



Upper Macungie Township
Board of Supervisors
General Business Meeting Agenda

8330 Schantz Road
Breinigsville, PA 18031

TENTATIVE

Thursday, April 2, 2020

7:00 PM

Public Meeting Room

Due to the ongoing COVID-19 Pandemic, the seating capacity of the UMT Public Meeting Room will be limited in accordance with the Governor's Directives and Social-Distancing Guidance.

The meeting will also be live-streamed on YouTube at https://www.youtube.com/channel/UCensF6K-mh9YbnK7aG4tDIA
You may submit comments via e-mail until 5:00 p.m. the day of the meeting to info@uppermac.org - include your name and street address in the body of your e-mail. Comments will be read aloud during the meeting.

Anyone wishing to address the Board or ask questions from the floor, please print your name, address and nature of your question or comment on the paper at the table in the rear of the room. Thank you.

- I. CALL TO ORDER - PLEDGE TO THE FLAG
II. MINUTES
A. March 5, 2020
III. PRESENTATIONS
IV. DISCUSSIONS & UPDATES
V. ORDINANCES
VI. RESOLUTIONS
A. Resolution #2020-09 - Docket #1999 - Weilers Road Lot Consolidation Plan Approval
B. Resolution #2020-10 - Docket #2286 - Cetronia Road Apartment Building - Preliminary/Final Plan Approval
C. Resolution #2020-11 - Local Government Week
VII. MOTIONS
A. Appointing Assistant Director of Community Development/Zoning Officer
B. Authorizing Redistribution of Sewer Capital Funds
C. Awarding of Bid - Applewood Pump Station Sanitary Sewer Gravity System Upgrade
D. Awarding of Bid - Spring Creek Meter Manhole Replacement
E. Awarding of Bid - 2020 Polymer Modified Crack Seal Project
F. Awarding of Bid - 2020 Ultra-Thin Friction Course Project
G. Awarding of Bid - 2020 Bituminous Seal Coat with Slurry Seal Project
H. Awarding of Bid - 2020 Lawn Mowing Contract
I. Authorizing Advertisement of a Public Hearing for Amendments to the Zoning Ordinance
VIII. BOARD & STAFF REPORTS
A. Treasurer
B. Recreation Board
C. Community Development
D. Engineer
E. Police
F. Fire/EMS
G. Public Works
H. Secretary
I. Manager
J. Solicitor
K. Board
i. Chairman
ii. Vice-Chairman
iii. Supervisor
IX. PUBLIC COMMENT/COURTESY OF THE FLOOR
X. ADJOURNMENT

Upper Macungie Township
Treasurer's Report - Total Bills for All Funds
Board of Supervisors Meeting
April 2, 2020

Bill Approval for Month of March 2020		
Fund 01 - General Fund -		
Checks	\$ 772,087.32	
ACH Payments (PPL Electric, UGI & Neopost)	10,610.98	\$ 782,698.30
Fund 02 - Street Lighting Fund -		
Checks		13,449.02
Fund 03 - Fund - Fire Protection Fund -		
Checks		-
Fund 04 - Firefighter's Fund -		
Checks		-
Fund 05 - Refuse & Recycling Fund -		
Checks	10,792.26	
ACH Payments (Waste Management)	134,917.60	145,709.86
Fund 08 - Sewer Fund -		
Checks	80,323.92	
ACH Payments (PPL Electric)	3,503.50	83,827.42
Fund 18 - Sewer Capital Reserve Fund -		
Checks	219,967.78	
Fees	6,968.55	226,936.33
Fund 19 - Recreation Fund -		
Checks		17,423.40
Fund 20 - Storm Water Maintenance Fund -		
Checks		2,171.63
Fund 21 - Medical Fees Fund -		
ACH Payment		-
Fund 30 - Township Capital Reserve Fund -		
Checks	-	
Fees	2,525.16	2,525.16
Fund 31 - Capital Equipment Fund -		
Checks		49,491.75
Fund 32 - Open Space Preservation Fund -		
Checks		-
Fund 35 - Liquid Fuels Fund -		
Checks		-
Fund 36 - Traffic Improvement Fund -		
Checks		17,169.57
Fund 50 - Firemen's Relief Fund -		
Checks		-
Fund 91 - Escrow Fund -		
Checks		107,823.18
Fund 99 - Non-Uniform Pension Plan -		
Checks (Benefits Paid)	36,503.86	
Fees	-	36,503.86
Total Payments for the Month		\$ 1,485,729.48
Transfers during Month of March 2020		
None		\$ -
Total Transfers		\$ -

