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BOARD OF SUPERVISORS

The monthly meeting of the Board of Supervisors of Upper Macungie Township was held on February 4, 2016, 7:00 PM, in the Municipal Building, 8330 Schantz Road, Breinigsville, PA 18031. Those present were Chairman, James M. Brunell; Vice-Chairman, John P. "Sean" Gill; Secretary, Kathy A. Rader; Township Manager, Daniel Olpere; Township Engineer, Scott Stenroos; Zoning Officer, Daren Martocci; Solicitor, Andrew V. Schantz, Esq.; Finance Director, Bruce Koller; and, Chief of Police, Edgardo Colón.

Chairman James M. Brunell opened the meeting and asked all present to join him in the Pledge of Allegiance to the flag of the United States of America.

MINUTES - Chairman Brunell stated that the minutes of the previous meetings of January 4th Reorganization Meeting; January 4th Regular Meeting; and, January 11th Special Meeting with the Fire Companies, would not be read unless there was some objection. **Upon a motion by Chairman Brunell, seconded by VC Gill, and unanimously approved, it was agreed to waive the reading of the minutes of the previous meetings and approve the minutes as presented.**

PUBLIC COMMENT – Mr. Harry Lutz, of 7278 Lochhaven Street, expressed his dismay of the treatment he received from the office staff on three different occasions. The Board members apologized and explained some of the reasons for the answers he was given; also, that the staff would be made aware of Mr. Lutz's complaint.

DISCUSSIONS & UPDATES

--**Daniels Drive Noise Violation** – Zoning Officer Martocci gave an update on several complaints that have been received regarding a noise emanating from 7144 Daniels Drive. After many site inspections it was observed that a truck was being loaded with pellets that seemed to be the source of the noise. Apparently the trucks are being loaded using air pressure and that some trucks can be louder than others. On February 2, 2016 a Notice of Violation was sent to the property owner.

--**Point of Access Study for Proposed Adams Road Interchange** -- Scott Stenroos gave an update on the Proposed Adams Road Interchange. The next step is a Point of Access Study. There are three businesses willing to help pay for the study. A draft consortium agreement is under review by the stakeholders, with UMT being the facilitator for the project. Request for Proposals have been sent out to do the study and should see action at the March BOS meeting.

--**Home Depot Parking Lot** – Zoning Officer Martocci gave report. The property owner is getting bids for slats for the fence to screen the lot from the neighbors. UMT will look to apply for a grant to get trees planted on the opposite side of the street to also help with the screening.

PRESENTATIONS/COURTESY OF THE FLOOR - None

ORDINANCE – None

RESOLUTIONS

Resolution - #2016-03 – Docket #1920 – Trexler Fields Twin Homes Project LLC – 8th Recording – RESOLUTION GRANTING PHASING PLAN REVISION APPROVAL TO TREXLER FIELDS TWIN HOMES PROJECT FOR A PHASING PLAN FOR FURTHER DIVIDING PORTIONS OF PHASE 6 and PHASE 7 (aka the "8th Recording") SITUATE AT THE CORNER OF HAMILTON BOULEVARD AND TREXLER ROAD, UPPER MACUNGIE TOWNSHIP, PENNSYLVANIA. **Upon a motion by Chairman Brunell, seconded by Secretary Rader, and unanimous, BE IT RESOLVED, Resolution #2016-03 is hereby approved subject to staff and engineering comments as listed in the letter of Keystone Consulting Engineers, Inc., dated February 4, 2016.**

Resolution - #2016-04 – Highgate Street Lighting – RESOLUTION GRANTING AUTHORIZATION FOR ADDITIONAL STREET LIGHTS WITHIN THE HIGHGATE SUBDIVISION, UPPER MACUNGIE TOWNSHIP, LEHIGH COUNTY, PENNSYLVANIA. **Upon a motion by Chairman Brunell, seconded by VC Gill, and unanimous, BE IT RESOLVED, Resolution #2016-04 is hereby approved.**

Resolution - #2016-05 – PennDOT Turnback – UMT to PennDOT for a portion of Ruppessville Road – RESOLUTION OF THE BOARD OF SUPERVISORS OF UPPER MACUNGIE TOWNSHIP REQUESTING THAT THE PENNSYLVANIA DEPARTMENT OF TRANSPORTATION, PURSUANT TO TITLE 36 § 670-217, TAKE OVER AND MAINTAIN A PORTION OF RUPPESSVILLE ROAD AS SET FORTH IN GREATER DETAIL HEREIN.*

