

**Upper Macungie Township
Treasurer's Report Reconciliation
For the Month of September 2023**

Paid Checks (per report)		\$ 2,057,502.08
ACH Payments -		
PPL	\$ 6,835.10	
UGI	340.07	
Leases	344.00	
PayChex	471.17	
Corebridge Financial (457 DC Plan)	40,081.20	
Trash & Recycling	191,353.03	239,424.57
Payroll -		
PPD 9/14/2023	251,458.94	
PPD 9/28/2023	243,376.03	494,834.97
Pension Checks & Fees		38,332.84
Total Disbursements		\$ 2,830,094.46

Upper Macungie Township
Treasurer's Report - Total Bills for All Funds
Board of Supervisors Meeting
October 5, 2023

Bill Approval for Month of September 2023		
Fund 01 - General Fund -		
Checks	\$ 824,267.14	
ACH Payments (See attached list)	540,659.41	\$ 1,364,926.55
Fund 04 - Firefighter's Fund -		
Checks (Stipend Payments)		-
Fund 05 - Refuse & Recycling Fund -		
Checks	3,201.31	
ACH Payments (Whitetail Disposal)	191,353.03	194,554.34
Fund 08 - Sewer Fund -		
Checks	102,156.61	
ACH Payments (PPL Electric)	2,247.10	
Fees - Truist Investment	-	104,403.71
Fund 19 - Recreation Fund -		
Checks	13,011.61	
Fees - Truist Investment	-	13,011.61
Fund 20 - Storm Water Maintenance Fund -		
Checks		1,097.84
Fund 31 - Capital Equipment Fund -		
Checks		314,898.48
Fund 32 - Open Space Preservation Fund -		
Checks		-
Fund 35 - Liquid Fuels Fund -		
Checks		638,531.51
Fund 36 - Traffic Improvement Fund -		
Checks		12,963.79
Fund 91 - Escrow Fund -		
Checks		139,045.36
Fund 99 - Non-Uniform Pension Plan -		
Checks (Benefits Paid)	36,343.46	
Fees	10,317.81	46,661.27
Total Payments for the Month		\$ 2,830,094.46
Transfers during Month of September		
None		\$ -
Total Transfers		\$ -

