

BOARD OF SUPERVISORS

The monthly meeting of the Board of Supervisors of Upper Macungie Township was held on July 3, 2013, in the Municipal Building at 7:00 P.M. Those present were Chairman Edward J. Earley, Vice-Chairman Samir P. Ashmar, Secretary Kathy A. Rader, Solicitor Andrew Schantz, Township Engineers Dean Haas and Scott Stenroos, Treasurer Barry Moyer, Chief Edgardo Colon, Fire Commissioner Grant Grim and Assistant Secretary Owen M. Bastian.

Chairman Edward J. Earley opened the meeting and asked all present to join him in the Pledge of Allegiance to the flag of the United States.

Chairman Earley stated that the minutes of the previous meeting would not be read unless there was some objection. Upon motion by Vice-Chairman Samir P. Ashmar, seconded by Chairman Edward J. Earley and unanimously approved it was agreed to dispense with the reading of the minutes of the previous meeting. The minutes of the previous meeting of May 2nd, @7 PM and the June meetings are approved as presented.

Chairman Earley presented the bills for the month of June totaling General Fund \$1,332,040.15 and Sewer Fund \$325,819.07. Upon motion by Chairman Earley, seconded by Secretary Rader and unanimously approved, Treasurer Moyer is authorized to pay the General Fund bills for the month of June in the amount of \$1,332,040.15 and the Sewer Fund bills in the amount of \$325,819.07.

PUBLIC COMMENTS - None

RECREATION BOARD -

Secretary Rader reviewed the Recreation Board report. The first movie for 2013 "Movies in The Park" was shown on Flag Day as scheduled, some complaints were received about violence in the movie. The next show will be on July 12 "The Boom" at Grange Park. For a look at the upcoming events pick up a schedule on the table in the back of the room

PLANNING COMMISSION - Engineers Haas and Stenroos

Docket #2017 - Weis Market Gas-N-Go - - 7801 Glenlivet West Drive - Proposed is construction of Gas-n-Go fueling station consisting of 8 Pumps with kiosk and canopy and 21 parking spaces. Planning Commission has recommended approval. Upon a motion by Chairman Earley, seconded by Vice-Chairman Ashmar and unanimously approved it was RESOLVED that Docket #2017 RESOLUTION #2013-
"A RESOLUTION OF THE BOARD OF SUPERVISORS OF UPPER MACUNGIE TOWNSHIP APPROVING DOCKET #2017 THE WEIS MARKET GAS-N-GO, 7801 GLENLIVET WEST DRIVE, AS SHOWN ON THE PLANS OF HRG INC. DATED APRIL 18, 2013, LAST REVISED MAY 30, 2013, PROJECT #0013720448, SHEETS 1 THRU 14, APPROVED WITH THE FOLLOWING WAIVERS:

#1 - SALDO #401 AND 501 - ALLOWING TO SUBMIT AS PRELIMINARY/FINAL PLAN.

#2 - SALDO #708.2.B.2 - TO ELIMINATE THE 20' GENERAL UTILITY EASEMENT.

#3 - SALDO #504.5A(1) - TO ALLOW USE OF 15" DIAMETER HDPE PIPE.

CONDITION:

#1 - COMMENTS OF TOWNSHIP STAFF MUST BE COMPLIED WITH.

DOCKET #2125 - LEHIGH HILLS LOT #3 PAD SITES - 7801 Glenlivet Drive West - Proposed is consolidating lot B and C, now called Lot D and the construction of two multi-unit retail buildings totaling 15,775 SF and 104 parking spaces on 2.906 acres. Planning Commission has recommended approval. Upon a motion by Chairman Earley, seconded by Vice-Chairman Ashmar and unanimously approved it was RESOLVED that Docket #2125 Resolution #2013-
"A RESOLUTION OF THE BOARD OF SUPERVISORS OF UPPER MACUNGIE TOWNSHIP APPROVING DOCKET #2125, LEHIGH HILL LOT #3 CONSOLIDATION AND LAND DEVELOPMENT OF TWO MULTI-UNIT RETAIL BUILDINGS TOTALING 15775 SF AND 104 ASSOCIATED PARKING SPACES ON 2.906 ACRES ALL AS SHOWN ON PLANS OF WEISER ENGINEERING CONSULTANTS, LLC. SHEETS 1 TO 14 DATED 1/23/13, APPROVED WITH THE CONDITION THAT THE COMMENTS OF THE TOWNSHIP STAFF BE COMPLIED WITH.

