

I. CALL TO ORDER – PLEDGE TO THE FLAG

The General Business Meeting of the Board of Supervisors of Upper Macungie Township was called to order on May 6, 2021 at 7:00 p.m. in the Municipal Building, 8330 Schantz Road, Breinigsville, PA 18031. Present were James M. Brunell, Chairman; John P. "Sean" Gill, Vice-Chairman; Kathy A. Rader, Supervisor; Robert R. Ibach, Jr., Township Manager; Kalman A. Sostarecz, Jr., Township Secretary; Daren J. Martocci, Director of Community Development; David Alban, Township Engineer; Andrew V. Schantz, Esq., Solicitor; Michael Sitoski, Chief, UMTPD; Peter Christ, Director, Bureau of Fire; Scott Faust, Public Works Director; Bruce Koller, Finance Director; and Lynn Matula, Recreation & Events Coordinator.

Chairman Brunell opened the meeting and asked all present to join him in reciting the Pledge of Allegiance to the Flag of the United States of America.

II. MINUTES**A. *April 1, 2021***

Chairman Brunell stated that he would dispense with the reading of the minutes of the previous meeting unless there was an objection.

Motion by Chairman Brunell to waive the reading of the minutes of the April 1, 2021 meeting and approve them as presented. Seconded by Vice-Chairman Gill. The motion passed unanimously.

III. PRESENTATIONS

None

IV. DISCUSSIONS & UPDATES**A. *Trexler Fields Development – Developer Completion of Punch List***

Mr. Martocci stated that the developer has signed the extension agreements and provided additional financial security as was required. They also provided a project completion schedule and are working with Township staff on completion of the punch list items; most improvements are scheduled for completion by Fall 2021. Staff and consultants will continue to monitor.

V. ORDINANCES**A. *Ordinance #2021-05 – Stormwater Management and Sewers/Sewage Disposal Updates***

Manager Ibach stated that the proposed ordinance updates the definition of water to be controlled on a site, from "stormwater" to "any and all water" for Chapter 17; and for Chapter 18 it removes old references to the former "Authority", gives exemption to newly constructed properties that had a documented inspection in the past three years, and alters the cost contribution for sump pump removal and cleanout installation.

Motion by Chairman Brunell to approve Ordinance #2021-05, amending Chapter 17 – Stormwater Management and Chapter 18 – Sewers and Sewage Disposal of the Township of Upper Macungie Code of Ordinances. Seconded by Vice-Chairman Gill. The motion passed unanimously. BE IT RESOLVED, Ordinance #2021.05 is hereby adopted.

B. *Ordinance #2021-06 – Fire Prevention and Fire Protection Updates*

Mr. Christ stated that this update includes language to conform to the 2015 International Fire Code as well as requiring drivers of fire apparatus with a gross vehicle weight rating of 26,001 or more pounds to possess a PA Class B Commercial Driver's License. Mr. Sunny Ghai stated that he was concerned about fees associated with firefighters having to obtain a CDL. Fire Chief Gary Mattox stated that the Trexlertown Relief Program pays for fees such as these.



Motion by Vice-Chairman Gill to approve Ordinance #2021-06, amending Chapter 7 – Fire Prevention and Fire Protection of the Township of Upper Macungie Code of Ordinances. Seconded by Supervisor Rader. The motion passed unanimously. BE IT RESOLVED, Ordinance #2021-06 is hereby adopted.

C. Ordinance #2021-07 – Nursery and Lime Street Four-Way Stop

Mr. Alban stated that an engineering study was performed at the Nursery Street and Lime Street intersection, and that adequate sight distances were not available for the posted speed limit; therefore, it was determined that the four-way stop would be justified.

Motion by Chairman Brunell to approve Ordinance #2021-07, amending Chapter 15 – Motor Vehicles and Traffic of the Township of Upper Macungie Code of Ordinances. Seconded by Vice-Chairman Gill. The motion passed unanimously. BE IT RESOLVED, Ordinance #2021-07 is hereby adopted.

