

## BOARD OF SUPERVISORS

A special meeting of the Board of Supervisors of Upper Macungie Township was held on April 11, 2016, at 7:00 PM, in the Municipal Building at 8330 Schantz Road, Breinigsville, PA 18031. Those present were Chairman, James M. Brunell; Vice-Chairman, John "Sean" Gill; Secretary, Kathy A. Rader; Fire Commissioner Grant Grim; Fire Chiefs: Jacque Creamer – Station 8; Arlan Wright – Station 25; and, Leroy Gross – Station 56. Also, the Presidents: Jeff Grim – Station 8; Gary Gorr – Station 25; and, Solicitor, Andrew V. Schantz.

Chairman Brunell opened the meeting and asked all present to join him in the Pledge of Allegiance to the Flag of the United States of America.

The purpose of this meeting is to discuss matters with the three volunteer fire companies in Upper Macungie Township; any other issues that may come before the Board; and, to take any necessary action, if appropriate.

Before going into fire company issues, some township "housekeeping" issues needed to be addressed:

**RESOLUTIONS**

**\*Resolution #2016-14 – TE 160 – SR 0100 & SR 8030 (SR 0222 South Ramps A-D) – RESOLUTION AUTHORIZING THE BOARD OF SUPERVISORS TO APPLY FOR A PERMIT TO MODIFY AN EXISTING TRAFFIC SIGNAL AT THE INTERSECTION OF SR 0100 AND SR 8030 (SR -222 SOUTH RAMPS A-D), UPPER MACUNGIE, LEHIGH COUNTY, PENNSYLVANIA**

**\*Resolution #2016-15 – TE 160 – SR 0100 & Penn Drive (T-905/T-907) RESOLUTION AUTHORIZING THE BOARD OF SUPERVISORS TO APPLY FOR A PERMIT TO MODIFY AN EXISTING TRAFFIC SIGNAL AT THE INTERSECTION OF SR 0100 AND PENN DRIVE (T-905/T-907), UPPER MACUNGIE, LEHIGH COUNTY, PENNSYLVANIA.**

**\*Resolution #2016-16 – TE 160 – SR 0100 & Schantz Road (SR 3012/T-527) – RESOLUTION AUTHORIZING THE BOARD OF SUPERVISORS TO APPLY FOR A PERMIT TO MODIFY AN EXISTING TRAFFIC SIGNAL AT THE INTERSECTION OF SR 0100 AND SCHANTZ ROAD (SR 3012/T-527), UPPER MACUNGIE, LEHIGH COUNTY, PENNSYLVANIA.**

**\*Resolution #2016-17 – TE 160 – SR 0100 & SR 1002 (Tilghman Street & Main Street) – RESOLUTION AUTHORIZING THE BOARD OF SUPERVISORS TO APPLY FOR A PERMIT TO MODIFY AN EXISTING TRAFFIC SIGNAL AT THE INTERSECTION OF SR 0100 AND SR 1002 (TILGHMAN STREET AND MAIN STREET), UPPER MACUNGIE, LEHIGH COUNTY, PENNSYLVANIA.**

**\*A motion made by Chairman Brunell to approve Resolutions #2016-14, 15, 16, & 17, was seconded by VC Gill, and unanimous. BE IT RESOLVED, Resolutions #2016-14, 15, 16, & 17 are hereby approved.**

**\*\*Resolution #2016-18 – DCNR Grant for Breinigsville Park West (apply & sign) – RESOLUTION AUTHORIZING THE UPPER MACUNGIE TOWNSHIP BOARD OF SUPERVISORS TO PROCESS A GRANT APPLICATION WITH THE PENNSYLVANIA DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES AND TO EXECUTE THE GRANT AGREEMENT SIGNATURE PAGE INCLUDED IN THE GRANT APPLICATION.**

**\*\*Resolution #2016-19 – DCNR Grant for Grange Road Park (apply & sign) – RESOLUTION AUTHORIZING THE UPPER MACUNGIE TOWNSHIP BOARD OF SUPERVISORS TO PROCESS A GRANT APPLICATION WITH THE PENNSYLVANIA DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES AND TO EXECUTE THE GRANT AGREEMENT SIGNATURE PAGE INCLUDED IN THE GRANT APPLICATION.**