**UPPER MACUNGIE TOWNSHIP
RECREATION DEPARTMENT
Monthly Report
March 2020**

Parks and Recreation Board Meeting Summary:

The Parks and Recreation Board decided to cancel their meeting scheduled for Thursday, March 19, 2020.

The Parks and Recreation Board was updated on program changes and account balances by Lynn via email.

Other Business:

- Pavilion Rental Update
 - Rental usage does not occur until April. Rental reporting will begin in May
- UMT Recreation fund balance- \$1,677,299.12
- Friends of Upper Macungie Parks and Recreation, Inc. fund balance - \$26,486.32

Recreation & Events Coordinator Updates:

- Existing Spring/Summer Programs
 - Easter Bunny Scramble (4/4/20) was cancelled, pick-up volleyball and basketball not running
 - No other programs needed to be cancelled at this time
 - Pickleball tournament (5/16- 5/16) is the next largest event. No plans to cancel at this time
- Newsletter
 - Editing design and content
 - A proof will be distributed as soon as it is possible
 - With the current state of affairs, the estimated in home date is now early May
- Website/Facebook
 - Working to make any necessary changes and keep residents informed regarding COVID-19
- Professional Development
 - Parks and Recreation Departmental Review- on hold
 - Scott Cope and I have worked through much of the scope of work
 - Review of; procedures, documents, and programs of the Recreation department
 - This review allows time for professional development with Scott. We have determined the areas of focus, and once we are able to meet again, we will begin to work more in depth on these areas.
 - Women's Business Council Mentor Program- third session attended (3/11)
 - Focus was on proper communication and listening skills, confidence, and commanding a room
 - There is usually homework implementing what is discussed; have a better interaction/communication with someone that communicates differently than ourselves.
 - Attending the Western Lehigh Chamber of Commerce meetings- March cancelled
- RecDesk Member Accounts
 - 2,232 accounts created in our online registration system (as of 3/30/20)

**UPPER MACUNGIE TOWNSHIP
COMMUNITY DEVELOPMENT REPORT**



MARCH 2020

MARCH PLANNING AND ZONING MEETING SCHEDULE:

Wednesday March 11th	6:30 PM	Zoning Hearing Board Meeting
Monday March 16th	7:00 PM	Planning Commission Workshop
Wednesday March 18 th	7:00 PM	Planning Commission Meeting
Wednesday March 25 th	6:30 PM	Zoning Hearing Board Meeting

MARCH MEETING & HEARING SUMMARY:

March 11, 2020 Zoning Hearing Board:

No Meeting

March 18, 2020 Planning Commission Meeting:

At their public meeting of March 18, 2020, The Planning Commission reviewed the following applications;

- #2286 1047 Cetronia Road Apartments, Preliminary/Final Land Development Plan**, the project proposes developing the property into an 8 unit multi-family apartment building, the property is located at the northwest corner of Cetronia Rd and Mosser Road, the site is located in the R5 – Medium High Density Residential Zoning District; ***The Commission recommended approval of the Land Development Plan with waivers;***

- #1999 Weilers Road Townhouse Development, Preliminary/Final Subdivision Plan**, the project proposes to consolidate 5 tracts of land into two tracts of land situated along Weilers Road near the intersection of Hamilton Blvd., Rt. 222. The property is located within the R3 – Medium Low Density Residential Zoning District; ***The Commission recommended approval of the Lot Consolidation Plan;***

