

160104

I. CALL TO ORDER – PLEDGE TO THE FLAG

The General Business Meeting of the Board of Supervisors of Upper Macungie Township was called to order on January 4, 2021 at 7:01 p.m. in the Municipal Building, 8330 Schantz Road, Breinigsville, PA 18031. Present were James M. Brunell, Chairman; John P. "Sean" Gill, Vice-Chairman; Kathy A. Rader, Supervisor; Robert R. Ibach, Jr., Township Manager; Kalman A. Sostarecz, Jr., Township Secretary; Daren J. Martocci, Director of Community Development; David Alban, Township Engineer; Andrew V. Schantz, Esq., Solicitor; Michael Sitoski, Chief, UMTPD; Peter Christ, Director, Bureau of Fire; Scott Faust, Public Works Director; and Lynn Matula, Recreation & Events Coordinator.

Chairman Brunell opened the meeting and asked all present to join him in reciting the Pledge of Allegiance to the Flag of the United States of America.

II. MINUTES

A. *December 3, 2020*

Chairman Brunell stated that he would dispense with the reading of the minutes of the previous meeting unless there was an objection.

Motion by Chairman Brunell to waive the reading of the minutes of the December 3, 2020 meeting and approve them as presented. Seconded by Vice-Chairman Gill. The motion passed unanimously.

III. PRESENTATIONS

A. *Introduction of New UMT Police Department Officers*

Chief Sitoski introduced two new Police Officers, Anna Kahn and Julia Poapst, who had their badges pinned to their uniforms by family members.

B. *Badge Ceremony – Lieutenant Cory Reader*

Chief Sitoski introduced Cory Reader who was promoted to the rank of Lieutenant. His badge was pinned to his uniform by his wife and his daughters were in attendance.

IV. DISCUSSIONS & UPDATES

None

V. ORDINANCES

A. *Ordinance #2021-01 – Laurel Fields Development Parking Restrictions*

Mr. Alban stated that a waiver was previously granted for the Laurel Fields Development to allow for reduced cartway widths from 36 to 30 feet conditioned upon the posting of No Parking signs. This ordinance would permit the posting and enforcement of the signs.

Motion by Supervisor Rader to adopt Ordinance #2021-01, restricting parking within the Laurel Fields Development. Seconded by Vice-Chairman Gill. The motion passed unanimously. BE IT RESOLVED, Ordinance #2020-01 is hereby adopted.

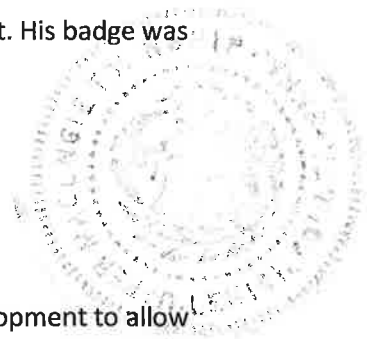
VI. RESOLUTIONS

A. *Resolution #2021-01 – Adoption of 2021 Fee Schedule*

Manager Ibach stated that the Township annually updates its fee schedule and it is usually minor in nature; however, this year is more significant due to the passage of Ordinances within the past year for both our Sanitary Sewer and Refuse & Recycling, moving fees from the Code to this Fee Schedule. Also, new fees were included for Recreation such as for tournaments and camps.

Motion by Chairman Brunell to approve Resolution #2021-01, adopting the 2021 Fee Schedule. Seconded by Supervisor Rader. The motion passed unanimously.

VII. MOTIONS



A. Authorizing the Preparation and Advertisement of an Ordinance Establishing a Weight Limit for the Crackersport Road Culvert

Mr. Alban stated that staff has concerns with the age and condition of the Crackersport Road culvert and with an increase in logistic development in South Whitehall Township, so a study was completed, and it is recommended to impose a 25 ton weight limit. The posting and enforcement of this weight limit would require an ordinance.

Motion by Supervisor Rader to authorize the preparation and advertisement of an ordinance establishing a 25-ton weight limit for the Crackersport Road Culvert. Seconded by Vice-Chairman Gill. The motion passed unanimously.

B. Authorizing the Liquidation of Excess Township Equipment for 2021

Mr. Faust stated that he would like permission to list for sale equipment that is no longer being used during the year with the permission of the Township Manager. Any sales would come before the Board for approval.

Motion by Chairman Brunell to authorize the Director of Public Works to liquidate any excess township equipment, with the approval of the Township Manager. Seconded by Supervisor Rader. The motion passed unanimously.