UPPER MACUNGIE TOWNSHIP
Claims Docket (All Funds)
Over \$10,000 - September 2023

Check #	Vendor Name	Net Amount	Description
69729	ASPHALT MAINTENANCE SOLUTIONS	\$ 545,286.94	2023 BITUMINOUS SEAL COAT PROJECT / 2023 SINGLE MICRO SURFACE PROJECT / 2023 DOUBLE MICRO SURFACE PROJECT
69681	KEYSTONE CONS ENGINEERS INC	257,528.23	BILLING 7/30/23 - 8/26/23
ACH	PAYCHEX	251,458.94	PPD 09/14/2023
ACH	PAYCHEX	243,376.03	PPD 09/28/2023
ACH	WHITETAIL DISPOSAL, INC.	191,353.03	AUGUST 2023 BILLING & FUEL SURCHARGE
69692	PENNSYLVANIA MUNICIPAL HEALTH	181,467.43	OCTOBER 2023 HEALTH INSURANCE
69686	MOTOROLA SOLUTIONS INC	166,916.75	MOBILE/PORTABLE RADIOS - FIRE
69684	LOBAR ASSOCIATES CONSTRUCTION	139,931.73	NEW ROOF/GUTTER - PSP BUILDING
69725	ZOLL MEDICAL CORPORATION	132,250.60	AED PURCHASE - TWP/POLICE/FIRE
69649	G & R TRACTOR REPAIR	93,000.00	PURCHASE USED TRACK LOADER - PUBLIC WORKS
69660	DEANGELO CONTRACTING SERV LLC	81,618.75	2023 LINE PAINTING - ROADS
69759	KEII	45,500.00	AUGUST 2023 INSPECTIONS
ACH	COREBRIDGE FINANCIAL	40,081.20	SEPTEMBER 457 PLAN CONTRIBUTIONS
69774	MICHAEL BAKER INTERNATIONAL	38,249.24	AUGUST 2023 SERVICES - TOWNSHIP ORDINANCE REVIEW/UPDATE
69810	WITMER PUBLIC SAFETY GROUP	36,062.00	EQUIPMENT FOR 5571
69712	TELEDYNE ISCO INC	28,810.00	RABENOLD PS CIPHER SOFTWARE / 4150 AV SENSOR TWIN PONDS / MILLCREEK LICENSE SUBSCRIPTION / NEW METER SYSTEM PUMP STATIONS
69731	BARRY ISETT & ASSOCIATES INC	28,013.65	AUGUST 2023 INSPECTIONS
69723	WORLD FUEL SERVICES INC	21,413.78	AUGUST 2023 FUEL PURCHASES
69663	EASTERN TELEPHONE & TELECOMMUN	20,968.88	SEPTEMBER 2023 IT SERVICES / STRUCTURED CABLE INSTALL - TOWNSHIP / ST 56 - GUEST NETWORK DOWN / COMPLETE CABLE INSTALL FOR NEW FINANCE DEPARTMENT DESK
69739	DAVISON & MCCARTHY PC	18,804.69	AUGUST 2023 SERVICES
69697	PPL ELECTRIC UTILITIES	15,654.66	AUGUST 2023 VARIOUS LOCATIONS / AUGUST 2023 STREET LIGHTS
69699	PREMIER SEALCOATING LLC	14,450.00	SEALCOAT/LINE PARKING LOTS - GRANGE PARK
69796	STERLING CAPITAL MGMT LLC	13,743.43	2ND QUARTER MANAGEMENT FEES - INVESTMENTS
		\$ 2,605,939.96	

Upper Macungie Township Community Development Report

September 2023



Planning & Zoning

Current Planning Dockets

<u>Docket</u>	<u>Project</u>	<u>MPC Time Period Expires</u>
2349	Fogelsville Elementary Parking & Access Improvements	<u>12/9/2023</u>
2371	Robert Ehle Minor Subdivision Plan	<u>12/16/2023</u>
2336	Sunset Orchards	<u>12/18/2023</u>
2356	Parkland Circle	<u>12/18/2023</u>
2361	Archdiocese of Allentown	<u>12/18/2023</u>
2357	XPO Truck Terminal Expansion	<u>12/19/2023</u>
2347	110 PA Route 100 Manufacturing Building	<u>12/19/2023</u>
2048A	Mosser Road Revised Final	<u>12/19/2023</u>
2338	Twin Ponds - Mixed Use	<u>1/14/2024</u>
2265A	Trexlerstown Retail Center	<u>1/14/2024</u>
2326	Carriage East	<u>1/15/2024</u>
2334	BlueTriton Semi-Trailer Entrance	<u>1/15/2024</u>
2344	Americold Building Expansion	<u>1/15/2024</u>
2358	Schaefer Run West, Lot II, Driveway Extension	<u>2/12/2024</u>

Zoning Hearing Board:

- #08 23 012 Crown Castle USA, Inc, 1090 Trexlertown Road, Use Variance request for a Commercial Communications Tower on a R3 Zoned property. The applicant withdrew their request.
- #05 23 009 Richard and Peggy Karpeuk, 6939 Ruppsville Road, Requesting reconsideration of a Notice of Violation and appealing denial of a Use Application. The appeal was withdrawn in part and the applicant was instructed to file a new use application with sufficient information.
- #09 23 013 Yoel Jacob, 121 Nestle Way, Special Exception application for a warehouse. The applicant requested and was granted a continuance.
- #09 23 014 Vikas Malik, 8150 Hamilton Boulevard, Special Except Request to change one non-conforming use to another non-conforming use to permit a Records Management and IT Consulting Business. The request was granted.

