

UPPER MACUNGIE TOWNSHIP
BOARD OF SUPERVISORS

January 7, 2013

The annual re-organization meeting of the Board of Supervisors of Upper Macungie Township was held this date at 7 P.M. in the Municipal Building. Those present were Edward J. Earley, Samir P. Ashmar, Kathy A. Rader, William and Andrew Schantz, and Owen Bastian.

Supervisor Earley asked all those present to join him in the Pledge of Allegiance to the flag of the United States.

Upon motion by Supervisor Sam Ashmar, seconded by Kathy Rader and unanimously approved Supervisors Edward J. Earley took the position of **Temporary Chair** with Supervisor Kathy A. Rader as **Temporary Secretary**.

Chairman Earley stated that the Board has a consent agenda. The agenda will be read, if there are any objections they will be acted on separately, if no objections the agenda will be adopted as a whole.

Chairman Earley then read the agenda:

CHAIRMAN - Edward J. Earley

VICE-CHAIRMAN - Samir P. Ashmar

SECRETARY - Kathy A. Rader

TREASURER/BUSINESS MANAGER - Barry L. Moyer

TREASURER'S BOND - \$1,000,000

DEPOSITORY FOR TOWNSHIP FUNDS - First Niagara Bank

APPOINTMENT OF ROADMASTERS - Edward J. Earley, Samir P. Ashmar & Kathy A. Rader

APPOINTMENT OF TEAM MANAGERS - Scott Faust, Grant Grim, Barry Moyer, Richard Henderson, Ken Molony and Edgardo Colon

TOWNSHIP LEGAL COUNSEL - (Board of Supervisors, Planning Commission & UMTA) - William E. Schantz Esq. & Andrew V. Schantz, Esq., Davison & McCarthy, P.C.

ZONING HEARING BOARD COUNSEL - Steckel & Stopp Law Offices

TOWNSHIP ENGINEER - (Board of Supervisors, Planning Commission & UMTA) - Keystone Consulting Engineers Inc.

AUDITORS - (UMT & UMTA) France, Anderson, Basile & Company P.C.

VACANCY BOARD - John Kuhns

BUILDING CODE BOARD OF APPEALS - Kenneth Kratz & Howard Kulp (5 yr. term expires 2017)

IMPACT FEE COMMITTEE - Joel Koehler & Scott Faust (3 yr. term expires 2015)

PLANNING COMMISSION - Paul A. McNemar & Anthony P. Salvino (4 yr. term expires 2016)

ZONING HEARING BOARD - Paul A. Szewczak (5 yr. Term expires 2017)

RECREATION BOARD - April Navara & J. Sean Gill (5 year term expires 2017)

UPPER MACUNGIE TOWNSHIP AUTHORITY - Edward J. Earley, Samir P. Ashmar, Kathy A. Rader, Barry L. Moyer & Owen M. Bastian

BERKS/LEHIGH POLICE COMMISSION CLOSEOUT - Edward J. Earley & Samir P. Ashmar

DELEGATES TO PSATS ANNUAL CONFERENCE & NaTAT CONFERENCE - Edward J. Earley, Samir P. Ashmar and Kathy A. Rader

CONFERENCE VOTING DELEGATE - Kathy A. Rader

2013 MILEAGE RATE - (IRS 2013 Mileage Rates) 56.5 per mile for business miles driven

2013 HOLIDAY SCHEDULE

January 1	New Year's Day
February 18	President' Day
March 29	Good Friday
May 27	Memorial Day
July 4 & 5	Independence Day
September 2	Labor Day
November 11	Veterans' Day
November 28 & 29	Thanksgiving Holiday
December 25	Christmas Holiday

2013 MEETING SCHEDULE

All meetings are open to the public and all residents are encouraged to attend.

The **Board of Supervisors** meet on the 1st Thursday of the month at 7:00 P.M. with the exception of January's meeting being January 7, 2013, at 7:00 PM; and, July's meeting being July 3, 2013, at 7:00 PM.

The **Sewer Authority** meets the 2nd Thursday in the months of January, April, July and October at 4:00 PM as needed.

The **Zoning Hearing Board** meets the 2nd & 4th Wednesday of the month at 6:30 PM.

