

**I. CALL TO ORDER – PLEDGE TO THE FLAG**

The Special Meeting of the Board of Supervisors of Upper Macungie Township was called to order on June 18, 2019 at 7:00 p.m. in the Fogelsville Fire Station #8, 7850 Lime Street, Fogelsville, PA 18051. Present were James M. Brunell, Chairman; John P. "Sean" Gill, Vice-Chairman; Kathy A. Rader, Supervisor; Robert R. Ibach, Jr., Township Manager; Kalman A. Sostarecz, Jr., Township Secretary; Grant Grim, Director, Bureau of Fire

Chairman Brunell opened the meeting and asked all present to join him in reciting the Pledge of Allegiance to the Flag of the United States of America.

**II. OLD BUSINESS****A. Action Item List Update**

Mr. Grim reviewed the list of action items developed after the July 17, 2018 meeting – most have been completed, others were updated as follows:

- Training Certification List – Has not been completed as it is too large to consolidate with all three departments.
- Social Media Policy – Copies of the policies used by Trexlertown and Station 56 were provided as examples for Fogelsville to develop their own.
- Live-In Program Expense Budgeting – Budgeting for future years continues, and it will be discussed at the July Officer's Meeting.

Best Location for Heavy Rescue – Lengthy discussion ensued regarding the need to determine what equipment we currently have and if there is any duplication, what is available at surrounding departments that could assist, and what is actually needed based upon supporting data.

Joint Equipment Committee for All Three Stations – No action has been taken regarding this and Mr. Grim will put it on the agenda

- Insurance Billings to Recover Costs – PA Recovery forms are forwarded from the individual fire departments to Mr. Grim who logs them in a spreadsheet after which he submits them to PA Recovery, and then reimbursements are received in the Finance Department.

**III. NEW BUSINESS****A. Building and Grounds**

The buildings are generally in good shape with painting and repairs completed as needed. There will be one item of concern in the future as they have four boilers, and one is currently down, but they have been advised to wait until a second fails and have two replaced at once at an estimated cost of \$30,000. Chairman Brunell stated that there may be a way, using controls, to have units replaced individually instead of in pairs. A portion of the parking lot needs attention and they are working with Scott Faust to come up with an estimate, and the alley area next to the department also needs repairs.

**B. Repeat False Fire Alarms**

Repeated false fire alarms have been a significant issue, especially at hotels in which kitchenettes are provided. The hotels are billed \$500 for each false alarm, and they pay, but it does not correct the problem. Mr. Grim will check the Township Code to see if an update to the fees is necessary and to pull them from the Code and put them in to the Fee Schedule.

**C. Ladies' Auxiliary and Bookkeeping**

The Ladies' Auxiliary is down to only 15 members and they range in age from 50 to 80 years old – it's not certain how much longer they will be able to sustain; at this point they only hold bingo games. The Fire Company has recently gotten a new accountant who cleaned up all the



**Special Meeting  
June 18, 2019**

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bookkeeping and everything is in order. They discovered that they have been a registered 501(c)4 and are in the process of filing paperwork to change to a 501(c)3.

**IV. MOTIONS**

**A. *Accepting Resignation of Kenneth Kratz from the Zoning Hearing Board and Building Code Board of Appeals***

**Motion by Chairman Brunell to accept the resignation of Kenneth Kratz from the Zoning Hearing Board and Building Code Board of Appeals effective June 13, 2019. Seconded by Vice-Chairman Gill. The motion passed unanimously.**

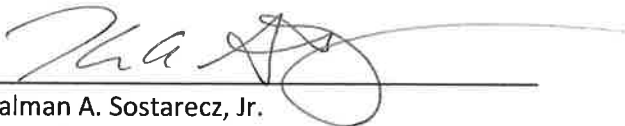
**B. *Appointing Todd Greenawalt to the Zoning Hearing Board***

**Motion by Chairman Brunell to appoint Todd Greenawalt as a full member of the Zoning Hearing Board to fill the vacant position which has a term expiring December 31, 2019. Seconded by Vice-Chairman Gill. The motion passed unanimously.**

**IV. ADJOURNMENT**

There being no other business, **Chairman Brunell made a motion to adjourn the meeting at 8:43 p.m. Seconded by Vice-Chairman Gill. The motion passed unanimously.**

Submitted by:

  
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Kalman A. Sostarecz, Jr.  
Township Secretary