Ms. Kim Snelling stated that although she doesn't oppose the four-way stop, it would just be a band-aid and additional consideration should be given to the traffic in the area. Mr. Alban stated that it could be looked into further; however, additional studies should be put off until Glenlivet is reopened since that would affect any traffic counts.

Motion by Supervisor Rader to revisit the traffic concerns on Nursery Street as soon as Glenlivet is open. Seconded by Vice-Chairman Gill. The motion passed unanimously.

VI. RESOLUTIONS

A. Resolution #2021-12 – Docket #2292 – Proposed Sheetz, 951 Trexlertown Road – Preliminary/Final Subdivision & Land Development Plan – Waiver Requests

Mr. Martocci stated that Sheetz, Inc. has submitted waiver requests for a proposed development at 951 Trexlertown Road. This is one step in a multi-step process that includes a Conditional Use Hearing and potential Land Development process. In order to hold the Conditional Use Hearing, these waiver requests need to be addressed. They were considered by the Upper Macungie Township Planning Commission at the April 21, 2021 meeting which has provided their recommendations. Mr. Alban stated that he would introduce each request individually, provide staff's recommendation, and the Board could vote on that individual request.

Waiver #1: Section 22-503.1 requires preliminary plans and all required supplementary data for all proposed subdivisions and land development shall be submitted to the Township. A waiver is requested to allow the plan to be processed as a preliminary/final plan. The Planning Commission recommended approval and staff is in support of the waiver.

Motion by Supervisor Rader to approve Waiver Request #1 of Resolution #2021-12 for Docket #2292 – Proposed Sheetz, conditioned on the review comments outlined in Staff and Engineering Review Letters dated April 9, 2021. Seconded by Vice-Chairman Gill. The motion passed unanimously.

Mr. Steve Roth stated that he wasn't sure this was the setting to mention it, but wanted to make sure that the sale of alcohol at the location would be reviewed before being permitted. Attorney Schantz stated that if a limited liquor license were to be issued to the property, that would require a separate hearing.

Waiver #2: Section 22-703.C.1 requires specific Access Drive widths. The waiver was withdrawn as the plan meets requirements.

Waiver #3: Section 22-703F.2(a) requires that center lines of access roads or driveways, at the point of access to a street, shall not be closer to the center line of a street intersection than three-hundred feet if either street is an arterial street. A waiver is requested to allow the location of the

right in only driveway along Trexlertown Road to be located closer than 300 feet from the Ruppsville Road/ Cross Creek intersection. The Planning Commission recommended approval and staff is in support of the waiver. Mr. Eric Mountz stated that approximately 150' of median barrier as well as a right in only lane will be constructed on Trexlertown Road. PennDOT has reviewed the plan and is in approval. Mr. Sunny Ghai stated that he is concerned trucks will park in the road. Ms. Cheryl Weisberg stated that she is concerned with cars crossing the median as well as the increased traffic. Attorney Blake Marles stated that their traffic data shows that 76% of the traffic would be passing by anyway; only 24% of the traffic would be new traffic.

Motion by Chairman Brunell to approve Waiver Request #3 of Resolution #2021-12 for Docket #2292 – Proposed Sheetz, conditioned on the review comments outlined in Staff and Engineering Review Letters dated April 9, 2021. Seconded by Supervisor Rader. The motion passed unanimously.

Waiver #4: Section 22-710.5.C requires that street trees shall be planted where no existing trees are retained along existing or proposed rights-of-way. A waiver is requested to not plant the required street trees along the frontage of Ruppsville Road, Trexlertown Road, or Cetronia Road. The Planning Commission recommended approval with the condition that the developer plant the required number of street trees on site and staff is in support of the waiver. Mr. Sunny Ghai stated asked where they would be planted? Mr. Alban stated that due to underground and overhead utilities, planting street trees where required would not be feasible, but they would be planted on the site; a landscaping plan was displayed showing their approximate locations.

