



# Bureau of Fire Report for April 2023

Board of Supervisors Meeting 5/4/2023

## Fire Inspections

April 2023	59
Year to Date	280
2022 Total Inspections	854
CO Inspections	3
YTD PA Recovery Reimbursement	\$5,413.50
2022 PA Recovery Reimbursement	\$23,866.87

## April 2023 Responses

<b>Cetronia EMS Responses</b>		
Mutual Aid Required	1	
Total Responses	245	
Units Required	254	
<b>Fire Responses</b>		
Fogelsville FD	38	
Trexlerstown FD	51	
UMT Station 56	55	
		<b>IN UMT</b>
<b>Lehigh County Responses</b>	63	53

## April 2023 Membership Changes

<b>Station #8 Fogelsville Fire Co.</b>	
New Members:	0
Retired/Resigned Members:	0
Total Members:	20
<b>Station #56 Upper Macungie Township</b>	
New Members:	1
Retired/Resigned Members:	0
Total Members:	26
<b>Station #25 Trexlertown Fire Co.</b>	
New Members:	2
Retired/Resigned Members:	0
Total Members:	29
<b>TOTAL MEMBERSHIP:</b>	<b>75</b>

### Other Activities

- 4/6 Fisher Clinical Emergency Management tabletop exercise.
- ISO visits with the 3 Chiefs in April.
- 4/18 Coldwater Crossing Club House Fire Prevention Event.
- 4/19 Meeting with new management staff @ Heather Glen.
- 4/23 TEMA Conference.

*Respectfully Submitted,*

*Peter D. Christ, Fire Commissioner*

610-395-4892 Ext. 145  
 pchrist@uppermac.org

<b>Upper Macungie Township</b>		
<b>Treasurer's Report Reconciliation</b>		
<b>For the Month of April 30, 2023</b>		
Paid Checks (per report)		\$ 3,003,223.87
ACH Payments -		
PPL	\$ 9,255.40	
UGI	2,981.47	
Allied Personnel	5,299.20	
Leases	344.00	
PayChex	332.63	
Trash & Recycling	190,176.66	208,389.36
Payroll -		
PPD 04/13/2023	261,954.29	
PPD 04/27/2023	245,933.03	507,887.32
Pension Checks & Fees		36,631.52
<b>Total Disbursements</b>		<b>\$ 3,756,132.07</b>

Upper Macungie Township		
Treasurer's Report - Total Bills for All Funds		
Board of Supervisors Meeting		
May 4, 2023		
<b>Bill Approval for Month of April 2023</b>		
<b>Fund 01 - General Fund -</b>		
Checks	\$ 592,488.18	
ACH Payments (See attached list)	522,985.21	\$ 1,115,473.39
<b>Fund 04 - Firefighter's Fund -</b>		
Checks (Stipend Payments)		-
<b>Fund 05 - Refuse &amp; Recycling Fund -</b>		
Checks	10,698.82	
ACH Payments (Whitetail Disposal)	190,176.66	200,875.48
<b>Fund 08 - Sewer Fund -</b>		
Checks	1,842,370.58	
ACH Payments (PPL Electric)	3,114.81	
Fees - Truist Investment	-	1,845,485.39
<b>Fund 19 - Recreation Fund -</b>		
Checks	65,335.98	
Fees - Truist Investment	-	65,335.98
<b>Fund 20 - Storm Water Maintenance Fund -</b>		
Checks		80.02
<b>Fund 31 - Capital Equipment Fund -</b>		
Checks		367,443.63
<b>Fund 32 - Open Space Preservation Fund -</b>		
Checks		1,000.00
<b>Fund 35 - Liquid Fuels Fund -</b>		
Checks		-
<b>Fund 36 - Traffic Improvement Fund -</b>		
Checks		10,502.70
<b>Fund 91 - Escrow Fund -</b>		
Checks		113,303.96
<b>Fund 99 - Non-Uniform Pension Plan -</b>		
Checks (Benefits Paid)	36,631.52	
Fees	-	36,631.52
<b>Total Payments for the Month</b>		<b>\$ 3,756,132.07</b>
<b>Transfers during Month of April</b>		
None		\$ -
<b>Total Transfers</b>		<b>\$ -</b>

