

I. CALL TO ORDER – PLEDGE TO THE FLAG

The General Business Meeting of the Board of Supervisors of Upper Macungie Township was called to order on July 1, 2021 at 7:00 p.m. in the Municipal Building, 8330 Schantz Road, Breinigsville, PA 18031. Present were James M. Brunell, Chairman; John P. "Sean" Gill, Vice-Chairman; Kathy A. Rader, Supervisor; Robert R. Ibach, Jr., Township Manager; Kalman A. Sostarecz, Jr., Township Secretary; Daren J. Martocci, Director of Community Development; David Alban, Township Engineer; Andrew V. Schantz, Esq., Solicitor; Cory Reader, Lieutenant, UMTPD; Peter Christ, Director, Bureau of Fire; Scott Faust, Public Works Director; Bruce Koller, Finance Director; and Lynn Matula, Recreation & Events Coordinator.

Chairman Brunell opened the meeting and asked all present to join him in reciting the Pledge of Allegiance to the Flag of the United States of America.

II. MINUTES**A. *June 3, 2021***

Chairman Brunell stated that he would dispense with the reading of the minutes of the previous meeting unless there was an objection.

Motion by Chairman Brunell to waive the reading of the minutes of the June 3, 2021 meeting and approve them as presented. Seconded by Vice-Chairman Gill. The motion passed unanimously.

III. PRESENTATIONS**A. *Distinguished Service Award Honoring Eagle Scout Alex Kichline***

The Board presented Alex Kichline with a Distinguished Service Award for achieving the rank of Eagle Scout. Alex was present with his mother and father.

B. *Statement by Supervisor Rader Regarding Social Media*

Supervisor Rader read a statement outlining her thoughts regarding social media and the spread of misinformation.

C. *Financing Options for UMT Community Center*

Finance Director Bruce Koller presented several options that the Township could implement to fund the new UMT Community Center.

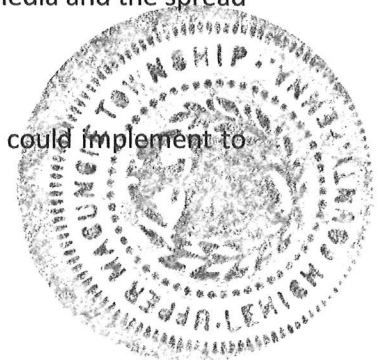
IV. DISCUSSIONS & UPDATES

None

V. ORDINANCES**A. *Ordinance #2021-09 – Setting Speed Limits on Various Township Roads***

Mr. Alban stated that an engineering study was completed on sections of Twin Ponds Road as well as the roadways within various developments in the area of Lone Lane Park, and the proposed Ordinance would establish speed limits on those roadways.

Motion by Chairman Brunell to approve Ordinance #2021-09, amending Chapter 15 – Motor Vehicles and Traffic of the Township of Upper Macungie Code of Ordinances. Seconded by Supervisor Rader. The motion passed unanimously. BE IT RESOLVED, Ordinance #2021-09 is hereby adopted.



VI. RESOLUTIONS

A. *Resolution #2021-23 – Docket #2084A – Lehigh Hills Lot 5 Phase 2, 1670 Route 100 – Waiver Requests*

Mr. Martocci stated the applicant has requested a waiver to have cut and fill slopes at a 2:1 grade instead of the required 3:1 grade for certain lots in the proposed development. After last month's BOS meeting the applicant and its representatives met with Township Staff and Consultants to discuss the project. Attorney Kaplan, representing the applicant, stated that the retaining walls and steep slopes would be the responsibility of the HOA and there would be notes on the plan and disclosure statements given to the purchasers of the lots.

Motion by Chairman Brunell to approve Resolution #2021-23, granting a waiver request for Docket #2084A, Lehigh Hills Lot 5 Phase 2, to allow the applicant to have cut and fill slopes at a 2:1 grade instead of the required 3:1 grade, based on Engineer's notes, letters, and meetings, and a final letter from attorney's representing the applicant and Township, ad notes on the record plan. Seconded by Vice-Chairman Gill. The motion passed unanimously.

