

## BOARD OF SUPERVISORS

The annual re-organization meeting of the Board of Supervisors of Upper Macungie Township was held on January 4, 2016, at 7:00 PM, in the Municipal Building, 8330 Schantz Road, Breinigsville, PA 18031. Those present were James M. Brunell; John P. "Sean" Gill; Kathy A. Rader; Solicitor, Andrew Schantz; Township Engineer, Scott Stenroos; Township Manager, Daniel Olpere; Treasurer, Bruce Koller; Director of Public Works, Scott Faust; Fire Commissioner, Grant Grim; Deputy Chief Joseph Wilson; and, Ashley Godshall.

Supervisor James M. Brunell opened the meeting and asked all present to join him in the Pledge of Allegiance to the flag of the United States of America.

Upon a motion by Kathy Rader, seconded by Sean Gill and unanimously approved, Supervisor James M. Brunell took the position of **Temporary Chairman**. Upon a motion by Brunell, seconded by Gill and unanimous, Supervisor Kathy A. Rader took the position as **Temporary Secretary**.

Upon a motion by Rader, seconded by Gill and unanimous, James M. Brunell is appointed 2016 Chairman.

Upon a motion by Brunell, seconded by Rader, and unanimous, John P. "Sean" Gill is appointed 2016 Vice-Chairman.

Upon a motion by Chairman Brunell, seconded by VC Gill and unanimous, Kathy A. Rader is appointed 2016 Township Secretary.

Upon a motion by Chairman Brunell, seconded by Secretary Rader and unanimous, Bruce T. Koller is appointed 2016 Township Treasurer.

Chairman Brunell stated that the Board of Supervisors has agreed to act upon the items on the Consent Agenda as one vote. Each item will be discussed, and if not agreed upon, that particular item will be separated for a later vote on that item. The remaining items will remain in the Consent Agenda to be acted upon as one voting item.

Chairman Brunell then read the Consent Agenda:

**TREASURER'S BOND** - \$1,000,000

**DEPOSITORY FOR TOWNSHIP FUNDS** – First Niagara Bank

**APPOINTMENT OF ROADMASTERS** – James M. Brunell, John P. "Sean" Gill, & Kathy A. Rader

**TOWNSHIP LEGAL COUNSEL** - (Board of Supervisors, Planning Commission, & UMTA) – Andrew V. Schantz, Esq., Davison & McCarthy, P.C.

**ZONING HEARING BOARD COUNSEL** – Steckel & Stopp Law Offices

**TOWNSHIP ENGINEER** - (Board of Supervisors, Planning Commission, & UMTA) - Keystone Consulting Engineers, Inc.

**THIRD PARTY INSPECTORS** – Base Engineering, Inc. (Primary); CodeMaster Inspection Services, Inc. (Secondary); and, Keycodes Inspection Agency (Secondary)

**AUDITORS** – Maillie, LLP

**VACANCY BOARD** – John Kuhns

**BUILDING CODE BOARD OF APPEALS** – Kenneth Kratz (5 yr. term expires 2020)

**IMPACT FEE COMMITTEE** – Joel Koehler (3 yr. term expires 2018) – plus 3 open seats

**PLANNING COMMISSION** – Makala Ashmar and Kenneth Pavkovic (4 yr. terms expire 2019)

**ZONING HEARING BOARD** – Robert R. Rabe (term expires 2020)

**RECREATION BOARD** – Brian Kresge (5 yr. term expires 2020) – plus 1 open seat

**UPPER MACUNGIE TOWNSHIP AUTHORITY – Barry L. Moyer (5 yr. term expires 2020)**

**DELEGATES TO PSATS ANNUAL CONFERENCE & NaTAT CONFERENCE – James M. Brunell, John P. “Sean” Gill, Kathy A. Rader, & Daniel P. Olpere**

**CONFERENCE VOTING DELEGATE – Kathy A. Rader**

**2016 MILEAGE RATE – (IRS 2016 Mileage Rate) 54 cents per mile for business miles driven**

**2016 HOLIDAY SCHEDULE**

January 1	New Year's Day
February 15	Presidents' Day
March 25	Good Friday
May 30	Memorial Day
July 4	Independence Day
September 5	Labor Day
November 11	Veterans' Day
November 24 & 25	Thanksgiving Holiday
December 26	Christmas Holiday

**2016 MEETING SCHEDULE**

All meetings, unless stated otherwise, will be held at the Upper Macungie Township Building, 8330 Schantz Road, Breinigsville, PA 18031. Meetings are open to the public and all residents are encouraged to attend.

The **Board of Supervisors** meet on the 1<sup>st</sup> Thursday of the month at 7:00 PM, with the exception of January's meeting being January 4, 2015, at 7:00 PM.

The **Board of Supervisors** will hold special quarterly meetings with the Fire Chiefs and Presidents on: January 11<sup>th</sup>, April 11<sup>th</sup>, July 11<sup>th</sup>, and October 10<sup>th</sup>, 2015, at 7:00 PM. The purpose of these meetings is to discuss matters with the three volunteer fire companies in Upper Macungie Township; any other issues that may come before the Board; and, to take any necessary action, if appropriate.

The **Sewer Authority** meets the 2<sup>nd</sup> Thursday of the month, at 4:00 PM, as needed.


The **Zoning Hearing Board** meets the 2<sup>nd</sup> & 4<sup>th</sup> Wednesday of the month at 6:30 PM.

The **Planning Commission** meets the 3<sup>rd</sup> Wednesday of the month at 7:00 PM. The **Planning Commission Work Session** will be held the Monday prior to the meeting at 7:00 PM.

The **Recreation Board** meets the Last Thursday of the month at 7:00 PM, with the exception of November's meeting being November 17, 2016. There will be no meeting in December.

Chairman Brunell then asked if there were any objections, hearing none, he asked the Board for action on the Consent Agenda. Chairman Brunell moved that the Consent Agenda be adopted as read, VC Gill seconded the motion and it was unanimously approved.

Upon a motion by Chairman Brunell, seconded by VC Gill and unanimous, the meeting is adjourned at 7:06 PM

  
Kathy A. Rader,  
Secretary