**UPPER MACUNGIE TOWNSHIP**  
**Claims Docket (All Funds)**  
**Over \$10,000 - April 2023**

Check #	Vendor Name	Net Amount	Description
68770	LEHIGH COUNTY AUTHORITY	\$ 1,772,128.19	2023 EST 1ST QRTR SEWER BILLING/ APRIL 2023 BILLING / APRIL 2023 SAMPLING FEES
ACH	UMT PAYROLL	507,887.32	FOR PPD 04/13/23 & 04/27/23
ACH	WHITETAIL DISPOSAL, INC.	190,176.66	MARCH SERVICES & 2022 FUEL SURCHARGE
68767	KEYSTONE CONS ENGINEERS INC	179,408.98	2/26/23 - 3/25/23 BILLING
68778	PENNSYLVANIA MUNICIPAL HEALTH	175,891.41	MAY 2023 HEALTH INSURANCE
68733	TRANSEdge TRUCK CENTERS	140,974.00	2023 MACK TRUCK PURCHASE - PW
68838	KEII	73,477.24	MARCH 2023 INSPECTIONS
68825	E M KUTZ INC	66,214.00	BODY/ACCESSORIES-2022 MACK-PW / SHOVEL HOLDER / TRUCK 16 ELECTRICAL CONTACTOR
68768	KML TRANSPORT LLC	64,530.69	OUTFIT 2 ADMIN/3 PATROL VEHICLE / 12-23 INSTALL EQUIPMENT
68855	M & W PRECAST &	54,749.54	INLETS - COMMUNITY CENTER
68773	MANDERBACH FORD	50,695.00	2023 FORD F350 - ROADS
68828	MUHAMMAD FAIZ	45,000.00	FIRE INSURANCE ESCROW - 8595 PATHFINDER
68750	DAVISON & MCCARTHY PC	29,800.57	MARCH 2023 SERVICES
68818	BUCKNO LISICKY & COMPANY	25,000.00	2022 FINANCIAL STMT AUDIT
68744	BETHLEHEM BUSINESS FORMS LLC	20,501.37	SPRING/SUMMER 2023 NEWSLETTER / NAME PLATES - CONFERENCE ROOMS/J LAUDENSCHLAGER
68758	GOOD WILL FIRE CO NO 1	20,000.00	2023 ANNUAL CAPITAL CONTRIBUTION
68756	FOGELSVILLE VOL FIRE COMPANY	19,470.00	2023 ANNUAL CAPITAL CONTRIBUTION
68781	PPL ELECTRIC UTILITIES	16,670.34	MARCH 2023 VARIOUS LOCATIONS / MARCH 2023 STREET LIGHTS / RT 222/FARMINGTON 1/10/23-4/5/23
68860	PAPCO	14,674.93	MARCH 2023 FUEL PURCHASES
68862	PENNSYLVANIA LAWN & LANDSCAPE	13,585.95	DEMOLISH GARAGE - 7040 RUPPSVILLLE RD
68801	VALIC	10,041.06	2023 DEFERRED COMP MATCH - LAST MARCH PAY AND BOTH APRIL PAYS
68794	STRUCTURECRAFT BUILDERS INC	10,000.00	STRUCTURAL ENGINEER SERVICES - COMMUNITY CENTER - DRAW 7
68800	UMT STATION 56	10,000.00	2023 ANNUAL CAPITAL CONTRIBUTION
		<b>\$ 3,510,877.25</b>	

# Upper Macungie Township Community Development Report

April 2023



## Planning & Zoning

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### Current Planning Dockets

