

## BOARD OF SUPERVISORS

A special work session of the Board of Supervisors of Upper Macungie Township was held on December 3, 2013. Present were Chairman Edward Earley, Vice-Chairman Samir Ashmar, Secretary Kathy Rader, Fire Commissioner Grant Grim and Assistant Secretary Owen Bastian. Purpose of the work session meeting as advertised in the Parkland Press issue of November 28, 2013 is to discuss the purchase of a fire truck for the Fogelsville Volunteer Fire Company and any other matters that may come before the Board.

Chairman Edward J. Earley opened the meeting and asked all present to join him in the Pledge of allegiance to the flag of the United States.

The discussion is to purchase a new four (4) wheel drive fire truck or a regular drive truck.

Commissioner Grim - One of the worst spots to fight a fire in the Township is Haasadahl Road between Becker Road and Hickory Road. In some spots if your home catches fire the truth is it will burn down before we can get to it, no matter if we have four (4) wheel drive or not. Another problem will be the water supply to fight the fire.

Vice-Chairman Ashmar - He is a member of fire Station 56. Fighting a fire in that area is a challenge. If we get there with the equipment we can only haul so much water and will run out in no time. Whether we have 4 wheel drive or regular drive is immaterial if we don't have water. Driveway grades are another problem for the vehicles.

Mr. & Mrs. William Dunlevy live in the area. He agrees that if a home catches fire in the area it may be impossible to save, however, if you know a truck with 4 wheel drive is on the way you feel the best is being done to save the home.

There was much discussion regarding winter weather and Haasadahl Road, as well as other rural roads in the Township. Need for a reserve truck and finances then reviewed.

Kathy A. Rader, Secretary



A special hearing of the Board of Supervisors of Upper Macungie Township was held on December 5, 2013 at 6:30 P.M. Present were Chairman Edward Earley, Vice-Chairman Samir Ashmar, Secretary Kathy Rader, Solicitor Andrew Schantz and Assistant Secretary Owen Bastian. Purpose of hearing as advertised in the Parkland Press issued on November 28, 2013, to rezone an area in the south-eastern corner of the Township and located east of Cetronia Road (SR3008); North of Interstate I-78 and north-west of Schantz Road (T-427) from LI-Light Industrial Park District to NC-N-Neighborhood Commercial District as is more fully set forth in the body of the Ordinance.

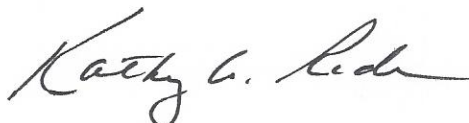
Chairman Edward J. Earley opened the meeting and asked all present to join him in the Pledge of Allegiance to the flag of the United States.

The hearing is being recorded by a court stenographer.

Solicitor Schantz described the location of the proposed change to the Zoning Map of Upper Macungie Township. Most of the (Bortz) tract is in South Whitehall Township. The Township Planning Commission and the Lehigh County Planning Commission have recommended approval for the change. A copy of the record of the meeting can be seen in the office of the Secretary Kathy A. Rader

The Hearing was adjourned at 6:45 PM.

Kathy A. Rader, Secretary



## BOARD OF SUPERVISORS

The monthly meeting of the Board of Supervisors of Upper Macungie Township was held on December 5, 2013, in the Municipal Building at 7:00 P.M. Those present were Chairman Edward J. Earley, Vice-Chairman Samir P. Ashmar, Secretary Kathy A. Rader, Solicitor Andrew Schantz, Township Engineer Scott Stenroos, Zoning Officer Daren J. Martocci, Director of Public Works Scott Faust, Treasurer Barry Moyer, Chief Edgardo Colon, DCD Ken Molony, Fire Commissioner Grant Grim and Assistant Secretary Owen M. Bastian.

Chairman Edward J. Earley opened the meeting and asked all present to join him in the Pledge of Allegiance to the flag of the United States.

Chairman Earley stated that the minutes of the previous meeting would not be read unless there was some objection. Upon motion by Vice-Chairman Samir P. Ashmar, seconded by Chairman Edward J. Earley and unanimously approved it was agreed to dispense with the reading of the minutes of the previous meeting of November 5, 2013, are approved as presented.

Chairman Earley presented the bills for the month of November totaling: General Fund \$1,069,703.66 and Sewer Fund \$146,476.24. Upon motion by Chairman Earley, seconded by Secretary Rader and unanimously approved, Treasurer Moyer is authorized to pay the General Fund bills for the month of November in the amount of \$1,069,703.66 and the Sewer Fund bills for \$146,476.24.

