20	
Trash & Recycling	191,353.03	254,977.55
Payroll -		
PPD 10/12/2023	245,270.07	
PPD 10/26/2023	240,003.55	485,273.62
Pension Checks & Fees		36,343.46
Total Disbursements		\$ 4,308,611.34

Upper Macungie Township
Treasurer's Report - Total Bills for All Funds
Board of Supervisors Meeting
November 2, 2023

Bill Approval for Month of October 2023

Fund 01 - General Fund -		
Checks	\$ 937,227.10	
ACH Payments (See attached list)	546,551.18	\$ 1,483,778.28
Fund 04 - Firefighter's Fund -		
Checks (Stipend Payments)		-
Fund 05 - Refuse & Recycling Fund -		
Checks	3,999.54	
ACH Payments (Whitetail Disposal)	191,353.03	195,352.57
Fund 08 - Sewer Fund -		
Checks	1,852,026.51	
ACH Payments (PPL Electric)	2,346.96	
Fees - Truist Investment	-	1,854,373.47
Fund 19 - Recreation Fund -		
Checks	10,881.32	
Fees - Truist Investment	-	10,881.32
Fund 20 - Storm Water Maintenance Fund -		
Checks		1,262.22
Fund 31 - Capital Equipment Fund -		
Checks		283,211.15
Fund 32 - Open Space Preservation Fund -		
Checks		-
Fund 35 - Liquid Fuels Fund -		
Checks		142,002.25
Fund 36 - Traffic Improvement Fund -		
Checks		32,738.53
Fund 91 - Escrow Fund -		
Checks		268,668.09
Fund 99 - Non-Uniform Pension Plan -		
Checks (Benefits Paid)	36,343.46	
Fees	-	36,343.46
Total Payments for the Month		\$ 4,308,611.34
Transfers during Month of October		
None		\$ -
Total Transfers		\$ -

UPPER MACUNGIE TOWNSHIP
Claims Docket (All Funds)
Over \$10,000 - October 2023

Check #	Vendor Name	Net Amount	Description
69859	LEHIGH COUNTY AUTHORITY	\$ 1,755,717.66	3RD QUARTER ESTIMATE SEWER BILLING / 10/15/23 BILLING / SEPTEMBER 2023 SAMPLING FEES
69857	KEYSTONE CONS ENGINEERS INC	354,793.31	8/27/23 - 10/7/23 BILLING
69913	VOLUNTEER FIRE RELIEF ASSOC	322,081.64	2023 VOLUNTEER FIRE RELIEF PAYMENT
69979	S J THOMAS COMPANY INC	283,211.15	PSP BUILDING RENOVATIONS - PARTIAL PAYMENT
ACH	UMT PAYROLL	245,270.07	PPD 10/12/2023
ACH	UMT PAYROLL	240,003.55	PPD 10/26/2023
69870	NEW ENTERPRISE STONE & LIME CO	196,742.67	ROUTE 100 PARK 191.46 TON 19MM ASPHALT / 2023 9.5 MM 1.5" OVERLAY PROJECT / VARIOUS ROADS 9.5 MM ASPHALT
ACH	WHITETAIL DISPOSAL, INC.	191,353.03	SEPTEMBER SERVICE & FUEL SURCHARGE
69876	PENNSYLVANIA MUNICIPAL HEALTH	176,144.04	NOVEMBER 2023 HEALTH INSURANCE
ACH	COREBRIDGE FINANCIAL	40,851.20	OCTOBER P/R CONTRIBUTIONS (457) PLAN)
69840	FIRST RESPONDER FLOORING LLC	30,740.00	REPLACE STATION 56 TRUCK BAY FLOORS
69920	WORLD FUEL SERVICES INC	22,434.06	SEPTEMBER 2023 FUEL PURCHASES
69848	INTEGRA ONE	21,004.00	POLICE - BARRACUDA ANNUAL RENEWAL / INTERNET ISSUE ADDRESSED / 4TH QUARTER MAINTENANCE / ANNUAL VMWARE RENEWAL
69906	TURFPRO INC	18,450.00	REMAINING TREES - GRANGE PARK
69882	PPL ELECTRIC UTILITIES	16,180.12	SEPTEMBER 2023 VARIOUS LOCATIONS / SEPTEMBER 2023 STREET LIGHTS / ANNUAL RENT FOR ATTACHMENTS
69830	DAVISON & MCCARTHY PC	15,278.39	SEPTEMBER 2023 SERVICES
69832	EASTERN TELEPHONE & TELECOMMUN	12,321.06	OCTOBER 2023 IT SERVICES / TAPIT NOVA REPLACEMENT / POLICE NEW HIRE VOICEMAIL SET UP
69915	WESTERN LEHIGH SERVICES INC	10,675.00	TILGHMAN/SNOWDRIFT PIPE JOB AND HYDROSEEDING
	TOTAL	\$ 3,953,250.95	