- #2289 Curative Zoning Amendments; *The Planning Commission recommended that the Board hold a Public Hearing on and further approve the Curative Zoning Amendments;***

- #2290 Agricultural Protection Zoning Amendment; *The item was removed from the agenda.***

March 25, 2020 Zoning Hearing Board:

#03 20 006 The Zoning Appeal of **Lehigh Valley Health Network, 2100 Mack Blvd., Allentown, PA 18105**, for a variance of Section §27-704 to permit construction of a sign which exceeds the maximum permitted area. The property is located at **1431 Nursery Street, Fogelsville, PA 18104** and is situated within the NC – Neighborhood Commercial District; ***The Zoning Appeal was continued at the request of the Zoning Hearing Board – No hearing was held.***

APRIL PLANNING AND ZONING MEETING SCHEDULE:

Wednesday April 8 th	6:30 PM	Zoning Hearing Board Meeting
Monday April 13 th	7:00 PM	Planning Commission Workshop
Wednesday April 15 th	7:00 PM	Planning Commission Meeting
Wednesday April 22 nd	6:30 PM	Zoning Hearing Board Meeting

APRIL MEETINGS & HEARINGS:

April 8, 2020 Zoning Hearing Board:

No Meeting

April 15, 2020 Planning Commission Meeting:

#1999 **Weilers Road Townhouse Development, Preliminary/Final Land Development Plan**, the project proposes to construct 36 buildings which will contain 144 townhouse units. Also proposed are several public roadways, overflow parking areas and a private recreation area. The project is situated along Weilers Road near the intersection of Hamilton Blvd., Rt. 222. The property is located within the R3 – Medium Low-Density Residential Zoning District;

#2293 **Regional Act 537 Sewer Planning Review**

April 22, 2020 Zoning Hearing Board:

* **#04 20 007** The Zoning Application of **ART Mortgage Borrower Propco 2010 – 4 LLC, 3520 Piedmont Rd. NE STE 410 Atlanta, GA 30305**; for a Special Exception to permit construction of a 275,000 square feet, 115 feet tall building expansion of an existing 491,212 square feet cold storage warehouse. The building is an existing legal non-conformity as it was previously permitted as a Conditional Use in accordance with section §

* Board Attention

27-107(8)(B) of the Upper Macungie Township Code of Ordinances the building addition would require a Special Exception. The property located at **7150 Ambassador Drive, Allentown, PA 18106, Pin: 546605142970 1**, and is situated in the LI – Limited Light Industrial Park Zoning District;

CURRENT PLANNING DOCKETS:

Docket	Project	90 or 45 Day Period (MPC Section 508)
2202	6500 Chapmans Road – Land Development	6/1/2020
2286	1047 Cetronia Road Apartments – Land Development	4/15/2020
2273	NFI, Logistics Center – Land Development	5/19/2020
1999	Weilers Road Townhouses – Lot Consolidation Plan	5/19/2020
1999	Weilers Road Townhouses – Land Development Plan	7/14/2020

* Board Attention

BUILDING & ZONING PERMITS:

During the month of **March 86 Building and Zoning Permits** were issued, including:

Permits:	March	Y.T.D.
Blasting Permits:	0	0
Building Permits:	61	154
Electrical Permits:	15	29
Mechanical Permits:	6	14
On-lot Septic Permits:	0	0
Plumbing Permits:	1	5
Road Opening Permits:	0	0
Sewer Tapping Permits:	9	16
Sprinkler Permits:	3	9
Zoning Permits:	17	54
Total Permits:	112	281
Licenses:		
Plumbing:	4	19
Electric:	5	46
Septic Pumpers:	0	6
Total Licenses:	9	71
New Residential Dwelling Units:		
Single Family Detached:	2	7
Single Family Attached (Twins and Townhomes):	2	14
Multi-Family (Apartments):	0	0
New Commercial Structures:	0	0
Revenue:		
Permit & License Fees:	\$179,835.45	\$579,043.54
Planning & Zoning Fees:	\$2,775.00	\$12,661.50

* Board Attention

CODE ENFORCEMENT:

Madeline's Restaurant:

Under the Governor's current enforcement action, the Code Department has not been investigating the parking issues. Once businesses can open for dine in services the situation will be reevaluated.