Docket	Project	90 or 45 Day Period (MPC Section 508)
2349	Fogelsville Elem. Parking Preliminary/Final Land Development	6/12/2023
2336	Sunset Orchards – Preliminary Land Development	6/21/2023
2362	William & Holly Smith Minor Subdivision	7/15/2023
2339	Air Products Redevelopment – Final Land Development	7/18/2023
2338	Twin Ponds – Mixed Use	7/18/2023
2265A	Trexlerstown Retail Center	7/18/2023
2358	Schaefer Run West, Lot II, Revised Final Plan	8/14/2023
2364	Sam Adams Storage Building	8/15/2023

### April 12<sup>th</sup> Zoning Hearing Board Agenda:

04 23 005 918 Yorkshire Drive, variance to allow a fence within an easement. The matter was referred to the UMT Planning Commission for their review and recommendation.

### April 19<sup>th</sup> Planning Commission Agenda:

- 2360 818 Hickory Lane, Conditional Use Review. The applicant was requested to appear before the Commission at a future date with additional information and the property owner present.
- 2361 Roman Catholic Diocese of Allentown, 547 N Krocks Rd, Sketch Plan. No action was taken.
- 2362 William & Holly Smith, 941 Arrowhead Lane, Preliminary/Final Subdivision. Recommended for approval.
- 2338 Twin Ponds Development, 8739 Hamilton Blvd, Preliminary/Final Land Development. The applicant tabled themselves. No action was taken.
- 2339 Air Products Redevelopment, 7201 Hamilton Blvd, Final Land Development Plan. The applicant tabled themselves. No action was taken.

**May 2023 Planning and Zoning Meeting Schedule:**

Wednesday, May 24th	6:30 PM	Zoning Hearing Board Meeting
Monday, May 15th	7:00 PM	Planning Commission Workshop
Wednesday, May 17th	7:00 PM	Planning Commission Meeting

**May 24<sup>th</sup> Zoning Hearing Board Agenda:**

05 23 008 405 Nestle Way, variance to construct an internal driveway within a paved area setback.

**May 17<sup>th</sup> Planning Commission Agenda:**

- 2265A Trexlertown Retail Center, 5917 W. Tilghman St, Preliminary/Final Land Development, demolish existing buildings and construct Auto Service Station, convenience store, car wash, and retail spaces.
- 2343 Real Deal Management, 121 Nestle Way & 8361 Schantz Road, Sketch, new 81,731 square foot warehouse.
- 2357 XPO Logistics, 7649 Penn Drive, Sketch, expansion of existing site – 18,402 square foot building expansion and parking lot expansion.
- 2358 Schaefer Run West Lot II, Waterbury Court, Revised Final Land Development, changes to emergency access drives.
- 2339 Air Products Redevelopment, Final Land Development, 7201 Hamilton Blvd, redevelopment, construction of three (3) commercial warehouses.

**Development Reports**

**Residential Development Report:**

Twp. Docket	Project	Type	Total Dwelling Units	Remaining Dwelling Units
2299	Hidden Meadows - Phase 3	Townhomes	20	20
1961	Laurel Field - Phase 5	Townhomes	25	25
2084	Lehigh Hills - Singles	Single Family	233	187
2084	Lehigh Hills - Townhomes	Townhomes	25	25
2048	Mosser Rd Subdivision	Single Family	10	10
1884	Schaefer Run Commons (aka Hamilton Walk)	Single Family	157	28
2304	Towns At Schaefer Run	Townhomes	128	128
1921	Valley West - Phase 5 & 6	Single Family	25	7
1999	Weilers Road Towns (aka Parkland Crossings)	Townhomes	144	144
2020	Wrenfield Townhomes	Townhomes	98	54
2316	Fallbrooke	Single Family	90	90
2324	Glenlivet Drive West	Single Family	52	52

