

I. CALL TO ORDER – PLEDGE TO THE FLAG

The General Business Meeting of the Board of Supervisors of Upper Macungie Township was called to order on August 6, 2020 at 7:00 p.m. in the Municipal Building, 8330 Schantz Road, Breinigsville, PA 18031. Present were James M. Brunell, Chairman; John P. "Sean" Gill, Vice-Chairman; Kathy A. Rader, Supervisor; Robert R. Ibach, Jr., Township Manager; Kalman A. Sostarecz, Jr., Township Secretary; Daren J. Martocci, Director of Community Development; David Alban, Township Engineer; Andrew V. Schantz, Esq., Solicitor; Michael Sitoski, Interim Chief, UMTPD; Scott Faust, Public Works Director; Bruce Koller, Finance Director; Peter Christ, Interim Director, Bureau of Fire; and Lynn Matula, Recreation & Events Coordinator.

Chairman Brunell opened the meeting and asked all present to join him in reciting the Pledge of Allegiance to the Flag of the United States of America.

II. MINUTES**A. July 9, 2020**

Chairman Brunell stated that he would dispense with the reading of the minutes of the previous meeting unless there was an objection.

Motion by Chairman Brunell to waive the reading of the minutes of the July 9, 2020 meeting and approve them as presented. Seconded by Vice-Chairman Gill. The motion passed unanimously.

III. PRESENTATIONS**A. Proclamation Honoring Edgardo A. Colón**

Chairman Brunell read a proclamation honoring former Chief of Police Colón and presented him with a plaque which will be hung in the police department.

B. Proclamation Honoring Owen M. Bastian, Jr.

Chairman Brunell read a proclamation honoring Owen M. Bastian, Jr. who served the Township for sixty years in various capacities. It was presented to his daughter Elaine Kurtz.

C. UMTPD Hub – Collaborative Assessment/Expediting Services for Community Problems

Interim Chief Sitoski explained the police departments accreditation and compliance with policies and procedures currently in place, specifically regarding use of force. Officer Bill Rohrbach then provided an overview of the department's involvement in the Hub program.

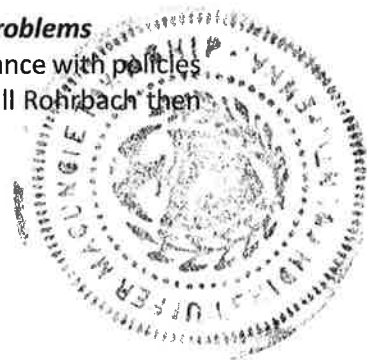
IV. DISCUSSIONS & UPDATES

None

V. ORDINANCES**A. Ordinance #2020-09 – Vacation of Oldt Road**

Solicitor Schantz stated that a Public Hearing regarding the proposed vacation was held and the ordinance before the Board for consideration is for a portion of what was discussed at the Hearing. Mr. Alban stated that this ordinance would vacate a portion of Oldt Road which would revert to an adjacent property owner, NFI, on which there already exists truck parking. This would assist in the future softening of the curve in Oldt Road. Ms. Elizabeth Collins questioned what rights would go to the property owner to use the vacated portion? Solicitor Schantz stated that it would be the private rights of the owner to utilize the property in any lawful manner.

Motion by Chairman Brunell to approve Ordinance #2020-09, approving the vacation of a portion of Oldt Road. Seconded by Supervisor Rader. The motion passed unanimously. BE IT RESOLVED, Ordinance #2020-09 is hereby adopted.



160104

VI. RESOLUTIONS

A. **Resolution #2020-21 – Docket #2173 – NFI Real Estate, LLC – Lehigh Valley West Industrial Park, Lots 5, 7-11 – Final Land Development Plan Waiver Request**

Mr. Martocci stated that the applicant has submitted a waiver request to permit the use of High-Density Polyethylene Pipe and the required placement of street trees. The required street trees conflict with existing underground and overhead utilities. The request would be to allow placement of the trees outside the twenty-foot-wide PPL right-of-way and LCA easement.

Motion by Chairman Brunell to approve Resolution #2020-21, granting waivers for Docket #2173 – Lehigh Valley West Industrial Park, Lots 5, 7-11 from Section 801.1 of the Upper Macungie Township Infrastructure Construction Specification to permit the use of High-Density Polyethylene Pipe and of Township Infrastructure Standards Detail 1-1, Local Road Typical Section regarding the required placement of street trees. Seconded by Vice-Chairman Gill. The motion passed unanimously.

