

BOARD OF SUPERVISORS

The monthly meeting of the Board of Supervisors of Upper Macungie Township was held on August 2, 2012, in the Municipal Building at 7:00 P.M. Those present were Chairman Edward J. Earley, Vice-Chairman Samir P. Ashmar, Secretary Kathy A. Rader, Solicitors William and Andrew Schantz, Township Engineers Dean Haas and Scott Stenroos, Treasurer Barry Moyer, DPW Scott Faust, DCD Ken Molony and Assistant Secretary Owen M. Bastian.

Chairman Edward J. Earley opened the meeting and asked all present to join him in the Pledge of Allegiance to the flag of the United States.

Chairman Earley stated that the minutes of the previous meeting would not be read unless there was some objection. Upon motion by Vice-Chairman Samir P. Ashmar, seconded by Chairman Edward J. Earley and unanimously approved it was agreed to dispense with the reading of the minutes of the previous meetings. The minutes of the previous meetings are approved as presented.

Chairman Earley presented the bills for the month of July totaling General Fund \$1,932,726.60 and Sewer Fund \$953,060.91. Upon motion by Chairman Earley, seconded by Vice-Chairman Ashmar and unanimously approved, Treasurer Moyer is authorized to pay the General Fund bills for the month of July in the amount of General Fund \$1,932,726.60 and Sewer Fund \$953,060.91.

COMMENTS - NONE**RECREATION BOARD**

Secretary Rader reviewed the Recreation Board report. Copies are available on the table in the back of the room. The dog park is in progress. "Park Rules" signs have been posted.

PLANNING COMMISSION**APPROVAL:**

Docket #2113 - Oceanspray Cranberries - DCD Molony reports that the new revised plan shows a smaller building and the Planning Commission has recommended approval. Upon motion by Chairman Earley, seconded by Vice-Chairman Ashmar and unanimously approved it is RESOLVED that RESOLUTION # 2012, the revised plan for Oceanspray Cranberries is hereby approved by the Board of Supervisors of Upper Macungie Township.

FIRE COMMISSIONER

Fire Commissioner/Emergency Management Coordinator Grant Grim is not with us this evening. Vice-Chairman Ashmar gave his report. His report shows that the fire companies answered 127 emergency responses during the month of July. Some upcoming events are - August 6 to 10th a police/fire academy for children, August 8 an active shooter event at Parkland High School from 7:30 AM to 1 PM, August 22 the Ben Salem Command Unit will be on display at the South Whitehall Township Building and Emergency Preparedness Day will held at the Expo Center on September 15th from 11AM to 3 PM. For more information on any of these events, please contact Commissioner Grim at 610-395-4892.

PUBLIC WORKS REPORT

Regular maintenance work is proceeding.

ZONING REPORT

The report of the Zoning Officer, Al Geosits, for the month of July was received and showed 129 permits issued, 20 for new residences, 30 for residential additions/alterations, 0 for new commercial/industrial buildings, 17 for commercial/industrial additions/alterations, 62 miscellaneous, plus 5 electrical licenses and 5 plumbing license.

In July, the Zoning Hearing Board of Adjustment heard the following appeals:

#71215 - The appeal of Oscar & Imelda Mitra, 1570 Buck Hill Lane, Breinigsville, Pa; for a variance to side and rear property lines to place a shed. The Property is zoned R2. GRANTED

#71216 - The appeal of Jason W. Moyer, 907 Yorkshire Drive, Breinigsville, Pa; for a variance to side property line to place a shed. The property is zoned R3 GRANTED.

#71217 - The appeal of Robin Kemmerer, 9629 Viceroy Lane, Breinigsville, Pa.; for a variance to place a fence in a drainage easement along rear property line. The property is zoned R2. GRANTED

#71218 - The appeal of Astrid Radermacher, 4553 Woodbrush Way, Allentown, Pa.; for a special exception to permit a general home occupation (i.e.bakery) with one non-resident employee. The property is zoned R5. GRANTED

LEHIGH TAX COLLECTION COMMITTEE REPORT - Mr. Ron Kistler is not with us this evening. The next TCC meeting is in September.

OLD BUSINESS

Tilghman Street Closing - PennDOT update - Report released by PennDOT shows that the bridge project is on schedule and should be completed by August 30, 2012.

Fogelsville Dam - Update - Engineer Haas reports a meeting is scheduled for September 5th with DEP to review the project. The Emergency Action Plan is complete. We will explore State Funding for the project.

Parkland School District - Crosswalk update - Engineer Stenroos reports that the recent plan is acceptable. A permission letter is needed to provide for the proposed markings and signing which will be located within the Parkland View Apartments private street right-of way. Upon motion by Secretary Rader, seconded by Chairman Earley and unanimously approved Parkland School District is hereby authorized to install and maintain intersection crosswalk signage and road markings at the intersection of Mosser Road and Cetronia Road as shown on plan of Barry Isett & Associates dated 6/28/12, job #1028212.000.