September 20, 2023 Planning Commission Agenda:

- #2325 Green Hills Commerce Center, 5924 Tilghman Street, Minor Site Plan Modification and Waiver Request. Recommended for approval with conditions.
- #2326 Sunset Orchards, Schantz & Ruppsville Road, Preliminary Land Development. No action taken.
- #2338 Twin Ponds, 8739 Hamilton Boulevard, Preliminary/Final Land Development. Recommendation for approval with conditions as Preliminary only.
- #2265A Trexlertown Retail Center, 5917 W. Tilghman Street, Preliminary/Final Land Development. Recommendation for approval with conditions as Preliminary only.

October 2023 Planning and Zoning Meeting Schedule:

Wednesday, October 11 th	6:30 PM	Zoning Hearing Board Meeting
Monday, October 16 th	7:00 PM	Planning Commission Workshop
Wednesday, October 18 th	7:00 PM	Planning Commission Meeting
Wednesday, October 25 th	6:30 PM	Zoning Hearing Board Meeting

October 18th Planning Commission Agenda:

- #2358 Schaefer Run West, Waterbury Court, Revised Final Plan
- #2048A Mosser Road Subdivision, 1050 Mosser Road, Revised Final Plan
- #2347 110 PA Route 100 Manufacturing Building, Preliminary Land Development Plan
- #2357 XP Logistics Expansion, 7649 Penn Drive, Sketch Plan

Residential Development Report:

Twp. Docket	Project	Type	Total Dwelling Units	Remaining Dwelling Units
1921	Valley West - Phases 5 & 6	Single Family	25	5
1961	Laurel Field - Phase 5	Townhomes	25	25
1884	Hamilton Walk	Single Family	157	28
1999	Parkland Crossing	Townhomes	144	144
2020	Wrenfield	Townhomes	98	52
2048	Mosser Road	Singe Family	10	10
2084	Lehigh Hills Phase 2	Single Family	233	182
2084	Lehigh Hills Phase 2	Townhomes	24	24
2299	Hidden Meadows Phase 3	Townhomes	20	20
2304	Trexler Point	Townhomes	128	128
2316	Fallbrooke	Single Family	90	90
2324	Glenlivet	Single Family	52	52
Total:			1,006	760

Nonresidential Development Report:

Twp. Docket	Project	Type	Status
2274	ATAS Manufacturing Facility	Manufacturing	Approved
2265	Shoppes At Trexler Plaza	Fuel Service/Market	Approved
2197	Townplace Suites	Hotel	Under Construction
2291	Yourway Land Development Plan	Pharma/Campus	Approved
2323	LRE Allentown Building/Parking	Warehouse Modification	Under Construction
2325	Green Hills Commerce Center	Building Addition	Under Construction
2303	7312 Windsor Drive	Warehouse/Logistics	Approved
2317	1001 Glenlivet Drive	Warehouse/Logistics	Approved
2339	APCI Redevelopment	Warehouse/Logistics	Approved
2328	Millipore Sigma – Building Addition	Warehouse Modification	Under Construction
2364	Sam Adams New Storage Facility	Storage Building	Approved

Permitting

Building & Zoning Permits:

During the month of **September 2023**, **128 Building and Zoning Permits** were issued:

Permits:	August 2022	September 2023	Y.T.D.
Blasting Permits:	0	1	4
Building Permits:	80	50	523
Electrical Permits:	4	4	64
Mechanical Permits:	6	5	93
On-lot Septic Permits:	0	0	1
Plumbing Permits:	2	3	35
Road Opening Permits:	6	3	50
Fire Alarm/Sprinkler Permits:	3	3	34
Zoning Permits:	36	23	246
Total Permits:	121	92	1050
Plumbers Licenses:	4	3	57
Electricians Licenses:	7	14	125
Total Licenses:	11	17	182
New Residential Dwelling Units:	22	15	81
Single Family Detached:	5	7	71
Single Family Attached (Twins and Townhomes):	17	8	10
Multi-Family (Apartments):	0	0	0
New Commercial Structures:	0	0	2
Revenue:			
Permit & License Fees:		\$325,599.70	\$1,246,640.09
Planning & Zoning Fees:		\$9,962.00	\$71,039.00

Respectfully submitted,



Kalman A. Sostarecz, Jr.
 Director of Community Development
 & Assistant Township Manager



UPPER
MACUNGIE
TOWNSHIP

BOARD OF SUPERVISORS
Engineer's Report

OCTOBER 2023

PLANNING REVIEWS COMPLETED FOR SEPTEMBER PC MEETING 2023:

Docket #2326 – Sunset Orchards Preliminary Land Development, Schantz & Ruppville Road.

