

BOARD OF SUPERVISORS

The monthly meeting of the Board of Supervisors of Upper Macungie Township was held on September 1, 2016, 7:00 PM, in the Municipal Building, 8330 Schantz Road, Breinigsville, PA 18031. Those present were Chairman, James M. Brunell; Vice-Chairman, John P. "Sean" Gill; Secretary, Kathy A. Rader; Township Engineers, Scott Pasterski and J. Scott Stenroos; Zoning Officer/Director of Community Development, Daren Martocci; Solicitor, Andrew V. Schantz, Esq.; Finance Director, Bruce Koller; Director of Public Works, Scott Faust; Sewer Department Manager, Robert Ibach; Fire Commissioner, Grant Grim; and, Chief of Police, Edgardo Colón. Township Manager, Daniel Olpere attended by telephone.

Chairman James M. Brunell opened the meeting and asked all present to join him in the Pledge of Allegiance to the flag of the United States of America.

MINUTES - Chairman Brunell stated that the minutes of the previous meetings of July 21st and August 4th, would not be read unless there was some objection. **Upon a motion by Chairman Brunell, seconded by VC Gill, and unanimously approved, it was agreed to waive the reading of the minutes of the previous meetings and approve the minutes as presented.**

PRESENTATIONS

Zoning Map Change – 5938 Jabber Lane & 5942 Memorial Road – Daren Martocci presented a proposed Zoning Change on behalf of the owners, Mr. & Mrs. Breininger. **Upon a motion by Chairman Brunell, seconded by VC Gill, and unanimously approved, the issue was sent to the Planning Commission for review and recommendation, including staff, solicitor, and engineering guidance with respect to timing and approval.**

DISCUSSIONS & UPDATES – None

ORDINANCE – None

RESOLUTIONS

Resolution #2016-40 – Site Plan Approval – Docket #2215 – Lineage Parking Lot Expansion – 7132 Ruppssville Road – RESOLUTION GRANTING SITE PLAN APPROVAL TO LINEAGE LOGISTICS FOR A SITE PLAN PROPOSING TO RELOCATE EMPLOYEE PARKING AT ITS FACILITY LOCATED AT 7132 RUPPSVILLE ROAD, UPPER MACUNGIE TOWNSHIP, PENNSYLVANIA. **Upon a motion made by Secretary Rader, seconded by Chairman Brunell, and unanimous, BE IT RESOLVED, Resolution #2016-40 is hereby approved, conditioned upon staff and engineer comments as stated in the letter dated August 15, 2016 from Keystone Consulting Engineers, Inc., and granting waiver request Numbers 9 and 10 from the same letter.**

Resolution #2016-41 – Planning Module – 390 Daniel Street – RESOLUTION AMENDING THE UPPER MACUNGIE TOWNSHIP OFFICIAL SEWAGE FACILITIES PLAN FOR A RESIDENTIAL PROPEORTY SITUATED AT 390 DANIEL STREET LOCATED WITHIN UPPER MACUNGIE TOWNSHIP, PENNSYLVANIA. **Upon a motion made by Chairman Brunell, seconded by VC Gill, and unanimous, BE IT RESOLVED, Resolution #2016-41 is hereby approved, granting Manager Olpere and Secretary Rader permission to sign the Planning Module.**

MOTIONS

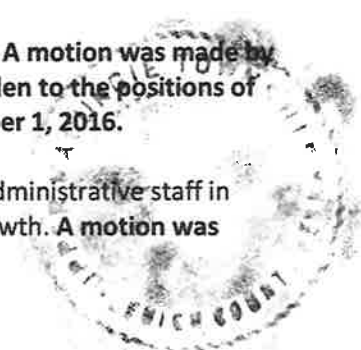
DCT Conditional Use Appeal Stipulation – Attorney Blake Marles addressed questions regarding the stipulation. After much discussion, **a motion was made by Chairman Brunell, seconded by VC Gill and unanimous, to adopt the stipulation and settlement agreement, as presented and written by Attorney Schantz.**

A second motion was made by Chairman Brunell, seconded by Secretary Rader and unanimous, to authorize Daren Martocci and Attorney Schantz to change the zoning language to move the use of "warehousing" into the "Special Exception" category in the Zoning Ordinance.

Upper Macungie Township Municipal Secretary – Ashley Godshall – Appointment to begin 10/1 – A motion was made by Secretary Rader, seconded by VC Gill and unanimous, to appoint Ashley Godshall to the position of Township Municipal Secretary, effective October 1, 2016.

Planning & Zoning Secretary – Melissa Madden – Appointment to begin 10/1 – A motion was made by Secretary Rader, seconded by VC Gill and unanimous, to appoint Melissa Madden to the positions of Planning & Zoning Secretary and Deputy Open Records Officer, effective October 1, 2016.

Hire Assistant Permit Coordinator – Manager Olpere mentioned there were 7 administrative staff in 2011 and only 5.5 administrative staff this year, despite continued Township growth. **A motion was**



made by Chairman Brunell, seconded by VC Gill and unanimous, to move forward to hire a Permit Clerk at the rate of \$12.50/hour.

