

**UPPER MACUNGIE TOWNSHIP PARKS AND
RECREATION BOARD Monthly Meeting
Minutes October 2020**

The monthly meeting for the Upper Macungie Township Recreation Board was held on Thursday, October 15, 2020, at the Upper Macungie Township building. Recreation Board members present: Karla Trumbauer, Andrea Russell, April Navarra, Dave Kentner, Wes Schlauch, Gwen McCurdy. Also present: Recreation & Events Coordinator, Lynn Matula; Parks Team Leader Jim Soltis; Deb Soltis. Bret Spangler and Matthew Bernard and were absent.

Other members of the public in attendance: None

Vice-Chair Andrea Russel called the meeting to order at 7:16 PM. He asked all present to join in the Pledge of Allegiance to the Flag of the United States of America. Karla made a motion was made by and seconded Dave by to approve the September meeting minutes. All were in favor.

PUBLIC COMMENT – none

REPORTS

Community Programs Scheduled - Lynn provided email updates

Proposed/New - See new business

UNFINISHED BUSINESS:

- Applicants for open Rec Board position
 - Vote was taken – Jaclyn Svetcov received 4 votes, Peg Bus received 2 votes. Andrea motioned to approve Jaclyn as a Rec Board member, Karla 2nd; all approved.
 - Lynn will inform applicants of results and will encourage the people that were not approved to become involved in Friends and continue to attend meetings.

NEW BUSINESS:

- St Luke's Program- Chair Strength & Mobility Class
 - A low-impact chair-based strength and flexibility exercise program for adults of all activity levels. It is movement-based training for persons that want to work on balance, coordination, agility and functional strength.
 - Instructor fee: \$30 per hour (paid to St. Luke's)
 - When: They suggest Tuesdays and Thursdays 8:30am- 9:30am
 - In UMT Building large meeting room, using chairs distanced apart. They will determine capacity (poss. 10 per class)
 - Registration through UMT
 - They will submit- W-9, certificate of insurance
 - To be determined- Start and end date (potentially 4 weeks), small fee to charge attendees (maybe \$5) or request Friends cover
 - Karla suggested registering for the full 4-week program to encourage ongoing attendance and commitment.
 - Suggested cost \$10 for the program per attendee, with Friends covering the balance of the cost not covered by registration.
 - Suggested starting with once/week for the first program.

Karla made a motion to approve the St. Luke's – Chair Strength and Mobility Class for a 4-week program with a class once per week at a cost of \$10 per attendee for the program with Friends to cover the balance not covered by registrations. Gwen seconded. All approved.

- Football “tailgates” in parks with movie screen
 - We could get a smaller screen
 - Suggested by resident to show Eagles’ games in a similar capacity as Movies in the Park (drive-in)
 - There were some concerns raised about cost, prohibiting or permitting alcohol, varying times of games
 - Lynn could get cost and rules around televised events from 1824 productions
 - Question was raised about investing in our own screen – this would be VERY expensive; potentially revisit when community center is built
 - Need more information before approving
- BeerFest
 - Would be better coordinated with an organization such as ArtsQuest vs through the township
 - Lynn will reach out to ArtsQuest to see if they are interested
- Social Media Policy for Volunteers
 - Reviewed content of policy
 - Rec Board members will have permission to post on Instagram

OTHER BUSINESS:

- Pavilion Rental Update
 - September 2020- 38 bookings, \$4550
 - September 2019- 38 bookings, \$4275
 - UMT Recreation fund balance – (see spreadsheet) \$1,983,946.60
 - Friends of Upper Macungie Parks and Recreation, Inc. fund balance - \$28,097.77
 - Recreation & Events Coordinator Updates –
 - Kids Noon Year’s Eve – nothing can be inside at the fire station, so would need to have at a park (Lone Lane or Grange). Lone Lane might be better because of size of pavilion, would need heaters, potentially 1-2 food trucks; would need distance-friendly activities; potentially do confetti poppers instead of balloon drop. Concern was raised around distancing possibilities even within the pavilion and the uncertainty around weather and a potential covid 2nd wave.
- April motioned to cancel Kids New Year’s Eve; Dave seconded. All approved.**
- If there is anything that should be in the newsletter, let Lynn know; Karla suggested having a business directory
 - All other updates in Lynn’s email
- Park Update:
 - Officer Update – None

PUBLIC COMMENT:

None

ADJOURNMENT

A motion was made at 8:24 pm by Andrea and seconded by Karla to adjourn the meeting, and all agreed. Next month’s meeting is scheduled for Thursday, November 19, 2020, at 7:00 PM at the Township building.

Andrea Russell, Vice-Chairperson UMT Parks and Recreation Board