

I. CALL TO ORDER – PLEDGE TO THE FLAG

The General Business Meeting of the Board of Supervisors of Upper Macungie Township was called to order on May 2, 2019 at 7:00 p.m. in the Municipal Building, 8330 Schantz Road, Breinigsville, PA 18031. Present were James M. Brunell, Chairman; John P. "Sean" Gill, Vice-Chairman; Kathy A. Rader, Supervisor; Robert R. Ibach, Jr., Township Manager; Kalman A. Sostarecz, Jr., Township Secretary; Daren J. Martocci, Director of Community Development; Andrew V. Schantz, Esq., Solicitor; Edgardo Colón, Chief of Police, UMTPD; Peter Christ, Fire Safety Inspector; and Lynn Matula, Recreation & Events Coordinator.

Chairman Brunell opened the meeting and asked all present to join him in reciting the Pledge of Allegiance to the Flag of the United States of America, and then to observe a moment of silence to recognize the passing of former Township Solicitor William Schantz.

Phillips Armstrong, Lehigh County Executive, was present in the audience and addressed the Board regarding several topics of importance on a county-wide level, including Census 2020, Cedarbrook Nursing Home, Open Space initiatives, bridge rehabilitation, and transportation issues.

II. MINUTES

A. *April 4, 2019*

Chairman Brunell stated that he would dispense with the reading of the minutes of the previous meeting unless there was an objection.

Motion by Chairman Brunell to waive the reading of the minutes of the April 4, 2019 meeting and approve them as presented. Seconded by Vice-Chairman Gill. The motion passed unanimously.

III. PRESENTATIONS

None

IV. DISCUSSIONS & UPDATES

A. *Fogelsville Fire Company Station 8 Live-In Program*

Doug Genard stated that the program is up and running and there are currently two people participating in the program, which can handle between eight and ten as it is currently designed. The fire company thought that there would be more interest from college students since it is free housing, and they intend to be more involved in college business fairs in the future. Chairman Brunell stated that he, along with the rest of the Board, knows how much work has been put into the program and they are hopeful that it is a huge success.

V. ORDINANCES

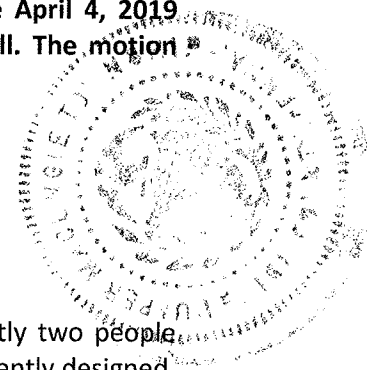
None

VI. RESOLUTIONS

A. *Resolution #2019-25 – Docket #2261 – Agreement with PennDOT for Route 100 Utility Relocation*

Manager Ibach stated that this resolution would authorize him to sign an agreement with PennDOT for utility relocation and adjustments as part of their Route 100 Betterment Project.

Motion by Chairman Brunell to approve Resolution #2019-25, authorizing the Township Manager to execute an agreement with PennDOT for Utility Relocation and Adjustments as part of their Route 100 Betterment Project, which is to the satisfaction of the Township Manager and Solicitor. Seconded by Supervisor Rader. The motion passed unanimously. BE IT RESOLVED, Resolution #2019-25 is hereby approved.



B. Resolution #2019-26 – Adding Lands to the Agricultural Security Area

Mr. Martocci stated that staff is recommending that three parcels of land owned by the Township and previously submitted to the Lehigh County Farmland Preservation Program be added to the Agricultural Security Area. The total area of all three parcels is 115.406 acres.

Motion by Supervisor Rader to approve Resolution #2019-26, authorizing the addition of lands at 847 Mosser Road, 9796 Monarch Lane, and 9032 Breinigsville Road to the Upper Macungie Township Agricultural Security Area. Seconded by Chairman Brunell. The motion passed unanimously. BE IT RESOLVED, Resolution #2019-26 is hereby approved.

C. Resolution #2019-27 – Authorizing Signatories for an Agricultural Easement

Manager Ibach stated that one of the properties from the previous agenda item, 847 Mosser Road, is ready to have an Agricultural Easement sold to Lehigh County at a cost of \$6,000 per acre. Mr. Martocci stated that approximately 40 acres of the 60 acres of the property would be placed under the easement.

