

BOARD OF SUPERVISORS

The monthly meeting of the Board of Supervisors of Upper Macungie Township was held on October 2, 2014, at 7:00 PM, in the Municipal Building, 8330 Schantz Road, Breinigsville, PA 18031. Those present were Chairman James M. Brunell, Vice-Chairman Samir P. Ashmar, Secretary Kathy A. Rader, Solicitor Andrew Schantz, Township Engineers Dean Haas, Township Manager Daniel Olpere, Treasurer Barry Moyer, Director of Public Works Scott Faust, and Deputy Chief Joseph Wilson.

Chairman James M. Brunell opened the meeting and asked all present to join him in the Pledge of Allegiance to the flag of the United States.

MINUTES

Chairman Brunell stated that the minutes of the previous meetings of September 4, September 8, and September 11, would not be read unless there was some objection. Upon a motion by Vice-Chairman Samir P. Ashmar, seconded by Chairman James M. Brunell, and unanimously approved it was agreed to waive the reading of the minutes of the previous meetings and approve the minutes as presented.

PUBLIC COMMENTS - NonePRESENTATION/COURTESY OF THE FLOOR - None

ORDINANCES - Ordinance 2014-10 - Transfer of the Berks Lehigh Regional Police (BLRP) Pension Plan. VC Ashmar reported that the Pennsylvania Municipal Retirement System (PMRS) split the pension plans. Most of the officers that were previously with the BLRPD and now with the UMTPD were carried over to the new Upper Macungie Township Police (UMTP) Pension Plan. However, there are ten participants remaining in the BLRP Plan. If the BLRP plan stays in existence, the Berks Lehigh Regional Police Commission will have to also exist until the last participant is deceased. This could be several decades. In addition to paying an annual Minimum Municipal Obligation (MMO) to the pension, there would be other costs incurred, i.e. audits, legal fees, etc. Therefore, each municipality would have to pay their percentage of the costs, each year, until the Commission could be dissolved. If Upper Macungie Township agrees to take over the BLRP plan and merge it with the UMTP plan, the Commission could dissolve at that time. All municipalities represented at the last BLRP Commission meeting agreed to merge the plans; however, the representatives must go back to their municipalities for a vote from their respective Boards or Councils. Pending those votes, a motion was made by Secretary Rader, seconded by Chairman Brunell and unanimous, to table this Ordinance until a Special Meeting set for Thursday, October 9, 2014, at 3:45 PM.

RESOLUTIONS

Solicitor Schantz explained that the following resolutions, accepting the roadway rights-of-way, are needed to receive Liquid Fuels Tax revenue. Upon a motion by Secretary Rader, seconded by VC Ashmar and unanimous, the following resolutions (Res. #2014-35 through Res. #2014-39) are approved by one motion:

- Resolution #2014-35 - Hidden Meadows Roadway Rights of Way
- Resolution #2014-36 - Laurel Fields Roadway Rights of Way
- Resolution #2014-37 - Trexler Fields Roadway Rights of Way
- Resolution #2014-38 - Parkland Fields Roadway Rights of Way
- Resolution #2014-39 - Lehigh Valley West Roadway Rights of Way

Resolution #2014-40 - Docket #2167 - Haaf Farms Lot Line Adjustment - Final Plan - Engineer Haas described the project that proposes to add 10.135 acres of vacant land to a 1.013 acre tract of land. The plan does not create any new lots nor propose construction. The UMT Planning Commission has recommended Preliminary/Final Approval as well as approval of the five waivers listed on the recorded plan: 1) The requirement of a Landscape Plan; 2) The requirement of Contour Lines at an interval of two (2) feet; 3) The requirement of a Boundary Road Upgrade Fee; 4) The construction of curb and sidewalks along Township roads; and, 5) The requirement of Street Trees along Township roads. Upon a motion by Secretary Rader, seconded by VC Ashmar and unanimously approved, BE IT RESOLVED Resolution #2014-40 is approved.

Resolution #2014-41 - Docket #2121 - Woodmont at Upper Macungie Township - Final Plan - Engineer Haas reported that the applicant proposes construction of twelve, twenty-four unit, apartment buildings totaling 288 apartments with a clubhouse, swimming pool, and carport garages. A motion was made by VC Ashmar to approve this resolution, subject to the execution and documentation of an agreement that is comfortable with Solicitor Schantz, PWD Scott Faust and UMT manager Dan Olpere.

Chairman Brunell seconded the motion and unanimous, BE IT RESOLVED, Resolution #2014-41 is hereby approved.

Resolution #2014-42 – Docket #1977 – Parkland Fields – Phase 3 – Final Plan - Engineer Haas reported that the approved Preliminary Plans of Parkland Fields (formerly Rabenold Farms Major Subdivision) proposes a 205 lot residential subdivision. Phase 3 of Parkland Fields includes 37 lots as shown on the plan of Lehigh Engineering Associates, Walnutport, PA, dated 5/22/08, and last revised 4/04/14. Upon a motion by Secretary Rader, seconded by VC Ashmar and unanimous, BE IT RESOLVED, Resolution #2014-42 is hereby approved.