Motion by Supervisor Rader to approve Waiver Request #4 of Resolution #2021-12 for Docket #2292 – Proposed Sheetz, conditioned on the review comments outlined in Staff and Engineering Review Letters dated April 9, 2021. Seconded by Vice-Chairman Gill. The motion passed unanimously.

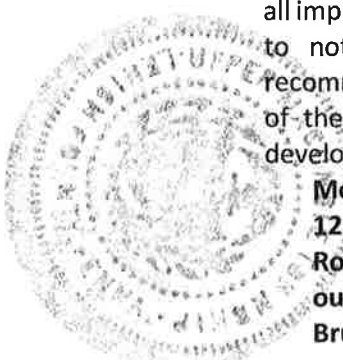
Waiver #5: Section 22-704.1.H requires that any street or streets adjacent to a subdivision or land development shall be improved to the 25-foot half width for an arterial roadway. A waiver is requested to not improve the frontage of Cetronia Road. The Planning Commission recommended denial with the condition that the developer should provide fees in lieu of widening or provide the required widening. Staff is in support of the denial and recommends a fee as well.

Motion by Supervisor Rader to deny Waiver Request #5 of Resolution #2021-12 for Docket #2292 – Proposed Sheetz, conditioned on the review comments outlined in Staff and Engineering Review Letters dated April 9, 2021. Seconded by Vice-Chairman Gill. The motion passed unanimously.

Waiver #6: Section 22-704.9.A requires that sidewalks be required along the roadway frontage of all improved roads in all nonresidential subdivisions and land developments. A waiver is requested to not install sidewalk along Cetronia or Ruppsville Roads. The Planning Commission recommended a deferral for only the portion of sidewalk along Cetronia Road within the vicinity of the existing pond only. Staff is in support of the deferral due to the unknown future development along Cetronia Road to the East.

Motion by Supervisor Rader to grant a deferral to Waiver Request #6 of Resolution #2021-12 for Docket #2292 – Proposed Sheetz, but only for the portion of sidewalk along Cetronia Road within the vicinity of the existing pond, and conditioned on the review comments outlined in Staff and Engineering Review Letters dated April 9, 2021. Seconded by Chairman Brunell. The motion passed unanimously.

Waiver #7: Section 22-704.9.B.H requires that curb is installed along all existing and proposed roads. A waiver is requested to not install curbing along the frontage of Cetronia Road and



Ruppsville Road. The Planning Commission recommended a deferral and staff is also in support of the deferral due to the possibility of construction at a later date at the developer's expense should conditions change in the area.

Motion by Chairman Brunell to grant a deferral to Waiver Request #7 of Resolution #2021-12 for Docket #2292 – Proposed Sheetz and conditioned on the review comments outlined in Staff and Engineering Review Letters dated April 9, 2021. Seconded by Vice-Chairman Gill. The motion passed unanimously.

Waiver #8: Section 22-703.3.D(3) requires that access roads shall have a minimum radius of 20 feet. A waiver is requested to allow 10-foot radii for the exit only driveway onto Ruppsville Road, and a 5-foot radius for the right in only driveway along Trexlertown Road. The Planning Commission recommended approval which staff is also in support of to discourage inbound traffic onto the egress only driveway, and to accommodate the right in only driveway from Trexlertown Road.

Motion by Chairman Brunell to grant approval to Waiver Request #8 of Resolution #2021-12 for Docket #2292 – Proposed Sheetz and conditioned on the review comments outlined in Staff and Engineering Review Letters dated April 9, 2021. Seconded by Vice-Chairman Gill. The motion passed unanimously.

Waiver #9: Section 22-704.1.H requires any street or streets adjacent to a subdivision or land development shall be improved to the 18-foot half width for any local roadway. A waiver is requested to not improve the frontage of Ruppsville Road. The Planning Commission recommended denial and that the applicant should provide fees in lieu of widening or provide the required widening. Staff is in support of the denial and recommends a fee in lieu of a waiver as the roadways will be subject to PennDOT review and approval.

