

**UPPER MACUNGIE TOWNSHIP
PARKS AND RECREATION BOARD
Monthly Meeting Minutes
May 2018**

The monthly meeting for the Upper Macungie Township Recreation Board was held on May 17, 2018 at the Upper Macungie Township Building. The following Recreation Board members were present: Karla Trumbauer, Katie Shade, Bret Spangler, Andrea Russell, Wes Schlauch, and Dave Kentner. Also present at the meeting: Jim Soltis, and Deb Soltis. April Navarra was absent. Recreation and Events Coordinator, Lynn Pigliacampi-Matula was absent due to maternity leave.

The meeting was called to order at 7:04 PM by Katie Shade. She invited all present to join her in the Pledge of Allegiance.

MINUTES

Bret motioned to approve the March and April minutes, Katie seconded – all approved.

PUBLIC COMMENT

Matt MacConnell was present with Rachel Rosenfeld (Sierra Club Community Outreach Coordinator) regarding development of a wetland/vernal pond at Ricky Park. Due to the drainage at Ricky Park, this would be a good area for a wetland park/area. They had originally spoken with Bob Ibach and he suggested coming to speak to the Rec Bd. Matt has already applied and was approved for a grant, and there will be \$2500 in matching funds from the Sierra Club, which would cover the majority of the costs. Bob indicated there may be a need for signage and education around the land, which would help inform the public around the land. Matt indicated the pond would be lined and would flow to a designated area (flow rate approx. 10 gal per minute). There would also be a solar-powered aerated fountain, which would mitigate mosquitos and algae growth. They are working to ensure it contains native and attractive plants that would be appealing visually and encourage appropriate wildlife and pollination. Bob Ibach indicated that because of the depth of water, there would need to be a 4ft fence (fully enclosed). Rachel suggested perhaps a stockade fence with netting; everyone agreed the fence should be aesthetically pleasing. It could be possible to help fund the fence from Friends. Rachel has resources available to do the maintenance associated with the area.

Andrea asked if there was a deadline associated with the grant, and Matt indicated there was not, and they were intending to bid out that construction. Dave asked if there was an issue with vandals at the park, and Jim indicated this is no longer an issue. There was also some discussion around what wildlife (geese, mosquitoes, amphibians) would be attracted. Jim had a question on whether any permits would be needed.

Discussion: Main concern is the fence, so we would need to research possible options for that, along with what is required. We would like to see a full price estimate for all the work needed before being comfortable with approving this (if that's is what is expected); it wasn't clear if the grant funds would cover the cost of the project. We need to understand from Bob what the Rec Board is expected to do or review for this. We would be in support of this as long as there is no cost to the township.

REPORTS

Community Programs

- Pickleball – Interest continues to grow
- Indoor Basketball – Lynn received an inquiry about potentially running the basketball program. Katie suggested that he attend an upcoming meeting, and will email him. We would need to know if he has clearances, and what his experience is with basketball/volunteering. Summer basketball moved to St. Joes, since most of our courts were not what the players were looking for.

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- Splash Park – Contractor needs to officially open it. There were minor repairs needed. Jim is getting chemicals delivered next week; found a company that can put the chemicals directly in the tank, so we don't need to store them. **Jim will check on when the warranty date starts.** Jim got a bid on the card reader system, which will collect stats on attendance. We will need to communicate on the sheet that is signed when residents get a pass card that attendance data will be collected. The card reader unit will go in the building in the storage room. **Jim will send system specifications to the board.** The board needs to understand what the data limitations are for the system and features. The cards will need to be programmed at the source system. The residents would be expected to come to the township building to obtain a card and pay the fee. Opening date will be TBD.
- Volleyball – starting in June. Dan Ahrens will be running this and Karla will be helping.
- Lemonade in the Park will be on June 21. **Bret made a motion to move June's meeting to Grange park to align with Lemonade in the Park. Andrea seconded.** All approved, except for Dave who abstained. **Jim will promote on FB.**
- Tennis – 49 registrants for session 1; \$5425
- Movies in the Park – 16 sponsors, 5 banners sold; \$7200 – still need \$1200 in sponsorships
- Get Prepared Parkland – 9/29 – Dave will cancel SP sporting events

Unfinished Business

- Kite Day – this has been cancelled/postponed indefinitely and will be removed from Unfinished Business going forward.
- **Photo Scavenger Hunt Issue briefing** – Karla will contact Melissa Madden and ask if she can get access to Lynn's files.
- **Farmers' Market bid specifications** – Karla motioned to approve the revised bid specification; Katie seconded. All approved. Karla will contact Melissa Madden to see if the final version is available.
- **Safe Sitter** – Melissa will work on identifying dates that don't conflict with other events. We will share Delia's posts on Facebook.
- **Rec Board Vacancies (two)** – Richard "Wes" Schlauch needs to be approved, Alicia Cunic has rescinded her application, but would like to participate in volunteer opportunities; **issue briefing needed for Wes.**
- **Bylaws update** – "Good cause" for absences need to be well-defined and should be cumulative. Additional discussion to be held in June. **The board should come to June's meeting with their thoughts on what constitutes "good case" and appropriate number of absences.**
- **Capital Campaign** – Convergent approved; needs issue briefing for BOS
- **Friends Donation Projects/Structure** – Lynn is working with Chuck to get a meeting set up. Chuck needs to call reorganizational meeting, need to vote on chairperson (and other roles), need to review/reapprove by-laws (all current members must be presents). Jim Brunell, Kathy Rader, Chuck Thomas, April Navarro are current members. **Katie (as Chairman) will attempt to get this scheduled.**
- **Giveaways, display purchases** – **Jim will find something in appropriate price range so we can have something for the first movie.**
- **Tree Donation** – no discussion - need more information from Sean. – carried over from last meeting

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New Business

- National Night Out – 8/7 at Lone Lane
- Karla will ask for program updates via email prior to the next meeting and will log what FB updates are needed.
- The township needs to update the pamphlets for the township parks.

Other Business –

- Independent Park Community Center rental update –
 - April Bookings – Need this info
- Upper Macungie Township Recreation fund balance - \$1,499,564.11
- Friends of Upper Macungie Parks and Recreation, Inc. fund balance – \$24,611.79
- **Park and Grant updates** – None; Lynn will reach out to Jason
- **Chairman updates** – None

Public Comment – None

ADJOURNMENT

A motion was made at 9:05PM by Katie and seconded by Andrea to adjourn the meeting, and all were in agreement. June's meeting will be held on 6/21 at 7pm at Grange Park.

Katie Shade, Chairman

UMT Parks and Recreation Board