Upper Macungie Township Community Development Report

October 2023



Planning & Zoning

Current Planning Dockets

Docket	Project	MPC Time Period Expires
2356	Preliminary Land Development	12/18/2023
2374	Preliminary Land Development	12/19/2023
2048A	Revised Final Plan	12/19/2023
2338	Prelim/Final Land Development	1/14/2024
2265A	Prelim/Final Land Development	1/14/2024
2326	Final Land Development	1/15/2024
2334	Prelim/Final Land Development	1/15/2024
2344	Preliminary Land Development	1/15/2024
2354	Preliminary Land Development	1/16/2024
2376	Prelim/Final Land Development	1/16/2024
2358	Revised Final Plan	2/12/2024
2304B	Revised Final Plan	2/13/2024
2349	Prelim/Final Land Development	3/8/2024
2371	Prelim/Final Subdivision Plan	3/15/2024
2336	Preliminary Land Development	3/17/2024
2361	Preliminary Land Development	3/17/2024
2357	Prelim/Final Land Development	3/18/2024

Zoning Hearing Board:

- #10 23 016 Steven Ring, 1051 Lehr Street, Variance request to allow an accessory structure within the 10' side yard setback. The variance was granted.
- #10 23 017 Crown Enterprises, LLC (XPO Logistics), 7649 Penn Drive, Variance request for the expansion of a non-conforming use as well as several dimensional variances. Approximately 2 ½ hours of testimony was taken before the hearing was continued to November 8, 2023.

October 18, 2023 Planning Commission Agenda:

- #2358 Schaefer Run West, Lot II, Waterbury Court, Revised Final Plan. Recommended for approval with conditions.
- #2048A Mosser Road Subdivision, 1050 Mosser Road, Revised Final Plan. Recommended for approval with conditions.
- #2357 XPO Logistics Expansion, 7649 Penn Drive, Preliminary/Final Land Development. The applicant tabled their plan.
- #2374 110 PA Route 100 Manufacturing Building, 110 PA Route 100, Preliminary Land Development. The applicant tabled their plan.

November 2023 Planning and Zoning Meeting Schedule:

Wednesday, November 8 th	6:30 PM	Zoning Hearing Board Meeting
Monday, November 13 th	7:00 PM	Planning Commission Workshop
Wednesday, November 15 th	7:00 PM	Planning Commission Meeting
Wednesday, November 22 nd		NO MEETING - HOLIDAY

November 15, 2023 Planning Commission Agenda:

- #2349 Fogelsville Elementary School Parking & Driveway Improvements, 312 PA Route 100, Preliminary/Final Land Development Plan
- #2354 Estates at Woodmere, Bacon Ln/Ash Ln/Mertztown Rd, Preliminary Subdivision & Land Development Plan
- #2376 ATAS Building Expansion, 6620/6642 Grant Way, Preliminary/Final Land Development Plan

Residential Development Report:

Twp. Docket	Project	Type	Total Dwelling Units	Remaining Dwelling Units
1921	Valley West - Phases 5 & 6	Single Family	25	5
1961	Laurel Field - Phase 5	Townhomes	25	25
1884	Hamilton Walk	Single Family	157	21
1999	Parkland Crossing	Townhomes	144	144
2020	Wrenfield	Townhomes	98	52
2048	Mosser Road	Singe Family	10	10
2084	Lehigh Hills Phase 2	Single Family	233	178
2084	Lehigh Hills Phase 2	Townhomes	24	24
2299	Hidden Meadows Phase 3	Townhomes	20	20
2304	Trexler Point	Townhomes	128	128
2316	Fallbrooke	Single Family	90	90
2324	Glenlivet	Single Family	52	52
Total:			1,006	749

Nonresidential Development Report:

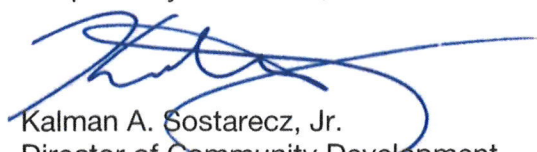
Twp. Docket	Project	Type	Status
2274	ATAS Manufacturing Facility	Manufacturing	Approved
2265	Shoppes At Trexler Plaza	Fuel Service/Market	Approved
2197	Townplace Suites	Hotel	Under Construction
2291	Yourway Land Development Plan	Pharma/Campus	Approved
2323	LRE Allentown Building/Parking	Warehouse Modification	Under Construction
2325	Green Hills Commerce Center	Building Addition	Under Construction
2303	7312 Windsor Drive	Warehouse/Logistics	Approved
2317	1001 Glenlivet Drive	Warehouse/Logistics	Approved
2339	APCI Redevelopment	Warehouse/Logistics	Approved
2328	Millipore Sigma – Building Addition	Warehouse Modification	Under Construction
2364	Sam Adams New Storage Facility	Storage Building	Approved

Permitting

Building & Zoning Permits/New Structures:

	Permits:	October 2022	October 2023	Y.T.D.
Blasting Permits:		0	1	5
Building Permits:		62	61	584
Electrical Permits:		6	3	67
Mechanical Permits:		16	9	102
On-lot Septic Permits:		0	0	1
Plumbing Permits:		4	2	37
Road Opening Permits:		4	2	52
Fire Alarm/Sprinkler Permits:		3	1	35
Zoning Permits:		31	10	256
Total Permits:		126	89	1139
Plumbers Licenses:		4	3	60
Electricians Licenses:		11	12	137
Total Licenses:		15	15	197
New Residential Dwelling Units:		1	15	96
Single Family Detached:		1	5	76
Single Family Attached (Twins and Townhomes):		0	10	20
Multi-Family (Apartments):		0	0	0
New Commercial Structures:		0	0	2
Revenue:				
Permit & License Fees:			\$75,696.40	\$1,322,336.49
Planning & Zoning Fees:			\$11,050.00	\$82,089.00
			Total Fees:	\$86,746.40 \$1,404,425.49

Respectfully submitted,



Kalman A. Sostarecz, Jr.
 Director of Community Development
 & Assistant Township Manager



UPPER
MACUNGIE
TOWNSHIP

BOARD OF SUPERVISORS
Engineer's Report

NOVEMBER 2023

PLANNING REVIEWS COMPLETED FOR OCTOBER PC MEETING 2023:

Docket #2358 – Schaefer Run West, Lot II, Revised Final Plan, Waterbury Court – The applicant is proposing to revise the recorded Waterbury Court condo twin homes plan. The private roadway, serving eight (8) residential units within Lot II, was constructed not according to the recorded plan. The application reflects existing conditions and proposed improvements to meet the recorded plan. The project is located within the Township's R3 – Medium Low Density Residential Zoning District. This revised final plan was recommended for approval by the planning commission.

Docket #2048A – Mosser Road Subdivision, Revised Final Plan, 1050 Mosser Road – The applicant is proposing to revise the recorded plan to show changes in the design of the sanitary sewer system for the 10-unit single family development. The project is located within the Township's R-3, Medium Low Residential Zoning District. This revised final plan was recommended for approval by the planning commission.