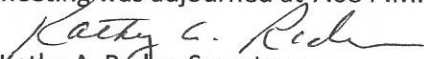
The **Planning Commission** meets the 3rd Wednesday of the month at 7:00 PM. The **Planning Commission Work Session** meets the Monday prior to the meeting at 7:00 PM.

The **Recreation Board** meets the last Thursday of the month at 7:00 PM.

Vice-Chairman Ashmar then moved that Treasurer Moyer be given the right to change banks if another bank offered a better plan to the township, Chairman Earley seconded the motion and it was unanimously approved.

Chairman Earley then asked if there were any objections, hearing none, he asked the Board for action on the consent agenda. Vice-Chairman Ashmar moved that the consent agenda be adopted as read, Secretary Rader seconded the motion and it was unanimously adopted.

Upon motion by Vice-Chairman Ashmar, seconded by Secretary Rader and unanimously approved the meeting was adjourned at 7:08 P.M.


Kathy A. Rader, Secretary

UPPER MACUNGIE TOWNSHIP
TOWNSHIP AUTHORITY

January 7, 2013

The annual re-organization meeting of the Upper Macungie Township Authority was held this date at 7:09 P.M. in the Municipal Building. Those present were Edward J. Earley, Samir P. Ashmar, Kathy A. Rader, William and Andrew Schantz, and Owen Bastian.

Chairman Earley asked all those present to join him in the Pledge of Allegiance to the flag of the United States.

Chairman Earley stated that the Authority has a consent agenda. The agenda will be read, if there are any objections they will be acted on separately, if no objections the agenda will be adopted as a whole.

Upon motion by Edward J. Earley, seconded by Vice-Chairman Samir P. Ashmar, and unanimously approved Edward Earley was appointed **TEMPORARY CHAIRMAN** with Kathy A. Rader as **TEMPORARY SECRETARY**.

Chairman Earley then read the agenda:

2013 CHAIRMAN - Edward J. Earley
2013 VICE-CHAIRMAN - Samir P. Ashmar
SECRETARY - Kathy A. Rader
TREASURER - Barry L. Moyer
MEMBER - Owen M. Bastian

DEPOSITORY FOR AUTHORITY FUNDS - First Niagara Bank Inc.

AUTHORITY LEGAL COUNSEL - William E. Schantz Esq. & Andrew V. Schantz Esq. Davison & McCarthy, P.C.

AUTHORITY ENGINEER - Keystone Consulting Engineers, Inc.

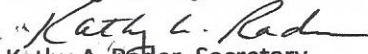
AUTHORITY AUDITOR - France, Anderson, Basile & Company, P.C.

2013 HOLIDAY SCHEDULE - Same as approved by Board of Supervisors for 2013

2013 MEETING SCHEDULE - 2nd Thursday of the Month at 4:00 PM - January, April, July & October, as needed.

Chairman Earley then asked if there were any objections, hearing none, he asked the Authority for action on the consent agenda. Secretary Rader moved that the consent agenda be adopted as read, Vice-Chairman Ashmar seconded the motion and it was unanimously adopted.

Upon motion by Chairman Earley, seconded by Vice-Chairman Ashmar and unanimously approved the meeting was adjourned at 7:12 PM.


Kathy A. Rader, Secretary

BOARD OF SUPERVISORS

The monthly meeting of the Board of Supervisors of Upper Macungie Township was held on January 7, 2013, in the Municipal Building at 7:15 P.M. Those present were Chairman Edward J. Earley, Vice-Chairman Samir P. Ashmar, Secretary Kathy A. Rader, Solicitors William and Andrew Schantz, Township Engineers Dean Haas and Scott Stenroos, Treasurer Barry Moyer, DPW Scott Faust, DCD Ken Molony, Fire Commissioner Grant Grim, Chief Edgardo Colon and Assistant Secretary Owen M. Bastian.

Chairman Edward J. Earley opened the meeting and asked all present to join him in the Pledge of Allegiance to the flag of the United States.

Chairman Earley stated that the minutes of the previous meeting would not be read unless there was some objection. Upon motion by Vice-Chairman Samir P. Ashmar, seconded by Chairman Edward J. Earley and unanimously approved it was agreed to dispense with the reading of the minutes of the previous meetings. The minutes of the previous meetings are approved as presented.

