

**UPPER MACUNGIE TOWNSHIP
PARKS AND RECREATION BOARD
Monthly Meeting Minutes
August 2019**

The monthly meeting for the Upper Macungie Township Recreation Board was held on Thursday, August 15, 2019 at Grange Park. The following Recreation Board members were present: Karla Trumbauer; Andrea Russell; Matthew Bernard; Gwen McCurdy; April Navarra; Wes Schlauch; and Bret Spangler. Also present at the meeting were Recreation and Events Coordinator, Lynn Pigliacampi Matula and Jim Soltis, Parks Team Leader. Recreation Board members Katie Shade and Dave Kentner were absent.

Andrea called the meeting to order at 7:15 PM. She asked all present to join her in the Pledge of Allegiance to the Flag of the United States of America.

A motion was made by April and seconded by Karla to approve the July meeting minutes. All were in favor.

PUBLIC COMMENT

None

REPORTS

Community Programs Scheduled

The *Holiday Show* will be held in December 2019 at Trexlertown Fire Company. Lynn is evaluating new entertainment options (Sam Sadler - magician), which will be \$525. We may need to make a few purchases for decorating.

National Night Out - Everyone loved the free popcorn! It was very well attended. Everyone was also interested in the Scavenger hunt, but we have not seen an increase in submissions.

Movies in the Park - Not usually well attended, so thinking about doing this one the second week in August.

Pickleball Lessons - Dottie is in agreement with all stipulations and was approved by BOS, she just needs to provide days and dates

Zentangle has been scheduled for 10/5 @ the Township building

Get Prepared Parkland will be 9/14 at PHS; will need volunteers. Lynn will send out a sign-up

Proposed/New

UNFINISHED BUSINESS

None

NEW BUSINESS

Lynn discussed the rules/guidance documentation sent by Katie. The motions going forward should be specifically written out in detail indicated as such in the minutes. Additionally, it should be quiet and with enough time for the motioned to be properly documented

Brent raised a suggestion to look into renaming Grange Park to Upper Macungie Park since it will be considered the “community center.” It was suggested to potentially make the names more meaningful to the community, perhaps even having a naming contest. This will be added as an agenda item next month.

Andrea offered usage of a drone to take aerial photos of the splash park and pickleball courts. Will be cleared with Bob first.

Disc Golf - There seems to be interest in setting up holes in the wooded walking area. Andrea said Den Barr will be contacting Jim Soltis for more information. Lynn asked if there was a group name that could be called out/thanked on the website for their help in maintaining the existing course.

Karla suggested potentially doing a “trunk or treat.” More research is needed to see when other events are.

Prizes for Scavenger Hunt - We need to finalize prizes - will stick with gift cards again. Katie suggested advertising the prizes to try to get more participation. Lynn suggested that the Rec Bd take pictures and post to encourage participation.

OTHER BUSINESS

Pavilion rental and building update

- July 2019- 46 bookings, \$5,300.00 (3 no charge)
 - Volleyball tournament booking- \$600.00
- July 2018- 47 bookings, \$5,725.00

Upper Macungie Township Recreation fund balance **\$1,658,462.61**

Friends of Upper Macungie Parks and Recreation, Inc. fund balance **\$32,818.87**

Park and Grant updates: none.

Community Center

The Lehigh Valley Community Fund indicated that they aren't comfortable holding money that was not directly raised by the Township directly. They also indicated there was a fee associated with every donation (5%). The township is now revisiting starting a 501.c3 specifically for this purpose.

Updates from Lynn:

Friends decided to donate money for the fencing for the small dog section of the dog park.

There was discussion around movies and if we should approach this differently. South Whitehall Twp bought their own screen to save money. More research will need to be done. Another suggestion was made to have a movie night geared toward adults or having a theme night.

Officer Report

None

PUBLIC COMMENT: none.

ADJOURNMENT

A motion was made at 8:18 PM by Gwen and seconded by April to adjourn the meeting, and all were in agreement. Next month's meeting is scheduled for Thursday, September 19, 2019 at 7:00 pm at the Township Building.

Andrea Russell, Vice-Chairperson
UMT Parks and Recreation Board