



# UPPER MACUNGIE TOWNSHIP

## Basement Alteration Permit Submittal Guide

**All work shall conform to the 2018 International Residential Code.**

The following data is required for review of your plans or permit.  
**Please utilize the checklist below before submitting an application:**

Provide a scope of work explaining the project with all design details, specifications and plans for each construction discipline.

R305 – Confirm the minimum height of the finished basement to be at least 7' with exemptions for under ducts or beams to a minimum of 6'4".

R310 – Confirm all details for an emergency escape and rescue opening for each basement bedroom or sleeping area.

R310.6 – An emergency and rescue opening is not required where existing basements undergo alterations or repairs except when a sleeping room is created.

R302.11 – Provide a framing design with all construction details including fireblocking.

R314, R315, E3901 - Provide a design showing the location of all required electrical receptacles, switches, light fixtures, smoke detectors and carbon monoxide detectors or other devices.

G2427, M1505.2, R303.10 – Provide a plan showing the mechanical design with all details for ventilation for combustion air for the fuel burning appliances, the location of heating units or grills and the exterior termination location of all exhaust fan ducting.

Table N1102.1.2 – Provide a design to meet the minimum energy code requirements for R15 continuous or R19 cavity insulation for basement walls.

R313, P2904, NFPA 13D - Provide all details for any required sprinkler system alterations. Installation of new walls shall not diminish the minimum requirements for sprinkler head location or spray pattern. A professional may be required to address sprinkler work.

Provide any other details necessary to allow a complete building code compliance review for your project.