

BOARD OF SUPERVISORS

The monthly meeting of the Board of Supervisors of Upper Macungie Township was held on March 1, 2018, 7:00 PM, in the Municipal Building, 8330 Schantz Road, Breinigsville, PA 18031. Those present were Chairman, James M. Brunell; Vice-Chairman, John P. "Sean" Gill; Supervisor, Kathy A. Rader; Township Engineer, J. Scott Stenroos; Director of Community Development, Daren Martocci; Solicitor, Andrew V. Schantz, Esq.; Township Manager, Robert R. Ibach; Township Secretary, Ashley Godshall; Bureau of Fire Director, Grant Grim; Director of Public Works, Scott Faust; Finance Director, Bruce Koller; and Deputy Chief Joseph Wilson of the UMTPD.

Chairman James M. Brunell opened the meeting and asked all present to join him in the Pledge of Allegiance to the flag of the United States of America.

MINUTES - Chairman Brunell stated the minutes of the previous meetings of February 1, 2018 and February 8, 2018 would not be read unless there was some objection. **Upon a motion by Chairman Brunell, seconded by VC Gill and unanimous, it was agreed to waive the reading of the minutes of the previous meetings and approve the minutes as presented.**

PRESENTATIONS

2017 UMT Financial Report – Director Koller presented the 2017 Year End Budget Summary Review for the General Fund, highlighting the difference between actual revenue versus budgeted revenue at \$2,443,884 above budget and the difference between total expenses versus budgeted expenses at \$1,223,078 below budget.

DISCUSSIONS & UPDATES

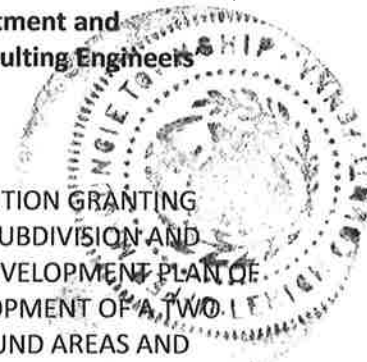
ORDINANCES

Adopt Ordinance #2018-03 – Abigail Lane Name Change – AN ORDINANCE OF THE BOARD OF SUPERVISORS OF THE TOWNSHIP OF UPPER MACUNGIE, LEHIGH COUNTY, PENNSYLVANIA, AMENDING CHAPTER 21, PART 7, SECTION 702 OF THE CODE OF ORDINANCES OF UPPER MACUNGIE TOWNSHIP, PROVIDING FOR THE CHANGING NAMES OF EXISTING STREETS, ALL OF WHICH IS IN ACCORDANCE WITH THE PROVISIONS OF 53 PURDON'S STATUTES SECTION 67329. At the recommendation of Attorney Schantz, **Chairman Brunell made a motion, seconded by Supervisor Rader and unanimous, to adopt Ordinance 2018-03, renaming Abigail Lane to Krocks Road.**

RESOLUTIONS

Resolution #2018-12 – Docket #1839 – Blue Barn Meadows Preliminary/Final Lot Line Adjustment Plan – RESOLUTION GRANTING PRELIMINARY/FINAL PLAN APPROVAL TO POSOCCO PROPERTIES FOR A LOT LINE ADJUSTMENT BETWEEN LOTS 213 THROUGH 218 OF THE PREVIOUSLY APPROVED BLUE BARN MEADOWS SUBDIVISION UPPER MACUNGIE TOWNSHIP, PENNSYLVANIA. At the recommendation of Director Martocci and **upon a motion by Supervisor Rader, seconded by Chairman Brunell and unanimous, BE IT RESOLVED, Resolution #2018-12 is hereby approved, granting the preliminary/final lot line adjustment and conditioned upon the waivers, deferrals, and comments as outlined in Keystone Consulting Engineers (KCE) letter dated February 21, 2018.**

Resolution #2018-13 – Docket #2235 – Parkland Elementary School Waivers – RESOLUTION GRANTING CERTAIN WAIVERS FROM THE REQUIREMENTS OF THE UPPER MACUNGIE TOWNSHIP SUBDIVISION AND LAND DEVELOPMENT ORDINANCE (SALDO) RELATED TO A SUBDIVISION AND LAND DEVELOPMENT PLAN OF PARKLAND SCHOOL DISTRICT FOR THE CREATION OF A BUILDING LOT AND THE DEVELOPMENT OF A TWO-STORY, 700 STUDENT ELEMENTARY SCHOOL INCLUDING A GYM, CAFETERIA, PLAYGROUND AREAS AND ASSOCIATED BUS LOADING AREAS AND PARKING TO BE LOCATED AT THE WEST SIDE OF TWIN PONDS ROAD (BETWEEN SCHANTZ ROAD AND LONG LANE), UPPER MACUNGIE TOWNSHIP, PENNSYLVANIA. At the



recommendation of Director Martocci and upon a motion by Chairman Brunell, seconded by Supervisor Rader and unanimous, BE IT RESOLVED, Resolution #2018-13 is hereby approved, granting waivers as outlined in KCE's letter dated January 15th, 2018, with the addition of a waiver to Section 22-708.2.A. and granting a deferral to Section 22-705.C.(3). rather than a waiver.