Kuhnsville Auto (6535 W. Tilghman Street):

A Request to Enter under the 2018 IPMC was made on January 14th to address potentially unsafe conditions with no response. Township Officials acquired and executed an Administrative Search Warrant, however inspections were limited to the first-floor business activities as access was denied to the second-floor residential apartments. Notices of violations have been sent to the owner based on the investigation. The Code Department is currently working to gain access to the residential apartment component.

* **Parkland Fields Driveways:**

Staff recommends an extension of the ZHB appeal deadline through July 31st, with a hard deadline of April 30th, 2021 for all work to be completed.

Daren J. Martocci
Director of Community Development

UPPER MACUNGIE TOWNSHIP ENGINEER'S REPORT –



APRIL 2020

RT-100 TRAFFIC ADAPTIVE:

- The change order for the Time extension has been processed until May 6, 2020.
- Telco has received the replacement Radar Units, they are waiting on replacement circuits from Rhythm in order to reinstall the radar units. Telco's technicians are still working and will be able to re install the radar units as soon as the circuits are received.
- Once the radar units have been replaced, we will request PennDOT to do their 30 day test. It is our goal to have the 30 day test completed prior to PennDOT starting work.
- We are currently requesting that the Township Warranty of the Traffic Adaptive be deferred to until after PennDOT completes their project. We have passed along the warranty information to the PennDOT inspector in charge so that PennDOT can consider purchasing their own warranty for the duration of their project. This way rhythm can work directly for PennDOT or their contractor to manage the adaptive traffic signals during construction.

RT-100 BETTERMENT:

Given the Government Shutdown we are waiting on an updated construction schedule from PennDOT as this project is currently shutdown. It was anticipated that construction for Segment 1 which includes the length of Route 100 from Industrial Boulevard to Schantz Road would be mid April of 2020 and completed in August 2020. The traffic control for segment 1 will have Route 100 southbound left turn restrictions at Industrial Blvd and Kressler Lane, all lanes of traffic westbound on Industrial Boulevard will be detoured to Schantz Road. Once a revised project schedule is in place the attached sheets can be placed on the UMT website for residence information regarding the traffic restrictions and detour for phase 1.

David Alban Jr., P.E.
Keystone Consulting Engineers, Inc.

