



# Upper Macungie Township Board of Supervisors Reorganization Agenda

8330 Schantz Road  
Breinigsville, PA 18031

TENTATIVE

Monday, January 6, 2020

6:45 PM

Public Meeting Room

*Note: This is a "Consent Agenda" – The Board of Supervisors has agreed to act upon the items on this agenda by the taking of one vote. If there are any objections to a particular item, it will be removed from this agenda and acted on independently by separate vote. Anyone wishing to address the Board or ask questions from the floor regarding any item on this agenda, or on issues not on the agenda, please print your name, address, and nature of your question on the paper at the table in the rear of the room. Thank you.*

- I. **DESIGNATION OF TEMPORARY CHAIRMAN** – \_\_\_\_\_
- II. **DESIGNATION OF TEMPORARY SECRETARY** – Kalman A. Sostarecz, Jr.
- III. **CALL TO ORDER – PLEDGE TO THE FLAG**
- IV. **REORGANIZATION AND APPOINTMENTS**
  - A. 2020 Chairman – \_\_\_\_\_
  - B. 2020 Vice-Chairman – \_\_\_\_\_
  - C. 2020 Secretary – Kalman A. Sostarecz, Jr.
  - D. 2020 Assistant Secretary – Cindy Yaskowski
  - E. 2020 Treasurer – Bruce T. Koller
  - F. 2020 Township Manager – Robert R. Ibach, Jr.
  - G. Treasurer's Bond - \$1,000,000
  - H. Depository for Township Funds – KeyBank
  - I. Custodial/Investment Institutions
    - 1. Branch Banking & Trust Company (BB&T)
    - 2. M&T Bank Corporation
    - 3. M&T Securities, Inc.
    - 4. ESSA Bank & Trust
    - 5. Embassy Bank
    - 6. PA School District Liquid Asset Fund (PSDLAF)
    - 7. PA Local Government Investment Trust (PLGIT)
  - J. 2020 Mileage Rate (IRS 2020 Rate) – 57.5 cents per mile for business miles driven
  - K. 2020 Holiday Schedule – See attached
  - L. 2020 Meeting Schedule – See attached
  - M. Township Solicitors
    - 1. Board of Supervisors & Planning Commission – Andrew V. Schantz, Esq., Davison & McCarthy PC
    - 2. Zoning Hearing Board – Stephen A. Strack, Esq., Steckel & Stopp
    - 3. Labor Counsel – Thomas L. Heimbach, Esq., Flamm Walton Heimbach PC
    - 4. Special Counsel for Labor – Ryan J. Cassidy, Esq., Eckert Seamans Cherin & Mellott, LLC
    - 5. Special Counsel for Land Development – Blake C. Marles, Esq., Stevens & Lee PC
  - N. Township Engineer – Keystone Consulting Engineers, Inc.
  - O. Township Zoning Officers – Duane Dellecker, Township Building Code Administrator; Dan DeMeno, CodeMaster Inspection Services, Inc.; Kyle Kuester, Keystone Consulting Engineers, Inc.
  - P. Planning & Community Development Director – Daren Martocci, Keystone Consulting Engineers, Inc.
  - Q. Township Sewage Enforcement Officer – Eric Erb, Keystone Consulting Engineers, Inc.

- R. Third-Party Code Inspectors –Barry Isett & Associates, Inc.; CodeMaster Inspection Services, Inc.; Keycodes Inspection Agency
- S. Third-Party Code Inspector for Special Projects – SafeBuilt, LLC
- T. Township Auditor – BakerTilly
- U. Vacancy Board – Christopher Englebert (1-Year Term Expires 12/31/2020)
- V. Building Code Board of Appeals – Thomas Mirth (5-Year Term Expires 12/31/2024)
- W. Planning Commission – Makala Ashmar & Christopher Walls (4-Year Terms Expires 12/31/2023)
- X. Zoning Hearing Board – Todd Greenawalt (5-year Term Expires 12/31/2024)
- Y. Zoning Hearing Board Alternate – Andrew Snyder (3-Year Term Expires 12/31/2022)
- Z. Recreation Board – Richard “Wes” Schlauch (5-Year Terms Expire 12/31/2024)
- AA. Delegates to PSATS Annual Conference & NaTAT Conference – James M. Brunell, John P. “Sean” Gill, Kathy A. Rader, Robert R. Ibach, Jr., and Kalman A. Sostarecz, Jr.
- BB. Conference Voting Delegate – Kathy A. Rader

**V. PUBLIC COMMENT/COURTESY OF THE FLOOR**

**VI. ADJOURNMENT OF REORGANIZATION MEETING**