NEW BUSINESS

Communication Tower - Vice-Chairman Ashmar reported that a new communication tower is needed to enhance radio reception for fire and police units. The tower will cost \$115,000, plus the structure to house the tower could run another \$35,000.00. Upon a motion by Vice-Chairman Ashmar, seconded by Chairman Earley and unanimously approved UMT will purchase the communication tower and structure to house the tower for the sum of \$150,000.00.

2013 Ford Explorer Purchase - DPW Faust reports that approximately \$29,000 of excess equipment has recently been sold. His department is in need of a new vehicle and he recommends the purchase of a 2013 Ford Explorer. Through COSTARS the cost would be \$26,955.00 less the trade-in of a F350 truck for a net of \$17,955.00. Upon motion by Vice-Chairman Ashmar, seconded by Chairman Earley and unanimously approved DPW Faust is hereby authorized to purchase a 2013 Ford Explorer for the sum of \$17,955.00

Grange Road Park Project Closeout - Engineer Haas reports that the project is almost complete and the amount of funds retained could be lowered to 5%. Upon a motion by Chairman Earley, seconded by Secretary Rader and unanimously approved the funds retained on the Grange Road Park Project will be lowered to 5%.

Hidden Meadows - Werley Road time extension agreement -Engineer Stenroos reports that the developer has requested a time extension of two years on Werley Road improvements. Solicitor Schantz explained that the problem is that the box culvert design has not been approved by DEP. He feels that the box culvert design is important and no extensions should be granted before the issue resolved. A motion was made by Vice-Chairman Ashmar, seconded by Chairman Earley, and unanimously approved to grant the extension. Then after much discussion another motion was made by Chairman Earley, seconded by Secretary Rader, and unanimously approved to withdraw the motion and table the matter until the box culvert issue is resolved.

Goodwill Fire Company #1 Trexlertown - Electrical Project - Since Commissioner Grim is not with us this evening. Vice-Chairman Ashmar reported that the cost of the project would be \$4,853.06. The problem is that Fogelsville paid their own update and is it fair for UMT to pay for the update for Trexlertown. Vice-Chairman Ashmar then made a motion to deny payment for Trexlertown Fire Co. electrical update, Chairman Earley seconded the motion and it was unanimously approved.

UPPER MACUNGIE TOWNSHIP POLICE & BERKS/LEHIGH POLICE

UMT Police Department - Update - Lt. Michael Sitoski unveiled a patch, which will be on all police uniforms. Letters detailing the offer of employment have been mailed to 25 applicants and now waiting for replies.

New Police Station - Update - DCD Molony reported on a walkthrough of the new building. He told the job foreman that the job must be completed by August 20.

BLRP Police Commission - Update - Vice-Chairman Ashmar reports that the next Commission meeting is in the middle of August. A meeting must be held with the Police Union. Another meeting is needed with the Solicitors for all the municipalities involved to try to settle outstanding issues amicably.

CHAIRMAN EARLEY - Nothing more.

VICE-CHAIRMAN ASHMAR -

The Emergency Services picnic is scheduled on September 9th. The picnic is in appreciation for the volunteers and their families. Upon a motion by Secretary Rader, seconded by Chairman Earley September 9th is approved as the date of the Emergency Services picnic.

SECRETARY RADER -

Executive sessions: Tuesday July 17, at 8:45 AM - Personnel Issues
 Monday July 23, at 4:30 PM - "
 Friday July 27, at 3:15 PM - "

Correspondence - Letter from Richard T. Sniscak of the Parkland School District thanking the Township officials Ken Molony, Scott Stenroos and Scott Faust for their assistance with the Jaindl School Crosswalk project.

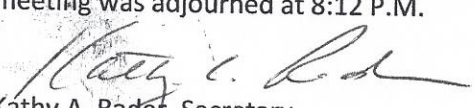
The next regular Supervisors meeting will be held September 6, 2012 at 7:00 P.M. a special meeting to discuss UMT budget for the year 2013 will be held on August 9, 2012 at 10 AM.

PUBLIC COMMENT

Mr. Bill Burnell raised questions about the problem with three fire companies. Vice-Chairman Ashmar explained that with the three companies sometimes UMT must be careful to attempt to keep them equal. UMT must support all three equally. He also reported that Fogelsville has had two more firefighters receive their certification.

Mrs. Peg Konnick complained about the golf course at Independent Park. Some golfers are going on her property. The problem will be addressed with the Parks Foreman.

Upon motion by Chairman Earley, seconded by Vice-Chairman Ashmar and unanimously approved the meeting was adjourned at 8:12 P.M.