Motion by Chairman Brunell to deny Waiver Request #9 of Resolution #2021-12 for Docket #2292 – Proposed Sheetz, that the applicant should provide fees in lieu of the widening, all conditioned on the review comments outlined in Staff and Engineering Review Letters dated April 9, 2021. Seconded by Vice-Chairman Gill. The motion passed unanimously.

Waiver #10: Section 22-703.F.2(a) requires that center lines of access roads or driveways, at the point of access to a street, shall not be located closer than 300 feet to the center line of a street intersection if either street is an arterial street. A waiver is requested to allow the location of the exit only driveway along Ruppsville Road to be located closer than 300 feet from the Trexlertown Road intersection. The Planning Commission recommended approval, which staff is also in support of as it reduces the impact to the neighboring properties, namely from headlights shining onto homes across the street which are further east. The proposed driveway configuration at 165 feet from the intersection reduces that impact.

Motion by Vice-Chairman Gill to grant approval to Waiver Request #10 of Resolution #2021-12 for Docket #2292 – Proposed Sheetz and conditioned on the review comments outlined in Staff and Engineering Review Letters dated April 9, 2021. Seconded by Supervisor Rader. The motion passed unanimously.

B. Resolution #2021-13 – Docket #1999A – Weilers Road Townhouse Development – Preliminary/Final Land Development Plan – Waiver Request

Mr. Martocci stated that the development in question has already been approved, however the developer is now asking for a waiver from the dewatering times for their stormwater management basin. At their April 21, 2021 meeting the UMT Planning Commission reviewed the application and recommended its approval. Staff is also in favor of the request and changes to the Township Code will be forthcoming in the future to address the dewatering times.

Motion by Chairman Brunell to approve Resolution #2021-13, granting a waiver of Section 22-707.4.C.1. of the Upper Macungie Township Subdivision and Land Development Ordinance for Docket #1999A, Weilers Road Townhouse Development, conditioned on Staff and Engineering review letters dated April 19, 2021. Seconded by Vice-Chairman Gill. The motion passed unanimously.

C. Resolution #2021-14 – Docket #2312 – Estate of Evelyn Werley, 7327 Cetronia Road – Minor Subdivision Plan

Mr. Martocci stated that the applicant proposes to subdivide the existing parcel into two lots with a portion of the lot being annexed to the adjacent property owner. The plan was reviewed by the Planning Commission at their April 21, 2021 meeting and recommended for approval.

Motion by Supervisor Rader to approve Resolution #2021-14, granting Final Minor Subdivision Plan Approval to Docket #2312, Estate of Evelyn Werley, conditioned on Staff and Engineering review letters dates April 19, 2021. Seconded by Chairman Brunell. The motion passed unanimously.

D. Resolution #2021-15 – Sewage Planning Module – Sheetz Convenience Store, 951 Trexlertown Road

Mr. Alban stated that the Sewage Facilities Planning Module for the proposed Sheetz has been prepared and a recommendation for approval has been received from Keystone Consulting Engineers. The Module would amend the Township's Official Sewage Facilities Plan to account for the increased sewage from the development.

Motion by Chairman Brunell to approve Resolution #2021-15, amending the Township's Official Sewage Facilities Plan for Sheetz, Inc. Seconded by Vice-Chairman Gill. The motion passed unanimously.

E. Resolution #2021-16 – Sewage Planning Module – Yourway Facility Expansion, 6681 Snowdrift Road

Mr. Alban stated that the Sewage Facilities Planning Module for the Yourway Facility Expansion has been prepared and a recommendation for approval has been received from Keystone Consulting Engineers. The Module would amend the Township's Official Sewage Facilities Plan to account for the increased sewage from the development.

Motion by Chairman Brunell to approve Resolution #2021-16, amending the Township's Official Sewage Facilities Plan for the Yourway Facility Expansion. Seconded by Supervisor Rader. The motion passed unanimously.

