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New Single Family Dwelling Permit Submittal Guide

All work shall conform to the 2018 International Residential Code and include the following information. Prototypes or typical designs are not accepted.

Please utilize the checklist below before submitting an application:

1 - Submittals must be accompanied by site specific plans for each address.
2 - Framing designs must meet 40 psf ground snow load.
3 - Framing designs must include all member sizes and span information and the beam load & span data.
4 – Engineered members or beams must be accompanied by the manufacturer's span, load and installation data.
5 - Truss designs must be engineered & be accompanied by the manufacturer's span and installation data.
6 – Complete designs are required for mechanical, electrical, and plumbing work with equipment specifications and a listing of all equipment or fixtures to be installed.
7 - Sprinkler designs shall include plans with all calculations and equipment specifications.
8 – Energy compliance designs must include R values for all building envelope components, compliance method [Res Check or PA Alternative] and BTU's and efficiencies for the heating and cooling systems and the water heater.
8 – Deck or rear stair designs shall be provided and/or notations if the rear exit is too blocked for use.
9 - Optional equipment listed with design specifics as necessary.
10 - Emergency escape and rescue openings are required.
11 – It is the installers responsibility to meet code compliance.