Resolution - #2016-06 – PennDOT Turnback – PennDOT to UMT for portions of Memorial Road – RESOLUTION OF THE BOARD OF SUPERVISORS OF UPPER MACUNGIE TOWNSHIP AGREEING TO ACCEPT TRANSFER FROM THE PENNSYLVANIA DEPARTMENT OF TRANSPORTATION CERTAIN PORTIONS OF MEMORIAL ROAD (S.R. 3009) AS SET FORTH IN GREATER DETAIL HEREIN SAID TRANSFER BEING ACCOMPLISHED IN ACCORDANCE WITH THE STATE HIGHWAY LAW OF 1945 (TITLE 36 P.S.)*

*Upon a motion by Chairman Brunell, seconded by Secretary Rader, and unanimous, BE IT RESOLVED, Resolutions #2016-05 and #2016-06 are hereby approved.

Resolution - #2016 - 07 - Route 100 School Zone -- TE-160 (authorization for UMT Secretary to sign) RESOLUTION GRANTING AUTHORIZATION FOR CERTAIN TOWNSHIP REPRESENTATIVES TO EXECUTE AND SUBMIT A CERTAIN APPLICATION FOR TRAFFIC SIGNAL APPROVAL TO THE PENNSYLVANIA DEPARTMENT OF TRANSPORTATION. Upon a motion by VC Gill, seconded by Chairman Brunell and unanimous, BE IT RESOLVED, Resolution #2016-07 is hereby approved.

Resolution - #2016 - 08 - Henninger Farmland Preservation - A RESOLUTION ADDING LAND TO THE AGRICULTURAL SECURITY AREA WITHIN UPPER MACUNGIE TOWNSHIP UNDER THE AGRICULTURAL AREA SECURITY LAW, PURDON'S STATUTE SECTIONS 901 ET SEQ. - Upon a motion by Secretary Rader, seconded by VC Gill and unanimous, BE IT RESOLVED, Resolution #2016-08 is hereby approved.

MOTIONS

--**Investment Options for Township Funds** - Finance Director Koller reported that he received responses back from four providers: Beirne Wealth Consulting; PA School District Liquid Asset Fund (PSDLAF); M & T Bank; and PA Local Government Investment Trust (PLGIT). After exploring all of the options and fees involved, he is recommending three: Beirne Wealth Consulting; M & T Bank; and, PA School District Liquid Asset Fund (PSDLAF). **Secretary Rader made a motion to move forward with Koller's recommendation for the investments, with Finance Director Koller or Township Manager OIpere executing the agreements. The motion was seconded by Chairman Brunell and unanimous.**

--**UMT Truck Restriction Study & Master Plan** - Authorization is requested to proceed with the preparation of a Master Truck Restriction Study/Map for Upper Macungie Township. This project is anticipated to cost approximately \$6,000 to \$8,000 to complete. The results of this study could restrict trucks from certain roads within the township. **Upon a motion by Secretary Rader, seconded by VC Gill and unanimous, authorization is given to proceed with the preparation of a Master Truck Restriction Study/Map for the Township.**

--**UMT Master Signage Plan for PennDOT Coordination** - Authorization is requested to proceed with the preparation of a Master Signage Plan for Upper Macungie Township in an effort to accomplish a portion of the strategic goals and objectives of the Good Neighbor Coalition (including: enhancement of safety, crash reduction, improvement of traffic flow, reduction of complaints/concerns; correction of adverse driver behavior, and reduction of commerce disruption). This project will also be in conjunction with the Truck Restriction Study. Extensive coordination with PennDOT will be needed. The estimated cost of the plan is \$15,000 to \$20,000 and could take up to a year to complete. **Upon a motion by Chairman Brunell, seconded by VC Gill and unanimous, authorization is given to proceed with the preparation of a Master Signage Plan.**

--**Amazon.com / Liberty Property Trust - Year Round Access to Overflow Parking Lot** - Letters have been received from Amazon.com and Liberty Property Trust requesting permission to utilize the overflow parking lot, with ingress and egress on Grim Road, on a full-time basis. This is to facilitate employee traffic for Amazon's operations. To date, the lot was to be used only for seasonal employees. With Amazon's business flourishing, additional staffing is needed. After some discussion, **upon a motion by VC Gill, seconded by Chairman Brunell and unanimous, this issue is to be reviewed by the Planning Commission; Township Staff; and, Traffic Engineer, Peter Terry; with a recommendation to be passed on to the Board for action.**

