

**UPPER MACUNGIE TOWNSHIP
PARKS AND RECREATION BOARD
Monthly Meeting Minutes
September 2015**

The monthly meeting for the Upper Macungie Township Recreation Board was held on September 24, 2015 at the Upper Macungie Township building. The following Recreation Board members were present: Chairman, Dave Kentner; Vice Chair, April Navarro; Secretary, Katie Shade; Jim Adams; Jocelyn Pattishall; Stephanie Rauch-Mannino; and Andrea Russell. Also present at the meeting: Recreation and Events Coordinator, Lynn Pigliacampi; and Eric Erb from Keystone Consulting Engineers.

Dave called the meeting to order at 7:05 PM. All present joined him in the Pledge of Allegiance to the Flag of the United States.

A motion was made by Jocelyn and seconded by Andrea to approve the August meeting minutes. All were in favor.

PUBLIC COMMENT: none.

COMMUNITY PROGRAMS SCHEDULED

Yoga in the Park

This program concluded on August 31. It was held at Lone Lane Park on Mondays at 7:00 PM. We have not yet secured an indoor space for future similar programs.

Tennis

Lessons for Junior 1 and 2 as well as adult players began on August 17 and concluded on September 16. This program was held at Ricky Park on Monday and Wednesday evenings. 13 Juniors and 5 adults registered for this program. This item can be removed for next month's agenda.

Pennsylvania German classes

These classes began on September 14 and will be held until November 9 on Mondays from 7:00 to 8:30 PM at Independent Park. These classes are going really well, according to the instructor. 16 residents registered for this program. We received \$900 total, which fully covers the instructor's fee of \$800.

Adult Volleyball

This program began on September 15 and will conclude on March 29, 2016. This program is offered at Fogelsville Elementary School's gym on Tuesdays 8:00 to 10:00 PM.

Adult Basketball

This program began on September 17 and continues until November 19 at Jandl Elementary School's gym on Thursdays from 6:30 to 8:30 PM. Lynn updated the webpage and flyers.

Emergency Preparedness Day

This event was held on September 19 at St. Luke's West End Medical Center from 11:00 AM until 4:00 PM. Lynn was only there for a while because she was not feeling well. Jocelyn thought the craziness was away from our tent and she liked the spot. Katie was there most of the time.

Barktoberfest

This event will be held on October 10 (rain date October 11) at Upper Macungie Park from 11:00 AM to 3:00 PM. There are 12 sponsors of varying degrees, including a lot of silver sponsors who paid \$250. We have received \$3,750 in sponsorship. 45 vendors signed up. We have received vendor fees totaling \$700. 7 vendors paid no registration fee because they are animal rescues. Lynn asked the Board for Barktoberfest help at the gate and at the table. Dave offered to help with directing vendors in the morning if he is not working. Andrea asked if CERT will be there. Lynn said CERT will be helping with parking. April asked if we have enough parking. Lynn said we do have enough parking. Katie will be there but doesn't know when at this time. April offered Lynn the use of some signposts her mother owns.

Geocaching potluck

This event will be held on October 24 at Upper Macungie Park from 10 AM to 1 PM. The instructors know the instructor from last year. We might have registrations for the 5K there. Lynn believes this will be a good event for all levels. They are having a maker fair for containers. We are not accepting registrations for this event, as it's walk-up. Dave said they used to provide the GPS. Lynn believes this program was going to be instructional. She will ask the instructors about equipment.

5K

This event will be held on October 25 at Lone Lane Park from 9:00 AM to 12:00 PM. Katie handed out volunteer forms. Dave asked Jocelyn and Katie if they were okay on sponsors. Jocelyn and Katie expressed that they could use more sponsors. Lynn has interested sponsors from Barktoberfest. Katie asked her to give information, specifically the website, about the race to those sponsors. Andrea said to tell them that their logo would be on the event t-shirts if they sponsor the 5K. Andrea reminded the Board that this is the last Board meeting before the 5K. Katie asked the Board to set a date for goodie bag packing. Dave asked which date the Board wanted. The Board selected Thursday, October 22 at 6:00 PM. Katie will email the Board to remind them.

Recognition Dinner

This event will be held on November 4 at Independent Park at 7:00 PM. Jocelyn asked if we should plan it now while most people are here, rather than waiting until next month. Last year we had pizza, salad, drinks, and a cake. We will have similar foods this year.

