

**UPPER MACUNGIE TOWNSHIP  
PARKS AND RECREATION BOARD  
Monthly Meeting Minutes  
October 2017**

The monthly meeting for the Upper Macungie Township Recreation Board was held on October 26, 2017 at the Independent Park Community Center. The following Recreation Board members were present: Katie Shade, Karla Trumbauer, Andrea Russell, Dave Kentner, Bret Spangler, April Navarra, Stephanie Rauch-Mannino. Also present at the meeting: Recreation and Events Coordinator, Lynn Pigliacampi-Matula, Jim Soltis, Deb Soltis, and Dean Haas and Jason Schweyer from Keystone Consulting Engineers. Jen Szukics and Brian Kresge were absent.

Dave called the meeting to order at 7:02 PM. He asked all present to join him in the Pledge of Allegiance to the Flag of the United States of America.

**MINUTES**

Katie motioned to approve the September minutes; Bret seconded. All approved.

**PUBLIC COMMENT**

None

**REPORTS**

Community Programs Scheduled

- **Volleyball/Basketball** – going well so far
- **Get Prepared Parkland** – seemed like lower attendance than last year
- **Barktoberfest** – good turnout, good weather; tentative date for 2018, \$2420 in sponsorships, \$760 vendor fees, \$3180 total, \$376 in expenses; net \$2804
- **Hunter Trapper** – new instructor, held on the 8<sup>th</sup>, had a lot less registrants this year
- **Lauri Moore** – 14 registered so far, need volunteers, share on facebook
- Trick or Treat -
- **Holiday Show** – will be Judy Tudy – balloon sculpting, different characters (clown/Mrs. Claus). Katie will be elf again, Barry will be Santa. Deb will volunteer. Will choose baked goods in November meeting (Rice Krispy treats – Karla, cookies – Katie), need other volunteers.
- **Kids Noon Year's Eve** – will be 12/31 at Trexlertown Fire Station. Soliciting sponsors, submitted Crayola request. Let Lynn know if there are any vendors that might want to be a part of this. DJ JJ Sands will DJ. Will have same face painter as last year. We will be charging for concessions this year, need to determine pricing. Deb will volunteer.

Unfinished Business

- **Kite Day** – No discussion
- **Small Games of Chance** – Believe Friends can purchase this; need to check bylaws to ensure there are no conflicts.
- **Farmer's Market** – No discussion
- **Friends** – new members, signing ability – Bret will volunteer; need to change wording in bylaws to remove township staff members from being on the board. Need to reorganize structure to improve the way it runs; should be focused on funding events based on board discussions.
- **Photo Scavenger Hunt** – no discussion

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New Business

- **Community Center Public Meeting** – Dean will give presentation around studies done and actions completed to date. Focus will be on budget, as township has indicated that they will not raise taxes. There is \$1-3M earmarked, but the project estimate is \$15-\$20M. There is concern that, because of the article that was published, many attendees will be opposed to the cost. People seem to be looking for more concrete plans around how the community center will be self-sustaining. We should highlight the possibility of a capital campaign and what impact that may have on the cost to the township; highlight what surrounding communities have done. Should highlight that the previous 10-year recreation plan was primarily funded by developer fees and grants. Lynn and Dean will provide handouts with bullet points around the options, potential amenities, and costs. Bob, Dean, Howard/Eric, Bruce will be doing most of the speaking. Dean indicated other recreation projects are still earmarked for the budget separate from the recreation fund. We should highlight the growth of the community, and expectations of new families moving into the area. Price estimates were based on recently constructed facilities. Recommend providing specific scenarios and possibilities of what the facility could be like. Dave asked if there has been coordination with Jaindl regarding logistics/setup. Bret questioned if there is data highlighting the impact of recreation centers on property values (study says increase).
- **Friends Donation Projects** – Need to identify projects for donations. Katie identified that there is earmarked money for projects already, will send to board/Lynn.
- **Pickleball Clinic** – Andrea Jones (ambassador for Pickleball) would like to do some free clinics (after May 15) – kids/adult clinic. Would likely be at Blue Barn. She would need clearances to have a kids clinic. Bret suggested we wait until clearances are obtained before we vote; will be discussed at an upcoming meeting.
- **Tree Donation** – need more information from Sean; Jason said a proposed plan was provided on potential locations (Grange).
- **Giveaways, display purchases** – Pens, drawstring bags, cell phone stands, microfiber cloths. Lynn is also looking for a better table cloth and banner for events. Need to let Lynn know if we want township to purchase items, or if we want to donate from Friends. Lynn will also send proposed t-shirt design to board.

Other Business –

- Independent Park Community Center rental update – October 2017 - 9 bookings - \$4930
- Pavilion – October 2017 - 19 bookings - \$2002
- Upper Macungie Township Recreation fund balance - \$1,553,335.19
- Friends of Upper Macungie Parks and Recreation, Inc. fund balance – \$27,523.06
- **Park and Grant updates** – Grange Park – permit for remaining work will be submitted shortly, will likely be in April 2018. This includes tennis/pickleball courts.

**Public Comment – None**

**ADJOURNMENT**

A motion was made at 8:34PM by Bret and seconded by April to adjourn the meeting, and all were in agreement. Next month's meeting is scheduled for November 30, 2017 at 7:00 PM at the Upper

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Macungie Township building.

David Kentner, Chairman

UMT Parks and Recreation Board