B. *Resolution #2021-26 – Authorizing Submission of a PA DCED Grant for Grange Road Roundabout*

Mr. Alban stated that the Township is intending to install a Roundabout at the entrance to Grange Park. Staff would like to submit an application to the PA DCED Multimodal Grant Program which the proposed resolution authorizes. There is a 30% match required for the grant.

Motion by Chairman Brunell to approve Resolution #2021-26, authorizing the submission of a PA DCED Grant for Grange Road Roundabout, including a 30% Township match. Seconded by Supervisor Rader. The motion passed unanimously.

C. *Resolution #2021-27 – Appointing Township Alternate/Conflict Engineer and Updating Fee Schedule*

Mr. Ibach stated that there are times when the Township is unable to utilize Keystone Consulting Engineers as the Township Engineer due to conflicts, and the Township would benefit from appointing an Alternate/Conflict Engineer. A Request for Proposals process was completed, and five firms responded with proposals. Township Staff rated all proposals and conducted interviews with the top three scoring firms. Staff unanimously chose Barry Isett & Associates.

Motion by Supervisor Rader to approve Resolution #2021-27, appointing Barry Isett & Associates as the Upper Macungie Township Alternate/Conflict Engineer, with attached fee schedule, and authorizing the Township Manager to sign a Professional Services Agreement with Barry Isett & Associates, to the satisfaction of the Township Manager and Solicitor. Seconded by Vice-Chairman Gill. The motion passed unanimously.

VII. MOTIONS

A. *Appointing Ralph Seidler as Assistant Road Crew Team Leader*

Mr. Faust stated that four resumes/applications were received for the position of Assistant Road Crew Team Leader and Mr. Seidler was the best fit for the position.

Motion by Vice-Chairman Gill to appoint Ralph Seidler as Assistant Road Crew Team Leader effective July 6, 2021 at a rate of \$24.54 per hour. Seconded by Chairman Brunell. The motion passed unanimously.

B. *Awarding of Bid – 2021 Sanitary Sewer System Lateral Rehabilitation Projects*

Mr. Alban stated that the Township received two bids for Contract A and one bid for Contract B for the Lateral Rehabilitation Projects. The low bid for Contract A was below the Engineer's estimate; however, the low bid for Contract B was much higher than the estimate, therefore it is Staff's recommendation that Contract A be awarded, and Contract B be rejected.

Motion by Chairman Brunell to award the 2021 Sanitary Sewer System Lateral Rehabilitation Project in the amount of \$533,855.00 for Contract A only to the lowest responsible bidder, Musson Brothers, Inc. of Rhinelander, WI; and to reject the sole bidder of Contract B, Joao & Bradley Construction, due to it exceeding the Engineer's estimate. Seconded by Supervisor Rader. The motion passed unanimously.

C. Awarding of Bid – 2021 Sanitary Sewer System Manhole Maintenance and Rehabilitation Project

Mr. Alban stated that the Township received two bids for the project and the low bid was within range of the Engineer's estimate. This was bid in conjunction with North Catasauqua.

Motion by Vice-Chairman Gill to award the 2021 Sanitary Sewer System Manhole Maintenance and Rehabilitation Project to the lower responsible bidder, PIM Corporation, in the amount of \$167,390.00, with the UMT portion of the work totaling \$141,320.00. Seconded by Vice-Chairman Gill. The motion passed unanimously.

D. Awarding of Bid – Used Vibratory Roller

Mr. Faust stated that the Township advertised for bids to buy a used vibratory roller, and RP Equipment, Inc. of Allentown was the sole bidder; the equipment they have meets all of our required specifications. He has inspected it and it is a good price.

