



**Upper Macungie Township  
Board of Supervisors  
Reorganization Agenda**

8330 Schantz Road  
Breinigsville, PA 18031

*TENTATIVE*

**Monday, January 4, 2021**

**6:45 PM**

**Public Meeting Room**

*Note: This is a "Consent Agenda" – The Board of Supervisors has agreed to act upon the items on this agenda by the taking of one vote. If there are any objections to a particular item, it will be removed from this agenda and acted on independently by a separate vote. Anyone wishing to address the Board or ask questions from the floor regarding any item on this agenda, or on issues not on the agenda, please print your name, address, and nature of your question on the paper at the table in the rear of the room. Thank you.*

- I. DESIGNATION OF TEMPORARY CHAIRMAN – \_\_\_\_\_**
- II. DESIGNATION OF TEMPORARY SECRETARY – Kalman A. Sostarecz, Jr.**
- III. CALL TO ORDER – PLEDGE TO THE FLAG**
- IV. REORGANIZATION AND APPOINTMENTS**
  - A. 2021 Chairman – \_\_\_\_\_
  - B. 2021 Vice-Chairman – \_\_\_\_\_
  - C. 2021 Secretary – Kalman A. Sostarecz, Jr.
  - D. 2021 Assistant Secretary – Cindy Yaskowski
  - E. 2021 Treasurer – Bruce T. Koller
  - F. 2021 Township Manager – Robert R. Ibach, Jr.
  - G. Treasurer's Bond - \$1,000,000
  - H. Depository for Township Funds – KeyBank
  - I. Custodial/Investment Institutions
    - 1. Truist Bank (formerly BB&T)
    - 2. M&T Bank Corporation
    - 3. M&T Securities, Inc.
    - 4. ESSA Bank & Trust
    - 5. Embassy Bank
    - 6. Univest Bank & Trust
    - 7. PA School District Liquid Asset Fund (PSDLAF)
    - 8. PA Local Government Investment Trust (PLGIT)
  - J. 2021 Mileage Rate (IRS 2021 Rate) – 56 cents per mile for business miles driven
  - K. 2021 Holiday Schedule (See attached)
  - L. 2021 Meeting Schedule (See attached)
  - M. Township Solicitors (See attached rates)
    - 1. Board of Supervisors & Planning Commission – Andrew V. Schantz, Esq., Davison & McCarthy PC
    - 2. Zoning Hearing Board – Stephen A. Strack, Esq., Steckel & Stopp
    - 3. General Labor Counsel – Thomas L. Heimbach, Esq., Flamm Walton Heimbach PC
    - 4. Special Counsel for Labor – Ryan J. Cassidy, Esq., Eckert Seamans Cherin & Mellott, LLC
    - 5. Special Counsel for Land Development – Blake C. Marles, Esq., Stevens & Lee PC
  - N. Township Engineer – Keystone Consulting Engineers, Inc. (See attached rates)
  - O. Township Zoning Officers – Dan DeMeno, Assistant Director of Community Development; Duane Dellecker, Building Code Administrator; Kyle Kuester, Keystone Consulting Engineers, Inc.
  - P. Planning & Community Development Director – Daren Martocci, Keystone Consulting Engineers, Inc.
  - Q. Township Sewage Enforcement Officer – Eric Erb, Keystone Consulting Engineers, Inc.

- R. Third-Party Code Inspectors –Barry Isett & Associates, Inc.; CodeMaster Inspection Services, Inc.; Keycodes Inspection Agency
- S. Third-Party Code Inspector for Special Projects – SafeBuilt, LLC
- T. Township Auditor – BakerTilly
- U. Vacancy Board – Christopher Englebert (1-Year Term Expires 12/31/2021)
- V. Planning Commission – Michael Werst & Paul McNemar (4-Year Terms Expires 12/31/2024)
- W. Zoning Hearing Board – Andrew Snyder (5-year Term Expires 12/31/2025)
- X. Zoning Hearing Board Alternate – Jeff Fleischaker (3-Year Term Expires 12/31/2023)
- Y. Recreation Board – Gwen McCurdy & Karla Trumbauer (5-Year Terms Expire 12/31/2025)
- Z. Delegates to PSATS Annual Conference & NaTAT Conference – James M. Brunell, John P. “Sean” Gill, Kathy A. Rader, Robert R. Ibach, Jr., and Kalman A. Sostarecz, Jr.
- AA. Conference Voting Delegate – Kathy A. Rader

**V. PUBLIC COMMENT/COURTESY OF THE FLOOR**

**VI. ADJOURNMENT OF REORGANIZATION MEETING**