**\*\*A motion made by Chairman Brunell to approve Resolutions #2016 – 18 & 19, was seconded by VC Gill, and unanimous. BE IT RESOLVED, Resolutions #2016 – 18 & 19 are hereby approved.**

**MOTIONS**

**--Support Letter for LVPC Bike Ped Plan DCNR Grant – Lehigh Valley Planning Commission is applying for a DCNR Grant and is asking for a letter of support from the Township. The grant would be used to develop a regional bicycle and pedestrian plan for the Lehigh Valley (Lehigh & Northampton Counties). Chairman Brunell made a motion to send a letter of support. Motion was seconded by VC Gill and unanimous.**

--Leasing of Fire Trucks to Departments – Pros and cons discussed. Much discussion regarding insurance, i.e. exposure, and how losses would affect the fire company rates vs. the township rates. Secretary Rader reported on the information received from the Township's insurance broker. The Township would still maintain the trucks and pay for the Fire Company's insurance. **After much discussion and upon a motion by Secretary Rader, seconded by Chairman Brunell and unanimous, it was decided to move forward with gathering research on this issue and that the three fire companies will check with their insurance companies regarding rates.**

--Leasing of Station 56 – Removed from agenda.

--Incident Reporting – Solicitor Schantz gave his opinion that the Township should not be paying an employee to do the data entry for the reporting; and, that the reporting is not mandatory. The Firehouse Software is on the cloud and accessible. Software was discussed. Secretary Rader reported that she has not found another township that does the reporting, it is usually the Fire Chief. Also, an e-mail was sent to the Administrative Officer, Office of the State Fire Commissioner, for clarification. The response was that "each individual fire company is responsible for reporting their incidents to our office." Chief Arlan Wright of Trexlertown commented that with the meetings, training and fire calls, to do this additional paperwork would be an extra hardship. Chief Jacque Creamer and former Chief Jeff Grim of Fogelsville concurred. VC Gill suggested that the technology, if not now, should be brought up-to-date at each fire station.

--Refurbishing of 831 – Commissioner Grim requested permission to begin the process to refurbish Unit 831. \$320,000 has been budgeted for this project. The contract needs to be approved by Solicitor Schantz. **Upon a motion by Chairman Brunell, seconded by Secretary Rader and unanimous, permission is given to proceed with the refurbishing project.**

#### PUBLIC COMMENT

--Charles Deprill from Station 8 reminded everyone that their 100<sup>th</sup> Anniversary Community Day, will be held on May 14<sup>th</sup>, from noon to 5:00 PM, at the Fogelsville Station.

--Chairman Brunell recognized Arlan Wright, Gary Gorr, and Grant Grim for their Dale Carnegie Awards.

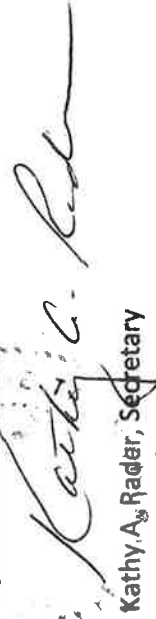
--Gary Gorr from Station 25 reminded everyone that their 100<sup>th</sup> Anniversary Banquet will be held on April 30<sup>th</sup> at the Northampton Community Center. Also, their 100<sup>th</sup> Anniversary Parade will be July 16<sup>th</sup> with the ceremonies held at the Velodrome.

He also requested that the Township staff look at the Iron Run Creek from the Rural Sportsman's Club down to the bridge. There are erosion issues.

--Chairman Brunell - With the position of the Bureau of Fire Administration Assistant being eliminated, Grant will be sending a memo out to the three fire departments explaining how the duties of that position will be divided.

After some discussion, it was decided to cancel the July 11th Special Meeting with the Fire Companies.

Upon a motion by Secretary Rader, seconded by Chairman Brunell and unanimous, the meeting is adjourned at 8:46 PM.

  
Kathy A. Rader, Secretary