

I. CALL TO ORDER – PLEDGE TO THE FLAG

The General Business Meeting of the Board of Supervisors of Upper Macungie Township was called to order on February 7, 2019 at 7:00 p.m. in the Municipal Building, 8330 Schantz Road, Breinigsville, PA 18031. Present were James M. Brunell, Chairman; John P. "Sean" Gill, Vice-Chairman; Kathy A. Rader, Supervisor; Robert R. Ibach, Jr., Township Manager; Kalman A. Sostarecz, Jr., Township Secretary; Daren J. Martocci, Director of Community Development; Dave Alban, Township Engineer; Andrew V. Schantz, Esq., Solicitor; Edgardo Colón, Chief of Police, UMTPD; Grant Grim, Director, Bureau of Fire; Scott Faust, Public Works Director; Bruce Koller, Finance Director; and Lynn Matula, Recreation & Events Coordinator.

Chairman Brunell opened the meeting and asked all present to join him in reciting the Pledge of Allegiance to the Flag of the United States of America.

II. MINUTES**A. *January 7, 2019 Reorganization & January 7, 2019 General Business***

Chairman Brunell stated that he would dispense with the reading of the minutes of the previous two meetings unless there was an objection.

Motion by Chairman Brunell to waive the reading of the minutes of both the Reorganization and General Business meetings for January 7, 2019 and approve them as presented. Seconded by Vice-Chairman Gill. The motion passed unanimously.

III. PRESENTATIONS

None

IV. DISCUSSIONS & UPDATES**A. *Historical Commission – Possible Establishment***

Manager Ibach stated that there has been a lot of interest from residents in preserving historical artifacts of the township and wanted the Board and public to know that staff will be working toward organizing a group of citizens to form a commission. If anyone is interested, they can contact the Township. Supervisor Rader stated she has historical documents to provide.

V. ORDINANCES**A. *Ordinance #2019-01 – Vacation of a Portion of Pennycress Road***

Mr. Martocci stated that a Public Hearing regarding this request was conducted prior to this meeting, the record of which was taken by a stenographer. The revised Phase 1C Subdivision Plan of Hidden Meadows eliminates a section of Pennycress Road that was previously approved.

Supervisor Rader made a motion to approve Ordinance #2019-01 vacating a 17,133 square foot unopened, unpaved portion of Pennycress Road, located in Phase 1C of the Hidden Meadows Subdivision as depicted on the attached Exhibit "A". Seconded by Chairman Brunell. The motion passed unanimously. BE IT RESOLVED, Ordinance #2019-01 is hereby approved.

VI. RESOLUTIONS**A. *Resolution #2019-04 – Docket #2261 – Air Products New Headquarters – Preliminary/Final Subdivision Approval***

Mr. Martocci stated that this lot consolidation is needed for Air Products' new headquarters facility off Mill Creek Road. The plan complies with the UMT Subdivision and Land Development Ordinance and Zoning Ordinance. At their meeting on January 16, 2019, the Planning Commission reviewed and made recommendations, a summary of which was provided in a letter by Planning

Commission Chairman Deprill, including recommended waivers and deferrals which Mr. Alban detailed. The Township Engineer, Solicitor, and Staff also reviewed the plan.

Motion by Chairman Brunell to approve Resolution #2019-04, granting Preliminary/Final Approval to Docket #2261, Air Products & Chemicals, Inc. Lot Consolidation Plan, conditioned upon Keystone Consulting Engineers' review letter dated January 16, 2019, as well as waivers and deferrals #1-7 as outlined in that same letter. Seconded by Vice-Chairman Gill. The motion passed unanimously. BE IT RESOLVED, Resolution #2019-04 is hereby approved.