Chairman Earley presented the bills for the month of December totaling General Fund \$1,436,384.60 and Sewer Fund \$1,022,081.08. Upon motion by Chairman Earley, seconded by Secretary Rader and unanimously approved, Treasurer Moyer is authorized to pay the General Fund bills for the month of December in the amount of General Fund \$1,436,384.60 and Sewer Fund \$1,022,081.08

Chairman Earley then read letters from Vice-chairman Ashmar and Secretary Rader stating that the budget includes reimbursement in the amount of \$3397.50 for their two sons.

Upon motion by Secretary Rader, seconded by Chairman Earley and unanimously approved the reimbursement of \$3232.50 for Vice-Chairman Ashmar's son Joshua is approved.

Upon motion by Vice-Chairman Ashmar, seconded by Chairman Earley and unanimously approved the reimbursement of \$165.00 for Secretary Rader's son is approved.

PUBLIC COMMENTS - None**LEHIGH TAX COLLECTION COMMITTEE REPORT** -

Ron Kistler - Mr. Kistler gave a brief report on the 2012 activities of the Tax Collection Committee. Berkheimer Tax Associates is handling the Earned Income Tax collections. Parkland is collecting the final 2011 wage tax but turned over all 2012 responsibilities to Berkheimer as of July 2012. The LTCC will meet quarterly starting February.

RECREATION BOARD -

Secretary Rader reviewed the Recreation Board report. Copies of the complete report are available on the table in the back of the room. The SAT practice test scheduled for January 19th has been cancelled due to lack of interest. Will try again in Spring. The Commission also has a pet care program for which the instructor charges \$119.00. Secretary Rader recommend the Township charge \$125.00, the extra \$6.00 to cover Township expenses. Upon a motion by Chairman Earley, seconded by Vice-Chairman Ashmar and unanimously approved the Township will charge \$125.00 for the pet care program.

PetTech - CPR, First Aid & Care for your Pets on Saturday May 25, 2013 at Independent Park Community Center, with Jack Rosa-Martir., from 9 AM to 12:30 PM.

PLANNING COMMISSION -

DCD Molony reported the Commission heard four items in December.

Docket #2122 - A plan for additional parking area for Mericle Properties

Docket #2127 - A sketch plan for DiFiore Bistro a proposed development at 1032 Trexlertown Road

Docket #2128 - Goddard School - Sketch plan for land development at 8236 Hamilton Boulevard.

Docket #2020 - Wrenfield Townhouses

UPPER MACUNGIE TOWNSHIP POLICE REPORT & BERKS/LEHIGH

UMT Police Department - and New Police Station - Update - Chief Colon reported - The department started at 6 P.M. on December 31, 2012. Father Mark Plaushin of DeSales University was present to offer prayers for the Police. The new department has answered 137 calls to date. Detective Adam Miller and Patrol Officer Pamela Mathis have been named as Community Service Officers for the UMTPD.

Dedication for the new building is set for January 15, 2013 at 10 A.M. with a public tour following, also another tour at 7:00 P.M.

BERKS/LEHIGH POLICE REPORT

BLRP Police Commission - Update - Vice-Chairman Ashmar - Next meeting is January 21, 2013. All vehicles owned by the Commission are stored at UMT facilities, under camera surveillance, until sold.

FIRE COMMISSIONER REPORT

Fire Commissioner/Emergency Management Coordinator Grant Grim is with us this evening. His report shows that the fire companies answered 115 emergency calls out of 79 incidents. EMS responses were 184. Total fire company calls for 2012 were 1,453.

PUBLIC WORKS REPORT

The new grinder has been received and works fine. The office trailer used by the BLPD will be moved.

ZONING REPORT

The report of the Zoning Officer, Al Geosits, for the month of December was received and showed 74 permits issued, 7 for new residences, 7 for residential additions/alterations, 1 for new commercial/industrial buildings, 5 for commercial/industrial additions/alterations, 54 miscellaneous, plus 57 electrical license and 21 plumbing license.

In December, the Zoning Hearing Board of Adjustment heard no appeals.

Solicitor Andrew Schantz reported that TH Properties has filed an appeal with the Zoning Hearing Board concerning townhouse construction. After discussion Solicitor Schantz is to appear to object to the appeal on behalf of the Township.

Solicitor Andrew Schantz reported that the Iron Run Hotel appeal has been denied by the Court.

