

I. CALL TO ORDER – PLEDGE TO THE FLAG

The General Business Meeting of the Board of Supervisors of Upper Macungie Township was called to order on September 2, 2021 at 7:00 p.m. in the Municipal Building, 8330 Schantz Road, Breinigsville, PA 18031. Present were James M. Brunell, Chairman; John P. "Sean" Gill, Vice-Chairman; Kathy A. Rader, Supervisor; Robert R. Ibach, Jr., Township Manager; Kalman A. Sostarecz, Jr., Township Secretary; Daren J. Martocci, Director of Community Development; David Alban, Township Engineer; Andrew V. Schantz, Esq., Solicitor; Cory Reader, Lieutenant, UMTPD; Peter Christ, Director, Bureau of Fire; Scott Faust, Public Works Director; Bruce Koller, Finance Director; and Lynn Matula, Recreation & Events Coordinator.

Chairman Brunell opened the meeting and asked all present to join him in reciting the Pledge of Allegiance to the Flag of the United States of America.

II. ADDITIONS/DELETIONS TO THE AGENDA

Mr. Ibach stated that he requests agenda item VIII. F. be removed from the agenda as it is not ready for action.

III. MINUTES**A. *August 5, 2021***

Chairman Brunell stated that he would dispense with the reading of the minutes of the previous meetings unless there was an objection.

Motion by Supervisor Rader to waive the reading of the minutes of the August 5, 2021 meeting and approve them as presented. Seconded by Vice-Chairman Gill. The motion passed 2-0; Chairman Brunell – Abstain.

IV. PRESENTATIONS**A. *Upper Macungie Township Community Fund***

Manager Ibach stated that the Upper Macungie Township Community Fund has requested a donation for startup expenses so that they can begin fundraising for the Community Center. If approved, the amount would be allocated from the 2021 budget line item which is for the construction of the Community Center. Vice-Chairman Gill asked how much money was going to be charged with the consulting company that we had received a quote from to complete this fundraising. Mr. Ibach stated that Convergent Non-Profit solutions estimated the cost at \$267,000. Plus reimbursables.

Motion by Supervisor Rader to authorize a contribution in the amount of \$150,000.000 to the Upper Macungie Township Community Fund for startup expenses to begin fundraising activities for the UMT Community Center. Seconded by Chairman Brunell. The motion passed unanimously.

V. DISCUSSIONS & UPDATES

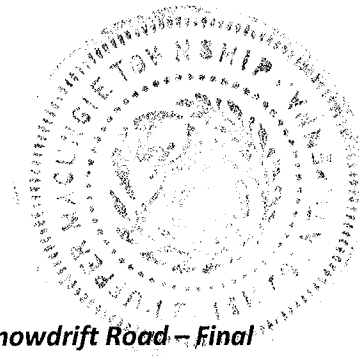
None

VI. ORDINANCES

None

VII. RESOLUTIONS**A. *Resolution #2021-34 – Docket #2291 – Yourway Facility Expansion, 6681 Snowdrift Road – Final Land Development Plan***

Mr. Martocci stated the applicant proposes the construction of a 76,417 square foot warehouse building and a 14,180 square foot, five-story testing facility to the existing Yourway Transport



Building. At their meeting of June 16, 2021, the Upper Macungie Township Planning Commission reviewed and made recommendations on the Final Land Development Plan. Attorney Tim Charlesworth, on behalf of the applicant, spoke briefly regarding the traffic on the site.

Motion by Chairman Brunell to approve Resolution #2021-34 – Docket #2291 – Yourway Facility Expansion, Final Land Development Plan, conditioned on staff and engineering review letters dated June 14, 2021. Seconded by Vice-Chairman Gill. The motion passed unanimously.

VII. MOTIONS

A. *Authorizing Advertisement of a Public Hearing and Ordinance Vacating Lehr Street*

Mr. Martocci stated that the owners of 8036 and 8038 Main Street in Fogelsville have requested the Township vacate a portion of Lehr Street that adjoins their property and which they would like to repave. The procedure is for a Public Hearing to be held prior to considering an ordinance that would vacate that portion of the street.

Motion by Vice-Chairman Gill to authorize the advertisement of an Ordinance and Public Hearing on October 7, 2021 at 6:45 p.m. to vacate a portion of Lehr Street. Seconded by Supervisor Rader. The motion passed unanimously.