C. Authorization to Proceed with Public Works Capital Purchases

Mr. Faust stated that he would like authorization to proceed with the purchase of the following items which have been included in the approved 2021 budget:

- (1) 2021 Ford F350 Pick-Up Truck from Manderbach Ford at a cost of \$34,692
- (1) Fisher 9'6" XV2 Snowplow from E.M. Kutz at a cost of \$8,406
- (1) 2021 Ford F550 Chassis from Manderbach Ford at a cost of \$42,559
- (1) Aerial Lift/Utility Body from Mobile Lift at a cost not to exceed \$77,440
- (1) 2022 Mack GR42FR Chassis from TransEdge Truck at a cost of \$135,559
- (1) 10' Dump Body from E.M. Kutz at a cost of \$54,217
- (1) Root 12' Snowplow from E.M. Kutz at a cost of \$14,205
- (1) 2021 Case 621G Loader from Groff Tractor at a cost of \$162,000
- (2) Exmark Lazer Mowers from Passmore at a cost of \$24,551.80
- (1) 2021 Kubota Skid Steer from Powerco at a cost not to exceed \$85,000

Motion by Chairman Brunell to authorize the purchase of the equipment as listed by the Director of Public Works. Seconded by Vice-Chairman Gill. The motion passed unanimously.



VIII. BOARD AND STAFF REPORTS

A. Treasurer

The total bills from all funds for December 2020 was \$2,969,650.69, and a transfer from Fund 08 to Fund 18 in the amount of \$1,250,000.00.

Motion by Chairman Brunell to pay the bills for December 2020 in the amount of \$2,969,650.39, and a transfer from Fund 08 to Fund 18 in the amount of \$1,250,000.00. Seconded by Vice-Chairman Gill. The motion passed unanimously.

B. Recreation Board

Ms. Matula stated that the Chair Mobility class being presented by St. Luke's Hospital is being postponed to the Spring due to concerns of COVID. Additionally, that the Township is now accepting advertisers for the semi-annual newsletter. Further details appear in the December Recreation Department Report.

C. Community Development

Mr. Martocci stated that there were comments submitted to the PA DEP on the Parkland Fields Development on their NPDES permit renewal, which would impact the driveway situation there. Until the permit is rectified the Township cannot issue any permits for items which would increase the impervious coverage of that development. Additionally, he stated that there are seven plans on the Planning Commissions agenda; the department issued 80 permits in December, 41 of which were building permits, and an additional 8 permits for new structures. Further details appear in the December Community Development Report.

D. Engineer

Mr. Alban provided updates on the Rt. 100 Traffic Adaptive, Rt. 100 Betterment, an Schantz Road Roundabout Project. Additionally, that a field view of Lone Lane during a rain event was held to observe the concerns about flooding. It was found that storm water is bypassing the inlets and he will be discussing what can be done with Public Works to correct this. Further details appear in the December Engineer's Report.

E. Police

Chief Sitoski stated that the department has begun using a new Records Management System which will provide more robust reporting features; the department held a Toys for Tots campaign and Heroes & Helpers shopping event for the holidays, both of which were very successful. Additional details appear in the December Police Department Report.

830	Total Calls for Service
21	Reportable MVAs
65	Non-Reportable MVAs
4	Private Property MVAs
8	Criminal Arrest (Misdemeanor/Felony)
13	Non-Traffic Citations (Summary)
74	Traffic Citations
0	Parking Tickets
26	Written Warnings
101	False Alarms
0	Arsons
2	Assaults
0	Burglaries
16	Disturbing the Peace
4	Drug/Alcohol Violations
8	DUI Offenses
3	Fraud Crimes
0	Homicides
1	Motor Vehicle Thefts
0	Robberies
0	Sex Offenses
7	Thefts
3	Vandalism/Criminal Mischiefs
2	Vehicle Break-In/Thefts
0	Weapon Offenses



160104

F. Fire/EMS

Mr. Christ stated that Amazon once again donated stuffed animals for distribution for the holidays. Further details appear in the December Bureau of Fire Report.

G. Public Works

General Business Meeting
January 4, 2021

Mr. Faust stated that he listed two 2011 Dodge Chargers for sale on Municibid and both were won by a Mr. Roy Thomas, one for \$3,500.00 and one for \$3,510. He would like authorization to complete the sale.

Motion by Chairman Brunell to authorize the sale of the two Dodge Chargers as listed by the Director of Public Works. Seconded by Vice-Chairman Gill. The motion passed unanimously.

Further details appear in the December Public Works Report.

H. Secretary

Mr. Sostarecz stated that one Executive Session was held by the Board of Supervisors on Monday, January 4, 2021 at 6:10 p.m., the topic was personnel.

I. Manager

Manage Ibach stated that Whitetail Disposal has requested we remind everyone that they are our new refuse and recycling hauler and plan to pick up trash and recycling carts early each day, so residents should place them curbside the night before their scheduled pickup.

J. Solicitor

Nothing to add.

K. Board

i. Chairman Brunell

Nothing to add.

ii. Vice-Chairman Gill

Nothing to add.

iii. Supervisor Rader

Nothing to add.


IX. PUBLIC COMMENT/COURTESY OF THE FLOOR

Mr. Glenn Rader wished to thank the Township employees for all their hard work in 2020.

X. ADJOURNMENT

There being no other business, **Chairman Brunell made a motion to adjourn the meeting at 7:57 p.m. Seconded by Vice-Chairman Gill. The motion passed unanimously.**

Submitted by:



 Kalman A. Sostarecz, Jr.
 Township Secretary