Motion by Vice-Chairman Gill to award the Used Vibratory Roller bid to RP Equipment, Inc. of Allentown, PA for a 2013 Hamm 3205 at a cost of \$32,000.00. Seconded by Supervisor Rader. The motion passed unanimously.

E. Authorizing Sale of 2015 F350 Pick-Up Truck

Mr. Faust stated that the used 2015 F350 pick-up truck is no longer needed and Weisenberg Township wishes to purchase it for \$24,500.00 which exceeds the trade-in value he was quoted.

Motion by Supervisor Rader to authorize the sale of the 2015 F350 Pick-Up Truck to Weisenberg Township at a price of \$24,500.00. Seconded by Chairman Brunell. The motion passed unanimously.

F. Authorizing Sale of 2006 John Deere 544 J Loader

Mr. Faust stated that the 2006 John Deere 544 J Loader was placed on Municibid and received a winning bid of \$88,300.00 by a Ron Geiger.

Motion by Chairman Brunell to authorize the sale of the 2006 John Deere 544 J Loader to Ron Geiger at a price of \$88,300.00. Seconded by Vice-Chairman Gill. The motion passed unanimously.

G. Authorizing Sale of 2006 Mack Granite Dump Truck

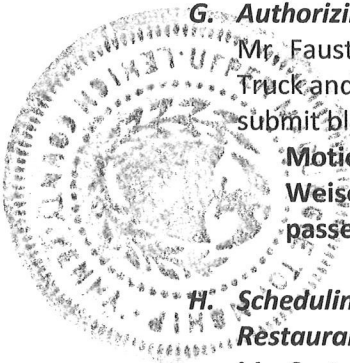
Mr. Faust stated that the Township would no longer be utilizing the 2006 Mack Granite Dump Truck and both Lynn and Weisenberg Township were interested in buying it, so he asked them to submit blind bids. The winning bidder was Weisenberg Township at a price of \$52,023.00.

Motion by Supervisor Rader to authorize the sale of the 2006 Mack Granite Dump Truck to Weisenberg Township at a price of \$52,023.00. Seconded by Vice-Chairman Gill. The motion passed unanimously.

H. Scheduling of Public Hearing – Sheetz, Inc., 951 Trexlertown Road – Inter-Municipal Transfer of Restaurant Liquor License

Mr. Sostarecz stated that the Township has received notice from Sheetz, Inc. that they will be applying for the Inter-Municipal Transfer of a Restaurant Liquor License requires Board approval

160104



following a Public Hearing. The Township enacted a 60-day extension to render a decision, and Township Staff recommends conducting the hearing at 6:30 p.m. on September 2, 2021.

Motion by Vice-Chairman Gill to schedule a Public Hearing on Thursday, September 2, 2021 at 6:30 p.m. for the application of Sheetz, Inc., 951 Trexlertown Road, for an Inter-Municipal Transfer of a Restaurant Liquor License. Seconded by Supervisor Rader. The motion passed unanimously.

Mr. Martocci stated that as part of the Liquor License application, Sheetz is stating that there will be seating for 30 customers, and it may be worthwhile to have the Township Zoning Officer present to testify to the plan as it was presented in the Conditional Use Process.

Motion by Chairman Brunell to authorize the Zoning Officer to attend the Public Hearing to provide testimony as necessary regarding how the Sheetz Liquor License application aligns with what was presented during the Conditional Use process. Seconded by Vice-Chairman Gill. The motion passed unanimously.

I. Scheduling of Public Hearing – Martha Hatchett DVM, 351 Route 100 – Conditional Use Application for an Auto Repair Garage

Mr. Martocci stated that the Township received a Conditional Use Application for an Auto Repair Garage by Martha Hatchett DVM for the building which is at the rear of the property behind the veterinarian's office. The Board must conduct a Public Hearing prior to rendering a decision.

Motion by Chairman Brunell to schedule a Public Hearing on Thursday, August 5, 2021 at 6:30 p.m. for the Conditional Use Application of Martha Hatchett DVM. Seconded by Vice-Chairman Gill. The motion passed unanimously.