Adult Painting

This event will be held on November 6 at Independent Park from 6:30 PM. Lynn is working out alcohol with the instructor, Daphne, from Gravity Art Lab. Host alcohol works if we're not charging at all, but we are charging something. Andrea asked about BYOB. Lynn said the Township's insurance agent likes to look at events after they happen and judge the event by "would you regret having the event?" if something happens. Lynn reached out to Clover Hill. They were not interested, as they do tastings strictly at their facilities. Daphne is reaching out to other vineyards. She's making it a couples event - with singles welcomed - because the paintings will match. Depending on when you register, the registration fee will be \$25 to \$35. Lynn will direct interested people to Gravity Art Lab so registration is all in one place. Lynn isn't sure if the Township is getting anything. Lynn asked the Board's opinion about having a base fee and then any additional fee would be the Township's. Katie said the Township has a cost. Lynn noted that the Township has to buy the canvas. Katie said we have to pay whomever is opening and closing Independent. Lynn will be doing that. Jocelyn asked what is the maximum number of registrants. Other groups and businesses are making money on this at approximately the same cost. Andrea said it's a program that we chose to provide. She thought a facility fee and supplies would be nice. Dave asked who initially suggested this program. Lynn did, after visiting Bethlehem and hearing about their successful program. Dave asked if Daphne is doing any now. Lynn said yes, she is at her studio. Even if there is no alcohol permitted, Lynn wants to have dessert or appetizers. Even a licensed bartender has liability. Jocelyn said we can't get a random restaurant bartender. Maybe a caterer would have a connection. Andrea thought nice appetizers would be sufficient. Jocelyn suggested mocktails. Lynn really wanted alcohol because she's worried about attendance. Dave asked where Gravity Art Lab is. Andrea said it's on 222 near Ethan Allen. Dave suggested holding an event there. Lynn said this was to promote Independent.

Hunter/Trapper Course

This event will be held on November 8 at Independent Park from 9:00 AM to 4:00 PM. 2 residents have registered for this program. Lynn will promote this after the October events.

Night with Lauri Moore

This event will be held on November 12 at Independent Park from 7:00 to 8:30 PM. Lynn has the website up. The Board promoted this event at Emergency Preparedness Day.

Frosty Holiday Show

This event will be held on December 4 at Independent Park from 6:00 to 8:00 PM. Lynn has the website up. The Board promoted this event at Emergency Preparedness Day.

PROPOSED/NEW

Disc Golf

This event will be held at Upper Macungie Park. Jim Soltis ordered the baskets a while ago. This program is now intended for spring 2016.

Interior Design

This event will be held at Independent Park. Lynn is working on setting this up for winter. The instructor is interested in offering Interior Design, Organization, a 1 day class, and Feng Shui. The instructor had an idea which classes are better in which season. April asked Lynn if she has a list of those who signed up last year. Lynn will look for that list.

Good Shepherd 5K

Someone from Good Shepherd contacted Lynn about having a 5K at Lone Lane Park on certain days in May, June or September 2016 to raise awareness and funds for brain injuries. The youth associations use the fields in all of these months. Katie suggested flipping our course and starting at Grange. That would not solve the problem, as the youth associations use both parks. Dave would prefer Sundays in September. Jim asked if we would lose rental fees for whatever day we pick. Andrea said they have to rent the pavilion, so we do get a rental fee that day. March would also be fine. This is preliminary; the Board is not making a recommendation to the Supervisors yet.

OLD BUSINESS

Giveaways for events

We received all three items. Lynn said we had a large amount left over after Emergency Preparedness Day. We will give them out at Barktoberfest and the 5K. Dave asked if we were stingy or if there were not a lot of people that we had so many left over. Jim A. said there were lots of people.

Parks Rules revisions

The Board will review the Parks Rules and suggest revisions at the October meeting.

NEW BUSINESS: none

MONTHLY UPDATES

Independent Park Community Center rental and building update

In September 2015, there were 7 rentals totaling \$2,500. In September 2014, there were rentals totaling \$1,950.

UMT Recreation fund balance

\$1,586,175.95

Friends of Upper Macungie Parks and Recreation, Inc. fund balance

\$17,049.18

Park and Grant updates

Eric discussed two grants for Grange Park: the splash park and parking & storm water. We are in Phase II of the construction of the park. The grading of new athletic fields will take approximately three years. Our Act 13 grant may be approved if the state balances the budget. We have another grant for a tennis court and another bathroom. The Breinigsville Park West water line extension will be completed in June 2016. Trails will connect the Trexler Field subdivision to Breinigsville Park West. Bridge estimate was approximately \$50,000 to \$75,000. April rode her bike on one of the new trails in Breinigsville. Through Trexler Fields, there's an approved trail. Jocelyn asked Eric how many miles of trails will be constructed. We also received another grant for the Hassadahl dam roadwork. There will be a signalized intersection on Breinigsville Road. There's open space reserved in Trexler Fields for a park.

Updates from Lynn

- *Recreation Department Mission Statement*

Katie will email the Board and ask them to contact Lynn with changes. Steph read it and liked it.

PUBLIC COMMENTS: none.

ADJOURNMENT

A motion was made at 8:27 by Jocelyn and seconded by April to adjourn the meeting, and all were in agreement. Next month's meeting is scheduled for October 29, 2015 at 7:00pm at the Township building.

Dave Kentner, Chairman
UMT Parks and Recreation Board