

The Reorganization Meeting of the Board of Supervisors of Upper Macungie Township was called to order on January 6, 2020 at 6:45 p.m. in the Municipal Building, 8330 Schantz Road, Breinigsville, PA 18031. Present were Supervisors James M. Brunell, John P. "Sean" Gill, and Kathy A. Rader; Robert R. Ibach, Jr., Township Manager; Kalman Sostarecz, Township Secretary; Daren J. Martocci, Director of Community Development; David Alban, Township Engineer; Andrew V. Schantz, Esq., Solicitor; Edgardo Colón, Chief of Police, UMTPD; Grant Grim, Director, Bureau of Fire; Scott Faust, Public Works Director; Bruce Koller, Finance Director; and Lynn Matula, Recreation & Events Coordinator.

**I. DESIGNATION OF TEMPORARY CHAIRMAN**

**Motion by Supervisor Brunell to appoint Supervisor Rader as Temporary Chairman. Seconded by Supervisor Gill. The motion passed unanimously.**

**II. DESIGNATION OF TEMPORARY SECRETARY**

**Motion by Supervisor Rader to appoint Kalman A. Sostarecz, Jr. as Temporary Secretary. Seconded by Supervisor Brunell. The motion passed unanimously.**

**III. CALL TO ORDER – PLEDGE TO THE FLAG**

Supervisor Brunell opened the meeting and asked all present to join him in reciting the Pledge of Allegiance to the Flag of the United States of America. Secretary Sostarecz explained that what has been presented is a "Consent Agenda", and that the Board of Supervisors has agreed to act upon the items on this agenda by the taking of one vote. If there are any objections to a particular item, it will be removed from this agenda and acted on independently by separate vote.

**IV. REORGANIZATION AND APPOINTMENTS**

**A. *2020 Chairman***

**Motion by Supervisor Gill to nominate Supervisor Brunell as Chairman for the year 2020. Seconded by Supervisor Rader. The motion passed unanimously.**

**B. *2020 Vice-Chairman***

**Motion by Supervisor Rader to nominate Supervisor Gill as Vice-Chairman for the year 2020. Seconded by Supervisor Brunell. The motion passed unanimously.**

**C. *2020 Secretary – Kalman A. Sostarecz, Jr.***

**D. *2020 Assistant Secretary – Cindy Yaskowski***

**E. *2020 Treasurer – Bruce T. Koller***

**F. *2020 Township Manager – Robert R. Ibach, Jr.***

**G. *Treasurer's Bond - \$1,000,000***

**H. *Depository for Township Funds – KeyBank***

**I. *Custodial/Investment Institutions***

**1. *Branch Banking & Trust Company (BB&T)***

**2. *M&T Bank Corporation***

**3. *M&T Securities, Inc.***

**4. *ESSA Bank & Trust***

**5. *Embassy Bank***

**6. *PA School District Liquid Asset Fund (PSDLAF)***

**7. *PA Local Government Investment Trust (PLGIT)***

**J. *2020 Mileage Rate (IRS 2020 Rate) – 57.5 cents per mile for business miles driven***

**K. *2020 Holiday Schedule – See attached***

**L. *2020 Meeting Schedule – See attached***

**M. Township Solicitors**

- 1. Board of Supervisors & Planning Commission – Andrew V. Schantz, Esq., Davison & McCarthy PC
- 2. Zoning Hearing Board – Stephen A. Strack, Esq., Steckel & Stopp
- 3. Labor Counsel – Thomas L. Heimbach, Esq., Flamm Walton Heimbach PC
- 4. Special Counsel for Labor – Ryan J. Cassidy, Esq., Eckert Seamans Cherin & Mellott, LLC
- 5. Special Counsel for Land Development – Blake C. Marles, Esq., Stevens & Lee PC

**N. Township Engineer – Keystone Consulting Engineers, Inc.**

**O. Township Zoning Officers – Duane Dellecker, Township Building Code Administrator; Dan DeMeno, CodeMaster Inspection Services, Inc.; Kyle Kuester, Keystone Consulting Engineers, Inc.**

**P. Planning & Community Development Director – Daren Martocci, Keystone Consulting Engineers, Inc.**

**Q. Township Sewage Enforcement Officer – Eric Erb, Keystone Consulting Engineers, Inc.**

**R. Third-Party Code Inspectors – Barry Isett & Associates, Inc.; CodeMaster Inspection Services, Inc.; Keycodes Inspection Agency**

**S. Third-Party Code Inspector for Special Projects – SafeBuilt, LLC**

**T. Township Auditor – BakerTilly**

**U. Vacancy Board – Christopher Englebert (1-Year Term Expires 12/31/2020)**

**V. Building Code Board of Appeals – Thomas Mirth (5-Year Term Expires 12/31/2024)**

**W. Planning Commission – Makala Ashmar & Christopher Walls (4-Year Terms Expires 12/31/2023)**

**X. Zoning Hearing Board – Todd Greenawalt (5-year Term Expires 12/31/2024)**

**Y. Zoning Hearing Board Alternate – Andrew Snyder (3-Year Term Expires 12/31/2022)**

**Z. Recreation Board – Richard “Wes” Schlauch (5-Year Terms Expire 12/31/2024)**

**AA. Delegates to PSATS Annual Conference & NaTAT Conference – James M. Brunell, John P. “Sean” Gill, Kathy A. Rader, Robert R. Ibach, Jr., and Kalman A. Sostarecz, Jr.**

**BB. Conference Voting Delegate – Kathy A. Rader**

**Motion by Supervisor Brunell to accept the Consent Agenda as presented. Seconded by Vice-Chairman Gill. The motion passed unanimously.**

**V. PUBLIC COMMENT/COURTESY OF THE FLOOR**

None

**VI. ADJOURNMENT**

There being no other business, Supervisor Rader made a motion to adjourn the meeting at 6:54 p.m. Seconded by Vice-Chairman Gill. The motion passed unanimously.

Submitted by:

Kalman A. Sostarecz, Jr.  
Township Secretary