J. Authorizing Township Manager to Forward Letter on PA Senate Bill 597

Mr. Ibach requested this be withdrawn from the agenda.

K. Authorizing Request for Special Fire Police

Mr. Christ stated that the Northwestern Recreation Commission has requested the use of Fire Police at their "Night in the Country" event to be held on Saturday, August 21st from 4:00 to 10:00 p.m. with a rain date of August 22nd.

Motion by Supervisor Rader to authorize Special Fire Police to provide assistance for the Northwestern Recreation Commission at "A Night in the Country" on August 21st from 4:00 – 10:00 p.m., with a rain date of August 22nd. Seconded by Vice-Chairman Gill. The motion passed unanimously.

VIII. BOARD AND STAFF REPORTS

A. Treasurer

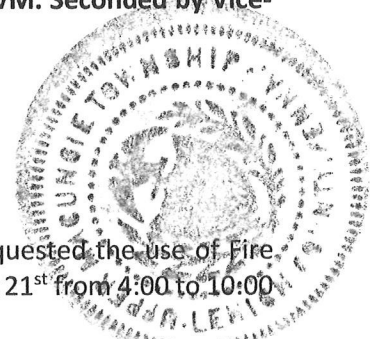
The total bills from all funds for June 2021 was \$2,055,921.14.

Motion by Chairman Brunell to pay the bills for June 2021 in the amount of \$2,055,921.14. Seconded by Vice-Chairman Gill. The motion passed unanimously.

B. Recreation Board

Ms. Matula stated that at their last meeting the Recreation Board reviewed and recommended for approval a Pickleball Ladder League program to be held at Grange Park on Wednesday evenings for six weeks. UMT would handle the registration and payments, and Bret Spangler would be the organizer.

Motion by Chairman Brunell to authorize the Recreation Department Program "Pickleball Ladder League" at Grange Park. Seconded by Supervisor Rader. The motion passed unanimously.



Ms. Matula stated that a second program was recommended, a "Dog Splash Night" at the Splash Park, which would occur on the last operating day of the year. After much discussion, the item was tabled pending further investigation. Further details appear in the June Recreation Department Report

C. Community Development

Mr. Martocci discussed the Planning Commission and Zoning Hearing Board agendas which occurred in June, and those planned for July coming up. He stated that there are currently thirteen plans currently being tracked through various stages of approval either before the Planning Commission or Board of Supervisors. Additionally, the department issued 109 permits in June, 56 of which were building permits, and an additional 12 permits for new structures. Further details appear in the June Community Development Report.

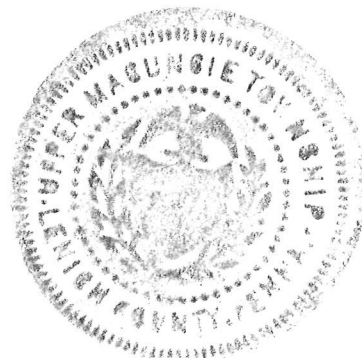
D. Engineer

Mr. Alban provided updates on the Rt. 100 Traffic Adaptive, Rt. 100 Betterment, Schantz Road Roundabout, Long Lane & Twin Ponds Site Distance, and the Glenlivet Drive Extension Detour Schedule. Further details appear in the June Engineer's Report.

E. Police

Lt. Reader stated that National Night Out will once again be happening after being canceled last year due to the pandemic. It will be held on August 3rd from 5-8pm at Lone Lane Park. Additional details appear in the June Police Department Report.

