

**I. CALL TO ORDER – PLEDGE TO THE FLAG**

The General Business Meeting of the Board of Supervisors of Upper Macungie Township was called to order on June 4, 2020 at 7:00 p.m. in the Municipal Building, 8330 Schantz Road, Breinigsville, PA 18031. Present were James M. Brunell, Chairman; John P. "Sean" Gill, Vice-Chairman; Kathy A. Rader, Supervisor; Robert R. Ibach, Jr., Township Manager; Kalman A. Sostarecz, Jr., Township Secretary; Daren J. Martocci, Director of Community Development; David Alban, Township Engineer (via telephone); Andrew V. Schantz, Esq., Solicitor; Michael Sitoski, Interim Chief, UMTPD; Scott Faust, Public Works Director; Bruce Koller, Finance Director (via telephone); Peter Christ, Interim Director, Bureau of Fire; and Lynn Matula, Recreation & Events Coordinator (via telephone).

Chairman Brunell opened the meeting and asked all present to join him in reciting the Pledge of Allegiance to the Flag of the United States of America.

Mr. Sostarecz stated that an Executive Session was held prior to the meeting at 6:10 p.m., the topic was personnel, and a Board Member may wish to make a motion as a result of the session.

**Motion by Supervisor Rader to authorize a temporary pay increase for Peter Christ, Interim Director, Bureau of Fire, to \$31.80 effective immediately. Seconded by Chairman Brunell. The motion passed unanimously.**

**II. MINUTES**

**A. May 14, 2020**

Chairman Brunell stated that he would dispense with the reading of the minutes of the previous meeting unless there was an objection.

**Motion by Chairman Brunell to waive the reading of the minutes of the May 14, 2020 meeting and approve them as presented. Seconded by Supervisor Rader. The motion passed unanimously.**

**III. PRESENTATIONS**

None

**IV. DISCUSSIONS & UPDATES**

None

**V. ORDINANCES**

**A. Ordinance #2020-07 – Russett Road Truck Restriction**

Mr. Martocci stated that a truck restriction study was performed on Russett Road between Blue Barn Road and Chapmans Road. It was determined that the existing roadway width and intersection configurations are not adequate to accommodate truck traffic due to an inadequate turning radius and the horizontal width of trucks.

**Motion by Supervisor Rader to approve Ordinance #2020-07, authorizing a truck restriction on Russett Road. Seconded by Chairman Brunell. The motion passed unanimously. BE IT RESOLVED, Ordinance #2020-07 is hereby adopted.**

**VI. RESOLUTIONS**

**Resolution #2020-17 – Sewage Planning Module – 1047 Cetronia Road Apartment Building**

Mr. Sostarecz stated that the Sewage Planning Module for the 1047 Cetronia Road Apartment Building has been prepared and reviewed by Keystone Consulting Engineers who determined it to be complete and ready for adoption.

**Motion by Chairman Brunell to approve Resolution #2020-17, amending the Township's Official Sewage Facilities Plan for the 1047 Cetronia Road Apartment Building. Seconded by**

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Supervisor Rader. The motion passed unanimously. BE IT RESOLVED, Resolution #2020-17 is hereby adopted.

## VII. MOTIONS

### A. *Authorizing Emergency Pipe Repair – Schantz Road*

Mr. Faust stated that the existing pipe underneath Schantz Road is eroding and needs to be repaired. This is an emergency repair due to concerns for roadway failure and increased truck traffic from a PennDOT detour. Proceeding with a pipe lining instead of pipe replacement will permit no disruption of traffic. Funds can be expended from Liquid Fuels.

**Motion by Chairman Brunell to authorize the emergency repair of an existing corrugated metal pipe underneath Schantz Road by concrete lining from National Gunite at a cost not to exceed \$38,500.00. Seconded by Supervisor Rader. The motion passed unanimously.**

### B. *Approving Mailbox Repair/Replacement Policy*

Mr. Faust stated that the Township currently follows an informal policy as to how mailboxes are repaired or replaced after they are damaged by a snowplow. To be eligible the mailbox must have been physically struck by a plow, and not just by thrown snow. Staff would like to formalize the policy at this time, the only addition being a cash payout of up to \$75.00 in lieu of repair.

**Motion by Chairman Brunell to approve the Upper Macungie Township Mailbox Policy. Seconded by Supervisor Rader. The motion passed unanimously.**

## VIII. BOARD AND STAFF REPORTS

### A. *Treasurer*

The total bills from all funds for May 2020 was \$1,452,904.67.

**Motion by Chairman Brunell to pay the bills for May 2020 in the amount of \$1,452,904.67. Seconded by Supervisor Rader. The motion passed unanimously.**

### B. *Recreation Board*

Recreation Board Chair Bret Spangler stated that the Board met for the first time in several months due to the COVID-19 situation. Numerous programs have been cancelled or rescheduled. Further details appear in the May Recreation Department Report.

### C. *Community Development*

Mr. Martocci stated that due to the Coronavirus, there were no Planning Commission on Zoning Hearing Board meetings held in May, but there are several that will occur in June, including a ZHB hearing for Americold on June 24<sup>th</sup>.