SR 0100, SECTION 13M BETTERMENT PROJECT

Upper Macungie Township



*MAINTAIN DRIVEWAY ACCESS AT ALL TIMES

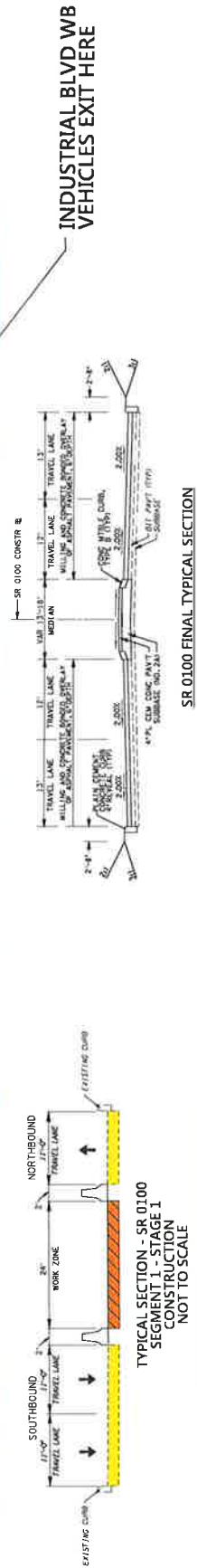


WB APPROACH CLOSED; VEHICLES DETOURED TO SCHANTZ RD WB

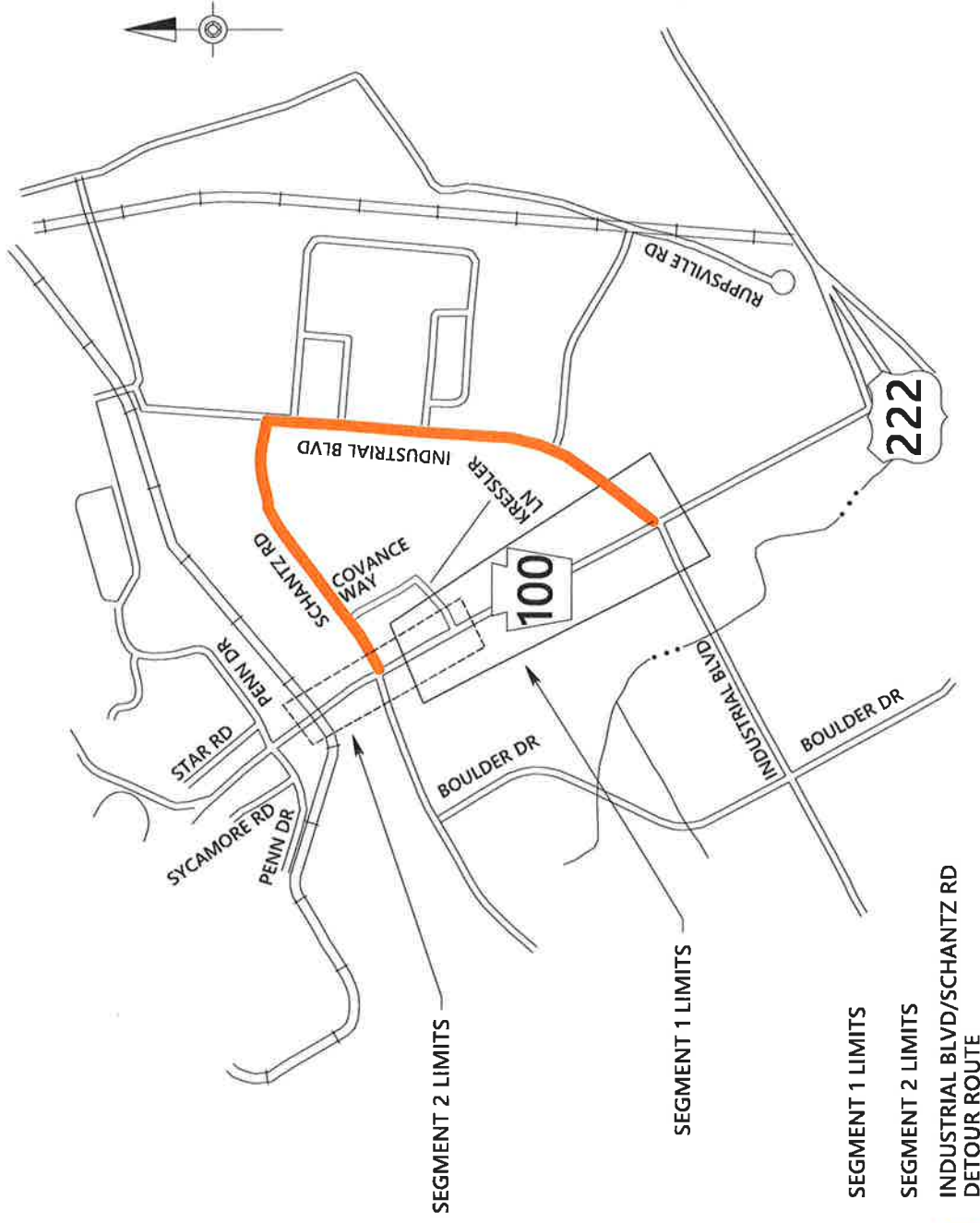
SB LEFT TURNS FOR INDUSTRIAL BLVD HERE






MATCHLINE AA



SR 0100, SECTION 13M BETTERMENT PROJECT
Upper Macungie Township



-  SEGMENT 1 LIMITS
-  SEGMENT 2 LIMITS
-  INDUSTRIAL BLVD/SCHANTZ RD
DETOUR ROUTE



Upper Macungie Township Police Department Monthly Incident/Activity Report

	March 2020	Year to Date	March 2019
Total Calls for Service	820	2,424	842
Reportable Crashes	24	67	20
Non-Reportable Crashes	50	152	42
Private Property Crashes	9	21	15
Criminal Arrest (Misdemeanor/Felony)	21	56	30
Non-Traffic Citations (summary)	19	43	6
Traffic Citations	165	780	425
Parking Tickets	16	51	29
Written Warnings	76	309	145
False Alarms	72	195	96

Reported Crimes:

Crime Type	#
Arsons	1
Assaults	1
Burglaries	2
Disturbing the Peace Crimes	16
Drug/Alcohol Violations	12
DUI Offenses	15
Fraud Crimes	2
Homicides	0
Motor Vehicle Thefts	0
Robberies	0
Sex Offenses	0
Thefts	10
Vandalism/Criminal Mischiefs	2
Vehicle Break-in/Thefts	2
Weapon Offenses	0

K-9 Statistics

Upper Macungie Township	Assist Other Jurisdiction
5	2

Tracking	Narcotics	Explosives Check	Area Search	Apprehension /Surrender	Stop Assists	Public Demonstration
0	1	0	1	0	5	0

Motor Carrier Safety Assistance Program

Total Inspections	39