--**Parking Restrictions in Residential Areas** - Zoning Officer Martocci has reported several complaints regarding the parking of trailers and recreational vehicles, on public streets, for extended periods of time. He is requesting that the Board move forward with an ordinance to restrict this type of parking in a residential area. **Upon a motion by Chairman Brunell, seconded by Secretary Rader, and unanimous, Zoning Officer Martocci and Solicitor Schantz are instructed to move forward with such ordinance.**

--**Request for Fire Police: 1) Faith Church; and, 2) Community Options, Inc. (Cupid's Chase 5K)** - Letters have been received requesting Fire Police for two events: Faith Church is requesting two fire police to help with traffic on Easter Sunday, March 24th from 7:30 AM through 12:30 PM; and Community Options, Inc. is requesting fire police assistance for the Cupid's Chase 5K Race on February 13, 2016, starting at 8:00 AM. **Upon a motion by Chairman Brunell, seconded by VC Gill and unanimous, permission is given for the fire police for these events.**

REPORTS

Treasurer's Report - January - Total bills from all funds \$960,600.72 - A motion was made by Chairman Brunell, seconded by Secretary Rader and unanimous to pay the bills.

Recreation Board Report - The Recreation Board reorganized and the officers stayed the same as last year: David Kentner, Chairman; April Navarra, VC; and Katie Shade, Secretary. At the January meeting,

Keystone personnel gave status updates on the grants that are in the works. A feasibility study for a community center is being considered. Andrea Russell mentioned upcoming recreation events that are being planned. 179

Planning Commission Report – Scott Stenroos reported on the January PC Meeting:

--The Planning Commission reorganized for 2016 - Officers will remain the same as last year: David Etowski, Chairman; Ken Pavkovic, VC; and Makala Ashmar, Secretary.
--**Sealmaster Land Development Plan** – The Applicant withdrew from agenda to address plan review comments and meet with Township staff. Scott Stenroos asked the PC about the dedication of r/w and sidewalk along Ruppsville Road. The PC discussed having a r/w dedication note for acceptance at a later time and that a fee should be paid as part of boundary road upgrade for sidewalk including the cross walk.

--**Grange Road Lot Line Adjustment** – Dean Haas presented an overview of the history of the park acquisition and the need for a lot line adjustment and lot consolidation to establish a covenant on the property for the federal grant. Andrew Schantz explained that the PC is the approving body in this case since the land is owned by the Township. Dave Etowski made a motion to grant final plan approval for the lot line adjustment and lot consolidation plan conditioned upon staff comments which was seconded by Ken Pavkovic. The vote was unanimous and the motion passed.

Upper Macungie Township Police Report – Chief Colón

797	Total Calls for Service
17	Reportable MVAs
47	Non-Reportable MVAs
15	Private Property MVAs
16	Criminal Arrest (Misdemeanor/Felony)
16	Non-Traffic Citations (summary)
320	Traffic Citations
58	Parking Tickets
28	Written Warnings
113	False Alarms
1	Assault
3	Disturbing the Peace Crimes
5	Drug/Alcohol Violations
11	DUI Offenses
2	Fraud Crimes
8	Thefts
1	Vandalism/Criminal Mischief
3	Vehicle Break-in/Thefts

Chief Colón spoke of some of the projects that are in the works: Jayliel Project – is a proposed reporting system to track a “missing person” designed for elderly and children with disabilities or possible “walk-away’s”; the Good Neighbor Coalition program will be presented to the public at the Jaindl Elementary School on March 2, 2016, at 6:00 PM; and, interviews will be conducted for a Chaplaincy program for the Police Department.

During the recent “record” snow storm VC Gill witnessed the Chief, himself, making a traffic violation stop of a tractor trailer truck over loaded with snow. VC Gill complemented Chief Colón’s “good leadership.”

Fire/EMS Report – Secretary Rader gave the Fire Commissioner’s report: Fire Inspections - 71. Emergency responses: Station 8-- 32; Station 25 – 32; Station 56 - 36; Total of 100 responses. EMS Responses: Priority 1 – 59; Priority 2 – 57; Priority 3 – 67; Mutual Aid Required – 2; Total 185.

Public Works Report – Chairman Brunell complemented the Public Works Department on their work during the January 23rd snowstorm (that yielded over 31” of snow).

Zoning Report – The report of the Zoning Officer for the month of January was received and showed that 71 Building and Zoning Permits were issued. (Commercial – 17; Residential – 38; Zoning Permits – 16) 11 Plumbing Licenses and 17 Electric Licenses were issued.