The Applicant is proposing the construction of a residential development consisting of 126 twin style homes and 85 townhome units. The project is located within the Township's R3 – Medium Low Density Residential Zoning District. No Action was taken on this project.

Docket #2338 – Twin Ponds, Preliminary/Final Land Development, 8739 Hamilton Blvd.

The Applicant is proposing to construct 132 residential apartment units within 22 buildings and a daycare facility utilizing the Township's Mixed-Use Zoning Overlay. The project is located within the Township's NC – Neighborhood Commercial Zoning District. This project received recommendation for preliminary plan approval.

Docket #2371 – Robert Ehle Minor Subdivision, Minor Subdivision Plan, 6119 Haasadahl Road.

The Applicant is proposing to subdivide roughly 3-acres (Lot 2) from the parent tract (Lot 1). Both lots with house the existing structures. No development is proposed. The project is located within the Township's RU3 – Rural- 3 Zoning District. The applicant pulled this from the agenda and no action was taken.

Docket #2265A – Trexlertown Retail Center LLC, Preliminary/Final Land Development, 5917 W. Tilghman Street.

The Applicant is proposing to demolish the existing buildings on site and construct an Auto Service Station with a convenience store, car wash, and retail spaces at the site. The site is located within the Township's HC – Highway Commercial Zoning District. This project received recommendation for preliminary plan approval.

RT-100 ENGINE BRAKE RETARDER:

Proposed brake retarder prohibition signage along Rt-100 between the LMT Township line and to a point 500 feet north of the Weilers and Rt-100 Intersection is being coordinated with UMT public works to install the appropriate signage.

SCENIC VIEW DRIVE SPEED LIMIT REVIEW:

Stop signs are being installed by Public Works.

David Alban Jr., P.E.
Keystone Consulting Engineers, Inc.

PUBLIC WORKS REPORT

To: B.O.S. (James M. Brunell, Sunny Ghai, and Kathy Rader)
From: Scott Faust
Date: 10/05/2023
Re: Public Works Report

1. Roads

- A. Finished Projects (Sept. 2023)
 - 1. Repair signs as needed
 - 2. Grind brush pile
 - 3. Roadside mowing
 - 4. Clean drains
 - 5. Deliver trash carts as needed (23 delivered)
 - 6. Street sweeping
 - 7. Prepare roads for seal coating (2024)
 - 8. Pave parking lot Rt. 100 park
 - 9. Install pipe at Tilghman and Snowdrift

- B. Ongoing Projects (Oct. 2023)
 - 1. Grind brush pile
 - 2. Repair signs as needed
 - 3. Grade pad for rec. center
 - 4. Prepare roads for sealcoating (2024)

2. Parks

- A. Finished Projects (Sept. 2023)
 - 1. Collect garbage
 - 2. Inspect playground equipment
 - 3. Trim bushes at parks and detention ponds
 - 4. Mow parks and detention ponds
 - 5. Close splash pad

- B. Ongoing Projects (Oct. 2023)
 - 1. Trim trees and bushes at parks & detention ponds
 - 2. Inspect playground equipment
 - 3. Mow parks and ponds

3. Sewer

- A. Finished Projects (Sept. 2023)