OLD BUSINESS -

Park Rule Amendment Resolution - Solicitor Schantz then presented Resolution #2013-3 for Supervisors to review and action. The resolution concerns carrying weapons in the Parks. Upon a motion by Secretary Rader, seconded by Chairman Earley and unanimously approved it was **RESOLVED** that **RESOLUTION #2013-3 "A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE TOWNSHIP OF UPPER MACUNGIE, LEHIGH COUNTY, PENNSYLVANIA AMENDING THE RULES AND REGULATIONS FOR TOWNSHIP OWNED RECREATION PARKS AND FACILITIES."** be and is hereby adopted by the Board of Supervisors of Upper Macungie Township.

NEW BUSINESS

Fees for Sewage Pumpers/Haulers (for on-lot septic systems) - Engineer Haas reported that there are about 708 on lot septic systems in the Township. They must be emptied every three years. This is a DEP mandate. The hauler must be licensed by the Township. Upon a motion by Secretary Rader, seconded by Chairman Earley and unanimously approved a fee of \$25.00 per year is established.

Beatrice Shirk, Custodian, and mechanic position - Vice-Chairman Ashmar recommended hiring Beatrice Shirk as fulltime custodian. A full time Mechanic is also needed with all the vehicles that the Township now operates and with the addition of the added police vehicles. Upon a motion by Chairman Earley, seconded by Secretary Rader and unanimously approved Beatrice Shirk is hereby hired as full time custodian at the rate of \$17.00 per hour, a full time mechanic is to be hired at the rate of \$21.50 per hour. Mr. Brunell questioned the mechanic position and what it would entail.

CHAIRMAN EARLEY - Nothing more

VICE-CHAIRMAN ASHMAR - Nothing More

SECRETARY RADER -

Executive session: December 21, 2012 @10:20 AM - Personnel issues

PUBLIC COMMENT

Mr. Bill Burnell questioned need for all the fire equipment to answer most fire calls. Vice-Chairman Ashmar explained that with all fire equipment being manned by volunteers you never know how many persons will respond to calls or what equipment will be needed.

Upon motion by Secretary Rader, seconded by Chairman Earley and unanimously approved the meeting was adjourned at 8:15 P.M. , next regular meeting Thursday, February 7, 2013 at 7 P.M.

Kathy A. Rader
Kathy A. Rader, Secretary



UPPER MACUNGIE TOWNSHIP AUTHORITY .

January 10, 2013

The regularly scheduled meeting of the Upper Macungie Township Authority was held this date in the Municipal Building at 4:00 P.M. Those present were Chairman Edward J. Earley, Vice-Chairman Samir P. Ashmar, Secretary Kathy A. Rader, Treasurer Barry Moyer, Authority Manager Richard Henderson, Solicitor Andrew Schantz, Engineers Bill Erdman and Joe Santilli and Authority member Owen Bastian.

Chairman Edward J. Earley open the meeting and asked all present to join him in the Pledge of Allegiance to the flag of the United States.

Chairman Earley then turned the meeting over to Engineer Bill Erdman.

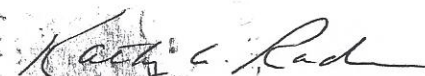
Engineer Erdman then said the purpose of the meeting was to review the Applewood Pump Station report prepared by ADS Environmental Services. Data from four rain gauges, all within 3 miles of the pump station were used to evaluate rainfall distribution and historic rainfall depth-duration-frequency data from NOAA Atlas 14 were used to determine the depth, durations and frequencies of 2 year, 5 year and 10 year storms. The 10 year storm is the ultimate, however, for the proposed Lehigh Hills apartment project the 5 year storm projections would give the Authority some time to save money toward the eventual replacement.

He recommends the Authority endorse the 5 year approach. The Station was constructed approximately 35 years ago, 15 years of the projected 50 year design life of the pump station remains.

Upon a motion by Chairman Earley, seconded by Vice-Chairman Ashmar and unanimously approved the Authority hereby accepts the ADS report.

Upon a motion by Vice-Chairman Ashmar, seconded by Chairman Earley and unanimously approved Engineer Erdman is hereby authorized to draft a letter to The Pidcock Co. in reference to the above Applewood Pump Station decision.

Upon motion by Secretary Rader, seconded by Chairman Earley and unanimously approved the meeting was adjourned at 4:17 PM.


Kathy A. Rader, Secretary

Kathy A. Rader, Secretary