B. *Authorizing Advertisement of an Ordinance Updating Chapter 1 – Administration and Government of the Township Code*

Mr. Sostarecz stated that the proposed ordinance is primarily housekeeping and there are a few minor updates to make such as the day of the week that the Board meetings occur, as well as the compensation of future Supervisors, which is based upon the population of the Township and set by The Second Class Township Code.

Motion by Chairman Brunell to authorize the advertisement of an ordinance updating Chapter 1 – Administration and Government, of the Upper Macungie Township Code of Ordinances. Seconded by Supervisor Rader. The motion passed unanimously.

C. *Authorizing Minimum Municipal Obligation for Pension Plans*

Mr. Koller stated that annually the Board is presented with the Minimum Municipal Obligation to each of the township's two pension plans. These costs will be included in the 2022 budget and will be partially offset by State Aid.

Motion by Supervisor Rader to authorize the Minimum Municipal Obligation of \$533,766.00 for the Non-Uniform Pension Plan, and \$262,776.00 for the Police Pension Plan, for the year 2022. Seconded by Vice-Chairman Gill. The motion passed unanimously.

D. *Authorizing Cybersecurity Insurance Policy*

Mr. Koller stated that the Township Cybersecurity Insurance Policy is expiring and a renewal was not offered by the current company. The Township insurance broker was able to secure a policy with Coalition Insurance in the amount of \$10,868.00.

Motion by Vice-Chairman Gill to authorize a Cybersecurity Insurance Policy with Coalition Insurance Services, Inc. in the amount of \$10,868.00 for the period September 15, 2021 to September 15, 2022. Seconded by Chairman Brunell. The motion passed unanimously.

E. *Authorizing Rate Adjustment for Utility Clerk*

Mr. Koller stated that Dana Heller, who was hired in March of this year, quickly learned her new job and now provides training to other staff is learning the complex issues of the Township's industrial sewer and commercial billing. In his opinion she is deserving of a wage rate adjustment to reflect her responsibilities.

Motion by Chairman Brunell to authorize a wage adjustment to \$17.64 per hour for Utility Clerk Dana Heller effective September 13, 2021. Seconded by Supervisor Rader. The motion passed unanimously.

F. *Authorizing Ratification of Collective Bargaining Agreement with UMTPD Officers Association*
Removed from Agenda

G. *Authorizing Purchase of Window Treatments for Township Municipal Building*

Mr. Ibach stated that the current window treatments in the municipal building are 27 years old and do little to filter the sunlight. To be fully effective, the vertical blinds need to be fully closed which does not allow staff to observe what is taking place outside the building. Two quotes were obtained to have new blinds installed which would allow them to be closed and reduce the amount of sunlight, but retain some visibility.

Motion by Supervisor Rader to authorize the purchase of window treatments for the Municipal Building from Penn Blinds in the amount of \$8,144.02. Seconded by Chairman Brunell. The motion passed unanimously.

H. *Authorizing Request for Special Fire Police Assistance*

Mr. Christ stated that he has received three requests for Special Fire Police assistance and the information has been presented to the Board for their consideration.

Motion by Chairman Brunell to authorize Special Fire Police assistance for parking and traffic control at the 2021 Community Fire Co. of New Tripoli "Guns and Cash Bash" event on October 2nd; the 2021 "Donut Derby Bicycle Event" at Valley Preferred Cycling Center on September 6th; and the 2021 "Corey & Kimberly's Ride Continues Motorcycle Ride" at various intersections along Route 100 in UMT on October 2nd. Seconded by Vice-Chairman Gill. The motion passed unanimously.

VIII. BOARD AND STAFF REPORTS

A. *Treasurer*

The total bills from all funds for August 2021 was \$2,028,687.40. Further details appear in the August Treasurer's Report.

Motion by Chairman Brunell to pay the bills for August 2021 in the amount of \$2,028,687.40. Seconded by Vice-Chairman Gill. The motion passed unanimously.

B. *Recreation Board*

Ms. Matula provided a final update for the year on several programs including Movies in the Park, the Tennis clinics which had 145 participants, and the Pickleball Tournament which had 32. Further details appear in the August Recreation Department Report.

C. *Community Development*

Mr. Martocci discussed the Planning Commission and Zoning Hearing Board agendas which occurred in August, and those planned for September coming up. He stated that there are currently eleven plans being tracked through various stages of approval either before the Planning Commission or Board of Supervisors. Additionally, the department issued 153 permits in August, 79 of which were building permits, and an additional 22 permits for new structures. Further details appear in the August Community Development Report.