F. Resolution #2021-17 – Authorizing Director of Public Works to Submit Applications for Traffic Signal Approval

Mr. Alban stated that PennDOT requires TE-160 forms and resolutions for any traffic signal modifications. In the past staff has presented these on a case-by-case basis to the Board for approval. This resolution would allow the Director of Public Works to approve and sign off on these applications in the future so that the Board does not need to review each of them.

Motion by Supervisor Rader to approve Resolution #2021-17, authorizing the Director of Public Works to sign and submit applications for Traffic Signal Approval. Seconded by Vice-Chairman Gill. The motion passed unanimously.

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G. Resolution #2021-18 – Authorizing Submission of a PA DCNR Grant for Grange Park Landscape Improvements

Ms. Matula stated that staff has prepared a grant submission to the PA Department of Conservation and Natural Resources for the landscaping at Grange Park. The total project cost is \$201,982 and the grant requires a 50% match, which has been budgeted for in the 2021 budget.

Motion by Vice-Chairman Gill to approve Resolution #2021-18, authorizing submission of a PA DCNR Grant for Landscape Improvements to Grange Park. Seconded by Supervisor Rader. The motion passed unanimously.

VII. MOTIONS

A. Appointing Sondra Herman as Public Works Administrative Assistant

Mr. Faust stated that staff has advertised and interview for the Public Works Administrative Assistant position which was included in the 2021 budget and being filled for the first time. He recommends that Sondra Herman be appointed as she has significant experience in a similar role for South Whitehall Township for over thirty years.

Motion by Chairman Brunell to appoint Sondra Herman as Full-Time Public Works Administrative Assistant at an hourly rate of \$19.00 effective June 1, 2021 pending successful completion of all background checks and clearances. Seconded by Vice-Chairman Gill. The motion passed unanimously.

B. Authorizing Wage Adjustment for Permits Clerk

Mr. Martocci stated that Permit Clerk Roxann Colfer has done an exemplary job since being appointed to her position last year and has made gains in furthering her knowledge by obtaining her notary license and enrolling in classes to become a Building Code Administrator. The increase will also put the position more inline with what other local municipalities offer.

Motion by Supervisor Rader to authorize a wage adjustment to \$17.64 per hour for Permits Clerk Roxann Colfer effective May 10, 2021. Seconded by Vice-Chairman Gill. The motion passed unanimously.

C. Authorizing Execution of an Agreement for PSP Barracks Renovation Design Services

Manager Ibach stated that as part of the lease renewal for the PSP Barracks, the state is requiring upgrades to the building. This work will require the use of an architect for the design and specifications of material. A proposal for \$41,306.70 has been provided by S.J. Thomas Company, Inc. under the Keystone Purchasing Network contract.

Motion by Chairman Brunell to authorize the execution of an agreement with S.J. Thomas Company, Inc. in the amount of \$41,306.70 for the design and construction specifications for the PA State Police Barracks renovations. Seconded by Supervisor Rader. The motion passed unanimously.

D. Authorizing Execution of an Agreement to Upgrade HVAC Systems in the Municipal Building and Police Department

Mr. Ibach stated that both the Municipal Building and Township Police Department have issues with air quality and temperature control. Additionally, the police building has moisture issues that have not been able to be controlled. This project will help address these issues that are even more important now given the COVID-19 pandemic. A proposal has been provided by Clark Contractors, Inc. in the amount of \$302,817.11 through the Keystone Purchasing Networks. Funding is provided by CARES Act funds received in 2020.

Motion by Supervisor Rader to authorize the execution of an agreement with Clerk Contractors, Inc. in the amount of \$302,817.11 for the replacement and upgrading of the

HVAC systems in the Municipal Building and Police Department. Seconded by Vice-Chairman Gill. The motion passed unanimously.

E. Authorizing Advertisement of an RFP for Trail Connectivity and Walkability Plan Consultant Services

Mr. Ibach stated that the Township's 2019 Comprehensive Plan identifies the need for increased connections between neighborhoods, trails, and walkability in the community. Staff is requesting to advertise an RFP for a consultant to develop a professional planning document for a Township Trail Connectivity and Walkability Plan.