Level I Inspections (full driver and vehicle)	23
Level II Inspections (driver and vehicle – except brakes)	0
Level III Inspections (driver and documents only)	38
Inspections resulting in Out of Service Drivers	3
Inspections resulting in Out of Service Vehicle	3
Total Violations Discovered	52
Total Citations Issued	15

Community Events

3/1/20 – 1st Responder Cornhole tournament fundraiser – Holiday Inn

3/3/20 – Active Shooter Speaking Engagement – Lineage Logistics

3/5/20 – Kindergarten registration – Fogelsville Elementary

3/9/20 – Reunification table top drill – Parkland Admin Building

3/11/20 – Station Tour for Boy Scout Troop – UMTPD

3/12/20 – HUB Meeting – UMTPD

3/20/20 – Book Reading Facebook video – UMTPD

3/30/20 – Coloring Facebook video – UMTPD

Nixel Alerts - 2

Car Seat Inspections – 0

Operation Bee Safe - 13

D.A.R.E. classes – 13



Monthly Highlights

UPPER MACUNGIE TOWNSHIP POLICE DEPARTMENT

March 2020

Due to the Coronavirus pandemic, production of the Upper Macungie Township Police Department's "Monthly Highlights" has been temporarily suspended. As a result of the increasing threat to public health and wellness due to the virus, community events and officer trainings for the month of March were cancelled. The Upper Macungie Township Police Department remains committed to protecting the safety and well-being of the general public during this time of crisis. Thank you for patience and understanding.

Stay calm. Stay home. Stay safe.

