

**I. CALL TO ORDER – PLEDGE TO THE FLAG**

The Budget Meeting of the Board of Supervisors of Upper Macungie Township was called to order on October 15, 2020 at 5:00 p.m. in the Municipal Building, 8330 Schantz Road, Breinigsville, PA 18031. Present were James M. Brunell, Chairman; John P. "Sean" Gill, Vice-Chairman; Kathy A. Rader, Supervisor; Robert R. Ibach, Jr., Township Manager; Kalman A. Sostarecz, Jr., Township Secretary; Peter Christ, Director, Bureau of Fire (via telephone); Bruce Koller, Finance Director; Scott Faust, Public Works Director; Lynn Matula, Recreation and Events Coordinator; Daren Martocci, Director of Community Development; and Dave Alban, Township Engineer.

Chairman Brunell opened the meeting and asked all present to join him in reciting the Pledge of Allegiance to the Flag of the United States of America.

**II. NEW BUSINESS****A. Appointing John Toner as Planning & Zoning Administrative Specialist**

Mr. Martocci stated that this position was previously labeled the Planning and Zoning Secretary and it has been vacant since earlier in the year. As the year has progressed Staff has determined that the position would better be filled by an individual who has more knowledge and experience in the Planning and Zoning. Several applicants were interviewed for the position and they are recommending that John Toner be appointed as he has a degree in Community Development & Planning as well as experience in government as a Planning Technician.

**Motion by Chairman Brunell to extend a conditional offer of employment to John P. Toner, III for the Planning and Zoning Administrative Specialist position effective November 2, 2020 at a rate of \$25.00 per hour, pending background checks and clearances. Seconded by Vice-Chairman Gill. The motion passed unanimously.**

**B. Authorizing Waiving of Rental Fees for Fundraising Tournament**

Ms. Matula stated that the Real Men Wear Pink Pickleball fundraising tournament benefiting the American Cancer Society is requesting that the \$150.00 rental fee be waived. Discussion was had and determined that if the Township would waive it for one event, it would need to be consistent and waive it for all, which it was not inclined to do. No action was taken.

**C. Authorizing Joining the Keystone Purchasing Network**

Mr. Ibach stated that staff has been made aware of the Keystone Purchasing Network, which assists government entities with projects that require bidding and other work. There is no cost to join and he has received good feedback from other municipalities that have used them, including Lower Macungie Township.

**Motion by Chairman Brunell to authorize the Township Manager to enter into an agreement with Keystone Purchasing Network upon the satisfaction of the Township Solicitor and Staff. Seconded by Vice-Chairman Gill. The motion passed unanimously.**

**III. 2021 BUDGET DISCUSSION****A. Public Works/Traffic Improvement/Parks**

Mr. Faust and Mr. Alban presented the proposed 2021 Public Works/Traffic Improvement/Parks Department Budget. The Board reviewed and discussed the proposal. No action was taken.

**B. Recreation**

Ms. Matula and Mr. Faust presented the proposed 2021 Recreation Department Budget. The Board reviewed and discussed the proposal. No action was taken.

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**C. Sewer**

Mr. Ibach and Mr. Faust presented the proposed 2021 Sewer Department Budget. The Board reviewed and discussed the proposal. No action was taken.

**D. Refuse/Recycling**

Mr. Ibach and Mr. Koller presented the proposed 2021 Refuse and Recycling Department Budget. The Board reviewed and discussed the proposal. No action was taken.

**E. Police (Follow-Up from 10/8 Meeting)**

Follow-up discussion was had regarding the Police Department Budget. No action was taken.

**F. Fire (Follow-Up from 10/8 Meeting)**

Follow-up discussion was had regarding the Fire Department Budget. No action was taken.

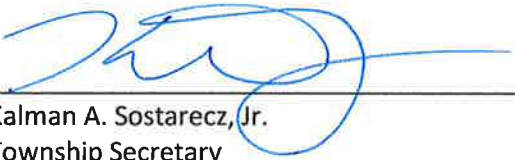
**III. PUBLIC COMMENT/COURTESY OF THE FLOOR**

Mr. Jim Caffrey commented on the proposed Community Center.

**IV. ADJOURNMENT**

There being no other business, **Chairman Brunell made a motion to adjourn the meeting at 7:09 p.m. Seconded by Vice-Chairman Gill. The motion passed unanimously.**

Submitted by:

  
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Kalman A. Sostarecz, Jr.  
Township Secretary