B. Resolution #2019-05 – Docket #2261 – Air Products New Headquarters – Preliminary Land Development Approval

Mr. Martocci stated that this is the land development plan for Air Products' new headquarters off Mill Creek Road. The plan complies with the UMT Subdivision and Land Development Ordinance and Zoning Ordinance. At their meeting on January 16, 2019, the Planning Commission reviewed and made recommendations, a summary of which was provided in a letter by Planning Commission Chairman Deprill, including recommended waivers and deferrals which Mr. Alban detailed. The Township Engineer, Solicitor, and Staff also reviewed the plan. Mr. Paul McNemar, Planning Commission member, expressed his concerns that the Board of Supervisors granted a deferral of sidewalks prior to the Planning Commission taking up the issue, and feels that the Board is ignoring the issue of widening Grange Road. Supervisor Rader stated that both requests are only deferrals and Air Products could be required to install sidewalks or widen the roadway at any time in the future. Further, Lower Macungie Township provided waivers for these items in their jurisdiction.

Motion by Chairman Brunell to approve Resolution #2019-04 granting Preliminary Approval to Docket #2261, Air Products & Chemicals, Inc. Land Development Plan, conditioned upon staff and engineering reviews of January 16, 2019, and granting waivers and deferrals numbers 2, 3, and 5 through 11, as outlined in Keystone Consulting Engineers' review letter dated January 16, 2019. Seconded by Supervisor Rader. The motion passed unanimously. BE IT RESOLVED, Resolution #2019-04 is hereby approved.

C. Resolution #2019-06 – Docket #2261 Air Products New Headquarters – Sewage Facilities Planning Module Approval

Manager Ibach stated that this and the following four agenda items are for various Sewage Facilities Planning Modules which are ready for approval and submission to PA DEP. All of the modules have been reviewed and received approvals by the Township Staff and Engineer, Lehigh Valley Planning Commission, Lehigh County Authority (LCA) – Suburban, and LCA – Allentown. Chairman Brunell stated that he would like to combine all five resolutions into one motion.

Motion by Chairman Brunell to approve Resolution #2019-06 – Air Products Sewage Facilities Planning Module, #2019-07 – Woodmont Ridge Phase 2 Sewage Facilities Planning Module, #2019-08 – Hidden Meadows Phase 1C Sewage Facilities Planning Module, #2019-09 – Werley Road Low Pressure Sanitary Sewer Extension Sewage Facilities Planning Module, and #2019-10 – Daniels Street Low Pressure Sanitary Sewer Extension Sewage Facilities Planning Module. Seconded by Vice-Chairman Gill. The motion passed unanimously. BE IT RESOLVED, Resolution #2019-06, #2019-07, #2019-08, #2019-09, and #2019-10 are hereby approved.

D. Resolution #2019-07 – Docket #2254 – Woodmont Ridge Phase 2 – Sewage Facilities Planning Module Approval

This item combined with C above.

E. Resolution #2019-08 – Docket #1901 – Hidden Meadows Phase 1C – Sewage Facilities Planning Module Approval

This item combined with C above.

F. Resolution #2019-09 – Werley Road Low Pressure Sanitary Sewer Extension – Sewage Facilities Planning Module Approval

This item combined with C above.

G. Resolution #2019-10 – Daniels Street Low Pressure Sanitary Sewer Extension – Sewage Facilities Planning Module Approval

This item combined with C above.

H. Resolution #2019-11 – Authorizing the Execution of Documents Related to the Sale of Independent Park

Solicitor Schantz stated that the Agreement of Sale for Independent Park has been completed and the next step is settlement. This resolution authorizes the signing of the settlement documents.

Motion by Supervisor Rader to approve Resolution #2019-11, authorizing the Board Chairman and Township Manager to execute the necessary documents related to the sale of Independent Park. Seconded by Vice-Chairman Gill. The motion passed unanimously. BE IT RESOLVED, Resolution #2019-11 is hereby approved.

VII. MOTIONS

A. Grange Park Farmers' Market Bid Award

Ms. Matula stated that the Board previously authorized a bid with the purpose of inviting any non-profit organization to implement and run a Farmers' Market at Grange Park. One bid was received in the amount of \$2,000.00 by the non-profit organization Trexlertown Farmers' Market. Should the Board award the bid, a lease agreement will need to be developed.

Motion by Chairman Brunell to award Bid #2018-12.02, Grange Park Farmers' Market, to Trexlertown Farmers' Market in the amount of \$2,000.00, and to enter into a one-year lease agreement, with options to renew, which is to the satisfaction of the Township Manager, Solicitor, Public Works Director, and Staff. Seconded by Vice-Chairman Gill. The motion passed unanimously.