Chairman Earley stated that the meeting is being recorded to aid in the writing of the minutes. The recordings will be destroyed when the minutes are complete.

**PUBLIC COMMENTS** - None -

**RECREATION BOARD** -

Secretary Rader reported - The Parks and Recreation Board has two requests:

1. The last Laurie Moore show was a success and the Board would like to continue the programs. They recommend raising the price to \$10.00 for admission from the previous \$8.00. Upon a motion by Sec. Rader, seconded by VC Ashmar and unanimously approved the Board is authorized to raise the price for admission to the Laurie Moore show to \$10.00
2. The Board recommends a "Recreation Volunteer Recognition Event" each year at Independent Park to recognize and thank those who significantly helped with Recreation events in the past year. Upon a motion by Sec. Rader, seconded by Chm. Earley and unanimously approved the "Recreation Volunteer Recognition Event" is approved on a yearly basis. "Friends of UMT Parks & Recreation" are asked to cover the costs.

The Recreation Board is two members short and urges anyone interested to apply. Applications are kept for two years. Anyone interested please apply to the Township office.

**PLANNING COMMISSION**

Conditional Use Reviews:

**RitePack, Inc.** - A public hearing was held concerning the use of property at 7566 Morris Court to fill and assemble generally recognized as Safe (GRAS) EPA Registered products in retail ready packages and to make them available for shipment to distribution centers. **Upon a motion by Chm. Earley, seconded by VC Ashmar and unanimously approved that the conditional use application for RitePack Inc. to use building at 7566 Morris Court to fill and assemble generally recognized as Safe (GRAS) EPA Registered products in retail ready packages and make them available for shipment to distribution centers is hereby approved.**

**Woodmont at Upper Macungie Township** - Woodmont is an apartment project in UMT, 216 two-bedroom units and 72 one-bedroom units, all with 504 parking spaces proposed. A total of 683 parking spaces are required, a waiver is requested for 504 spaces. The developer has similar developments in the area and claims 504 units is all that is needed, experience at the other developments supports the

lower number. The developer has agreed to put up a letter of credit, with language approved by Solicitor Schantz, security for a 3 year period of time with funds available to construct the extra parking spaces, if needed within three 3 years. **Upon a motion by Chm. Earley, seconded by VC Ashmar and unanimously approved the revised parking plan showing 504 parking spaces is hereby approved.**

Regular development -

**Docket #2121 - Woodmont at Upper Macungie Township, Preliminary Plan Resubmission -** Appearing David Lear, Project Manager. The plan shows 288 total dwelling units with 504 parking spaces. The design used the conservation design development plan which trades open space for more dwelling units. The UMT Planning Commission has reviewed the plan and recommends approval with the 13 waivers included. **Upon a motion by V-C Ashmar, seconded by Chm. Ealey and unanimously approved Docket #2121, the Preliminary Plan for Woodmont at Upper Macungie, as shown on plans of Lehigh Engineering Associates, Inc., sheets 1 through 37, last revised 10/31/13 are hereby approved with the condition that all conditions must be met before returning with a final plan and the comments of the Township staff be complied with.**

#### UPPER MACUNGIE TOWNSHIP POLICE REPORT

**UMT Police Department** - Chief Colon told of investigations and arrests for the month of November.

Total Incidents	632
Reportable MVAs	34
Non-Reportable MVAs	47
Criminal Arrest (Non DUI)	12
DUI	10
Traffic Citations	329
Non-Traffic Citations	13
Parking Tickets	5
Warnings	94

#### **Promotions:**

Chief Colon requested the following promotions to begin January 1st. Upon a motion by V-C Ashmar, seconded by Chm. Earley and unanimously approved the following promotions are approved:

Lieutenant Joseph B. Wilson, to Deputy Chief of Police.

Sergeant Peter V. Nickischer to Lieutenant

Officer Dathan J. Schlegel To Sergeant

**Contract Issues** - Contract issues are still to be addressed.

**Truck Inspection Area** - Chief Colon reported on the progress on establishing a truck inspection area in the Township. Mr. Alex Tamerler who said he operates tractor trailer trucks spoke on this item. He claims the area is not needed. Trailers are not generally over-loaded. He said once an officer stops a trailer he is compelled to find some problem, more officers will be needed, truck drivers will try and find routes around the weigh station.