Resolution #2018-14 – Docket #2235 – Parkland Elementary School Preliminary/Final Subdivision Plan – RESOLUTION GRANTING PRELIMINARY/FINAL PLAN APPROVAL TO PARKLAND SCHOOL DISTRICT RELATED TO A SUBDIVISION PLAN FOR THE CREATION OF A BUILDING LOT TO ACCOMMODATE THE DEVELOPMENT OF A TWO STORY, 700 STUDENT ELEMENTARY SCHOOL INCLUDING A GYM, CAFETERIA, PLAYGROUND AREAS AND ASSOCIATED BUS LOADING AREAS AND PARKING TO BE LOCATED AT THE WEST SIDE OF TWIN PONDS ROAD (BETWEEN SCHANTZ ROAD AND LONG LANE), UPPER MACUNGIE TOWNSHIP, PENNSYLVANIA. At the recommendation of Director Martocci and upon a motion by Chairman Brunell, seconded by Supervisor Rader and unanimous, BE IT RESOLVED, Resolution #2018-14 is hereby approved, granting preliminary/final subdivision approval and conditioned upon comments as outlined in KCE's letter dated January 15th, 2018.

Resolution #2018-15 – Docket #2235 – Parkland Elementary School Preliminary/Final Land Development Plan – RESOLUTION GRANTING PRELIMINARY/FINAL PLAN APPROVAL TO PARKLAND SCHOOL DISTRICT RELATED TO A LAND DEVELOPMENT PLAN FOR THE DEVELOPMENT OF A TWO STORY, 700 STUDENT ELEMENTARY SCHOOL INCLUDING A GYM, CAFETERIA, PLAYGROUND AREAS AND ASSOCIATED BUS LOADING AREAS AND PARKING TO BE LOCATED AT THE WEST SIDE OF TWIN PONDS ROAD (BETWEEN SCHANTZ ROAD AND LONG LANE), UPPER MACUNGIE TOWNSHIP, PENNSYLVANIA. At the recommendation of Director Martocci and upon a motion by Supervisor Rader, seconded by Chairman Brunell and unanimous, BE IT RESOLVED, Resolution #2018-15 is hereby approved, granting preliminary/final land development approval and conditioned upon comments as outlined in Keystone Consulting Engineers' (KCE) letter dated January 15th, 2018.

MOTIONS

Parkland School District Riparian Buffer – At the recommendation of Engineer Stenroos, Supervisor Rader made a motion, seconded by Chairman Brunell and unanimous to allow Parkland School District to plant a riparian buffer per Lehigh County Conservation District (LCCD) requirements on the property located between Brookdale Road and Butz Road having Pin #545474852604-1, in area along the Breinig Run as determined by UMT Public Works.

Chairman Brunell made a motion, seconded by Supervisor Rader and unanimous, to execute the LCCD Agreement regarding the Buffer after it is reviewed and approved by Solicitor Schantz.

Parkland School District Road Improvements Agreements – At the recommendation of Solicitor Schantz, Chairman Brunell made a motion, seconded by VC Gill and unanimous, to authorize the signing of an agreement to separate the Parkland School District Project from the Schantz Road Improvements Project.

Authorize Meeting Room Upgrades – At the recommendation of Manager Ibach, Supervisor Rader made a motion, seconded by VC Gil and unanimous, to award the Entertainment Service Group, Inc. proposals for upgrading the video display system in the public meeting room in the amount of \$11,810.66; audio system upgrades in the amount of \$9,778.88; and small conference room in the amount of \$2,671.50, for total cost of \$24,261.04.

Authorize Agreement with Howard Kulp Architects, PC for Recreation Center – At the recommendation of Manager Ibach, Chairman Brunell made a motion, seconded by VC Gill and unanimous, to award a professional services agreement to Howard Kulp Architects, PC in the amount of \$418,775 for architectural, structural, and MPE/FP engineering services all the way through to bidding for the proposed recreation center.

160102



Authorize Agreement with Keystone Consulting Engineers, Inc. for Recreation Center – At the recommendation of Manager Ibach, Supervisor Rader made a motion, seconded by VC Gill and unanimous, to award a professional services agreement to Keystone Consulting Engineers in the amount of \$211,850.00 for civil engineering services for the proposed recreation center to also include the National Pollutant Discharge Elimination System (NPDES) permit application.