962	Total Calls for Service
19	Reportable MVAs
34	Non-Reportable MVAs
9	Private Property MVAs
19	Criminal Arrest (Misdemeanor/Felony)
5	Non-Traffic Citations (Summary)
337	Traffic Citations
14	Parking Tickets
51	Written Warnings
82	False Alarms
0	Arsons
5	Assaults
1	Burglaries
11	Disturbing the Peace
7	Drug/Alcohol Violations
9	DUI Offenses
30	Fraud Crimes
0	Homicides
2	Motor Vehicle Thefts
0	Robberies
1	Sex Offenses
7	Thefts
3	Vandalism/Criminal Mischiefs
2	Vehicle Break-In/Thefts
0	Weapon Offenses



**General Business Meeting
July 1, 2021**

F. Fire/EMS

Mr. Christ stated the Junior Services Academy is going to be held from July 19th to the 23rd and that registrations will likely be full. Further details appear in the June Bureau of Fire Report.

G. Public Works

Mr. Faust had nothing additional to add. Further details appear in the June Public Works Report.

H. Secretary

Mr. Sostarecz stated that one Executive Session was held by the Board of Supervisors on Thursday, July 1, 2021 at 6:00 p.m., the topic was legal matters. Additionally, he outlined the recently passed PA Senate Bill 554 which was signed into law by the Governor which updates the Sunshine Law and will have an impact on future meeting agendas.

I. Manager

Manager Ibach provided an update on the Railroad Crossing at Ruppsville and Morris Court.

J. Solicitor

Attorney Schantz provided an update on the Rutter's Truck Stop appeal as well as the proposed warehouse on Glenlivet Drive.

K. Board

i. Chairman Brunell

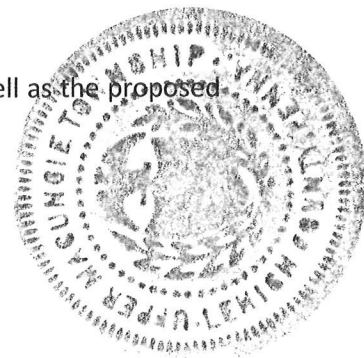
Nothing to add.

ii. Vice-Chairman Gill

Stated that he was made aware of some very loud cars in the area of Grange Park and asked Lt. Reader to look into it.

iii. Supervisor Rader

Nothing to add.



IX. PUBLIC COMMENT/COURTESY OF THE FLOOR

Mr. Sunny Ghai commented on Supervisor Rader's statement at the beginning of the meeting and stated that social media serves a good purpose in spreading the word on things going on in the Township. He also stated that when it comes to Public Hearings, even if they don't have an agenda, they should be posted in some fashion on the Township's website and social media.

Motion by Supervisor Rader to have Public Hearings be published on the Township's website and Facebook Page which would be in addition to current legal requirements for advertising. Seconded by Vice-Chairman Gill. The motion passed unanimously.

Mr. Sunny Ghai stated that many other governments live-stream their meetings and he feels that Upper Macungie Township should as well.

Motion by Chairman Brunell to have Township Staff look into the legalities and costs of upgrading equipment to stream Township Board Meetings and provide such estimates at a future meeting.. Seconded by Vice-Chairman Gill. The motion passed unanimously.

Mr. Jim Caffrey stated that he feels social media is a positive, however it is very important to be accurate as he has seen misinformation posted as well.

**General Business Meeting
July 1, 2021**

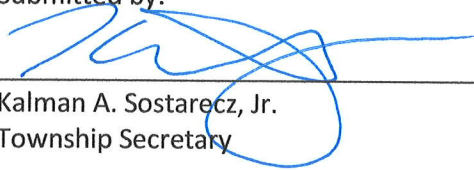
Ms. Donna Gregory asked if a "Jake Brake" ban could be looked into for the Rt. 222 bypass. Lt. Reader stated that in his experience it would be difficult to ban their use.

Mr. Glen Rader stated that he feels anyone addressing the Board should provide their name and address, so the Board knows they are a taxpayer.

X. ADJOURNMENT

There being no other business, **Chairman Brunell made a motion to adjourn the meeting at 9:39 p.m. Seconded by Vice-Chairman Gill. The motion passed unanimously.**

Submitted by:



Kalman A. Sostarecz, Jr.
Township Secretary

160104