1. Read water meter readings on 1st of month (24 buildings)
2. Read ISCO meters on 2nd and 16th (11 meters)
3. Weekly pump station checks and grass cutting
4. Check and mark PA-ONE CALLS as needed (212 marked)
5. Run generators (Police, Office, Shop, Fire stations and Pump stations)
6. Sewer lateral inspections 16
7. CCTV 2830'
8. Flush restaurant lines and wet wells 2nd and 4th week
9. Manhole inspection training
10. Wet well cleaning (Rabenold)

B. Ongoing Projects (Oct. 2023)

1. Weekly pump station checks
2. Water meter reading
3. ISCO meter readings
4. Mark-PA one calls
5. Generator Check (Police, Office, Shop, Fire Stations, and Pump station)
6. Manhole dish rehab. and install gaskets

Scott Faust
Director of Public Works



Recreation Department Updates:

2023 Spring/Summer Programs & Events

The Township hosted its Fire Department Appreciation Night/Movie in the Park on September 15, 2023, in Grange Park. Due to inclement weather on 9/8/23 this event was postponed making attendance lower than expected on the 15th. Our first annual Luck of the Draw community pickleball tournament on September 16th was sold out and was very well received by the participants. Department staff continues to finalize logistics for all Fall and Winter community events including Barktoberfest (10/14), new Trick or Treat Trail and Movie in the Park (10.20), Noon Years Eve Party (12/31) and new Winter Festival (tentative 2/10/24).

2023 Recreation Department General Update:

- Conducted four interviews and selected a potential candidate to fill the open Recreation Specialist position.
- Revising 2024 Fee Schedule and 2024 Special Event Application
- 2023/24 Fall/Winter Newsletter was sent to print and should be mailed to all residents by the October 1st target date.
- Working on Breinigsville Park Buffer and New Lease Update – Wildlands and VFW.
- Coordinating Fall tree planting in Grange Park – 20 through Bareroot Tree Grant, 30 purchased, 24 through the Keystone 10 Million Trees partnership. Including the Spring planting, we will have planted 114 trees in Grange Park in 2023.
- Fall and Winter Website updates, RecDesk updates and scheduled township Social Media posts.

2023 – New Grants:

- T-Mobile Hometown Community Center Support (\$50,000 ask).

2023 - Past Grants:

- DCNR - to support Russett Park Improvements (\$50,000 ask).
- DCNR – to support an updated Park and Recreation Master Plan in 2024 (\$50,000 ask).
- DCED - GTRP to support Russett Park Improvements (\$85,271.52 ask).
- DCED – to support an updated Park and Recreation Master Plan in 2024 (\$85,000 ask).
- TreePennsylvania Spring grant for 20 trees in Grange Park – Awarded
- TreePennsylvania Fall grant for 20 trees in Grange Park – Awarded
- Chamber of Commerce Main Street program to match the Lehigh Valley Greenways grant – DENIED.
- The Kay Brook Green Hills Swim Club provided a letter of commitment of \$3,000 to support Russett Park.
- PHEAA State Work Study Program for reimbursement of qualifying staff costs during summer. - DENIED
- Lehigh Valley Greenways grant for \$10,000 to install a message center, publication racks and trees in Grange Park. – AWARDED
- Local Share Account (LSA) grant for \$250,000 to help offset the costs associated with constructing the future Community Center. – AWARDED
- Keystone Communities Additional Appropriation grant award for \$250,000 to help offset the costs associated with constructing the future Community Center. - AWARDED
- Lehigh County Tourism Development Grant to help offset the costs associated with purchasing and installing an electronic message board in Grange Park (\$15,000 ask).
- HUD Grant - processing the \$750,000 HUD grant received to help offset the costs associated with constructing the future Community Lifestyle Center. – AWARDED



Upper Macungie Township Police Department Monthly Incident/Activity Report

	September 2023	Year to Date	September 2022
Total Calls for Service	925	8,189	901
Reportable Crashes	10	172	20
Non-Reportable Crashes	29	254	23
Private Property Crashes	4	53	9
Criminal Arrest (Misdemeanor/Felony)	23	203	20
Non-Traffic Citations (summary)	9	56	13
Traffic Citations	530	2,849	451
Parking Tickets	41	324	14
Written Warnings	52	442	25
False Alarms	79	710	93