January 2016 Zoning Hearing Board Meetings:

January 13th, 2016 Zoning Hearing Board Meeting:

#01 16 001: The Zoning Appeal of **Fisher Clinical Services, 7554 Schantz Road, Allentown, PA 18106;** for variances of; Section §27-403.4.F(3)(d.) & Section §27-603.7.B(1)(b) To permit a fence to be constructed within a paved area setback required under § 27-603; Section §27-603.7.C(2). To permit a paved storage area within the required fifty (50’) foot wide paved area setback; Section §27-403.4.F(5). To construct a

fence with gates or other suitable passageways at intervals greater than 250 feet. The property is located along Schantz Road near the intersection of Covance Way and is situated in the LI (Light Industrial) Zoning District.

Action: *The Board voted to grant the requested zoning relief.*

January 27th, 2016 Zoning Hearing Board Meeting:

#01 16 002 - The Zoning Appeal of **Salvador Galindo, 7819 Main Street, Fogelsville, PA 18054**; for variances of; **Section \$27-402.NNN.(1)**. To operate a Veterinarian Office for small companion animal surgery on a lot with an area of less than 1.5 acres. **Section \$27-402.NNN.(2)**. To operate a Veterinarian Office for small companion animal surgery in a structure which is located less than 100 feet from a lot line of a primarily residential use. The property is located along Main Street at the intersection of an Unnamed Alley and is situated in the NC (Neighborhood Commercial) Zoning District.
Action: *The Board voted to deny the requested zoning relief.*

February 2016 Zoning Hearing Board Meetings:

February 10th, 2016 Zoning Hearing Board Meeting:

#01 16 003 - The Zoning Appeal of **Palmira Difiore, 1106 S. Trexlertown Road, Breinigsville, PA 18031**; for a variance of; **Section \$27-704.1**. – **Freestanding Sign Area Requirements**. To add an additional 32 Square Foot digital sign to the existing 50 Square Foot Free Standing sign. The property is located along Trexlertown Road at the intersection of Railroad Street and is situated in the NC (Neighborhood Commercial) Zoning District.

#01 16 004 - The Zoning Appeal of **Darrel R. Stein, 6853 Ruppssville Road, Allentown, PA 18106**; for a variance of; **Section \$27-307.2.c. Minimum lot area. For two (2) existing non-conforming residential lots**. The property is located along Ruppssville Road near the intersection of Tecumseh Trail and is situated in the LI (Light Industrial) Zoning District.

February 24th, 2016 Zoning Hearing Board Meeting: There will be no meeting as no Zoning Appeal Applications have been received for the February 24th, 2016, Zoning Hearing Board Meeting.

Lehigh Tax Collection Committee Report – None

Elected Auditors Report – The Elected Auditors Report for 2015-16 has been received.

TOWNSHIP MANAGER'S REPORT – Manager Olpere complemented and thanked the Public Works Department, the UMT Police Department and the Volunteer Fire Companies for their work during the recent snow storm.

SUPERVISORS

Chairman BRUNELL – Nothing More

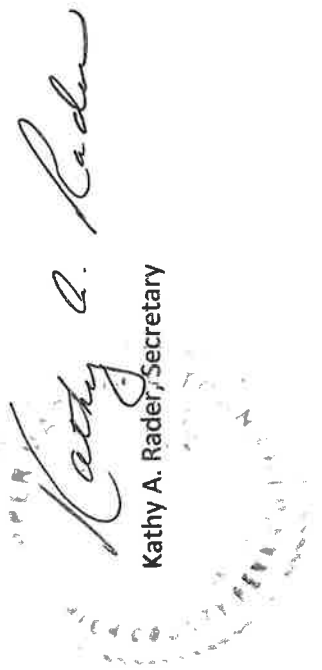
Vice Chairman GILL – Nothing More

Secretary RADER – Executive Sessions: Wednesday, January 13, 2016, at 5:00 PM, land issues; Wednesday, January 13, 2016, at 6:30 PM, personnel issues; and Thursday, February 4, 2016, at 6:00 PM, personnel issues.

PUBLIC COMMENT –

--**Nancy Snyder** reported that there are garbage bags under the I-78 overpass on Ruppssville Road, south of the intersection of Ruppssville and Chapmans Roads. Public works will take care of this problem.

Upon a motion by Chairman Brunell, seconded by VC Gill, and unanimous, the meeting is adjourned at 9:02 PM.


Kathy A. Rader, Secretary