

# UPPER MACUNGIE TOWNSHIP

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UpperMac.org

## **Volunteer Application & Information Sheet**

Full Name:	Date of Birth:			
Cell Phone #:	_Email:			
Street Address:				
I am applying for the volunteer position of:				
Why are you interested in volunteering for UMT Recreation:				
Please list any accommodations you may need in order to fulfill your volunteer duties (if applicable):				
Education and/or work experience:				
Past volunteer experience:				
List any allergies or other information we should know:				
Availability:				

	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY
Hours:							

## Commonwealth of Pennsylvania Clearances:

I understand that I will need to obtain the required Commonwealth of Pennsylvania Clearances if my volunteer position requires me to have direct contact with children.

□ I swear and affirm that I am not disqualified from service-based volunteerism upon a conviction of an offense under §6344 of the Child Protective Services Law.

Clearances needed for Volunteers Living in PA for fewer than 10 years:

- Federal Bureau of Investigation Fingerprint Clearance
- Pennsylvania State Police Clearance
- Pennsylvania Child Abuse History Clearance

Clearances for Volunteers Living in PA Continuously for 10 years: • Pennsylvania State Police Clearance

Pennsylvania Child Abuse History Clearance

#### **Obtaining Required Background Clearances**

All volunteers must complete a PA State Police Criminal Record Check and PA Department Human Services Child Abuse History Clearance. Copies of these clearances will be kept on file with Upper Macungie Township. There is no fee for volunteers to complete these required clearances. These clearances can be obtained by following the links below.

#### PA State Police Criminal Record Check

• Can be obtained online at <a href="https://epatch.state.pa.us/Home.jsp">https://epatch.state.pa.us/Home.jsp</a> with results available within a few minutes. There is no fee for volunteers.

#### PA Department Human Services Child Abuse History Clearance

• Can be obtained online at <a href="https://www.compass.state.pa.us/CWIS">https://www.compass.state.pa.us/CWIS</a> with results usually within 14 days. There is no fee for volunteers.

The Federal Criminal Background Check is required for individuals who have lived in Pennsylvania for fewer than 10 years. There is a fee for volunteers to complete this required clearance. This clearance can be obtained by following the link below.

#### Federal Criminal Background Check:

• Go to <u>www.pa.cogentid.com</u> to schedule an appointment and pay for the background check.

### **Emergency Contacts:**

Name:	Relationship:	Phone #:
Name:	Relationship:	Phone #:
Name:	Relationship:	Phone #:

#### **APPLICANT'S CERTIFICATION AND AGREEMENT**

I understand that I will need to obtain the required Commonwealth of Pennsylvania Clearances if my volunteer position requires me to have direct contact with children. I swear and affirm that I am not disqualified from service-based volunteerism upon a conviction of an offense under §6344 of the Child Protective Services Law. I hereby certify that the facts set forth in the above volunteer application are true and complete to the best of my knowledge and I give permission to the township for the use of my photographs that are taken by staff for use in future marketing materials and publications. I understand that, if selected, falsified statements of any kind or omissions of facts called for on this application shall be considered sufficient basis for dismissal. I understand that should a volunteer opportunity be extended to me and accepted that I will fully adhere to the policies, rules and regulations of employment of the Employer. I understand that any volunteer opportunity offered is for an indefinite duration and at will and that either I or the Employer may terminate my volunteerism at any time with or without notice or cause.

Signature of Applicant

Date

Signature of Township Official

Date