MOTIONS

Whispering Farms – Street Lights – Secretary Rader reported that the residents of Whispering Farms have circulated a petition and received the required number of signatures for street lights. A lighting plan for the development, from PPL, has been submitted. The cost is estimated at \$60.00 per lot, per year. After some discussion a motion is made by Secretary Rader to approve authorization for PPL to proceed with installation of the street lights and instruct Solicitor Schantz to prepare an ordinance. The motion was seconded by Chairman Brunell and unanimous.

Injury Prevention Screening Program – No action taken. Twin Ponds Integrative Health Center, LLC may provide the program without the Township as a sponsor.

Interior Design Class for Home Decorating – The Recreation Board is recommending this class on Thursdays from 6-8 PM at Independent Park for 4 consecutive weeks, starting in January or February. The cost would be \$56 for 8 hours of instruction, with 65% going to the instructor, Kay McClane, and 35% going to UMT. Upon a motion by Secretary Rader, seconded by Chairman Brunell and unanimous, the Interior Design Class for Home Decorating is hereby approved.

Expansion of Disk Golf Course – Mr. Denny Barr has approached the Recreation Board to expand the Disk Golf course, at the Route 100 Park, from 9 holes to 18 holes. The cost of this project would be approximately \$4,000 with Mr. Barr donating the labor. This work would be done under the supervision of park's Team Leader, Jim Soltis. A signed liability waiver, from Mr. Barr, will be provided prior to the start of any work. Motion was made by Chairman Brunell, seconded by VC Ashmar and unanimous. The expansion of the Disk Golf Course is hereby approved.

Sale of 2001 Camel Jet Flush Truck w/Sterling Chassis – Only one bid has been received for the truck in the amount of \$52,500, from Sewer Specialty Services Company, Inc. PWD Faust recommends that the Board accept the bid and sell the truck. Upon a motion by Chairman Brunell, seconded by Secretary Rader and unanimous, motion carries.

Authorize Issuance of a Request for Proposal (RFP) for Certified Public Accountants – UMT Manager Olpere made a recommendation to have a more complete audit of Township funds. Typically only a Department of Community & Economic Development (DCED) required audit has been done in the past. Olpere is suggesting a Governmental Accounting Standards Board (GASB) audit for a broader view. Upon a motion by Secretary Rader, seconded by VC Ashmar and unanimous. A RFP will be issued.

UMT Administration Building HVAC – No action taken. This will be a budget item in the 2015 budget.

Fire Police for Borough of Macungie Halloween Parade – A letter has been received from the Borough of Macungie requesting assistance from our Township Fire Police for traffic control for their Halloween Parade. VC Ashmar stated that UMT Fire Police assistance for Halloween Parades is usually requested from the Boroughs of Topton and Emmaus, as well. After some discussion a motion was made by Chairman Brunell, seconded by VC Ashmar and unanimous. Permission is given to allow the UMT Fire Police to assist at the Halloween Parades of the Boroughs of Macungie, Topton, and Emmaus.

DISCUSSIONS & UPDATES

Fire Company SOG's – The Fire Chiefs are meeting with Fire Commissioner Grim, on October 23rd, to discuss the draft of the SOG's. Grim is to work with UMT Manager Olpere to get the Request for Proposal (RFP) out for a fire consultant.

REPORTS

Treasurer's Report – September Bills – General Fund \$1,361,353.41 – A motion was made by Chairman Brunell, seconded by Secretary Rader, and unanimously approved to pay the bills for September, totaling \$1,361,353.41.

Recreation Board Report – Recreation Board issues were addressed in “Motions.” (See above) The Recreation Passport listing coming events is on the table for distribution. Secretary Rader reported that the Recreation Board is asking for donations of new or used Legos. Volunteers are needed for Barktoberfest and the Run/Walk for Parks. The October meeting of the Recreation Board will be held at Independent Park, 150 Independent Road, Breinigsville, PA

Planning Commission Report – In addition to Docket #2167 (see above in “Resolutions”) the Planning Commission reviewed the following:

Docket #2125 – Lehigh Hills Lot #3 Pad Sites – Resubmission – Land Development - Final Plan – Located at 7797 Glenlivet Drive West, Fogelsville. The Planning Commission recommends approval to the Board of Supervisors, with the condition that the applicant must comply with the comments of the Township Engineer.

Docket #2147 – Boston Beer Company – Revised Land Development plans, 7880 Penn Drive – Proposed is construction of a 124,000 sq. ft. addition to the existing brewery, plus another 137,208 sq. ft. of other impervious coverage in the form of access roads and parking areas. Developer needs to return with more complete plans.