B. **Resolution #2020-22 – Pennsylvania Sewage Facilities Act 537 Plan Revision**

Manager Ibach stated that the revised Act 537 plan is part of a regional update with all fifteen municipalities that are connected to the Kline's Island Wastewater Treatment Plant and will cover the period from January 2021 through December 2025.

Motion by Vice-Chairman Gill to approve Resolution #2020-22, adopting the Regional Act 537 Plan update as provided by the Arro Group. Seconded by Supervisor Rader. The motion passed unanimously.

VII. MOTIONS

A. **Appointing Peter Christ as Director of the Bureau of Fire**

Manager Ibach stated that Peter Christ has been doing a good job as the Interim Fire Director and recommends that he be appointed to the permanent position left vacant earlier in the year, as well as the full-time Emergency Management Coordinator.

Motion by Supervisor Rader to appoint Peter Christ as Director of the Bureau of Fire and Emergency Management Coordinator at an annual salary of \$80,034.36, and to permit the use of a Township vehicle for transportation, effective August 10, 2020. Seconded by Vice-Chairman Gill. The motion passed unanimously.

B. **Authorizing the Advertisement and Filling of the Vacant Fire Inspector Position**

Manager Ibach stated that with Peter's promotion, it creates a vacancy in his former Fire Inspector position which he would like to advertise for and fill.

Motion by Chairman Brunell to authorize the advertisement and filling of the vacant Fire Inspector Position. Seconded by Vice-Chairman Gill. The motion passed unanimously.

C. **Appointing Roxann Colfer as Part-Time Clerical Assistant**

Mr. Sostarecz stated that six resumes were received for the position and interviews were conducted with three of the applicants. Ms. Colfer was the most qualified and staff was unanimous in their recommendation of her.

Motion by Chairman Brunell to make a final offer of employment to Roxann Colfer as Part-Time Clerical Assistant effective August 3, 2020 at the rate of \$13.00 per hour. Seconded by Supervisor Rader. The motion passed unanimously.

D. **Authorizing Execution of Agreement with Howard Kulp Architects**

Manager Ibach stated that Howard Kulp has been the architect working on the proposed community center since the beginning of the project. There is a balance of approximately

\$200,000 from the first proposal that was signed for the initial design which will be applied to this work, which will require an additional \$140,000 from the 2020 budget.

Motion by Supervisor Rader to authorize the Township Manager to execute a proposal from Howard Kulp Architects, PC for the Architectural, Structural, and MEP/FP Engineering Services for the Upper Macungie Township Community Center, upon satisfactory review of the Township Solicitor, in the amount of \$339,050.00. Seconded by Vice-Chairman Gill. The motion passed unanimously.

E. Authorizing Execution of Agreement with ClearSpan Structures

Manager Ibach stated that for the new community center, due to the timing and complexity of the structure we cannot wait until a contract for the building is signed to begin the engineering. The amount would be applied to the overall cost of the structure.

Motion by Chairman Brunell to authorize the Township Manager to execute a proposal from ClearSpan Structures for the custom beam design and engineering for the Upper Macungie Township Community Center, upon satisfactory review of the Township Solicitor, in the amount of \$45,000.00. Seconded by Supervisor Vice-Chairman Gill. The motion passed unanimously.

F. Approving Upper Macungie Township Community Fund By-Laws

Manager Ibach stated that the Upper Macungie Township Community Foundation is being created to accept donations for and operate the UMT Community Center. To complete the formation of the Foundation there needs to be a Board of Directors, and a set of by-laws in place to recruit and organize them. The by-laws were reviewed and approved by our solicitors.

Motion by Vice-Chairman Gill to adopt the By-Laws and Conflict of Interest Policy for the Upper Macungie Township Community Foundation as presented. Seconded by Supervisor Rader. The motion passed unanimously.

G. Authorizing Purchase of Rescue Truck from Rosenbauer America, LLC for Trexlertown Fire Co.

Mr. Christ stated that the new truck committee has put forward their recommendation for the purchase of a Rescue Truck for Trexlertown Fire Company. He stated that the funds from the sale of the old truck would go back to the relief association to be used toward upgrades to the new truck. Chairman Brunell stated his concern is that there is very little margin for change orders between the budgeted amount and proposed price. Vice-Chairman Gill stated that he's concerned that the ultimate cost of the vehicle, plus change orders, and upgrades will exceed the \$900,000 budgeted. After additional discussion, Supervisor Rader suggested tabling the matter to a future meeting after more information is obtained.