Motion by Vice-Chairman Gill to authorize the advertisement of an RFP for the services of a consultant to prepare a Professional Planning Document for a Township Trail Connectivity and Walkability Plan. Seconded by Chairman Brunell. The motion passed unanimously.

Mr. Ibach stated that as a follow-up to this, staff has identified a PA DCED Greenways, Trails, and Recreation Program grant that could provide funding for such a study. Staff has prepared Resolution #2021-19 which would authorize the submission of the grant application and provide for the Township Manager to sign all appropriate grant forms.

Motion by Chairman Brunell to approve Resolution #2021-19 for the submission of a PA DCED Greenways, Trails, and Recreation Program grant. Seconded by Vice-Chairman Gill. The motion passed unanimously.

F. Authorizing Township Staff to Investigate Funding Sources for New UMT Community Center

Mr. Ibach stated that the Township's proposed community center has been a multi-year effort and staff would like to investigate the feasibility of using enterprise funds as a possible temporary funding source to start construction. He would like permission to investigate this possibility which would be brought back before the Board for future consideration.

Motion by Supervisor Rader to authorize Township Staff to investigate the feasibility of using enterprise funds as a possible temporary funding source to start construction of the new Community Center. Seconded by Vice-Chairman Gill. The motion passed unanimously.

G. Authorizing Execution of a Memorandum of Understanding for Lehigh County District Attorney's Warrant Team

Chief Sitoski stated that our Police Department has been participating with the County's MERT team since 2013. The Warrant Team would be used for warrant services where full MERT team activation is not needed. This would require the signing of an MOU.

Motion by Supervisor Rader to authorize the execution of a Memorandum of Understanding with the Lehigh County District Attorney's Office for the Warrant Team. Seconded by Vice-Chairman Gill. The motion passed unanimously.

H. Authorizing Advertisement of a Conditional Use Hearing for the Proposed Sheetz

Mr. Martocci stated that Sheetz has filed a Conditional Use Application and as stated earlier in the evening, a Conditional Use Hearing is required as part of the process. As there is significant interest in the project, staff recommends holding the hearing on June 2, 2021.

Motion by Chairman Brunell to authorize the advertisement of a Public Hearing for the Sheetz Convenience Store Conditional Use Application on June 2, 2021 at 6:00 p.m. Seconded by Vice-Chairman Gill. The motion passed unanimously.

I. Authorizing Advertisement of a Public Hearing for a Proposed Zoning Amendment

Mr. Martocci stated that an amendment to the Township Zoning Ordinance has been proposed which permit the use of Pharmaceutical Manufacturing by right within the Limited Light Industrial

Park Zoning District. Per the PA Municipalities Planning Code, the Board must first hold a Public Hearing before considering the ordinance for adoption.

Motion by Chairman Brunell to authorize the advertisement of a Public Hearing for a proposed Zoning Amendment regarding Pharmaceutical Manufacturing on June 3, 2021 at 6:30 p.m. Seconded by Vice-Chairman Gill. The motion passed unanimously.

J. Authorizing Advertisement of a Public Hearing for Building Code Updates

Mr. Martocci stated that an amendment has been prepared to update the Township's Building Code. Per the PA Uniform Construction Code, prior to the Board considering the adoption of the ordinance, a Public Hearing must be held.

Motion by Vice-Chairman Gill to authorize the advertisement of a Public Hearing for Building Code Updates on June 3, 2021 at 6:45 p.m. Seconded by Chairman Brunell. The motion passed unanimously.

K. Authorizing Advertisement of an Ordinance Establishing Speed Limits in the Pheasant Meadows Development

Mr. Alban stated that upon research completed by the UMT Police Department, it was found that several township roadways have no posted speed limits, including several in the Pheasant Meadows Development and Lone Lane Park area. An engineering study is required prior to an ordinance being passed to post these roads with a speed limit. Staff is requesting permission to conduct the study and draft and advertise the ordinance.