 Kathy A. Rader, Secretary

BOARD OF SUPERVISORS

A special meeting of the Board of Supervisors of Upper Macungie Township was held on August 13, 2012, in the Municipal Building at 3 P.M. Those present were Chairman Edward J. Earley, Vice-Chairman Samir P. Ashmar, Secretary Kathy A. Rader, Treasurer Barry Moyer, Chief Edgardo Colon, DPW Scott Faust, Engineer Scott Stenroos, DCD Ken Molony, Fire Commissioner Grant Grim and Assistant Secretary Owen M. Bastian.

Chairman Edward J. Earley opened the meeting and asked all present to join him in the Pledge of Allegiance to the flag of the United States.

Purpose of the meeting as advertised in the Morning Call on August 11, 2012, was to discuss the 2013 Township Budget and any other business that may come before the Board.

Chairman Earley reported that the first item of business would be the awarding of paving bids. Secretary Rader reported that the following bids were received:

BIDDER 2012 BITUMINOUS SEAL COAT/TYPE 1 SLURRY SEAL PROJECT	
Asphalt Maintenance Solutions	\$143,820.00
Asphalt Paving Systems Inc.	125,460.00
E. J. Breneman	No Bid
2012 DOUBLE APPLICATION MICRO-SURFACING PROJECT	
Asphalt Maintenance Solutions	\$ 67,838.00
Asphalt Paving Systems Inc.	74,686.00
E. J. Breneman	71,690.00

All bids had the required bid bond.

All bids were then reviewed. Upon a motion by Secretary Rader, seconded by Vice-Chairman Ashmar and unanimously approved the low bid of Asphalt Paving Systems Inc. of \$125,460.00 for the 2012 Bituminous Seal Coat/Type 1 Slurry Seal is hereby accepted.

On the second bid the low bidder did not meet the condition on qualifications. His qualifications are excellent but he had no references as called for in the bid documents. The Township Solicitor is not here to rule on accepting the low bid or make the award to the second bidder. Secretary Rader then made a motion to award the bid to the low bidder, Asphalt Maintenance Solutions for the sum of \$67,838.00, or if the Solicitor rules that the bid cannot be accepted then to award the bid to the second bidder E.J.Breneman for the sum of \$71,690.00, Vice-Chairman Ashmar seconded the motion and it was unanimously approved.

Chairman Earley then asked Treasurer Moyer to review the 2013 Budget.

Treasurer Moyer distributed a draft budget for 2013. He prepared this draft on his own without input from any of the department heads. He urged all department heads to prepare their wish lists and give it to him as soon as possible. The big item this year will be the new Police Department. He has included some new items in his draft, however, he is sure there are some new items that were missed.

Secretary Rader reviewed a list prepared by Engineer Haas, including a possible sewer grant, update to 537 standards, a waterline to Breinigsville Park, Lone Lane Park improvements, Fogelsville Dam, etc.

Vice-Chairman Ashmar then reviewed line items in the budget, such as subscriptions, memberships, postage, engineering recoverable items from developers. He asked for a list of all developers not up to date on reimbursements, radio tower, pensions, car leases, etc.

Chief Colon reported that 25 letters had been mailed to applicants who applied for positions. He recommends that the Township consider hiring a full time auto mechanic. With the addition of the new police cars plus the existing equipment a full time mechanic will be needed.

The meeting was adjourned at 4:15 P.M., next meeting August 29 at 4:00 P.M.


Kathy A. Rader, Secretary

BOARD OF SUPERVISORS

A special meeting of the Board of Supervisors of Upper Macungie Township was held on August 29, 2012, in the Municipal Building at 4 P.M. Those present were Chairman Edward J. Earley, Vice-Chairman Samir P. Ashmar, Secretary Kathy A. Rader, Treasurer Barry Moyer, Chief Edgardo Colon, DPW Scott Faust, DCD Ken Molony, Fire Commissioner Grant Grim and Assistant Secretary Owen M. Bastian.

Chairman Edward J. Earley open the meeting and asked all present to join him in the Pledge of Allegiance to the flag of the United States.

Purpose of the meeting as advertised in the Parkland Press on August 22, 2012, to discuss the 2013 budget; and, any other business that may come before the Board.

PUBLIC COMMENTS - Chairman Earley asked for comment from the floor. Mrs. Doris Fenner thanked the Supervisors for having the open meeting on the 2013 budget.

MUNICIPAL DEPOSIT RESOLUTION - Secretary Rader reported that First Niagara Bank needs a resolution authorizing persons responsible for deposits or withdrawals to the Township accounts. Upon a motion by Secretary Rader, seconded by Chairman Earley and unanimously approved it is RESOLVED that RESOLUTION # , 2012 authorizing Chairman Edward J. Earley, Vice-Chairman Samir P. Ashmar, Secretary Kathy A. Rader and Treasurer Barry Moyer to access the Bank accounts at First Niagara Bank is hereby approved.