VISIT US ON SOCIAL MEDIA



@UpperMacungiePD | @uppermacungietwppolice | facebook.com/UMTPD

**Upper Macungie Township
Bureau of Fire
8330 Schantz Road
Breinigsville, PA 18031**

**Office: 610-395-4892
Fax: 610-395-9355**



Board of Supervisors Meeting
Grant Grim
Director of Bureau
Fire Report for March.1, 2020-March. 31, 2020

Fire

Inspections

March-54 Year to Date-204 2019 Total Inspections=851

Revenue March-\$27,558 Year to Date-\$57,296 2019 Budget=\$180,000

EMS responses Cetrionia Priority	Emergency responses	Lehigh County responses
Priority1(echo, delta, charlie) =91	Fogelsville Station 8=38	Total=
Priority 2 (bravo) =33	Trexlertown Station 25=34	
Priority 3 (alpha) =69	UMT Station 56=43	
Mutual Aid Required=2	Total=115	
Total=195		

New Fire Company members: Sta. 8= 1 Sta. 25=0 Senior & 0 Juniors Sta. 56= 0 Total=1

Recruitment and Retention 01/01/2020 to 12/31/2020

Station #8 Fogelsville Fire Co.	Station #25 Trexlertown Fire Co.
New Members: Live In 1	New Members: Transferred: 0
Retired/Resigned Members: 3	Retired/Resigned Members: Relocated 2
0 members	0 members

Station #56 Upper Macungie Township	Station 56
New Members: 0	
Retired/Resigned Members: Transferred 0	
	0 members

Other Activities

Due to the Governor's order to stay at home until April 30, we are continuing to try to keep supplies of N-95 masks, gloves, safety glasses & disinfectant wipes on hand to keep our first responders & staff safe during this time. Everyone needs to continue to do their part in social distancing & personal hygiene by washing their hands & sanitizing appropriately. We thank the following businesses' for their donations during these trying times.

Home Depot (2 donations ditributed to UMT Fire & Police, Lehigh Valley Hospital, St. Lukes Hospital, Cetrionia Ambulance) with the following items donated: 8,217 N-95 masks, 1 case of safety glasses, 4 boxes of nitrile gloves

Whitehall Pharmacy 160 (1oz bottles) hand sanitizer

Wakefern 18 cases disinfecting wipes

PUBLIC WORKS REPORT

To: B.O.S. (James M. Brunell, Sean Gill and Kathy Rader)
From: Scott Faust
Date: 4/03/2020
Re: Public Works Report

1. Roads

- A. Finished Projects (March 2020)
 - 1. Repair signs as needed
 - 2. Grind brush pile
 - 3. Roadside mowing
 - 4. Tree trimming
 - 5. Start soccer field at Grange
 - 6. Install parking lot lights at Grange
 - 7. Clean intersections
 - 8. Cut bank Rt.-100 park

- B. Ongoing Projects (April 2020)
 - 1. Grind brush pile
 - 2. Repair signs as needed
 - 3. Pave basketball courts
 - 4. Install electric at pavilions Grange

2. Parks

- A. Finished Projects (March 2020)
 - 1. Collect garbage
 - 2. Playground Inspections
 - 3. Cut trees at park and detention ponds
 - 4. Mulch around parks
 - 5. Replace picnic table boards (Ricki park/Lone Lane)
 - 6. Repair water pipe at splash pad
 - 7. Dig out stumps and shave bank at Rt-100
 - 8. Grind stumps at parks and ponds
 - 9. Install wood chips on walking path Lone Lane
 - 10. Repair fence at Blue barn tennis court

- B. Ongoing Projects (April 2020)
 - 1. Trim trees and bushes at parks & detention ponds

3. Sewer

A. Finished Projects (March 2020)

1. Read water meter readings on 1st of month
2. Read ISCO meters on 1st and 15th
3. Weekly pump station checks
4. Check and mark PA-ONE CALLS as needed
5. Deliver trash carts as needed
6. Run generators (Police, Office, Shop, Fire stations and Pump stations)
7. Flush restaurant lines
8. Flush sewer line at Holiday Inn
9. Replace Applewood pump circulator

B. Ongoing Projects (April 2020)

1. Weekly pump station checks
2. Water meter reading
3. ISCO meter readings
4. Mark-PA one calls
5. Deliver trash carts as needed
6. Generator Check (Police, Office, Shop, Fire Stations, and Pump station)

Scott Faust
Director of Public Works