Motion by Chairman Brunell to approve Resolution #2019-27, authorizing the Township Manager and Solicitor to sign any necessary documents for the sale of an Agricultural Easement on 847 Mosser Road, Upper Macungie Township, to Lehigh County at a price of \$6,000 per acre. Seconded by Vice-Chairman Gill. The motion passed unanimously. BE IT RESOLVED, Resolution #2019-27 is hereby approved.

D. Resolution #2019-28 – Recognizing and Honoring Peace Officers

Manager Ibach stated that May 15, 2019 is Peace Officer's Memorial Day, and the week of May 12 – 18, 2019 is Police Week, and that this resolution recognizes their occurrence in Upper Macungie Township.

Motion by Supervisor Rader to approve Resolution #2019-28, recognizing and honoring Peace Officers for their bravery, dedication, and heroism, and acknowledging May 15, 2019 as Peace Officer's Memorial Day, and May 12 – 18, 2019 as Police Week in Upper Macungie Township. Seconded by Vice-Chairman Gill. The motion passed unanimously. BE IT RESOLVED, Resolution #2019-28 is hereby approved.

VII. MOTIONS**A. Authorizing Police Department Capital Purchases**

Manager Ibach stated that the Police Department has requested to move forward with the purchase of items which were previously approved in the 2019 budget.

Motion by Chairman Brunell to authorize the purchase of equipment for the Police Department including servers, desktops, email archiver, crash data retrieval system, Automated License Plate Reader, and a LiveScan Fingerprint system, all of which were included in the 2019 budget. Seconded by Vice-Chairman Gill. The motion passed unanimously.

B. Authorizing Purchase of New Speed Signs

Chief Colón stated that speeding is a major complaint and concern of citizens. These speed signs are very effective and the PD has received numerous positive comments about their use. The current complement of signs are deployed on a rotational basis around the township to spread their value; the purchase of additional signs, and installation of poles at strategic locations by the Public Works department would allow the program to expand and more areas to be covered.

Motion by Vice-Chairman Gill to authorize the purchase of six ElanCity Radar Speed signs at a cost of \$15,225.00, and for the Public Works Department to install additional posts and ground sleeves at a cost not to exceed \$4,000.00. Seconded by Chairman Brunell. The motion passed unanimously.

C. Authorizing Withdrawal of Bid #2018-12.02 – Grange Park Farmer’s Market

Manager Ibach stated that the bid which was previously awarded required that a contract be entered into within sixty days, however the Township and winning bidder were not able to come to terms in that amount of time and the bidder has chosen to remain at the Velodrome this year. The recommendation is to officially withdraw the bid and re-evaluate in the future.

Motion by Vice-Chairman Gill to rescind Bid #2018-12.02 for the Grange Park Farmer’s Market and to re-evaluate hosting a Farmer’s Market in the future. Seconded by Supervisor Rader. The motion passed unanimously.

D. Authorizing Withdrawal of Sale of Ford Police Interceptor

Mr. Faust stated that Timothy Seyfert of Shoemakersville was the high bidder on the 2013 Ford Police Interceptor through the Municibid website, but they have not been able to make contact with him to receive payment or deliver the vehicle. Mr. Faust would like to rescind the bid and trade the vehicle in to the dealer for the same price that Mr. Seyfert had bid.

Motion by Vice-Chairman Gill to rescind the sale of the 2013 Ford Police Interceptor to Timothy Seyfert of Shoemakersville, PA for non-payment. Seconded by Chairman Brunell. The motion passed unanimously.

E. Authorizing Sale of Public Works Equipment

Mr. Faust stated that there were seven used Public Works items listed on Municibid, all of which received bids exceeding their minimum threshold, and he recommends their sale at this time.