PENNDOT HOP POLICES FOR DCD MOLONY

To sign HOP's - Upon a motion by Secretary Rader, seconded by Chairman Earley and unanimously approved DCD Molony is authorized to sign HOP's.

To be authorized for electronic filing - Upon a motion by Secretary Rader, seconded by Vice-Chairman Ashmar and unanimously approved DCD Molony and DPW Scott Faust are hereby authorized to use electronic filing.

PENNDOT SIGNS - The Township must erect and maintain MPH signs in zones of 35 MPH or less. PennDOT needs a letter stating that the Township will comply with this regulation. Upon a motion by Secretary Rader, seconded by Vice-Chairman Ashmar and unanimously approved letter to be send to PennDOT that UMT will comply.

PPL RIGHT OF WAY EASEMENT - PARKLAND FIELDS - Upon motion by Secretary Rader, seconded by Chairman Earley and unanimously approved DCD Ken Molony is hereby authorized to sign a right of way agreement with developers of Parkland Fields.

ORDINANCE 2012-5 RESTRICTING TRUCK TRAFFIC ON CERTAIN ROADS - Secretary Rader reported that Ordinance #2012-5 has been advertised and is ready for action by the Board. Upon a motion by Chairman Earley, seconded by Vice-Chairman Ashmar and unanimously approved it is RESOLVED that ORDINANCE #2012-5 "AN ORDINANCE OF THE TOWNSHIP OF UPPER MACUNGIE, LEHIGH COUNTY, PENNSYLVANIA, AMENDING CHAPTER 15 (MOTOR VEHICLES AND TRAFFIC), PART 2 (TRAFFIC REGULATIONS) OF THE CODE OF ORDINANCES OF THE TOWNSHIP OF UPPER MACUNGIE, AMENDING NO TRUCK TRAFFIC ON CERTAIN STREETS LOCATED WITHIN UPPER MACUNGIE TOWNSHIP; SAID REQUIREMENTS BEING SET FORTH MORE FULLY IN THE BODY OF THIS ORDINANCE" be and is hereby adopted by the Board of Supervisors.

Vice-Chairman Ashmar then recommended that the temporary stop signs erected by PennDOT at the intersection of Ruppssville and Chapmans Roads remain in place. Traffic Engineer Stenroos has talked with PennDOT about this. PennDOT will leave the signs in place if the Township does a traffic study and it shows the need for the signs. Upon a motion by Vice-Chairman Ashmar, seconded by Secretary Rader and unanimously approved Township Traffic Engineer will be instructed to perform a traffic study at the intersection.

BLRP - Vice-Chairman Ashmar reports - A problem with the assets of the existing Police Commission appears to be coming up. Maxatawny is claiming the vehicles with the least amount of mileage. The new UMTPD will need cars on January 1, 2013. Six cars (6) are on order and six more will be needed. He suggests that the assets of the existing Police Commission be liquidated and the funds received be distributed between the members. The income from the State Police building and the LST tax should cover the extra expense to the Township.

Vice-Chairman Ashmar then made the following four (4) motions, all seconded by Chairman Earley and unanimously approved:

Motion #1 - That new radios be purchased for all the new cars for a sum not to exceed \$70,000.00.

Motion #2 - That a new utility vehicle and 5 cars be purchased for a sum not to exceed \$161,750.00.

Equipment for the cars such as cameras, sirens, lights, etc. will be extra.

Motion #3 - That equipment such as guns and ammo be purchased for a sum not to exceed \$95,000.00.

Motion #4 - That new computers to be purchased for a sum of \$48,000.

That new software to be purchased for a sum of \$25,000.

That the total for these two items not exceed \$75,000.00

When possible all the materials in motions #1 to #4 to be purchased thru the State COSTARS program.

2013 BUDGET - Treasurer Moyer thanked all department heads for their cooperation in preparing the budget. He must still meet with Chief Colon to gather information on the Police Department. The other problem is the new assessment figures will not be available until mid November. Some guesswork will be needed in the new budget.

FIRE COMMISSIONER GRIM - Commissioner Grim requests that the reimbursement given to volunteers for responding to emergencies and training be raised from the existing \$5.00 to \$7.50 per call. Upon motion by Chairman Earley, seconded by Vice-Chairman Ashmar and unanimously approved the motion passed, the new rate is \$7.50. Vice-Chairman Ashmar and Secretary Rader both reported having sons serving as Volunteers and they will be receiving the new rate. Chairman Earley and Vice-Chairman Ashmar both serve as volunteers but do not participate in the reimbursement program.

DCD Molony then recommended that two (2) employees in his department be given raises totaling \$6,200 per year.

Upon a motion by Chairman Earley, seconded by Secretary Rader and unanimously approved the meeting was adjourned at 4:42 P.M.



Kathy A. Rader, Secretary