Docket #2374 – 110 PA Route 100 Manufacturing Building, Preliminary Land Development, 110 PA Route 100 – The applicant is proposing the construction of a 150,400 square foot manufacturing building and associated site improvements including parking and stormwater facilities. The project is located within the Township's LI – Light Industrial Zoning District. This plan was tabled by the applicant therefore no action was taken by the planning commission.

Docket #2357 – XPO Logistics Expansion, Preliminary/Final Subdivision & Land Development, 7649 Penn Drive – The plan proposes an expansion of the existing site with an additional 21,278 square foot building addition and parking lot expansion. The site is located within the Township's LI – Light Industrial Zoning District. This plan was tabled by the applicant therefore no action was taken by the planning commission.

SR 222 AND GRANGE ROAD DUAL RIGHT TURN LANE:

The signalized dual right turn project is anticipated to be completed by the of the week of 10/30/2023. Traffic should anticipate some delays and at signal turn on due to the changes to traffic control.

David Alban Jr., P.E.
Keystone Consulting Engineers, Inc.

PUBLIC WORKS REPORT

To: B.O.S. (James M. Brunell, Sunny Ghai, and Kathy Rader)

From: Scott Faust

Date: 11/02/2023

Re: Public Works Report

1. Roads

- A. Finished Projects (Oct. 2023)
 - 1. Repair signs as needed
 - 2. Grind brush pile
 - 3. Roadside mowing
 - 4. Clean drains
 - 5. Deliver trash carts as needed (18 delivered)
 - 6. Leaf collection
 - 7. Prepare roads for seal coating (2024)
 - 8. Pave parking lot Grange Rd. park
 - 9. Dig out and stone / pave recycling pad

- B. Ongoing Projects (Nov. 2023)
 - 1. Grind brush pile
 - 2. Repair signs as needed
 - 3. Leaf collection

2. Parks

- A. Finished Projects (Oct. 2023)
 - 1. Collect garbage
 - 2. Inspect playground equipment
 - 3. Trim bushes at parks and detention ponds
 - 4. Mow parks and detention ponds

- B. Ongoing Projects (Nov. 2023)
 - 1. Trim trees and bushes at parks & detention ponds
 - 2. Inspect playground equipment

3. Sewer

- A. Finished Projects (Oct. 2023)
 - 1. Read water meter readings on 1st of month (24 buildings)
 - 2. Read ISCO meters on 2nd and 16th (11 meters)

3. Weekly pump station checks and grass cutting
4. Check and mark PA-ONE CALLS as needed (249 marked)
5. Run generators (Police, Office, Shop, Fire stations and Pump stations)
6. Sewer lateral inspections 16
7. Flush restaurant lines and wet wells 2nd and 4th week
8. Wet well cleaning (Rabenold)
9. Raise manholes (Greenhills)
10. Replace call out boxes
11. Confined space training

B. Ongoing Projects (Nov. 2023)

1. Weekly pump station checks
2. Water meter reading
3. ISCO meter readings
4. Mark-PA one calls
5. Generator Check (Police, Office, Shop, Fire Stations, and Pump station)
6. Manhole dish rehab. and install gaskets

Scott Faust
Director of Public Works



UPPER MACUNGIE TOWNSHIP
Recreation Department Monthly Report
10.2.23 – 10.31.23

Recreation Department Updates:

2023 Spring/Summer Programs & Events

- 2023 Barktoberfest – 23 vendors and 3 food trucks. All in all, a successful event although attendance was a little lower than anticipated. The event took place on the rain date of October 15th.
- The new Trick or Treat Trail event on October 20th was a huge success. Roughly 2,500 to 3,000 people in attendance with 28 vendors and 2 food trucks.
- Noon Years Eve event planning – Event on 12/31/2023 in Grange Park from 10:30am – 1:30pm.
- In need of a new basketball coordinator to oversee the townships open adult basketball program in Veterans Elementary School on Monday nights from 7:00pm – 9:00pm.
- Yoga, Community Art classes, water aerobics, Chair Strength & Mobility classes, 3vs3 High school basketball league, adult basketball and volleyball have all started and have been well attended.