Motion by Chairman Brunell to authorize the sale of used Public Works equipment as follows: 2013 X-Mark 60” Mower to JT Moyer for \$4,100.00; 2002 Gator 6X4 to Danny Ferretti for \$6,100.00; 2009 Toro Greenmaster to Russell Harper for \$460.00; 150 Gallon Sprayer to Hugh Guard for \$420.00; 2007 Trac Vac Leaf Vacuum to JT Moyer for \$760.00; 4’ York Rake to Kevin Huber for \$420.00; 2012 Ford F-350 to Donald Dietrich for \$18,000.00. Seconded by Vice-Chairman Gill. The motion passed unanimously.

F. Authorizing Continuation of Lawn Mowing Contract

Mr. Faust stated that we are in the second year of a three-year contract with PA Lawn and Landscape to mow some of the township properties.

Motion by Supervisor Rader to continue the contract for Lawn Mowing Services with Pennsylvania Lawn and Landscape, LLC in the amount of \$18,365.75. Seconded by Vice-Chairman Gill. The motion passed unanimously.

G. Awarding of Bid for Breinigsville Park West Pathways Rebid Project

Mr. Alban stated that this project is part of the DCNR pathways grant and was previously bid with the bridge included, however purchasing the bridge separately through COSTARS will save a significant amount of money. The rebid was put on PennBid and four bids were received, the lowest of which was from CMR Construction for \$138,735.00.

Motion by Supervisor Rader to award the 2019 Breinigsville Park West Pathways & Schaefer Run Crossing Rebid Project to CMR Construction at a cost of \$138,735.00. Seconded by Vice-Chairman Gill. The motion passed unanimously.

H. Approving Lehigh Valley Cooperative Purchasing Council Bid #19-015 – Gasoline & Diesel Fuel

Mr. Koller stated that we participated in the Lehigh Valley Cooperative Purchasing Council’s Gasoline and Fuel Bid which realizes a savings in fuel costs to all participating municipalities.

Motion by Supervisor Rader to authorize the Township to enter into the Lehigh Valley Cooperative Purchasing Council agreement for both gasoline and diesel fuel. Seconded by Vice-Chairman Gill. The motion passed unanimously.

I. Approving Fire Police Assistance at Community Events

Mr. Christ stated that the Borough of Macungie requested our fire police assistance at their three auto-related events which occur within the Borough.

Motion by Supervisor Rader to approve Fire Police assistance on behalf of the Borough of Macungie for the Antique Truck Show on June 14th & 15th; Das Awkscht Fescht Car Show from August 2nd – 4th; and Wheels of Time Car Show from August 23rd – 25th, 2019. Seconded by Chairman Brunell. The motion passed unanimously.

J. Approving Pickleball Opening Day at Grange Park

Ms. Matula stated that construction on the Pickleball Courts continues, but the Recreation Board would like to plan for an opening day ceremony, likely sometime in June, that would involve a ribbon cutting, beverages, music, and a round robin of play.

Motion by Chairman Brunell to approve Pickleball Opening Day to be held at Grange Park pending confirmed opening of the new courts by the UMT Public Works Department. Seconded by Supervisor Rader. The motion passed unanimously.

K. Approving New Recreation Program – Zentangle

Ms. Matula stated that the Recreation Board is recommending the approval of a new program for adults, Zentangle, to be held at either the Township Meeting Room, Lone Lane Park, or Rt. 100 Pavilions, the date of which will preferably be in late summer 2019.

Motion by Chairman Brunell to approve a new Recreation program, Zentangle, to be held at either the Township Meeting Room, Lone Lane Park, or Rt. 100 Pavilions, at a date to be determined in the future. Seconded by Supervisor Rader. The motion passed unanimously.

VIII. BOARD AND STAFF REPORTS**A. Treasurer**

The total bills from all funds for April 2019 was \$2,153,602.66.

Motion by Chairman Brunell to pay the bills for April 2019 in the amount of \$2,153,602.66. Seconded by Vice-Chairman Gill. The motion passed unanimously.

B. Recreation Board

Ms. Matula stated that many of the Recreation programs are seeing good turnouts including Safe Sitter, Tennis, Dog Park Etiquette, and the Children's Business Fair. In addition, there are eighteen sponsors so far for Movies in the Park, raising \$5,700. Further details appear in the April Recreation Board Report.