B. ArtsQuest SangriaFest at Grange Park

Ms. Matula stated that the Recreation Board heard a presentation from ArtsQuest who would like to hold a SangriaFest at Grange Park on June 8th. The Rec Board approved sending the request to the Board of Supervisors for final approval. Mr. Curt Mosel, Chief Operating Officer of ArtsQuest, stated that they have been running a similar event in Bethlehem for a number of years and realized that their reach to residents of this part of the Lehigh Valley was limited, and they feel that Grange Park would be an ideal location. Solicitor Schantz stated that currently park rules prohibit alcohol; however, a resolution could be prepared for the next meeting which would allow the Board to review event applications on a case-by-case basis. Mr. and Mrs. John Landis, Vynecrest Winery; Mr. John Skrip, Clover Hill Winery, and Mr. Lawrence Shrawder, Stony Run Winery, asked questions and made comments regarding liquor licenses, importing wines, and the ability of others to hold events. Chairman Brunell stated that although he is in favor of the event in general, he feels that a resolution to permit alcohol in parks should take place first, since alcohol in the parks is an important issue to discuss.

Motion by Supervisor Rader to approve ArtsQuest to hold SangriaFest at Grange Park on June 8, 2019, conditioned upon all event details, such as liabilities, fees, and permitting,

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being satisfactory to the Township Manager and Solicitor. Seconded by Vice-Chairman Gill. The motion passed 2-1; Chairman Brunell – Nay

C. Authorization to Bid Independent Park Irrigation Work

Manager Ibach stated that there is an open NPDES permit for Independent Park issued to Upper Macungie Township which cannot be transferred and needs to be closed out. This work was anticipated and provided for in the budget. The new property owner will allow the work to take place after settlement.

Motion by Chairman Brunell to authorize Township Staff to prepare and advertise the bid to finish the work necessary to complete the Township's NPDES permit at Independent Park. Seconded by Vice-Chairman Gill. The motion passed unanimously.

D. Authorization to Execute Agreement for Independence Day Fireworks Presentation

Manager Ibach stated that the celebration is planned for July 6th and the proposed expenditure is \$20,400.00; however, the cost is much higher and Schmoyer Funeral Home provides a significant investment in helping to bring the event to the residents. Chairman Brunell stated that it is a great Independence Day event – perhaps the best in the Valley.

Motion by Vice-Chairman Gill to authorize the Township Manager to execute a professional services agreement with Celebration Fireworks, Inc. for the annual "Village of Breinigsville Independence Day Fireworks Spectacular" in an amount not to exceed \$20,400.00. Seconded by Chairman Brunell. The motion passed unanimously.

E. Authorizing the UMTPD to Become a Member of the Lehigh County Police Testing Consortium

Chief Colón stated that the Township currently advertises and tests for police officer candidates individually. The consortium of seven Lehigh County police departments will allow for a candidate to apply once, paying one fee, and testing once for all seven. There is an upfront cost to the Township of \$4,394, but this would be refunded over time as application fees are collected, and the program is designed to eventually be self-funded.

Motion by Chairman Brunell to authorize the Upper Macungie Township Police Department to become a member of the Lehigh County Police Testing Consortium. Seconded by Vice-Chairman Gill. The motion passed unanimously.

VIII. BOARD AND STAFF REPORTS

A. Treasurer

Mr. Koller reported that the total bills from all funds for January 2019 was \$2,530,792.93.

Motion by Chairman Brunell to pay the bills for January 2019 in the amount of \$2,530,792.93. Seconded by Vice-Chairman Gill. The motion passed unanimously.

B. Recreation Board

Ms. Matula stated that the Recreation Board held their reorganization meeting, and that there are a couple of upcoming events including Hunter/Trapper and Safe Sitter Class. Further details appear in the January Recreation Board Report.

C. Community Development

Mr. Martocci reported that for the month of January, 85 Building and Zoning Permits, 26 Plumbing Licenses, and 42 Electric Licenses were issued – there has been no lull in activity and the department remains very busy. Regarding the Lehigh Motor Inn property, Marriott is waiting for the issuance of their NPDES permit, at which point they will be issued a demolition permit. Further details appear in the January Community Development Report.