2304B	Trexler Point	Townhomes	128	128
		<b>Total:</b>	<b>1,135</b>	<b>898</b>

### Nonresidential Development Report:

<b>Twp. Docket</b>	<b>Project</b>	<b>Type</b>	<b>Status</b>
2273	PA Route 100 Logistics	Warehouse/Logistics	Under Construction
2274	ATAS Manufacturing Facility	Manufacturing	Approved
2265	Shoppes At Trexler Plaza	Fuel Service/Market	Approved
2197	Townplace Suites	Hotel	Under Construction
2291	Yourway Land Development Plan	Pharma/Campus	Approved
2323	LRE Allentown Building/Parking	Warehouse Modification	Approved
2325	Green Hills Commerce Center	Building Addition	Under Construction
2303	7312 Windsor Drive	Warehouse/Logistics	Approved
2317	1001 Glenlivet Drive	Warehouse/Logistics	Approved
2339	APCI Redevelopment	Warehouse/Logistics	Planned
2328	Millipore Sigma – Building Addition	Warehouse Modification	Under Construction

## Permitting

### Building & Zoning Permits:

During the month of **March 2023**, **123 Building and Zoning Permits** were issued, including:

<b>Permits:</b>	<b>April 2022</b>	<b>April 2023</b>	<b>Y.T.D.</b>
Blasting Permits:	1	1	1
Building Permits:	49	56	210
Electrical Permits:	6	8	31
Mechanical Permits:	17	13	39
On-lot Septic Permits:	0	0	0
Plumbing Permits:	1	4	14
Road Opening Permits:	2	16	23
Fire Alarm/Sprinkler Permits:	6	3	16
Zoning Permits:	35	21	75
<b>Total Permits:</b>	<b>117</b>	<b>115</b>	<b>402</b>
Plumbers Licenses:	8	0	32
Electricians Licenses:	13	0	67
<b>Total Licenses:</b>	<b>0</b>	<b>24</b>	<b>99</b>
<b>New Residential Dwelling Units:</b>	<b>21</b>	<b>4</b>	<b>24</b>

Single Family Detached:	0	4	24
Single Family Attached (Twins and Townhomes):	0	0	0
Multi-Family (Apartments):	0	0	0
New Commercial Structures:	3	0	2

**Revenue:**

<b>Permit &amp; License Fees:</b>	<b>\$79,413.20</b>	<b>\$533,360.95</b>
<b>Planning &amp; Zoning Fees:</b>	<b>\$23,616.60</b>	<b>\$43,993.60</b>





UPPER MACUNGIE TOWNSHIP  
Recreation Department Monthly Report  
3.21.23 – 4.25.23

## **Recreation Department Updates:**

### **2023 Spring/Summer Final Programs & Events**

The departments Bunny Hop event was very well attended with an estimated 2,500 attendees. The department also hosted a new Spring Fling event which took place in Grange Park on April 15<sup>th</sup> as well as a new Earth Day event on April 22<sup>nd</sup>. The department is organizing our first annual UMT disc golf tournament to take place on May 13<sup>th</sup>. Our 2023 summer program waitlist continues to grow as we now have 374 children on the programs waiting list. Due to this high demand and community need, we hope to expand this program in 2024.

### **2023 Recreation Department General Update:**

The department received 20 trees through the TreePennsylvania Bare Root Tree Program and purchased an additional 20 trees which were all planted in Grange Park as part of our community volunteer Earth Day event. The hiring process for summer camp counselors is ongoing as we look to hire 18-20 seasonal staff. We have offered the position to 12 applicants and are working with local colleges to select a student to complete their internship with us in 2023. Staff continues to work on creating a 10-year capital improvement plan. This document will be incorporated into the upcoming Park, Recreation and Open Space Master Plan which we hope to accomplish in 2024. Staff also created a wayfinding signage plan for Grange Park which will be installed in the summer of 2023.

### **Marketing:**

In addition to our traditional marketing efforts, the department continues to send out our new monthly e-newsletter which is distributed through Recdesk.

### **Grants/Financial Information:**

The department completed two grant applications through the Department of Community and Economic Development (DCED) Greenways, Trails and Recreation Program (GTRP) to support the Russett Park Improvements (\$85,271.52 ask) and the creation of an updated Park and Recreation Master Plan (\$85,000 ask).