Authorize Purchase of Recycling Carts – At the recommendation of Manager Ibach, Chairman Brunell made a motion, seconded by Supervisor Rader and unanimous, to authorize the purchase of 7,200 (35) gallon recycling carts purchased from Rehrig Pacific Company in the amount of \$286,272.00.

Authorize Gate and Driveway Installation at North Quarry Training Facility – At the recommendation of Director Faust, Chairman Brunell made a motion, seconded by Supervisor Rader and unanimous, to authorize the Public Works Department to install new gate and stone driveway for the North Quarry for accessing the fire companies' training area.

LANTA Bus on Nursery Street – Supervisor Rader has received several complaints from residents regarding the LANTA bus route on Nursery Street. Supervisor Rader made a motion, seconded by Chairman Brunell and unanimous, to have Solicitor Schantz draft a formal letter to LANTA requesting a review and revision to its bus route on Nursery Street. After further discussion, the motion was rescinded. No formal action was taken at this time.

REPORTS

Treasurer's Report – February: Total bills from all funds – \$1,393,976.35. Total transfers – \$0.00. A motion was made by Chairman Brunell, seconded by VC Gill and unanimous, to pay the February bills, totaling \$1,393,976.35.

Recreation Board Report: Bret Spangler from the Recreation Board reported there has been a lot of discussion about a Grange Park Farmers Market. Both Friends of Upper Macungie Township Parks and Recreation and the Recreation Board have vacancies and are in need of volunteers. *Further details in the February Recreation Board Report.*

Community Development Report – Daren Martocci: During the month of February, 64 permits were issued; 8 Plumbing Licenses; and 14 Electric Licenses. The next public work session for the Comprehensive Plan Steering Committee will be held on Thursday, March 8th at 7:00pm. *Further details in the February Community Development Report.*

Township Engineer's Report – Scott Stenroos: Engineer Stenroos provided an update on the status of the several engineering issues, including an update on the Route 100 Quadrant Project (QRP), no parking on Ruppsville Road, Nestle Way timing issue, Schantz Road and Route 100 timing issue, and truck signage concerns. *Further details in the February Township Engineer's Report.*

Upper Macungie Township Police (UMTPD) Report – Deputy Chief Wilson: Deputy Chief Wilson reported on the success of the Motor Vehicle Carrier Program and discussed the Department's participation in the Blue Guardian Program from the District Attorney's Office, which will provide further training regarding the drug epidemic. *Further details in the February UMTPD Report.*

724	Total Calls for Service
20	Reportable MVAs
24	Non-Reportable MVAs
8	Private Property MVAs
10	Criminal Arrest (Misdemeanor/Felony)
20	Non-Traffic Citations (summary)
285	Traffic Citations
29	Parking Tickets



92	Written Warnings
95	False Alarms
0	Arsons
0	Assaults
1	Burglaries
1	Disturbing the Peace Crimes
5	Drug/Alcohol Violations
8	DUI Offenses
3	Fraud Crimes
0	Homicides
0	Motor Vehicle Thefts
0	Robberies
2	Sex Offenses
1	Thefts
2	Vandalism/Criminal Mischiefs
2	Vehicle Break-in/Thefts
0	Weapons Offenses

160102

Fire/EMS Report – Bureau of Fire Director Grim: February Fire Inspections – 63. Emergency responses: Station 8 – 34; Station 25 – 31; Station 56 – 40; Total of 105. There is one new senior member and two new junior members at Station #25. The new engine is at the Trexlertown Fire Station and ready for limited service until the drivers are familiarized with the vehicle. The inspections from 2017 should be completely up to date at this point. *Further details in the February Bureau of Fire Director’s Report.*

Public Works Report – Scott Faust: The Ruppssville No Parking signs were recently installed. *Further details in the February Public Works Report.*

Township Manager’s Report – Manager Ibach’s report includes the 2017 Year-end Department Summaries and an update on the Liquid Fuels numbers. *Further details in the February Township Manager’s Report.*

Supervisors: Chairman BRUNELL – Nothing to add.

Supervisors: Vice Chairman GILL – Nothing to add.

Supervisors: Supervisor RADER – Nothing to add.

Township Secretary’s Report

- Executive Session was held at 5:55pm on March 1, 2018 regarding legal and personnel issues and at 6:45pm on March 1, 2018 regarding land acquisition.

PUBLIC COMMENTS/COURTESY OF THE FLOOR

Andrea Russell (1638 Fieldstone St) – is concerned about the increasing and truck traffic and the road, safety, and environmental consequences of that growth within the Township. Ms. Russell will e-mail her photos to Manager Ibach. Manager Ibach will disperse them to the Police Department, Director Martocci, and Solicitor Schantz, who will look into the issues further, especially the environmental issues, and research potential remedies.

There being no other business, **upon a motion by Chairman Brunell, seconded by VC Gill and unanimous, the meeting is adjourned at 8:29 PM.**

Ashley A. Godshall, Township Secretary

