

**UPPER MACUNGIE TOWNSHIP
PARKS AND RECREATION BOARD
Monthly Meeting Minutes
July, 2015**

The monthly meeting for the Upper Macungie Township Recreation Board was held on July 30, 2015 at the Upper Macungie Township building. The following Recreation Board members were present: Secretary, Katie Shade; Brian Kresge; Jocelyn Pattishall; Stephanie Rauch-Mannino; and Andrea Russell. Also present at the meeting: Supervisor Sean Gill; and Recreation and Events Coordinator, Lynn Pigliacampi.

Katie Shade called the meeting to order at 7:04 PM. All present were asked to join her in the Pledge of Allegiance to the Flag of the United States.

A motion was made by Katie and seconded by Andrea to approve the June meeting minutes. Andrea, Jocelyn and Katie were in favor; Brian and Stephanie abstained.

PUBLIC COMMENT: none.

NEW MEMBER WELCOME

The Board welcomed its new members, Brian Kresge and Stephanie Rauch-Mannino.

COMMUNITY PROGRAMS SCHEDULED

Indoor pickup basketball

This program was held on Thursday evenings from 8:00 – 10:00 PM from March 5 to June 11 at Fogelsville Elementary School's gym. Brian reported that it went very well. 15 - 20 players attended each week. He asked if we would offer this program again. Brian spoke with Steve Walk from Parkland School District, who told Brian that we could do this in the fall, starting in September, and maybe again in spring 2016 from March to June.

Cardio Tennis

Session II of this program was held from May 11 to June 10 at Blue Barn Park on Wednesdays from 9:00 – 10:00 AM. Session III of this program was held from June 29 to July 29 at Blue Barn Park on Wednesdays from 9:00 – 10:00 AM. 8 residents registered for all sessions of this program. There will be dates for the fall. Lynn will update the website with the new information.

Tennis

Session II of this program was held May 11 to June 10 at Ricky Park on Monday & Wednesday evenings. Session III of this program was held June 29 to July 29 at Ricky Park on Monday & Wednesday evenings. 29 PeeWees, 51 Juniors and 20 Adults registered for all

three sessions. There will be dates for the fall. Lynn will update the website with the new information. A class for PeeWees may not be offered in the fall.

Advanced Tennis

Session II of this program was held from May 11 to June 10 at Blue Barn Park on Thursday evenings from 7:00 – 8:00 PM. Session III of this program was held from June 29 to July 29 at Blue Barn Park on Thursday evenings from 7:00 – 8:00 PM. 13 residents registered for all sessions of this program. There will be dates for the fall. Lynn will update the website with the new information.

Junior Golf

Session I of this program was held from June 5 to July 10 at Independent Park on either Mondays and Wednesdays or Tuesdays and Thursdays. Session II of this program was held from July 13 to August 7 at Independent Park on either Mondays and Wednesdays or Tuesdays and Thursdays. 4 and 7 residents registered for all sessions of this program. Lynn thought that registration for this program is picking up. Brian asked what ages of children participate. Lynn said that the ages vary. She explained that they have classroom instruction and practice through Embrace Your Dreams. Sean's neighbors' children registered. Lynn would like better communication with Embrace Your Dreams. She had to ask for updates.

Movies-in-the-Park

The first movie, "Night at the Museum III: Secret of the Tomb," was shown Friday, June 19 at Lone Lane Park. The second movie, "Penguins of Madagascar" was shown Saturday, July 11 at Breinigsville Park. Pre-movie activities began at 7:00 PM.

The third and final movie, "The Maze Runner," (PG-13) will be shown Friday, August 7 at Grange Park. Pre-movie activities will begin at 7:00 PM.

Lynn reported that \$6,200 has been raised. Some checks, which were received recently, have not yet been deposited. Andrea said that Kona Ice of Allentown donated \$250. Lynn said the movies were well attended. Jocelyn explained the fundraising process for the new members. Andrea added that we usually pick a cartoon, a family movie and another movie for teenagers. Sean asked Andrea if Kona will be at the movie at Grange. Andrea replied that yes, Kona would be at the movie at Grange.

Yoga in the Park

This new program began on June 22 and will end on August 20. It is held at Lone Lane Park on Monday evenings at 7:00 PM. Lynn informed the Board that this program has been a big hit thus far! She received pictures with 12 people from Andrea. Andrea went 2 weeks ago. She made an announcement to explain why she was taking pictures. Jocelyn went to the second session. She believes we need to change the directions on the website about the basketball courts. Participants were confused about the location. Brian suggested a change to "the basketball court near the entrance." Brian asked if this program is free. Lynn

explained that it is free and that the instructor volunteered. Andrea said the instructor is really good.

Family Fishing

This one-day program by the Pennsylvania Fish and Game Commission was held on July 18 at the ponds at Apple Park from 9:00 AM – 1:00 PM. 42 residents registered for this program. Lynn said the weather wasn't good. Only 18 people showed up. It's usually very well attended. Lynn thinks the instructor is worried that the Pennsylvania Fish and Game Commission may stop the programs. She suggested that we could possibly use the instructor even if the Commission stops offering the programs. Sean said that this program and the Hunter/Trapper course in the fall are always well attended.