DOCKET #2078 - PARKLAND COMMUNITY LIBRARY - With this project, approvals for a lot consolidation plan, lease line subdivision, and a land development plan are needed. Since the property is owned by Upper Macungie Township, the Board of Supervisors will not be the approving body. Upon a motion by Chairman Earley, seconded by Secretary Rader and unanimously approved the project will be sent to the Planning Commission for approval.

Docket #1977 - Parkland Fields - Formerly Rabenold Farms - Schantz Road Improvements - Upon a motion by Secretary Rader, seconded by Vice-Chairman Ashmar and unanimously approved it was RESOLVED that RESOLUTION #2013- "A RESOLUTION OF THE BOARD OF SUPERVISORS APPROVING THE REQUEST OF THE DEVELOPERS OF PARKLAND FIELDS FOR SCHANTZ ROAD IMPROVEMENTS AS SHOWN ON PLANS OF LEHIGH ENGINEERING DATED 4/09/13, REVISED 5/30/13, SHEETS 1 TO 30, TO WAIVE SALDO SECTION 704.5.B.(3) AS IT PERTAINS TO AASHTO DESIGN STANDARDS FOR VERTICAL CURVE STOPPING SIGHT DISTANCE BASED ON A 35 MPH DESIGN SPEED ALL WITH CONDITION THAT THE COMMENTS OF THE TOWNSHIP STAFF BE COMPLIED WITH." be and is hereby approved by the Board of Supervisors of Upper Macungie Township.

UPPER MACUNGIE TOWNSHIP POLICE REPORT

UMT Police Department - Chief Colon reported on investigations and arrests for the month of June.

Total Incidents	772
Reportable MVAs	18
Non-Reportable MVAs	47
Criminal Arrest (Non DUI)	11
DUI	9
Traffic Citations	633
Non-Traffic Citations	11
Parking Tickets	0

Burglaries are up in UMT and surrounding areas. Residents are urged to report any suspicious activity. Negotiations have started for the first contract for the officers of the new Upper Macungie Township Police Department. Chief Colon announced that Tuesday, August 6th at Lone Lane Park, the UMPTD will host the first Upper Macungie Township "National Night Out". This event is being organized by Officer Pam Matthias, with activities for everyone. The Chief requested funds to finalize "start-up" for the new police department. After much discussion a motion was made by Chairman Earley, seconded by Vice-Chairman Ashmar and unanimously approved to allocate \$27,995 to retrofit the four vehicles Upper Macungie Township purchased at the Berks Lehigh Regional Police Auction. Upon a motion by Secretary Rader, seconded by Vice-Chairman Ashmar and unanimously approved, the Chief may move forward to purchase scheduling software at approximately \$691; scanners and printers to be used with state funded TRAKS program, at approximately \$6,706; and audio microphones for the cars, at approximately \$2,240; total amount of all not to exceed \$10,000.00. With the settlement costs for the Berks Lehigh Regional Police Department for the affects bargaining and pension shortfall pending, the remaining items for "start-up" will be addressed in the future. Chief Colon also requested to work with Keystone Consulting Engineers to create plans and cost estimates for a commercial vehicle inspection area for the north side of Schantz Road, west of route 100. A motion was made by Vice-Chairman Ashmar, seconded by Chairman Earley and passed unanimously to move forward on the plans for this project.

BERKS/LEHIGH POLICE REPORT

BLRP Police Commission - Update

Vice-Chairman Ashmar reported that the recent auction of equipment made about \$202,000 dollars. With the settlement of the BLRP, UMT should receive a net of about \$153,500, from the auction proceeds; \$357,257.00 (76%) of the general fund; \$76,000 from the Benecon refund; and \$15,000 from what is currently being held in the attorney's trust account. Upon a motion by Vice-Chairman Ashmar, seconded by Chairman Earley and unanimously approved, that, of the monies received by UMT from the liquidation of the Berks/Lehigh Police Department, \$68,000 will be returned to the UMT General Fund and the balance put into a separate Pension Fund account to be held until needed to satisfy the pension "short-fall".