C. Community Development

Mr. Martocci reported that for the month of April, 102 Building and Zoning Permits were issued. Regarding the Comprehensive Plan Update, the Final Draft of the Plan is now available for public review and comment. Hard copies of the Plan are available for review or purchase at the Township Municipal Building and on our website. Per the Municipalities Planning Code, the 45-day review window opened on April 29, 2019 and will extend until June 12, 2019, after which the Board of Supervisors will hold a Public Hearing on the Proposed Plan. Further details appear in the April Community Development Report.

D. Engineer

Mr. Alban stated that regarding the Rt. 100 Traffic Adaptive, KCE sent the technical submission to PennDOT for review and once they are approved it can be put out to bid for construction. Also, Verizon completed repair of the phone line connection for the responsive system and the transformer has been replaced, so all hardware is now operable; however, a test of the system

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revealed it is still not functioning properly, so there must be a software issue. As a result, KCE will be requesting a timing change with PennDOT until software changes can be made. Further details appear in the April Engineer's Report.

E. Police

Chief Colón reported that quarterly meetings are held to address traffic-related concerns. There was discussion regarding several specific areas of the Township that have truck or speed related issues. Further details appear in the April UMTPD Report.

835	Total Calls for Service
15	Reportable MVAs
42	Non-Reportable MVAs
17	Private Property MVAs
13	Criminal Arrest (Misdemeanor/Felony)
12	Non-Traffic Citations (Summary)
404	Traffic Citations
43	Parking Tickets
99	Written Warnings
84	False Alarms
0	Arsons
3	Assaults
1	Burglaries
19	Disturbing the Peace
1	Drug/Alcohol Violations
10	DUI Offenses
16	Fraud Crimes
0	Homicides
0	Motor Vehicle Thefts
0	Robberies
4	Sex Offenses
8	Thefts
4	Vandalism/Criminal Mischiefs
2	Vehicle Break-In/Thefts
0	Weapon Offenses

F. Fire/EMS

Mr. Christ reported that there were 121 Fire Inspections in April and a total of 93 Emergency Responses: Fogelsville = 26; Trexlertown = 28; UMT Station 56 = 39. Also, that the 2019 Jr. Emergency Services Academy has been set, as well as "Get Prepared Parkland" for September 14th. Vice-Chairman Gill requested that the SR6 Report be provided to the BOS for review and that a summary sheet be provided to highlight the important aspects. Further details appear in the April Bureau of Fire Director's Report.

G. Public Works

Mr. Faust stated that free mulch is available on Saturdays in May from 9am to 1pm. Details appear in the April Public Works Report.

H. Secretary

Mr. Sostarecz stated that two Executive Sessions were held: on April 11, 2019 at 1:00 p.m. regarding labor matters and on May 2, 2019 at 6:27 p.m. regarding legal matters.

I. Manager

Nothing to add.

J. Board

i. Chairman Brunell

Nothing to add.

ii. Vice-Chairman Gill

Nothing to add.

iii. Supervisor Rader

Nothing to add.

IX. PUBLIC COMMENT/COURTESY OF THE FLOOR

Ms. Peg Konnich asked if the evaluation that was done of the Police Department has been completed and if there will be a public presentation? Manager Ibach stated that the final report was just delivered the day prior and that there will be a presentation at a future meeting.

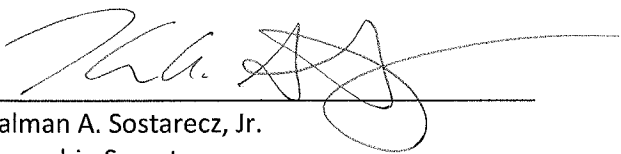
Mr. Jeff Grim asked for an update on the Historical Commission. Mr. Sostarecz stated that one of the prospective members has been doing some preliminary work and that a meeting of all interested persons would be planned for this summer.

Mr. Charles Deprill stated that the motorcycle rally for Voices for Change was successful even though it rained during the event. Only 37 riders participated, but over 150 people attended the program which raised \$11,000.

X. ADJOURNMENT

There being no other business, **Chairman Brunell made a motion to adjourn the meeting at 8:28 p.m. Seconded by Supervisor Rader. The motion passed unanimously.**

Submitted by:



Kalman A. Sostarecz, Jr.
Township Secretary





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