Reported Crimes:

Crime Type	#
Arsons	0
Assaults	1
Burglaries	6
Disturbing the Peace Crimes	41
Drug/Alcohol Violations	7
DUI Offenses	10
Fraud Crimes	12
Homicides	0
Motor Vehicle Thefts	0
Robberies	0
Sex Offenses	1
Thefts	4
Vandalism/Criminal Mischiefs	1
Vehicle Break-in/Thefts	2
Weapon Offenses	3

K-9 Statistics

Upper Macungie Township	Assist Other Jurisdiction
2	0

Tracking	Narcotics	Explosives Check	Area Search	Apprehension /Surrender	Stop Assists	Public Demonstration
1	0	0	0	0	1	0

Motor Carrier Safety Assistance Program

Total Inspections	15
Level I Inspections (full driver and vehicle)	3
Level II Inspections (driver and vehicle – except brakes)	0
Level III Inspections (driver and documents only)	12
Inspections resulting in Out of Service Drivers	2
Inspections resulting in Out of Service Vehicle	2
Total Violations Discovered	31
Total Citations Issued	6

Community Events

9/6/23 – Fire Drill – Veteran’s Elementary

9/6/23 – Open House – Fogelsville Elementary

9/15/23 – Fire Prevention Night/Movies in the Park – Grange Park

9/16/23 – Back to School Bash – Rita’s

Nixel Alerts - 0

Car Seat Inspections – 1

Operation Bee Safe – 77 (3 red light violations)

D.A.R.E. classes – 0



Monthly Highlights

UPPER MACUNGIE TOWNSHIP POLICE DEPARTMENT

September 2023

- On September 15, UMTPD attended the Fire Department Appreciation Night/ movies in the park. Officer Poapst interacted with the attendees and answered any questions they had. The children especially loved getting a tour of the police vehicle on display. This was a great event to bring us closer to the community and have positive interactions with the individuals who attended.
- On September 16, UMTPD hosted a back-to-school bash at Rita's Italian Ice. We were able to talk to families while enjoying some incredible desserts. Officers handed out free goody bags and gave away 12 tickets to the Lehigh Valley Zoo that Rockguard Film donated! This event helped gain an even more positive relationship with Upper Macungie Township residents and non-residents.

VISIT US ON SOCIAL MEDIA



@UpperMacungiePD | @uppermacungietwppolice | facebook.com/UMTPD

Bureau of Fire Report for September 2023

Board of Supervisors Meeting 10/5/2023



Fire Inspections

September 2023	54
Year to Date	635
2022 Total Inspections	854
CO Inspections	6
YTD PA Recovery Reimbursement	\$11,086.40
2022 PA Recovery Reimbursement	\$23,866.87

September 2023 Responses

Cetronia EMS Responses		
Mutual Aid Required	4	
Total Responses	236	
Units Required	251	
Fire Responses		
Fogelsville FD		
Trexlerstown FD		
UMT Station 56		
		IN UMT
Lehigh County Responses		

Sept. 2023 Membership Changes

Station #8 Fogelsville Fire Co.	
New Members:	0
Retired/Resigned Members:	0
Total Members:	22
Station #56 Upper Macungie Township	
New Members:	1
Retired/Resigned Members:	2
Total Members:	27
Station #25 Trexlertown Fire Co.	
New Members:	2
Retired/Resigned Members:	1
Total Members:	31
TOTAL MEMBERSHIP:	80

Other Activities

- Thank you to everyone that assisted with the re-scheduled movies in the park on 9/15 distributing fire prevention and emergency preparedness materials.
- The new utility vehicle for the Bureau of Fire/UMT is in Service.
- 9/11 Ceremony at Trexlertown FD with guest speaker Robert Verhelst.
- UMT Fire Police meeting on 9/26.

Respectfully Submitted,

Peter D. Christ, Fire Commissioner

610-395-4892 Ext. 145
pchrist@uppermac.org