National Night Out

This event, hosted by Upper Macungie Township Police, will be held at Lone Lane Park on August 4 from 5:00 – 8:30 PM. Andrea and Katie will be there. Jocelyn explained that we usually have a table, like we do at many other programs. Lynn said that Upper Macungie Township Police and Fire are willing to allow us to have a table. Jim Soltis sets it up for us. Lynn didn't want to commit without talking to the Board. Jocelyn stated that we were in the pavilion last year. Sean noted that we had a lot of people at that location. The Board will have a table at this event, hopefully in the pavilion again.

PA German Classes

This new program will begin on September 14 and end on November 2. These classes will be held at Independent Park on Mondays from 7:00 – 8:00 PM. 2 residents registered for this program. Jocelyn's 95-year-old grandmother and her friends are interested; she will give them registration forms.

Emergency Preparedness Day

This event will be held on September 19 at St. Luke's West End Medical Center on Cetronia Road from 11:00 AM – 4:00 PM.

Sean asked for volunteers for that day. He asked if the Board has the new tent. Katie said we do have the new tent. Sean suggested that LP scope the site and request that we have our table near the other Upper Macungie Township organizations. Lynn will ask to be included in the meetings. Brian asked what groups present at this event. Sean said a lot of different groups present there. Jocelyn said there are groups from other townships. Andrea said they give out free stuff so it's well attended.

Barktoberfest

This event will be held on October 10 (rain date October 11) at Upper Macungie Park from 11:00 AM – 3:00 PM. Lynn explained that this event is a festival for dogs. She just edited the mailing list for sponsors. There will be entertainment, including the Upper Macungie Township Police Canine demonstration and a DJ; food; dog treats; vendors; and a costume contest for dogs. Lynn recently sent out a sponsorship mailing. Sean estimated

that two years ago, 3,000 people attended. Last year, it rained and we moved it to the rain date, so we lost some vendors and probably some people. Andrea thought it turned out well. Jim Soltis was thinking about changing the location to Grange Park. Jocelyn thought that would showcase the new dog park.

5K

This event will be held on October 25 at Lone Lane Park from 9:00 AM – 12:00 PM.

Lynn received the check from our Presenting Sponsor, Keystone Consulting Engineers. Katie and Jocelyn asked the Board members to let them know of any businesses that might be interested in sponsoring.

Katie reported that our DJ doesn't have a contract. Sean asked if he needs a contract. Katie thought so. Andrea has a contact that does a good job. Lynn will give the contact information for the DJ who will be playing Barktoberfest. He has a contract. They will send Jocelyn and Katie their contacts.

Recreation Board Recognition Dinner

This event will be held on November 4 at Independent Park at 7:00 PM. Lynn asked Andrea what food was ordered last year. Andrea said we ordered pizza. Andrea brought salad and we had drinks. We invited volunteers, instructors, CERT, etc.

Hunter/Trapper Course

This program will be held on November 8 at Independent Park from 9:00 AM – 4:00 PM. 2 residents are registered for this program.

Night with Lauri Moore

This program will be held on November 12 at Independent Park from 7:00 – 8:30 PM. No residents are registered for this program. In previous years, this program has been very well attended. Brian asked whether Ms. Moore is local. Jocelyn said yes, she lives in Fogelsville.

PROPOSED/NEW

Disc Golf

This program will be held at Upper Macungie Park. Lynn emailed Attorney Schantz to see if there's a release form so Den Barr can work on the course. Sean will address this with Scott Faust. Jocelyn thought this was going to be done in May.

Painting class

This proposed program will be held at Independent Park. Lynn left a message for Daphne at High Gravity. Andrea said she's interested. Lynn has pricing from the other instructor. Other places charge \$20-35 per person and the instructor fee is \$150 per class. Andrea said High Gravity does all kinds of different things. Lynn said we got this idea from

Bethlehem's community center, which offers the program for adults. At Independent Park, we don't have many rentals weekdays or weeknights. Andrea said that Daphne is an Upper Macungie Township resident. Lynn wondered if Daphne could help to promote the class. Brian said that Emmaus charged \$30 for residents and \$33 non-residents for a watercolor class his wife took.

Sewing class

This proposed program would be held at Independent Park. Lynn never heard back from the instructor about the Board's concerns about cost and diversity. Andrea said this is nice if you have a sewing place to go to, but elsewhere, it's tough. Katie didn't think we had enough time to advertise.

Archery

Lynn contacted a group that charges \$150 for travel, set-up, and teardown. The cost would be \$35 per person. Andrea asked if this would be a once and done program. Lynn said the email makes it sound like once and done. We need to find a safe location. Brian asked how would we handle the liability. Lynn will ask for more information. Jocelyn suggested scheduling this program for later in fall. Sean suggested even next spring. Lynn said we need time to promote. They'll scope out our proposed location to make sure it's safe. Sean thought the price should be lower. Jocelyn agreed, saying it seems like a lot for a few hours. We need to find out what a person gets for \$35.