Docket #2120 – Mr. Bill Bumber asked to have time to bring the Planning Commission up to date on the traffic plans for the Liberty at Mill Creek project.

Upper Macungie Township Police Report – Deputy Chief Wilson

632	Total Calls for Service
9	Reportable MVAs
40	Non-Reportable MVAs
10	Criminal Arrest (Misdemeanor/Felony)
8	Non-Traffic Citations (summary)
344	Traffic Citations
41	Parking Tickets
58	Written Warnings
85	Alarms
3	Assault
3	Burglaries
2	Drug/Alcohol Violation
3	DUI Offense
5	Fraud Crime
7	Theft
4	Vandalism/Criminal Mischief
5	Vehicle Break-in/Theft

Deputy Chief Wilson reported that number of calls for reportable crashes is down from previous months. Operation Safe Stop for the school bus stops has been started. Bimbo Bakery has decided to donate the full amount of \$12,000 for the new K-9, Bico. Bico is the replacement for K-9 Hassen. Faust Towing has donated \$1,000 toward the replacement for K-9 Paco, planned for 2015.

Berks/Lehigh Police Commission Report – See above under Ordinance #2014-10

Fire/EMS Report – UMT Manager Olpere reported: Fire Inspections - 57. Emergency responses: Station 8-- 26; Station 25 - 21; Station 56 - 38; Total 85. (No EMS statistics were available at this time.)

Public Works Report - Director Scott Faust – Reviewed the work of his department. Reminded everyone that on this Saturday, October 4th is the Electronic Recycling Event and next Saturday, October 11th is the Shredding Event. Both events will be held from 9:00 AM until NOON.

Zoning Report – Copies of the report available on the table in the rear of the room. Report was read by Chairmen Brunell: During the month of September, 63 permits were issued, including:

- 10th Permits for new Single Family Dwellings
- 23rd Permits for Residential additions/alterations and roofs
- 1st Permit for New Commercial/Industrial Buildings
- 9th Permits for Commercial/Industrial additions/alterations
- 20th Zoning Permits

- 8 Electrical Licenses
- 2 Plumbing Licenses

The Zoning Hearing Board of Adjustments heard the following appeal at their September 24, 2014, meeting:

#09 14 008 – The Zoning Appeal of Michel Glower, 6959 Lehigh Court, Allentown, PA 18106; for a Special Exception to permit a General Home Occupation as an Accessory Use as required by Section §27-306.B. of the Upper Macungie Township Zoning Ordinance. An existing accessory use of a Light Home Occupation was previously approved by Condition for the Applicant’s use as a commercial real estate appraiser. Secondly, a zoning variance is requested from Section §27-403.D.8.b.2 to permit a total of two (2) employees who are not permanent residents of the dwelling. The property is located on Lehigh Court at the intersection of Hilltop Drive and is situated in the R1 Zoning District. *The Special Exception request was approved for a General Home Occupation and A Zoning Variance was ranted from Section §27-403.D.8.b.2 to permit a total of two (2) employees who are not permanent residents of the dwelling.*

Lehigh Tax Collection Committee Report - None

SUPERVISORS

Chairman BRUNELL - NOTHING

Vice-Chairman ASHMAR - NOTHING

Secretary RADER -

Correspondence – Thank you letters were received from Lehigh Valley Active Life (formerly Lehigh County Senior Citizens, Inc.) for a \$5,000 donation and Meals on Wheels of Lehigh County, Inc. for a \$2,500 donation.

Congratulations to Cetronia Ambulance Corps who was recently awarded with National Reaccreditation Certification by the Commission on the Accreditation of Ambulance Services.

Reminder that there will be a Special Joint Meeting of the UMT Board of Supervisors with the Board of Commissioners from South Whitehall Township, regarding the purchase of an Incident Command Vehicle, on Thursday, October 16, 2014, at 6:30 PM, here, at the UMT building.

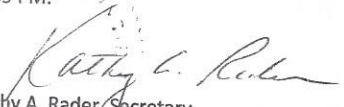
Good will Fire Company #1, Trexlertown, will be hosting the Open House for Fire Prevention on Saturday, October 18, 2014, from 10 AM until 2 PM.

PUBLIC COMMENT

Arlan Wright – Asked for an update on PPL project and the schedule for the opening of Long Lane; the traffic light timing at Hamilton Boulevard and Newtown Road seems to be too long on red on Newtown Road; also, reported that there is high grass and weeds in the Vineyards subdivision.

Phil Del Vecchio – Commented that he thought that it was a great idea to put up-coming zoning appeals on the back of the zoning report.

Upon a motion by Chm. Brunell, seconded by VC Ashmar, and unanimous, the meeting was adjourned at 8:09 PM.


 Kathy A. Rader, Secretary