FIRE COMMISSIONER REPORT

Fire Commissioner/Emergency Management Coordinator Grant Grim is with us this evening. In the month of June: Emergency responses, Station 8 had 30, Station 25 had 42 and Station 56 had 54, for total of 126 calls. EMS calls, Priority 1 had 63, Priority 2 had 58, Priority 3 had 68, Mutual Aid had 6 for a total of 195 calls. A Junior Emergency Services Academy will be held August 12th to the 16th for children 12 to 16 years old. Enrollment is limited to 30 and registration closes on July 12th. A grant has

been received for \$15,000 to be used toward the purchase of a command vehicle to be purchased with SWT. Vice-Chairman Ashmar reported that he and Commissioner Grim spoke to Cetronia Ambulance personnel and are working out issues regarding response times for Upper Macungie Township. Phil Cardinale also had concerns. Trexlertown Fire Chief, Scott Weber, asked the Board to look at the addressing for homes on the stub of Mosser Road, off of Hamilton Boulevard.

PUBLIC WORKS REPORT

Director Faust is not with us this evening. His report is on the table.

ZONING REPORT

The report of the Zoning Officer for the month of June was received and showed 86 permits issued, 14 for new residences, 8 for residential additions/alterations, 3 for new commercial/industrial buildings, 14 for commercial/industrial additions/alterations, 47 miscellaneous, plus 5 electrical licenses and 6 plumbing licenses.

In June the Zoning Hearing Board of Adjustment heard the following appeal:

#61305 - The appeal of Nawell Varno, 9687 Crescent Lane, Breinigsville, Pa. 18031; for a variance from the requirements of the Upper Macungie Township Zoning Ordinance Section 270-403.4.F (2). to allow construction of a fence within an active drainage easement. The property is located on Crescent Lane within the Trexler Fields Development and is situated in the R2 Zoning District. A variance was granted to allow construction of a fence within the existing storm water management easement at the rear of the property on June 12th, 2013.

OLD BUSINESS

Fogelsville Dam - The Emergency Action Plan is being submitted to DEP. The Township is seeking additional funding through grants to remove about 6 feet of the height of the dam.

Kay Construction Inc. - Commercial development on Blue Barn Road. Engineer Haas reports that request for road vacation has been made to PennDOT but no response to date.

NEW BUSINESS

Bid Awarding - Two bids were received for grass cutting.

Stanley Sweeping & Grounds Maintenance Inc.	No bid Bond
Pennsylvania Lawn & Landscape LLC	\$748.00 per week

Upon a motion by Secretary Rader, seconded by Chairman Earley and unanimously approved the bid of Pennsylvania Lawn & Landscape LLC to cut grass for the amount of 748.00 per week is hereby accepted.

Assistant Zoning & Code Enforcement Officer - Due to the volume of permits and zoning complaints, Keystone Consulting Engineers, Inc., has requested that the Board of Supervisors appoint an Assistant Zoning and Code Enforcement Officer. The Township would only be charged for the hours he works for UMT. Upon a motion by Secretary Rader, seconded by Vice--Chairman and unanimously approved Mr. Kyle Kuester of Keystone Consulting Engineers, Inc. is hereby appointed Assistant Zoning and Code Enforcement Officer for Upper Macungie Township.

Route 100 & Industrial Boulevard Traffic Signal Application - Engineer Stenroos then reviewed all parts of the Application for the traffic signal, from Section A to Section E. Upon a motion by Secretary Rader, seconded by Chairman Earley and unanimously approved it is RESOLVED that RESOLUTION #2013- "BE IT RESOLVED, BY AUTHORITY OF THE BOARD OF SUPERVISORS OF THE UPPER MACUNGIE TOWNSHIP, LEHIGH COUNTY, AND IT IS HEREBY RESOLVED BY AUTHORITY OF THE SAME, THAT THE SECRETARY OF SAID MUNICIPALITY IS AUTHORIZED AND DIRECTED TO SUBMIT THE ATTACHED APPLICATION FOR TRAFFIC SIGNAL APPROVAL TO THE PENNSYLVANIA DEPARTMENT OF TRANSPORTATION AND TO SIGN THIS APPLICATION ON BEHALF OF THE MUNICIPALITY".

Act 13 Grant - Engineer Haas - There are four primary sources of grant funding that Upper Macungie Township may be eligible to receive funding to be utilized for park and environmental improvements.

1. DEP growing greener funds may be eligible to be used for riparian buffer, tree planting, stream restoration, etc.
2. DCNR funds projects like those found in Grange Road Park.
3. Act 13 establishes acquisition, development, rehabilitation and repair of greenways.

4. Pennsylvania Land Trust Association - Conservation Easement Assistance Program funds conservation easements.

He then named various possible projects that would qualify for some of the grants.

Upon a motion by Secretary Rader, seconded by Chairman Earley and unanimously approved Engineer Haas was authorized to proceed with applying for any and all grants available.