#### BERKS/LEHIGH POLICE REPORT

**BLRP Police Commission - Update** -Vice-Chairman Ashmar reports - Working with the other municipalities involved is a challenge, The four party dissolution agreement is ready for review and action. Maxatawny is not attending meetings. Upon a motion by Chm. Earley, seconded by Sec Rader and unanimously approved the Commission Secretary is to send a notice to Maxatawny that if they do not attend meetings the Commission will move ahead without Maxatawny.

The Commission is still waiting for an answer from the PMRS and affects bargaining. Topton is behind in payments to the Commission.

#### FIRE COMMISSIONER REPORT

Fire Commissioner/Emergency Management Coordinator Grant Grim is with us this evening. He reported In the month of November: Emergency responses, Station 8 had 20, Station 25 had 37 and Station 56 had 40, for total of 97 calls; Fire inspections 19: EMS Responses, Priority 1, 72, Priority 2, 59, Priority 3, 62, Mutual Aid 1; total Cetronia responses 194:

**PUBLIC WORKS REPORT**

Director Faust - The full report is on the table. Have men getting Parks ready for the winter season. Leaf collection has been completed.

**ZONING REPORT**

The report of the Zoning Officer for the month of November was received and showed 58 permits issued, 19 for new residences, 12 for residential additions/alterations, 1 for new commercial/industrial buildings, 11 for commercial/industrial additions/alterations, 15 zoning permits, plus 2 electrical licenses and 1 plumbing licenses.

In November the Zoning Hearing Board of Adjustment heard no appeals.

**LEHIGH TAX COLLECTION COMMITTEE REPORT**

Mr. Ron Kistler - Originally the Committee had agreed on a single collector and appointed Berkheimer Associates to a 3 year contract. Two years are almost up and the Committee is now asking for comments on service for the last two years. Please let the Committee know of any problems.

**OLD BUSINESS**

**Fogelsville Dam** - Engineer Stenroos reports that two grants have been received, one for \$34,100 with a \$34,100.00 matching grant and the other for \$106,078 with a match of \$21,100, the dam is to be lowered 6 feet and the stream be restored. The 6 feet lowering must be completed in 2014.

**Ocean Spray** - Engineer Stenroos reported that the traffic study is complete and will be given to the Planning Commission for review.

**Memorial Garden** - Engineer Stenroos reported that Dean Haas has met with the Recreation Board, they asked him to proceed with a design and cost estimate for a Memorial Garden.

**Parking Restrictions & Speed Limits on Township Roads** - Engineer Stenroos reported that both parking restrictions and speed limits on Township Roads need to be updated. After discussion he was instructed to update both and work with Solicitor Schantz to prepare Ordinances. .

**Purchase of New Fire Truck** - Fire Commissioner Grim reported that the Committee to purchase fire equipment has met and reviewed plans and specifications for a new truck. They recommend the purchase of a 4 wheel drive vehicle. Upon a motion by Chm. Earley, seconded by V-C Ashmar and unanimously approved UMT hereby agrees to purchase a new fire truck for the sum of \$559,951.00 from Smeal Fire Apparatus Co.

**NEW BUSINESS****Bid Awarding:**

2000 International Dump Truck #3 - Four bids were received, from \$1,888. to \$8,785. Upon a motion by Sec. Rader, seconded by Chm. Earley and unanimously approved the high bid of L.V. Lieberman Excavating of \$8,785.00 for one used 2000 International Dump Truck is hereby accepted. The truck is sold in an "as is condition" .

2000 International Dump Truck #4 -Five bids were received from \$1,888. to \$13,100. Upon a motion by Sec. Rader, seconded by Chm. Earley and unanimously approved the high bid of Donald Dietrich for one used 2000 International Dump Truck #4 is hereby accepted. The truck is sold in an "as is condition".

**2014 - Animal Control - Lehigh County Humane Society** - An agreement has been received from the Lehigh County Humane Society for Animal Control Services for the year 2014. Upon a motion by V-C Ashmar, seconded by Sec. Rader and unanimously approved the contract for Lehigh County Humane Society for Animal Control Services for the year 2014 to furnish their services to the Township for the amount of \$12,000.00 is approved.