2023 Recreation Department General Update:

- Emily Crosby-Piszczek was hired as the Recreation Supervisor and started on 10/16/23.
- Planting additional trees in Grange Park this Fall – 20 from BareRoot Tree Grant to be planted in early November (exact date TBD), 30 purchased, and 51 donated through the Chesapeake Bay Foundation, Keystone 10 Million Trees Partnership, Owens & Minor, and the Lehigh County Conservation District planted on 10/28/23. Total number of trees to be planted in Grange Park in 2023 is 141 trees.
- Staff continues to work on creating a 10-year capital improvement plan. This document will be incorporated into the upcoming Park, Recreation and Open Space Master Plan which we hope to accomplish in 2024.
- Breinigsville Park Buffer will be planted in partnership with the Wildlands Conservancy in Spring of 2024.

Past Grants:

- DCNR - to support Russett Park Improvements (\$50,000 ask) - DENIED
- DCNR - the creation of an updated Park and Recreation Master Plan (\$50,000 ask) - DENIED
- DCED - GTRP to support Russett Park Improvements (\$85,271.52)
- DCED - the creation of an updated Park and Recreation Master Plan (\$85,000).
- TreePennsylvania Spring grant for 20 trees in Grange Park – Awarded
- TreePennsylvania Fall grant for 20 trees in Grange Park – Awarded
- Chamber of Commerce Main Street program to match the Lehigh Valley Greenways grant – DENIED.
- The Kay Brook Green Hills Swim Club provided a letter of commitment of \$3,000 to support Russett Park.
- PHEAA State Work Study Program for reimbursement of qualifying staff costs during summer. - DENIED
- Lehigh Valley Greenways grant for \$10,000 to install a message center, publication racks and trees in Grange Park. – AWARDED
- Local Share Account (LSA) grant for \$250,000 to help offset the costs associated with constructing the future Community Center. – AWARDED
- Keystone Communities Additional Appropriation grant award for \$250,000 to help offset the costs associated with constructing the future Community Center. - AWARDED
- Lehigh County Tourism Development Grant with an ask of \$15,000 to help offset the costs associated with purchasing and installing an electronic message board in Grange Park.
- HUD Grant - processing the \$750,000 HUD grant received to help offset the costs associated with constructing the future Community Lifestyle Center. – AWARDED
- T-Mobile Hometown Grant Program - \$50,000 grant request to assist with Community Center construction.



Upper Macungie Township Police Department Monthly Incident/Activity Report

	October 2023	Year to Date	October 2022
Total Calls for Service	934	9,123	937
Reportable Crashes	16	188	21
Non-Reportable Crashes	45	299	47
Private Property Crashes	3	56	5
Criminal Arrest (Misdemeanor/Felony)	20	223	21
Non-Traffic Citations (summary)	10	66	6
Traffic Citations	245	3,094	182
Parking Tickets	28	352	1
Written Warnings	70	512	23
False Alarms	76	786	85

Reported Crimes:

Crime Type	#
Arsons	0
Assaults	4
Burglaries	0
Disturbing the Peace Crimes	26
Drug/Alcohol Violations	5
DUI Offenses	7
Fraud Crimes	7
Homicides	0
Motor Vehicle Thefts	3
Robberies	0
Sex Offenses	0
Thefts	4
Vandalism/Criminal Mischiefs	6
Vehicle Break-in/Thefts	6
Weapon Offenses	5

K-9 Statistics

Upper Macungie Township	Assist Other Jurisdiction
0	1

Tracking	Narcotics	Explosives Check	Area Search	Apprehension /Surrender	Stop Assists	Public Demonstration
1	0	0	0	0	0	0

**K-9 Officer in Field Training*

Motor Carrier Safety Assistance Program*

Total Inspections	13
Level I Inspections (full driver and vehicle)	
Level II Inspections (driver and vehicle – except brakes)	
Level III Inspections (driver and documents only)	
Inspections resulting in Out of Service Drivers	
Inspections resulting in Out of Service Vehicle	
Total Violations Discovered	
Total Citations Issued	