D. Engineer

Mr. Alban reported that there was a meeting with PennDOT on the Rt. 100 Adaptive Traffic Controls. Two issues were identified needing correction, otherwise everything is operating as intended. Also, the Lehigh Valley Planning Commission accepted submissions for their Long Range Transportation Plan – Upper Macungie submitted two items – Schantz Road Pedestrian Improvement, and a Roundabout at Hamilton Boulevard and Lower Macungie Roads. Further details appear in the January Community Development Report.

E. Police

Chief Colón reported that there were two additional arrests made in the arson case from October; also, that a good article appeared in The Morning Call in which the department was mentioned in. Further details appear in the January UMTPD Report.

793	Total Calls for Service
27	Reportable MVAs
42	Non-Reportable MVAs
7	Private Property MVAs
31	Criminal Arrest (Misdemeanor/Felony)
10	Non-Traffic Citations (Summary)
290	Traffic Citations
34	Parking Tickets
114	Written Warnings
92	False Alarms
0	Arsons
3	Assaults
2	Burglaries
13	Disturbing the Peace
13	Drug/Alcohol Violations
11	DUI Offenses
6	Fraud Crimes
0	Homicides
1	Motor Vehicle Thefts
0	Robberies
0	Sex Offenses
8	Thefts
4	Vandalism/Criminal Mischiefs
4	Vehicle Break-In/Thefts
0	Weapon Offenses

F. Fire/EMS

Mr. Grim reported that there were 73 Fire Inspections in January. There were a total of 114 Emergency Responses: Fogelsville = 37; Trexlertown = 33; UMT Station 56 = 44. He also reported an opioid overdose death and urged anyone who needs assistance, or who knows of someone who needs assistance, to reach out. Mr. Charles Deprill stated that he also welcomes anyone who wants to reach out to him as he has personal experience with the subject. Additionally, the motorcycle rally "Corey and Kimberly's Ride Continues" organized by Voices for Change will occur on April 20, 2019. Further details appear in the January Bureau of Fire Director's Report.

G. Public Works

Details appear in the January Public Works Report.

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**General Business Meeting
February 7, 2019**

H. Secretary

Three Executive Sessions were held: January 14, 2019 at 7:35 p.m. regarding legal matters; on January 31, 2019 at 5:55 p.m. regarding personnel; and on February 7, 2019 at 6:12 p.m. regarding legal matters.

I. Manager

The Board of Auditors met to set the 2019 wage, holiday, vacation, benefit, bereavement schedule and policy for working Township Supervisors.

Motion by Chairman Brunell to keep the pay rates the same for the Supervisors as has been in the past, and not accept the raise. Seconded by Vice-Chairman Gill. The motion passed unanimously.

Parkland High School will be holding a Job Fair on February 28th and the Township Police, Public Works, and Fire Departments will be present in an effort to help with recruitment of volunteers and career opportunities in PD and PW.

J. Board

i. Chairman Brunell

Nothing to add.

ii. Vice-Chairman Gill

Nothing to add.

iii. Supervisor Rader

Nothing to add.

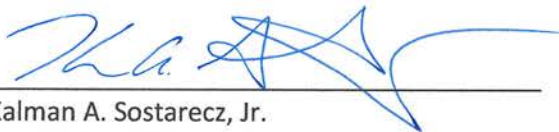
IX. PUBLIC COMMENT/COURTESY OF THE FLOOR

Mr. Jim Caffery asked what the procedure was to finish up a road dedication and punch list of a development. Mr. Martocci stated that Township Staff and consultants will physically walk the site to make sure everything is done prior to acceptance. He welcomed Mr. Caffery to contact him regarding his specific development.

X. ADJOURNMENT

There being no other business, **Chairman Brunell made a motion to adjourn the meeting at 8:39 p.m. Seconded by Vice-Chairman Gill. The motion passed unanimously.**

Submitted by:



Kalman A. Sostarecz, Jr.
Township Secretary