**Ordinance 2013-04 - Amendment to Zoning Ordinance, Zoning Map Change** - Solicitor Schantz reported that a hearing was held for the Ordinance making a change in the Zoning Map, the Ordinance has been advertised and is now ready for action by the Board. He described the change for the Board. The change has been recommended by the LVPC and the UMTPC for approval by the Board of Supervisors. Upon a motion by Chm. Earley, seconded by Sec. Rader and unanimously approved it is RESOLVED that

**ORDINANCE #2013-04 "AN ORDINANCE OF THE BOARD OF SUPERVISORS OF THE TOWNSHIP OF UPPER MACUNGIE, LEHIGH COUNTY, PENNSYLVANIA, AMENDING THE ZONING ORDINANCE OF UPPER MACUNGIE TOWNSHIP, ADOPTED APRIL 7, 1994, AS AMENDED, TO AMEND PORTIONS OF THE ZONING MAP BY REZONING AN AREA IN THE SOUTH-EAST CORNER OF THE TOWNSHIP AND LOCATED EAST OF CETRONIA ROAD (SR 3008), NORTH OF INTERSTATE I-78 AND WEST OF SCHANTZ ROAD (TLI7) FROM LI-LIGHT INDUSTRIAL PARK DISTRICT TO NC NEIGHBORHOOD COMMERCIAL DISTRICT"** be and is hereby adopted by the Board of Supervisors of Upper Macungie Township.

**Cellular Towers Land Leases** - An agreement is required for the Cellular Towers Land Leases to be installed on UMT property. Upon a motion by Sec. Rader, seconded by V-C Ashmar and unanimously approved this item is put off until next meeting and more information is obtained. Chm. Earley abstained from voting.

**New Telecommunication System** - The new telephone system for the Township has been designed by Eastern Telephone & Communications and needs to be ordered. Upon a motion by V-C Ashmar, seconded by Sec. Rader and unanimously approved the new telephone system for the Township will be ordered from Eastern T & T for the sum of \$44,832.22.

**Motion of Intent to Appoint Accounting Firm for 2013 Audit** - State regulations require Townships to advertise the intent to appoint a CPA every year. Upon a motion by Secretary Rader, seconded by V-C Ashmar and unanimously approved the intent to appoint the firm of France, Anderson, Basile & Company is hereby passed for UMT and UMTA for the year 2013.

#### 2014 TOWNSHIP BUDGET

Treasurer Moyer reported that the 2014 Township Budget has been open for public inspection since the last meeting and is now ready for action. Upon a motion by Chm. Earley, seconded by V.C. Ashmar and unanimously approved be it resolved that the 2014 Budget is approved with no tax increases **RESOLUTION #2013-46 "A RESOLUTION APPROPRIATING SPECIFIC SUMS ESTIMATED TO BE REQUIRED DURING THE YEAR 2014 BY THE BOARD OF SUPERVISORS OF THE TOWNSHIP OF UPPER MACUNGIE, COUNTY OF LEHIGH, COMMONWEALTH OF PENNSYLVANIA AND RESOLUTION #2013-47 TAXES, A RESOLUTION OF THE TOWNSHIP OF UPPER MACUNGIE, IN THE COUNTY OF LEHIGH, COMMONWEALTH OF PENNSYLVANIA, FIXING THE TAX RATE FOR THE YEAR #2014.**

**CHAIRMAN EARLEY** - Nothing

**VICE-CHAIRMAN ASHMAR** -

Reviewed the annual Santa Claus runs in the Township.  
He thanked Supervisor Dr. Edward Earley for his years of service to UMT. Dr. Earley received a standing ovation from the audience.

**SECRETARY RADER** -

Upon a motion by Sec. Rader, seconded by V-C Ashmar and unanimously approved the following schedule is approved:

Reorganization Meeting is Monday, January 6, 2014 at 7:00 PM, UMTA reorganization immediately following with the regular monthly meeting of the BOS immediately following.

The January monthly BOS meeting is changed to January 6, 2014.

The Township Building will be closed on Wednesday, January 1, 2014.

Fogelsville Tree Lighting will be on Sunday, December 8, 2013 at 6 P.M.

Executive session: November 25, 2013 @3 P.M. Personnel issues

December 2, 2013 @6 P.M. "

December 3, 2013 @4 P.M. "

**PUBLIC COMMENTS - None**

Upon a motion by Chairman Earley, seconded by Vice-Chairman Ashmar and unanimously approved the meeting was adjourned at 8:55 PM. The next regular meeting is Monday, January 6, 2014, at 7 P.M.

  
Kathy A. Rader, Secretary