OLD BUSINESS

Giveaways for events

Lynn ordered lip balms, stylus pens and cord wraps. Lynn didn't rush the order so we won't have them for National Night Out or the next Movie-in-the-Park. These were the simplest and cheapest items and we ordered the lowest quantity of each one. Kathy Rader thought it wouldn't be right to have the Upper Macungie Township logo on since the Township didn't pay for the items. "Friends" is paying for the items. There will be text about "Friends of Upper Macungie Parks and Recreation." Jocelyn asked if the website could be listed on the items. Sean expressed shock that Friends is paying for something for the Recreation Board. Brian suggested a magnet. We will receive the items in approximately 3 weeks.

NEW BUSINESS

Day care children at UMT parks

Jocelyn went to Grange Park one morning recently. There were 60 kids with 2 teachers from a day care. Her kids were upset because they couldn't play. The other parents were frustrated. She got the name of the day care from the bus in the parking lot. She Googled it and found out that the day care is in Schnecksville, not Upper Macungie Township. One of the other moms told Jocelyn the day care children are there every Wednesday. Lynn said that Active Learning Center has done this too and even called to

complain that the bathrooms were dirty. Jim Soltis is not sure how to patrol it. Jocelyn said it's a liability and it will anger the residents who should be using our parks. Sean said they have to get a permit. Lynn said it's because you can't use the parks to make money. Andrea said those parents pay for day care. Jocelyn asked if they can rent a pavilion. Lynn said they know that they need to pay to rent a pavilion. Sean thinks we need to talk about code enforcement. Brian noted this is similar to what happened at the Promenade's fountain, where they had to put a security officer. Sean would like to discuss this at the Board of Supervisors meeting.

Background checks

Andrea asked when we have to comply with Act 153. Lynn replied July 25. The Commonwealth keeps changing the date. Jocelyn sent hers into the Township and got reimbursed. Sean said everyone should send copies of their check to Kathy.

Breinigsville trails

Jocelyn walked on the Breinigsville trail. She expected it to be wider. She thought it was hard to be side-by-side with another person and walk. Katie said it's so narrow because it's a railroad bed.

Advertisements

Jocelyn picked up a brochure at the Ironton Rail Trail. She wondered if we could do something similar at Breinigsville. Sean inquired about the envelopes at the dog parks. Jocelyn also brought a copy of Macungie Park's advertisements. Lynn said we could include something in the newsletter.

MONTHLY UPDATES

Independent Community Center rental and building update

In July 2015, there were 5 rentals for \$1,950. In July 2014, there were 3 rentals for \$1,530.

UMT Recreation fund balance: **\$558,983.16**

Jocelyn explained to the Board that this account is used to match our outstanding grants. This balance is not really available for us.

Friends of Upper Macungie Parks and Recreation, Inc. fund balance: **\$17,453.68**

Some movie checks have not been deposited.

Sean said that Katie had a good suggestion about having a meeting at Independent Park. Katie noted that our Bylaws allow for special meetings. The Board can have a meeting

there, either a regular meeting with advertisement of the change of location or a special meeting.

Sean told the Board that Scott Faust was authorized to finish the basics at Independent Park. It was too late in the season, so he's waiting until fall or winter. The Township is moving records to the downstairs. Lynn went with Darren and Scott to the storage space. She asked if there was a way to make a hallway to the bathroom. Her idea was that if the center area had carpet, the left side could be another meeting/workout room that could be closed off. Sean thinks the Recreation Board should meet there and come with a recommendation to the Board of Supervisors. Jocelyn remembered that the poles were a problem. Andrea replied that Jim Soltis said they changed some of that. Lynn said we could hang flyers on the poles. Andrea expressed concern about visitors bumping their heads on the poles. Katie suggested getting Dean or someone from KCE at that meeting to discuss feasibility. Sean would like us to meet there as soon as possible. Jocelyn reminded the Board that we'll need to advertise a meeting change. Lynn also offered to take those who couldn't attend a special meeting on a tour if they stopped by her office. Andrea suggested some sort of multipurpose flooring. Jocelyn recently renewed her personal training license and could eventually teach fitness classes for the Township. Sean told the Board that the Independent Park Community Center is a sore spot with the Board of Supervisors because it sits empty.

Park and Grant updates

Dean sent a lengthy email about the status of our grant applications to all Board members prior to the meeting.

PUBLIC COMMENT: none.

ADJOURNMENT

A motion was made at 8:25 by Jocelyn and seconded by Katie to adjourn the meeting, and all were in agreement. Next month's meeting is scheduled for August 27, 2015 at 7:00pm at the Township building.

Katie Shade, Secretary
UMT Parks and Recreation Board