The Kay Brook Green Hills Swim Club provided the department with a letter of commitment to provide \$3,000 to support the park renovations in Russett Park.

The department registered for the PHEAA State Work Study Program which is a program that can provide reimbursement for qualifying staff costs during our summer program.

The department is completing a Lehigh County Tourism Development Grant with an ask of \$15,000 to help offset the costs associated with purchasing and installing future Community Lifestyle Center.

The department is working on the initial required steps with processing the \$750,000 HUD grant received to help offset the costs associated with constructing the future Community Lifestyle Center.

The department submitted a Keystone Communities Additional Appropriation Grant proposal for \$250,000 to help offset the costs associated with constructing the future Community Lifestyle Center. These funds are in addition to the \$250,000 Local Share Account (LSA) grant previously awarded for this project.

## Community Lifestyle Center Update

Upper Macungie Township is the 4th fastest growing municipality in all of PA - home to over 26,000 residents and 900 businesses. It is comprised of multiple villages, business districts, and residential developments that are distributed around the township, and contains no unique "hub". This affects residents' ability to identify with the community, something that is identified in the UMT 2019 Comprehensive Plan. A Community Lifestyle Center, quite literally, would create this hub and give the community character and a sense of place. In conjunction with satisfying this need, such a facility would also accomplish a major goal of the UMT Park and Recreation Plan, which suggested several facilities and improvements to existing park lands, including the need for a large indoor community center.

We are currently speaking with many local leaders and businesses regarding the opportunity to be a Founding Partner of this facility. In addition, we have secured and/or requested the following funding for this project:

- |   |                                   |
|---|-----------------------------------|
| • Redevelopment Assistance Capital Program          | \$10,000,000 (budgeted line item) |
| • Department of Housing and Urban Development (HUD) | \$750,000 (awarded)               |
| • PA DCED Local Share Assessment Grant              | \$250,000 (awarded)               |
| • Keystone Communities – Additional Appropriation   | \$250,000 (submitted)             |
| • Lehigh County Tourism Development Grant           | \$15,000 (submitted)              |

## **PUBLIC WORKS REPORT**

To: B.O.S. (James M. Brunell, Sunny Ghai, and Kathy Rader)

From: Scott Faust

Date: 5/04/2023

Re: Public Works Report

### **1. Roads**

#### A. Finished Projects (April 2023)

1. Repair signs as needed
2. Grind brush pile
3. Tree trimming
4. Clean drains
5. Deliver trash carts as needed (16 delivered)
6. Prepare roads for seal coating.
7. Prepare for earth day.

#### B. Ongoing Projects (May 2023)

1. Grind brush pile
2. Repair signs as needed
3. Tree trimming
4. Grade pad for rec. center
5. Street sweeping
6. Install spray irrigation Grange Rd. park.
7. Prepare roads for sealcoating.

### **2. Parks**

#### A. Finished Projects (April 2023)

1. Collect garbage
2. Inspect playground equipment
3. Trim bushes at parks and detention ponds
4. Mow parks and detention ponds
5. Remove dead trees at Rt. 100
6. Mulch playgrounds

#### B. Ongoing Projects (May 2023)

1. Trim trees and bushes at parks & detention ponds
2. Inspect playground equipment
3. Mow parks and ponds

### **3. Sewer**

A. Finished Projects (April 2023)

1. Read water meter readings on 1<sup>st</sup> of month (24 buildings)
2. Read ISCO meters on 2nd and 16th (11 meters)
3. Weekly pump station checks and grass cutting
4. Check and mark PA-ONE CALLS as needed (200 marked)
5. Run generators (Police, Office, Shop, Fire stations and Pump stations)
6. Sewer lateral inspections 10
7. CCTV 6245'
8. Flush restaurant lines and wet wells 2<sup>nd</sup> and 4<sup>th</sup> week
9. Clean manholes covers and install gasketed manhole inserts

B. Ongoing Projects (May 2023)

1. Weekly pump station checks
2. Water meter reading
3. ISCO meter readings
4. Mark-PA one calls
5. Generator Check (Police, Office, Shop, Fire Stations, and Pump station)