**unable to pull stats due to a problem with the software*

Community Events

- 10/4/23 – Coffee with a Cop event – Dunkin Donuts
- 10/5/23 – Parkland School Emergency Management meeting – Parkland Admin Bldg
- 10/6/23 – MDJ Mental Health Meeting – Zoom
- 10/9/23 – Lehigh Valley SRO Summit – LCTI
- 10/10/23 – Lock down drills – Fogelsville, Jaindl and Veteran's Elementary Schools
- 10/10/23 – Heroes for the Holidays meeting – South Whitehall Township
- 10/11/23 – Hindu community meeting – UMTDP
- 10/12/23 – Hub Meeting – UMTDP
- 10/15/23 – Barktoberfest – Grange Park
- 10/20/23 and 10/26/23 – Station Tours – Kernsville Field Trip
- 10/20/23 – Trunk or Treat – Lone Lane

Community Events - Continued

10/22/23 – Trunk or Treat – Jaindl Elementary

10/24/23 – Turning Point Vigil – Charles Brown Ice House

10/27/23 – Halloween Parades - Fogelsville, Jaindl and Veteran's Elementary Schools

10/27/23- Trick of Treat Night – UMT

10/28/23 – Trunk or Treat – Grange Park

Nixel Alerts - 1

Car Seat Inspections – 1

Operation Bee Safe – 39 (2 red light violations) D.A.R.E. classes – 0



Monthly Highlights

UPPER MACUNGIE TOWNSHIP POLICE DEPARTMENT

October 2023

- October means it's the Halloween season! UMTPD officers participated in multiple Halloween-related events this month, including trunk-or-treat events held at Jaindl Elementary School, Grange Park, and Lone Lane Park. Officers were also present and participated in Halloween parades held at Jaindl, Fogelsville, and Veteran's Elementary Schools. Lastly, UMTPD officers embarked on high visibility Trick-or-Treat night patrols in various Upper Macungie neighborhoods. Thanks for helping us make Halloween fun and SAFE in Upper Macungie Township!
- On October 24th, several UMTPD officers attended the Turning Point of the Lehigh Valley (TPLV) Annual Survivor's Vigil held in Bethlehem. TPLV helps support victims of domestic and intimate partner abuse by providing resources, shelter, and education. The Vigil honors the strength and resilience of survivors, while also remembering those we have lost at the hands of abusers.

VISIT US ON SOCIAL MEDIA



@UpperMacungiePD | @uppermacungietwppolice | facebook.com/UMTPD

Bureau of Fire Report for October 2023

Board of Supervisors Meeting 11/02/2023



Fire Inspections

October 2023	50
Year to Date	685
2022 Total Inspections	854
CO Inspections	4
YTD PA Recovery Reimbursement	\$11,086.40
2022 PA Recovery Reimbursement	\$23,866.87

October 2023 Responses

Cetronia EMS Responses		
Mutual Aid Required	0	
Total Responses	246	
Units Required	271	
Fire Responses		
Fogelsville FD		
Trexlerstown FD		
UMT Station 56		
		IN UMT
Lehigh County Responses		

Oct. 2023 Membership Changes

Station #8 Fogelsville Fire Co.	
New Members:	1
Retired/Resigned Members:	0
Total Members:	23
Station #56 Upper Macungie Township	
New Members:	0
Retired/Resigned Members:	1
Total Members:	26
Station #25 Trexlertown Fire Co.	
New Members:	0
Retired/Resigned Members:	0
Total Members:	31
TOTAL MEMBERSHIP:	80

Other Activities

- Fire Prevention: 3 Elementary Schools, 3 Daycares, 2 Business's, Veterans Elementary 2nd Grade field trip to Station #56.
- 10/24, First Responder appreciation at Station #56.

Respectfully Submitted,

Peter D. Christ, Fire Commissioner

610-395-4892 Ext. 145
pchrist@uppermac.org