**Motion by Chairman Brunell for Township Staff and the Solicitor to attend the Zoning Hearing Board meeting on June 24, 2020 to appear as an objector on behalf of the Township for the Americold hearing. Seconded by Supervisor Rader. The motion passed unanimously.**

The department issued 166 permits in May, 87 of which were building permits, and an additional 20 permits for new structures. Further details appear in the May Community Development Report.

### D. *Engineer*

Mr. Alban stated that for the Rt. 100 Adaptive Project, all radar units are functioning properly and retrofitted with waterproofing. The 30-day PennDOT test has begun. Regarding the Rt. 100 Betterment Project, PennDOT contractors have begun work on Segment 1 and detours will be active on June 2<sup>nd</sup> – completion is expected in October. Further details appear in the May Engineer's Report.

**E. Police**

Interim Chief Sitoski had nothing additional to report other than what appears in the May Police Department Report.

|     |                                      |
|-----|--------------------------------------|
| 701 | Total Calls for Service              |
| 15  | Reportable MVAs                      |
| 22  | Non-Reportable MVAs                  |
| 6   | Private Property MVAs                |
| 13  | Criminal Arrest (Misdemeanor/Felony) |
| 10  | Non-Traffic Citations (Summary)      |
| 150 | Traffic Citations                    |
| 37  | Parking Tickets                      |
| 11  | Written Warnings                     |
| 81  | False Alarms                         |
| 0   | Arsons                               |
| 5   | Assaults                             |
| 1   | Burglaries                           |
| 15  | Disturbing the Peace                 |
| 6   | Drug/Alcohol Violations              |
| 5   | DUI Offenses                         |
| 5   | Fraud Crimes                         |
| 0   | Homicides                            |
| 0   | Motor Vehicle Thefts                 |
| 0   | Robberies                            |
| 1   | Sex Offenses                         |
| 3   | Thefts                               |
| 2   | Vandalism/Criminal Mischiefs         |
| 2   | Vehicle Break-In/Thefts              |
| 0   | Weapon Offenses                      |

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**F. Fire/EMS**

Mr. Christ stated that upon consultation with the Police Department, they will be canceling the Junior Services Academy for this year because of the Coronavirus Pandemic. South Whitehall Township has already canceled theirs. The Township Emergency Operations Plan update is nearing completion and should be available for adoption by the Board in the near future. Further details appear in the May Bureau of Fire Report.

**G. Public Works**

Mr. Faust stated that many people have picked up mulch from the compost center but there is still more, and that an electronics recycling event was held. Further details appear in the May Public Works Report.

**H. Secretary**

Mr. Sostarecz reminded everyone that the July Board of Supervisors meeting will be held on the second Thursday of the month, July 9, 2020, due to the Independence Day holiday.

**I. Manager**

Manage Ibach stated that the Infradapt IT agreement which was approved at the previous meeting will not be executed as the current provider, SSI, took issue with the date of their agreement and a one-year extension with them occurred. Staff will return to the Board regarding this early next year. He also stated that the Act 537 Plan is being updated, will be before the

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Planning Commission for review, and will come back to the Board for their approval in the future. Finally, he wished to remind everyone that the Village of Breinigsville Independence Day Fireworks Spectacular has been canceled due to the Coronavirus Pandemic.

**J. Solicitor**

Nothing to add.

**K. Board**

**i. Chairman Brunell**

He knows of a local farmer who wants land to farm – if anyone has available land, they can contact the Township Manager who will put them in touch. He also asked that something be added to the website for future inquiries.

**ii. Vice-Chairman Gill**

Nothing to add.

**iii. Supervisor Rader**

She stated that due to the Coronavirus Pandemic there were several people who were not able to participate in the Shredding Event and Electronics Recycling Event and asked if a second round could be scheduled for the Fall.

**IX. PUBLIC COMMENT/COURTESY OF THE FLOOR**

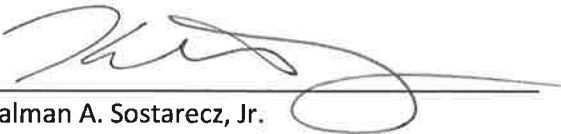
Mr. Sostarecz stated that e-mailed comments were received from several residents who all asked the Township to request the Governor to accelerate the speed at which Lehigh County and Upper Macungie Township opens up for all business as the pandemic winds down. Comments were received from Kate Flannery, Courtney Romain-Lopez, Michael Mills, Kristin Grazer, Angela Rini, Joan D., and Natalie Westring.

**Motion by Supervisor Rader to send a letter to Governor Wolf and copy County and State representatives showing support for local businesses and ask to re-open Lehigh County as soon as possible. Seconded by Chairman Brunell. The motion passed unanimously.**

**X. ADJOURNMENT**

There being no other business, **Chairman Brunell made a motion to adjourn the meeting at 7:35 p.m. Seconded by Vice-Chairman Gill. The motion passed unanimously.**

Submitted by:



Kalman A. Sostarecz, Jr.  
 Township Secretary