Scott Faust  
Director of Public Works



# Upper Macungie Township Police Department Monthly Incident/Activity Report

	April 2023	Year to Date	April 2022
<b>Total Calls for Service</b>	<b>928</b>	<b>3,513</b>	<b>939</b>
<b>Reportable Crashes</b>	<b>22</b>	<b>81</b>	<b>21</b>
<b>Non-Reportable Crashes</b>	<b>33</b>	<b>121</b>	<b>40</b>
<b>Private Property Crashes</b>	<b>10</b>	<b>25</b>	<b>4</b>
<b>Criminal Arrest (Misdemeanor/Felony)</b>	<b>29</b>	<b>88</b>	<b>26</b>
<b>Non-Traffic Citations (summary)</b>	<b>8</b>	<b>26</b>	<b>16</b>
<b>Traffic Citations</b>	<b>357</b>	<b>1,186</b>	<b>227</b>
<b>Parking Tickets</b>	<b>49</b>	<b>168</b>	<b>14</b>
<b>Written Warnings</b>	<b>30</b>	<b>179</b>	<b>59</b>
<b>False Alarms</b>	<b>80</b>	<b>296</b>	<b>96</b>

## Reported Crimes:

Crime Type	#
Arsons	0
Assaults	1
Burglaries	0
Disturbing the Peace Crimes	15
Drug/Alcohol Violations	6
DUI Offenses	9
Fraud Crimes	15
Homicides	0
Motor Vehicle Thefts	3
Robberies	0
Sex Offenses	0
Thefts	2
Vandalism/Criminal Mischiefs	2
Vehicle Break-in/Thefts	2
Weapon Offenses	0

## K-9 Statistics

Upper Macungie Township	Assist Other Jurisdiction
0	1

Tracking	Narcotics	Explosives Check	Area Search	Apprehension /Surrender	Stop Assists	Public Demonstration
0	1	0	0	0	0	0

## Motor Carrier Safety Assistance Program

<b>Total Inspections</b>	<b>15</b>
Level I Inspections (full driver and vehicle)	6
Level II Inspections (driver and vehicle – except brakes)	
Level III Inspections (driver and documents only)	9
Inspections resulting in Out of Service Drivers	
Inspections resulting in Out of Service Vehicle	
Total Violations Discovered	
Total Citations Issued	

\*unable to pull additional stats due to program error

## Community Events

- 4/1/23 – Bunny Hop – Grange Park
- 4/11/23 – Open House – Township Building
- 4/12/23 – Elementary School Station Tour – UMTPD
- 4/13/23 – Elementary School Station Tour – UMTPD
- 4/22/23 – Bicycle Safety Talk – Velodrome
- 4/27/23 – HUB Meeting – Township Building
- 4/28/23 – Arts Quest Meeting – Township Building

Nixel Alerts - 0

Operation Bee Safe – 26

Car Seat Inspections – 1

D.A.R.E. classes – 30



# Monthly Highlights

UPPER MACUNGIE TOWNSHIP POLICE DEPARTMENT

## April 2023

- On Tuesday, April 14<sup>th</sup>, the Upper Macungie Township Police Department (UMTPD) participated in the Upper Macungie Township Open House, which was part of Pennsylvania Local Government Week. As part of the festivities, officers chatted with local residents, handed out police swag to children, and displayed (for the first time) the freshly redesigned UMTPD police cruiser.
- On April 20<sup>th</sup>, the UMTPD recognized and congratulated Beatrice Shirk on her retirement after twenty-two years of dedicated service to the township. During her tenure, Beatrice served as a housekeeping professional. Beatrice took tremendous pride in her work, and thanks to her effort, UMTPD officers worked in a neat, tidy, and clean workspace. Beatrice was a wonderful and caring co-worker and she will be missed. We hope she enjoys a long and healthy retirement.

VISIT US ON SOCIAL MEDIA



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