Motion by Chairman Brunell to table the matter until the September 3rd meeting. Seconded by Vice-Chairman Gill. The motion passed unanimously.

H. Authorizing New Recreation Program

Ms. Matula stated she would like to withdraw this item from consideration.

I. Authorizing Trick or Treat Date and Time

Ms. Matula stated that Trick or Treat is routinely held the Friday before Halloween and it is also the same day as the Parkland Elementary Schools hold their parades and parties.

Motion by Chairman Brunell to approve October 30, 2020 from 6:00 – 8:00 p.m. as Trick or Treat Night in Upper Macungie Township, with a Rain Date of October 31st. Seconded by Vice-Chairman Gill. The motion passed unanimously.

160104

VIII. BOARD AND STAFF REPORTS

A. *Treasurer*

The total bills from all funds for July 2020 was \$1,908,363.60.

**Motion by Chairman Brunell to pay the bills for July 2020 in the amount of \$1,908,363.60.
Seconded by Supervisor Rader. The motion passed unanimously.**

B. *Recreation Board*

Ms. Matula stated that Movies in the Park was postponed from July 31st and will be rescheduled – the second on August 14th will be at Grange Road Park and will be drive-in style. Further details appear in the July Recreation Department Report.

C. *Community Development*

Mr. Martocci stated that hearings regarding the Parkland Fields Driveways before the Zoning Hearing Board will be heard on August 26th. The department issued 173 permits in July, 84 of which were building permits, and an additional 13 permits for new structures. Further details appear in the July Community Development Report.

D. *Engineer*

Mr. Alban stated that a lightning strike damaged equipment for the Rt. 100 Adaptive Project - contractors are investigating what needs to be repaired or replaced. Regarding the new Veterans Memorial Elementary School, a meeting was held between Township and District Staff to discuss the roadway improvements. Further details appear in the July Engineer's Report.

E. *Police*

Interim Chief Sitoski stated that the UMTPD has partnered with the South Whitehall PD to introduce a "Good Behavior Ticket" program which enable officers to reward community members who are making a positive impact in their townships. The "tickets" are redeemable at participating local businesses. Additional details appear in the July Police Department Report.

912	Total Calls for Service
24	Reportable MVAs
31	Non-Reportable MVAs
10	Private Property MVAs
26	Criminal Arrest (Misdemeanor/Felony)
11	Non-Traffic Citations (Summary)
311	Traffic Citations
25	Parking Tickets
66	Written Warnings
92	False Alarms
0	Arsons
1	Assaults
2	Burglaries
18	Disturbing the Peace
11	Drug/Alcohol Violations
17	DUI Offenses
7	Fraud Crimes
0	Homicides
2	Motor Vehicle Thefts
2	Robberies
1	Sex Offenses
5	Thefts



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3	Vandalism/Criminal Mischiefs
0	Vehicle Break-In/Thefts
0	Weapon Offenses

F. Fire/EMS

Mr. Christ stated that he wishes to thank the Township for entrusting the position of the Director of the Bureau of Fire to him and he will work hard in his position. Additionally, he stated that a lightning strike at Station 25 resulted in some damage to electronic systems and vendors have been contacted for repair. Further details appear in the July Bureau of Fire Report.

G. Public Works

Mr. Faust stated that the pipe replacement under Schantz Road, which was authorized at a previous meeting, was actually completed by PennDOT at a significant cost savings as the Township only had to purchase the pipe. Further details appear in the July Public Works Report.

H. Secretary

Mr. Sostarecz reminded everyone to respond to the Census 2020 if they have not yet done so.

I. Manager

Manager Ibach stated that the Refuse and Recycling Bid has been advertised and due for submission on August 24th; staff has begun preparations on the 2021 budget and budget meetings are scheduled for October; the Applewood Pump Station Force Main project has begun; and PennDOT has notified the Township of an I-78 resurfacing project which would begin in 2021.

J. Solicitor

Attorney Schantz stated that a decision on the Zoning Appeal of Americold was not yet received.

K. Board

i. Chairman Brunell

Nothing to add.

ii. Vice-Chairman Gill

Nothing to add.

iii. Supervisor Rader

Nothing to add.

IX. PUBLIC COMMENT/COURTESY OF THE FLOOR

None

X. ADJOURNMENT

There being no other business, **Chairman Brunell made a motion to adjourn the meeting at 8:40 p.m. Seconded by Supervisor Rader. The motion passed unanimously.**

Submitted by:

Kalman A. Sostarecz, Jr.
 Township Secretary

