

The Reorganization Meeting of the Board of Supervisors of Upper Macungie Township was called to order on January 3, 2023, at 6:30 p.m. in the Municipal Building, 8330 Schantz Road, Breinigsville, PA 18031. Present were Supervisors James M. Brunell, Kathy A. Rader, and Sunny Ghai (via phone); Robert R. Ibach, Jr., Township Manager; Kalman A. Sostarecz, Jr., Assistant Township Manager and Director of Community Development; Jazmin Vazquez, Township Secretary; Andrew V. Schantz, Esq., Solicitor; Michael Sitoski, Chief, UMTPD; Peter Christ, Director, Bureau of Fire; Dave Alban, Township Engineer; Scott Faust, Public Works Director; Bruce Koller, Finance Director; and Mike Kukitz, Recreation Manager.

**I. DESIGNATION OF TEMPORARY CHAIRMAN**

**Motion by Supervisor Ghai to appoint Supervisor Brunell as Temporary Chairman. Seconded by Supervisor Rader. The motion passed unanimously.**

**II. DESIGNATION OF TEMPORARY SECRETARY**

**Motion by Supervisor Rader to appoint Jazmin Vazquez as Temporary Secretary. Seconded by Supervisor Brunell. The motion passed unanimously.**

**III. CALL TO ORDER – PLEDGE TO THE FLAG**

Supervisor Brunell opened the meeting and asked all present to join him in reciting the Pledge of Allegiance to the Flag of the United States of America. Supervisor Brunell explained that what has been presented is a "Consent Agenda", and that the Board of Supervisors has agreed to act upon the items on this agenda by the taking of one vote. If there are any objections to a particular item, it will be removed from this agenda and acted on independently by a separate vote.

**IV. REORGANIZATION AND APPOINTMENTS**

**A. 2023 Chairman**

**Motion by Supervisor Rader to nominate Supervisor Brunell as Chairman for the year 2023. Motion dies due to lack of a second.**

**Motion made by Supervisor Brunell to nominate Supervisor Ghai as Chairman for the year 2023. Seconded by Supervisor Ghai. The motion passed 2-1. (Rader- No).**

**B. 2023 Vice-Chairman**

**Motion by Chairman Brunell to nominate Supervisor Rader as Vice-Chairman for the year 2023. Seconded by Supervisor Ghai. The motion passed unanimously.**

**C. 2023 Secretary – Jazmin Vazquez**

**D. 2023 Assistant Secretary – Kalman A. Sostarecz, Jr.**

**E. 2023 Treasurer – Bruce T. Koller**

**F. 2023 Township Manager – Robert R. Ibach, Jr.**

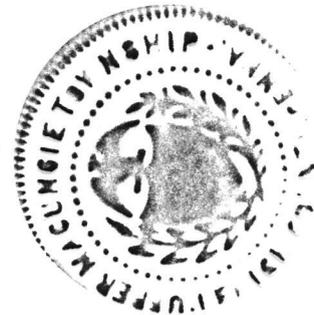
**G. 2023 Assistant Township Manager – Kalman A. Sostarecz, Jr.**

**H. Treasurer's Bond - \$1,000,000**

**I. Depository for Township Funds – KeyBank**

**J. Custodial/Investment Institutions**

1. Truist Bank
2. M&T Bank Corporation
3. M&T Securities, Inc.
4. ESSA Bank & Trust
5. Embassy Bank
6. Univest Bank & Trust



- 7. PA School District Liquid Asset Fund
- 8. PA Local Government Investment Trust
- 9. Mid Penn Bank
- K. 2023 Mileage Rate (IRS 2023 Rate) – 65.5 cents per mile for business miles driven
- L. 2023 Holiday Schedule (See attached)
- M. 2023 Meeting Schedule (See attached)
- N. 2023 Trick-or-Treat Date: October 27<sup>th</sup> 6 – 8 p.m.; Rain Date October 28<sup>th</sup>.
- O. Township Solicitors (See attached rates)
  - 1. Board of Supervisors & Planning Commission – Andrew V. Schantz, Esq., Davison & McCarthy PC
  - 2. Zoning Hearing Board – Stephen A. Strack, Esq., Steckel & Stopp
  - 3. General Labor Counsel – Thomas L. Heimbach, Esq., Flamm Walton Heimbach PC
  - 4. Special Counsel for Labor – Ryan J. Cassidy, Esq., Eckert Seamans Cherin & Mellott, LLC
  - 5. Special Counsel for Land Development – Blake C. Marles, Esq., Stevens & Lee PC
- P. Township Engineer – Keystone Consulting Engineers, Inc. (See attached rates)
- Q. Township Zoning Officers – Duane Dellecker, Building Code Administrator; Roxann Colfer, Permits Clerk; Kyle Kuester, Keystone Consulting Engineers, Inc.
- R. Director of Community Development – Kalman A. Sostarecz, Jr.
- S. Township Sewage Enforcement Officer – Eric Erb, Keystone Consulting Engineers, Inc.
- T. Third-Party Code Inspectors – Barry Isett & Associates, Inc.; Keycodes Inspection Agency
- U. Third-Party Code Inspector for Special Projects – SafeBuilt, LLC
- V. Township Auditor – Buckno Lisicky & Company
- W. Planning Commission – Tim Helmer & Andrew Eck (4-year Term Expires 12/31/2026)
- X. Zoning Hearing Board – Ryan Scanlan (5-Year Term Expires 12/31/2027)
- Y. Building Code Appeals Board – Howard Kulp (5-Year Term Expires 12/31/2027)
- Z. Recreation Board – Matthew Bernard & April Navarra (5-Year Term Expires 12/31/2027)
- AA. Vacancy Board – Charles H. Crawford (1-Year Term Expires 12/31/2023)
- BB. Friends of UMT Parks – Kathy Rader (3-Year Term Expires 12/31/2025)
- CC. Delegates to PSATS Annual Conference & NaTAT Conference – James M. Brunell, Sunny Ghai, Kathy A. Rader, Robert R. Ibach, Jr., Kalman A. Sostarecz, Jr., Jazmin Vazquez, John Toner, and Roxann Colfer.
- DD. Conference Voting Delegate – Kathy Rader



Motion by Chairman Brunell to accept the Consent Agenda as presented. Seconded by Supervisor Ghai. The motion passed unanimously.

**V. PUBLIC COMMENT/COURTESY OF THE FLOOR**

Supervisor Brunell states that the Holiday and Meeting Schedules will be posted on the Township Website.

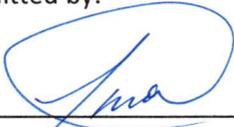
**VI. ADJOURNMENT**

There being no other business, Supervisor Brunell made a motion to adjourn the meeting at 6:44 p.m. Seconded by Chairman Ghai. The motion passed unanimously.

Reorganization  
January 3, 2023

---

Submitted by:



---

Jazmin Vazquez  
Township Secretary

160245