Motion by Vice-Chairman Gill to authorize the preparation and advertisement of an Ordinance establishing speed limits in the Pheasant Meadows Development and area of Lone Lane Park. Seconded by Chairman Brunell. The motion passed unanimously.

L. Authorizing Special Event Application – Paws in the Park Fundraiser for Sanctuary at Haafsville

Ms. Matula stated that the Western Lehigh Chamber of Commerce has submitted to hold a special event at Grange Park which will be a fundraiser for the Sanctuary at Haafsville. This is before the Board as they are requesting to be able to serve alcohol. The application has been reviewed and approved by all departments, including Police, and all proper safety protocols will be followed.

Motion by Supervisor Rader to authorize the Western Lehigh Chamber of Commerce Fundraising Event "Paws in the Park" at Grange Park on May 16, 2021. Seconded by Vice-Chairman Gill. The motion passed unanimously.

M. Authorizing Sale of Public Works Equipment

Mr. Faust stated that he had posted several pieces of used Public Works equipment on Muncibid and received the following offers which he would like approval for:

- 2002 John Deere 4710 tractor to Brian Jerrell for \$12,650.00
- 2004 60" Rotary mower to Brian Jerrell for \$700.00
- 1996 Preseeder to Jerry Sherman for \$4,100.00
- 2015 Ex Mark 72" mower to David Danner for \$3,950.00
- 2015 Ex Mark 60" mower to David Danner for \$3,851.00
- 2016 Ex Mark 72" mower to Cody Quarrick for \$2,875.00

Motion by Chairman Brunell to authorize the sale of used Public Works equipment as stated by the Director of Public Works. Seconded by Supervisor Rader. The motion passed unanimously.

N. Authorizing Request for Special Fire Police Assistance

Mr. Christ stated that a request was received from Victory in the Valley for fire police assistance with a motorcycle ride on June 13, 2021 at various intersections throughout the Township.



Motion by Vice-Chairman Gill to authorize Special Fire Police to provide assistance to "Victory in the Valley" on June 13, 2021 at various intersections within Upper Macungie Township. Seconded by Chairman Brunell. The motion passed unanimously.

VIII. BOARD AND STAFF REPORTS

A. *Treasurer*

The total bills from all funds for April 2021 was \$6,934,862.78, which includes a \$4,000,000.00 investment in a Certificate of Deposit at Univest Bank.

Motion by Chairman Brunell to pay the bills for April 2021 in the amount of \$6,934,862.78. Seconded by Vice-Chairman Gill. The motion passed unanimously.

B. *Recreation Board*

Ms. Matula stated that registrations for spring and summer recreation events are very good, with some of the activities now full. Also, that online payments can now be accepted which is a major convenience for both those participating and staff. Further details appear in the April Recreation Department Report.

C. *Community Development*

Mr. Martocci stated that the previously discussed zoning appeal for a height variance to construct an assisted living facility has officially be withdrawn, and that the Rutter's Zoning Hearing Board appeal for the truck stop interpretation has been continued to June. The department continues to be very busy with major projects, including twelve residential development and five commercial. Additionally, the department issued 149 permits in April, 66 of which were building permits, and an additional 8 permits for new structures. Further details appear in the April Community Development Report.

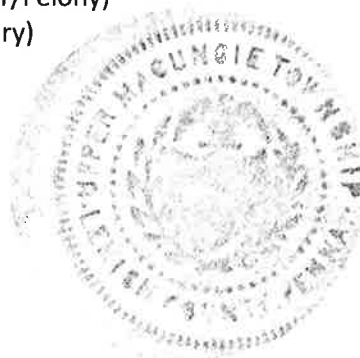
D. *Engineer*

Mr. Alban provided updates on the Rt. 100 Traffic Adaptive, Rt. 100 Betterment, Schantz Road Roundabout Project, and Rt. 100/Tilghman Street traffic signal. He also stated that the Township was awarded a PennDOT multimodal grant in the amount of \$140,041 for the SR-222 bypass and Grange Road intersection improvements. The Township's portion of the project is \$60,018 for a grand total of \$200,059. Further details appear in the April Engineer's Report.