Township Vehicle Policy - Generally employees should only use Township vehicles in the course of their employment duties for the Township. Because of the "on-call" nature of their Township responsibilities, the Board of Supervisors will from time to time allow specified employees to take their assigned Township vehicle home with them and to use that vehicle for limited personal use during such times as they are "on-call". These employees shall limit this personal use to travel within a fifty (50) mile radius of the Township building. During the employee's use of a Township vehicle as allowed in the preceding paragraph, the employee must comply with all applicable laws and Township policies regarding the safe operation of the vehicle and immediately report to one of the Supervisors any accidents or traffic/safety violations. These safe operation standards include, but are not limited to, refraining from the use of cell phones or similar devices for talking (unless using "hands free"), texting, etc., while operating the vehicle. Employees using a Township vehicle for personal use as permitted above should be aware that their personal auto and liability insurance policies may be the primary or exclusive coverage for their personal passengers' claims in the event of an accident.

Upon a motion by Vice-Chairman Ashmar, seconded by Chairman Earley and unanimously approved the Township Vehicle Policy is hereby adopted.

CHAIRMAN EARLEY - Nothing more.

VICE-CHAIRMAN ASHMAR - Calls attention to the 4th of July parade in Green Hills at 10:00 AM.

SECRETARY RADER -

Executive session: June 7, 2013, @2:15 PM - Personnel issues

July 1, 2013, @ 3 PM "

July 3, 2013, @ 10:45 AM "

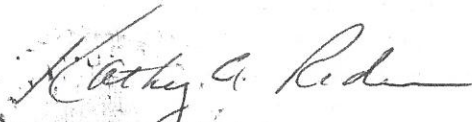
Reminders - Fireworks Breinigsville Park - Saturday July 6, 2013

Meeting with SWT regarding Command Vehicle, Wednesday, August 14, 2013 @6 PM

PUBLIC COMMENT -

Solicitor Schantz, after reviewing the new Township Vehicle Policy, recommends that employees authorized to use UMT vehicles for personal use, be formally authorized, under the new policy, to continue. Upon a motion by Vice-Chairman Ashmar, seconded by Chairman Earley and unanimously approved, existing employees that are presently using Township vehicles for personal use are authorized to continue said privilege under the regulations of the new policy.

Upon motion by Chairman Earley, seconded by Vice-Chairman Ashmar and unanimously approved the meeting was adjourned at 8:40 P.M., next regular meeting Thursday, August 1, 2013 at 7 P.M.


Kathy A. Rader, Secretary

BOARD OF SUPERVISORS

A special meeting of the Board of Supervisors of Upper Macungie Township was held July 25, 2013, at 6:45 P.M. at the Municipal Building. Present were Chairman Edward J. Earley, Vice-Chairman Samir P. Ashmar, Secretary Kathy Rader, DPW Director Scott Faust and Assistant Secretary Owen M. Bastian. Purpose of the meeting to award bids for road projects, all as advertised in the Parkland Press the week of July 24th, 2013.

The following bids were received:

2013 Bituminous Seal Coat/Type 1, Slurry Seal Project	
Asphalt Maintenance Solutions LLC	\$213,635.00
Asphalt Paving Systems Inc.	223,885.00
Dosch-King Co. Inc.	No Bid
E. J. Breneman L.P.	No Bid
Vestal Asphalt, Inc.	No Bid

DPW Director Faust recommended award to the low bidder. Upon a motion by Chairman Earley, seconded by Secretary Rader and unanimously approved the low bid of Asphalt Maintenance Solutions for the 2013 Bituminous Seal Coat/Type 1, Slurry Seal Project for the sum of \$213,635.00 is hereby accepted.

2013 Micro Surfacing Project	
Asphalt Maintenance Solutions, LLC	\$69,420.00
Asphalt Paving Systems Inc.	76,050.00
Dosch-King Co. Inc.	No Bid
E. J. Breneman L.P.	No Bid
Vestal Asphalt, Inc.	No Bid

DPW Director Faust recommended award to the low bidder. Upon a motion by Vice-Chairman Ashmar, seconded by Chairman Earley, and unanimously approved the low bid of Asphalt Maintenance Solution for the 2013 Micro Surfacing Project for the sum of \$69,240.00 is hereby accepted.

Upon a motion by Chairman Earley, seconded by Secretary Rader and unanimously approved the meeting was adjourned at 6:49 P.M.



Kathy A. Rader, Secretary