Route 222 Jughandle Discussion – Scott Pasterski discussed the possibility of conducting a \$9,000 initial feasibility study of potential “jughandle” roadway improvements at the intersection of SR 222 and Grim and Cetronia Roads. **A motion was made by Chairman Brunell, seconded by VC Gill and unanimous, to move forward with approaching developers to see how much of the \$9,000 they will contribute to the study.**

2017 MMO for Pensions – After noting the Board of Supervisors received the info, no action was taken.

Date for UMT Trick-or-Treat Night – 10/28/16, 6:00-8:00pm – A motion was made by Secretary Rader, seconded by VC Gill and unanimous, to set the date and time for UMT Trick-or-Treat Night as October 28, 2016, from 6:00-8:00pm.

Softball Clinic at Breinigsville Park – 10/10/16 – This Motion was tabled.

2016 Manhole Rehabilitation Contract Award – Bids have been received for this project with PIM Corporation of Piscataway, NJ, being the low bidder at \$98,535. All documents are in order. **A motion was made by Chairman Brunell, seconded by VC Gill and unanimous, to award Contract “A” 2016 Manhole Rehabilitation Project in the amount of \$98,535 to the PIM Corporation.**

2016 Main Line Sanitary Sewer System Rehabilitation Contract Award – Bids have been received for this project with Fast Pipe East, Inc., of Newark, DE, being the low bidder at \$180,497.50. All documents are in order. **A motion was made by Chairman Brunell, seconded by VC Gill and unanimous, to award Contract “A” 2016 Main Line Sanitary Sewer System Rehabilitation Project in the amount of \$180,497.50 to Fast Pipe East Incorporated.**

Sale of Dump Truck to Lynn Township – After a recommendation from Director of Public Works, Scott Faust, a motion was made by Secretary Rader, seconded by VC Gill and unanimous, to sell UMT’s 2002 Mack R Model dump truck to Lynn Township for \$30,000 (trade in value - \$19,000).

Fire Police Requests from Nittany Lion Bike Race & Pediatric Cancer Foundation of the LV, Inc. – A letter was received from the Nittany Lion Bike Race dated August 25, 2016 and the Pediatric Cancer Foundation of the LV, Inc. dated August 25, 2016, requesting fire police assistance for upcoming events. **A motion was made by Chairman Brunell, seconded by Secretary Rader and unanimous, to assist with the requests as outlined in the letters.**

REPORTS

Treasurer’s Report – August – Total bills from all funds \$1,845,991.99: A motion was made by Chairman Brunell, seconded by Secretary Rader and unanimous, to pay the bills.

Recreation Board Report: Nothing to add. *Further details in August Recreation Board Minutes.*

Planning Report – J. Scott Stenroos: *Further details in August Planning Report.*

Zoning Report – Daren Martocci: During the month of August 166 building permits were issued (Commercial – 42; Residential – 83; and Zoning Permits 41); 1 Plumbing License, and 6 Electric Licenses. There were no zoning appeals scheduled for the month of August and, to date, no applications for appeals for the month of September. *Further details in August Zoning Report.*

Upper Macungie Township Police Report – Chief Colón: *Further details in August Police Report*

796	Total Calls for Service
27	Reportable MVAs
42	Non-Reportable MVAs
8	Private Property MVAs
10	Criminal Arrest (Misdemeanor/Felony)
9	Non-Traffic Citations (summary)
438	Traffic Citations
16	Parking Tickets
139	Written Warnings
111	False Alarms
1	Assault
3	Burglaries
5	Disturbing the Peace Crimes
6	Drug/Alcohol Violations
5	DUI Offenses



8	Fraud Crimes
0	Motor Vehicle Thefts
1	Robbery
2	Sex Offenses
12	Thefts
5	Vandalism/Criminal Mischiefs
4	Vehicle Break-in/Thefts

Fire/EMS Report – Grant Grim: August Fire Inspections – 81. Emergency responses: Station 8-- 41; Station 25 – 28; Station 56 - 43; Total of 105. In the month of August, two new fire company members have been added to Station 25 and one to Station 56, for a total of three new firefighters. *Further details in August Fire Commissioner’s Report.*

Public Works Report – DPW Scott Faust: Gave report on ongoing maintenance and projects. *Further details in Public Works Report.*

Township Manager’s Report – Daniel Olpere: Nothing to add.

Supervisors – Chairman BRUNELL: Nothing to add.

Supervisors – Vice Chairman GILL: Nothing to add.

Supervisors – Secretary RADER:

- An Executive Session of the BOS occurred Monday, August 29, 2016 at 5:15pm to discuss litigation and land acquisition; and, on Thursday, September 1, 2016 at 6:30pm to discuss personnel issues.

PUBLIC COMMENTS/COURTESY OF THE FLOOR

- **Tony Crimaldi** – 116 Burrell Boulevard – discussed Family Promise, an organization that provides housing for homeless families with children in coordination with local churches and public buildings. He requested a meeting with Manager Olpere.

There being no other business, **upon a motion by Chairman Brunell, seconded by VC Gill, and unanimous, the meeting is adjourned at 8:34 PM.**


Kathy A. Rader, Secretary