E. *Police*

Chief Sitoski addressed the Active Shooter situation at the Wawa and wanted to thank all responding and supporting emergency personnel who did a wonderful job. He stated that they prevented bad situation from becoming worse. Additional details appear in the April Police Department Report.

828	Total Calls for Service
20	Reportable MVAs
29	Non-Reportable MVAs
5	Private Property MVAs
15	Criminal Arrest (Misdemeanor/Felony)
6	Non-Traffic Citations (Summary)
282	Traffic Citations
1	Parking Tickets
54	Written Warnings
94	False Alarms
0	Arsons
5	Assaults



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1	Burglaries
2	Disturbing the Peace
3	Drug/Alcohol Violations
8	DUI Offenses
2	Fraud Crimes
1	Homicides
3	Motor Vehicle Thefts
0	Robberies
0	Sex Offenses
6	Thefts
4	Vandalism/Criminal Mischiefs
4	Vehicle Break-In/Thefts
0	Weapon Offenses

F. Fire/EMS

Mr. Christ stated that his department has instituted a digital fire inspection form which will be active soon for all new fire inspections. This will be a great time saver for all involved. Also that work has begun on the residential Knox Box program, and a grant submission will be completed to assist that. Finally, he has been researching alternative reporting programs which would take the place of Fire House, a program the Township has utilized for many years but is unfortunately antiquated and can no longer meet our needs. Many municipalities have moved away from Fire House for the same reason. His research led him to a program created by Emergency Reporting which is a modern program that is now common in the industry. He would like permission to move forward with an agreement to bring them on board.

Motion by Supervisor Rader to authorize the Township Manager to execute an agreement with Emergency Reporting for new fire software to the satisfaction of the Township Manager and Solicitor. Seconded by Chairman Brunell. The motion passed unanimously.

Further details appear in the April Bureau of Fire Report.

G. Public Works

Mr. Faust stated that there is ample mulch available for pickup by our residents throughout the month of May. Also, the cardboard recycling dumpster has been moved from the parking lot between the Municipal Building and Police Department, to the parking lot near the Public Works Department. Further details appear in the April Public Works Report.

H. Secretary

Mr. Sostarecz stated that one Executive Session was held by the Board of Supervisors on Thursday, May 6, 2021 at 5:45 p.m., the topic was legal matters.

I. Manager

Manager Ibach stated that the Township's Interim Act 537 Plan may receive approval from the Pennsylvania DEP in May, and that the Township's MS4 Permit submission, from May of 2018, has finally received approval, but the clock on it has not started yet.

J. Solicitor

Nothing to add.



K. Board

i. Chairman Brunell

He wants to bring special attention to Supervisor Kathy Rader who will be received Pennsylvania Governor's Award for Local Government Excellence at a ceremony later this month.

ii. Vice-Chairman Gill

Stated that he has been involved in negotiations regarding the new police contract and so far everything is going very well.

iii. Supervisor Rader

Nothing to add.

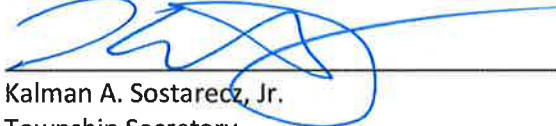
IX. PUBLIC COMMENT/COURTESY OF THE FLOOR

Mr. Sunny Ghai stated that he had questions about the proposed Sheetz and the fact that it was planned to have more than 6,000 square feet of area. Mr. Martocci stated that it was the finding of the Zoning Officer that the project was of an Auto Service Station, which has a different set of requirements.

X. ADJOURNMENT

There being no other business, **Chairman Brunell made a motion to adjourn the meeting at 10:09 p.m. Seconded by Supervisor Rader. The motion passed unanimously.**

Submitted by:



Kalman A. Sostarecz, Jr.
Township Secretary





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