D. *Engineer*

Mr. Alban provided updates on the Rt. 100 Traffic Adaptive, Rt. 100 Betterment, Schantz Road Roundabout, the Glenlivet Drive Extension Detour Schedule, and the intersections of Krocks Road

and Schantz Road, and Independence Road and Schantz Road. Further details appear in the August Engineer's Report.

E. Police

Lieutenant Reader stated that several officers received awards at a ceremony held at DeSales University, that the department's new K-9 will begin training with new K-9 Handler Malischewski on September 14th, and that the department will again be participating in Operation Be Safe which is held for school bus safety. Additional details appear in the August Police Department Report.

935	Total Calls for Service
17	Reportable MVAs
15	Non-Reportable MVAs
4	Private Property MVAs
23	Criminal Arrest (Misdemeanor/Felony)
15	Non-Traffic Citations (Summary)
408	Traffic Citations
9	Parking Tickets
68	Written Warnings
109	False Alarms
0	Arsons
2	Assaults
0	Burglaries
8	Disturbing the Peace
3	Drug/Alcohol Violations
6	DUI Offenses
4	Fraud Crimes
0	Homicides
1	Motor Vehicle Thefts
0	Robberies
1	Sex Offenses
4	Thefts
3	Vandalism/Criminal Mischiefs
0	Vehicle Break-In/Thefts
0	Weapon Offenses

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F. Fire/EMS

Mr. Christ stated the storm response on September 1st was very good; the Township's EOC was in operation; and he thanked the Police Department and Public Works Department for all their help. Further details appear in the August Bureau of Fire Report.

G. Public Works

Mr. Faust stated that the swale on Blue Barn Road has been a consistent issue with retaining water and plant growth; he requests that he be authorized to obtain pricing to install storm pipe in the swale so that it drains properly.

Motion by Vice-Chairman Gill to add the Blue Barn Road swale pipe to the agenda. Seconded by Supervisor Rader. The motion passed unanimously.

Motion by Vice-Chairman Gill to authorize the Public Works Director to obtain quotes for the piping of the Blue Barn Road swale. Seconded by Supervisor Rader. The motion passed unanimously.

Further details appear in the August Public Works Department Report.

**General Business Meeting
September 2, 2021**

H. Secretary

Mr. Sostarecz stated that the Board of Supervisors held an Executive Session on September 2, 2021 at 6:00 p.m. and the topic was personnel. Additionally, he reminded everyone that the Township's Budget Meetings are scheduled for 5:00 p.m. on October 12th, 19th, and 26th in the large meeting room.

Vice-Chairman Gill asked if there was an update on the streaming of Board meetings. Mr. Sostarecz stated that he has gathered information and will have an item on the October 7th agenda.

I. Manager

Manager Ibach had nothing to add.

J. Solicitor

Vice-Chairman Gill asked if Solicitor Schantz had any new information regarding the Parkland Fields Driveways as he feels that the Township should see that the situation comes to an end as it has been going on for quite some time. Solicitor Schantz stated that there are two appeals in Lehigh County Court and he has been in contact with the Township Manager regarding possible settlement agreements.

Motion by Vice-Chairman Gill to add the Parkland Fields Driveways to the agenda. Seconded by Chairman Brunell. The motion passed unanimously.

Motion by Vice-Chairman Gill for the Township Manager and Solicitor to work on a settlement agreement for the two outstanding Parkland Fields driveway appeals in Lehigh County Court. Seconded by Chairman Brunell. The motion passed unanimously.

K. Board

i. Chairman Brunell

Thanked everyone for their well wishes.

ii. Vice-Chairman Gill

Wishes to observe a moment of silence to remember the thirteen service members who were killed in Afghanistan.

iii. Supervisor Rader

Nothing to add.

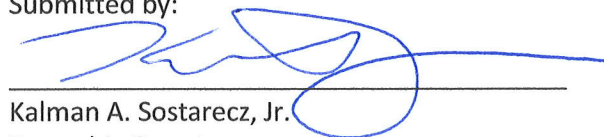
IX. PUBLIC COMMENT/COURTESY OF THE FLOOR

Mr. Sunny Ghai asked for an update on the UMT Community Center. Manager Ibach stated that the Township's website has a page dedicated to the Community Center with a timeline, meeting information from the past, as well as results of surveys that had taken place in the past, and more.

X. ADJOURNMENT

There being no other business, **Chairman Brunell made a motion to adjourn the meeting at 8:02 p.m. Seconded by Supervisor Rader. The motion passed unanimously.**

Submitted by:



Kalman A. Sostarecz, Jr.
Township Secretary

